

COUNCIL MEETING PROPOSED AGENDA
Monday, December 4, 2023
7:00PM – Finance Office Conference Room & (via ZOOM)

Approve/Amend Proposed Agenda – December 4, 2023, Proposed Agenda

Approve Minutes – November 6, 2023, Regular Meeting Minutes & November 20, 2023, Special Meeting Minutes

Approve Vouchers/Accounts Payable

Appointments: Adam Roseland, Board of Equalization – Tax Abatement for Whitlock Bay Development Corporation (Discuss & Motion to approve)

Executive Session:

- Legal SDCL 1-25-1
- Personnel SDCL 1-25-2

Old Business:

- Motion to approve second reading and adoption of Ordinance No. 2023-11-20 2024 Appropriation Ordinance and publication of same in local newspaper (roll call vote)
- Code Enforcement – Update on Automobile Abatement Fines
- Water Tower Paint Touchups Complete (Approval)
- Pool & Fundraising Info.
- Alice Schekel documentation

New Business:

- Set End-of-Year 2023 Special Meeting in December (? Dec. 28, 2023)
- NECOG – Joint Cooperative Agreement (JCA) for 2024 (Motion to Approve)
- Helms & Associates – Letter of Agreement – Gettysburg Municipal Airport – Snow Removal Equipment (SRE) Purchase Assistance A-9447 – AIP # 3-46-0017-016-2024 (Motion to Approve)
- New EMT Hire (Exec. Sess. – Personnel)
- Amend motion made from 11-06-23 regular council meeting to change effective start date for Thomas Matthews as Certified EMT/AEMT & EMT Director full-time for the ambulance department from 12/10/23 to 12/01/23. (Nagel/Fischer) (Motion to approve)
- Motion to approve changing City’s employee handbook to strike the first sentence of section 5.5.3, and change the first words of the second sentence to “An optional deduction” (re: part-time employment and SDRS) and to be retroactive as of November 20, 2023
- Annual Raises and/or Bonuses (Exec. Sess. – Personnel)
- Discussion re: City Office being a meeting place for all city & county personnel if a disaster were to occur at the courthouse

- Police Report/General Updates
 - National Crime Information Center

- Maintenance Report/General Updates
 - Fuel Bid (Motion to approve)
 - Trees on Commercial Ave. Downtown

- Finance Office Report/General Updates
 - Anniversary Rating Supplement Ins. Renewal & Final Invoice – SD Public Assurance Alliance (Motion to approve)
 - BMO Sweep Acct. Update
 - BMO Bank & Paychex (Discuss & Possible Motion??); Banyon Software Retirement & Direct Deposit Modules for Payroll (Discuss & Possible Motion??)
 - Newspaper Ad - (REMINDER: \$1.00 Basic Water Fee Increase Eff. Jan. 2024 in-town from \$20.00 to \$21.00 & out-of-town from \$29.00 to \$30.00) (Motion to approve)
 - Motion Approving End-of-Year Ad for “Bills to City must be turned in by 12:00 Noon CST on Dec. 27, 2023, for final payment by end-of-year”
 - Draft Ordinance No. 2023-12-4 Supplemental Appropriations; Draft Resolution No. 2023-12-4 Contingency Transfer; Draft Automatic Budget Supplement – West Nile Prevention – 101-44130; Draft Automatic Budget Supplement – Police – 101-42100;
 - Airport hangar 5-year lease renewals & Jan. 2024 billing for same

- Building Permit: Devyn & Hope Lemler – 401 E Commercial Ave. – Wood Fence
- Moving Permit: None
- Demolition Permit: Gary Nagel – 903 E Commercial Avenue – Wood & Concrete Structure (R&K)

Other Business:

General Updates – Schatz is working on proper procedure process for motions approving earmarking for police squad and ambulance to be in place for 2024 Budget.

- Correspondence: October Checking Reconciliation; Updated Code Enforcement Nuisance Listing; Financial Reports; Keep Small Towns Alive Info.; Rubble Site Report 2023;

- Round Table

- Public Comment

Adjournment