

COUNCIL MEETING PROPOSED AGENDA

Monday, August 4, 2025

7:00PM – Finance Office Conference Room & (via ZOOM)

Approve/Amend Proposed Agenda – (1) August 4, 2025, Proposed Agenda

Approve Minutes – (2) June 7, 2025, Regular Council Meeting Minutes – (Motion to Amend June 7, 2025, Regular Council Meeting Minutes to include (2) inadvertent missing motions to read as follows:

- (1) Moved by Fischer, Phillips seconded, to approve Letter of Consent from AT&T on replacing equipment on water tower as long as rubber isolators are used and any touch ups there may be needed are completed. All members present voted Aye. Motion carried.
- (2) Moved by Nagel, VanderVorst seconded, to approve a new employee benefit of a \$10 lifetime membership to Avera's gym to be paid for by the City for any full-time employee that would like one, but it must be put in their personal name. All members present voted Aye. Motion carried.

Approve Vouchers/Accounts Payable

Appointments: Little Sprouts Daycare (Daycare Update)

Thomas Matthews, EMT Director (Possibility of Health Ins. Buy-In for EMTs)

Executive Session:

- Legal SDCL 1-25-1
- Personnel SDCL 1-25-2

Old Business:

- **(3)** Mid-Dakota Rural Water System, Inc. – A Municipal-at-Large Director position term expiring – Nominating resolutions to be submitted to office in Miller, SD by 09-16-25 - Annual Meeting & Election of Directors 10-16-25 @ 2PM @ Mid-Dakota offices (Motion to Approve Resolution 2025-08-04 Resolution for City of Gettysburg's Nomination as a Candidate to Serve as a Municipal Director At-Large for the Mid-Dakota Rural Water System, Inc.)
- **(4)** City Pool Renovation Project (Motion to approve Mayor signing new contract for City Pool Renovation Project awarded to My Aquatic Services after excluding the rebound surface decking at a cost of \$67,566.72 as discussed at the July 7, 2025, council meeting and to cut a 20% down payment check in the amount of \$99,097.80)
- **(5)** New Pool Employee Handbook Rule re Pool Employees being Reimbursed Wages when Cannot Work Due to Bad Weather
- Set date for Policy and Ordinance Review Committee to meet to discuss new items for Employee Handbook Policy

New Business:

- Motion to change September 2025 regular council meeting date to Monday, September 8, 2025, instead of Monday, September 1, 2025, due to Labor Day Holiday
- **(6)** Motion to Approve Ordinance # 2025-08-04 Supplemental Appropriations Ordinance for funds in the amount of \$99,097.80 from Means of Finance: 101-26700 General Fund – Unassigned Fund Balance to Appropriations: 101-45120-43300 Pool - Improvements Other than Buildings for City

Corrected

Pool Renovation Project 20% down payment on newly signed contract awarded to My Aquatic Services.

Corrected •

(7) Motion to Approve an Operating Transfer out of General Fund – SDFIT account into the Water Fund – Cash account in the amount of \$100,000 and approve an Operating Transfer out of Sewer Fund – SDFIT account into the Sewer Fund – Cash account to bring both cash accounts in Water and Sewer into good standing from expenses that were paid out for two years on the Highway 212 Project as there was no grant available.

- **(8)** Transportation Agreement with Avera Missouri River Health Center & Transportation Services in the Event of an Evacuation
- **(9)** Pool WSI Group Swim Lessons (Motion approving Ad Final Day Pool is Open 8-15-25 1PM-6PM)
- Police Report/General Updates
 - **(10)** 2026 Budget-New Police Squad
- Maintenance Report/General Updates
 - **(11)** Fuel Bid (Motion to approve bid)
 - **(12)** CIP Form for FAA/SDDOT
 - **(13)** Grants Awarded for Gettysburg Municipal Airport -- 0D8-GLG-3-46-0017-017-2025-Grant Agreement & 0D8-GLG-3-46-0017-018-2025-Grant Agreement
 - **(14)** Buy American Waiver on SRE Equipment is out for comment with comment period closing 08/08/2025.
 - New/Used Snow Removal Truck
 - 300' New Sewer Service on N Ellsworth
- Finance Office Report/General Updates
 - **(15)** Audit for the year ended December 31, 2024, has been reviewed and accepted by the Dept. of Legislative Audit and published in the Potter County News.
- Building Permit: None
- Moving Permit: None
- Demolition Permit: None

Other Business:

- General Updates
- Correspondence: **(16)** July 2025 Net Payroll Report; **(17)** July 2025 Check Register Report; **(18)** June 2025 Bank Reconciliations; **(19)** Election Notice – SDML Workers' Compensation Fund – (2) County Seats up for Election (Letters of Application for Nomination due by September 5, 2025); **(20)** July 7-13 & 21-27, 2025, Mike Rounds Weekly Round[s] Up Newsletters; **(21)** July 2025 SDFIT Newsletter; **(22)** Thank You re: Park;
- Round Table
- Public Comment

Adjournment

ORDINANCE # 2025-8-4

SUPPLEMENTAL APPROPRIATIONS ORDINANCE

BE IT ORDAINED by the City of Gettysburg that the following sum is supplementally appropriated to meet the obligations of the municipality. This is to supplement the budget for the purpose of completing the City Pool Renovation project at the City Swimming Pool.

Section 1. There is hereby appropriated by Supplemental Appropriation Ordinance for the City of Gettysburg, South Dakota, for the fiscal year 2025, a supplemental appropriation for the City of Gettysburg, South Dakota, due to complete the City Pool Renovation Project.

Means of Finance:	101-26700	General Fund -	99,097.80
		Unassigned Fund Balance	
Appropriations:	101-45120-43300	Pool - Improvements	99,097.80
		Other than Buildings	

Section 2. Said sums to be supplemented from the General Fund - Unassigned Balance.

ATTEST:

WITNESS:

Sheila K. Schatz, Finance Officer

Adam Roseland, Mayor

First reading: August 4, 2025
Second Reading: September 8, 2025
Published: August 18, 2025
Published once at the approximate cost of \$

CITY OF GETTYSBURG

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Journal Entries

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Current Period: MAY 2023

Water

Batch Name 052223JE

Refer	1 Cash Transfer from General Fund- Cash 101-10100 to Water Fund - Cash 602-10100 per Motion at May 8, 2023, council meeting	Debit	Credit
	G 101-51100 TRANSFER OUT <i>101-10500 G F T \$100,000</i>	\$100,000.00	\$0.00
	G 101-10100 CASH	\$0.00	\$100,000.00
	G 602-10100 CASH	\$100,000.00	\$0.00
	G 602-39101 TRANSFER IN <i>\$100,000</i>	\$0.00	\$100,000.00
Transaction Date	5/22/2023 <i>water</i>	Total	
		\$200,000.00	\$200,000.00

Fund Summary

		Debit	Credit	Difference
Refer 1	101 GENERAL FUND	\$100,000.00	\$100,000.00	In Balance
	602 WATER FUND	\$100,000.00	\$100,000.00	In Balance

For each fund the Debits MUST equal Credits to be In Balance.

Moved by Nagel, Fischer seconded, to approve an operating transfer out of General Fund - Cash account into the Water Fund - Cash account in the amount of \$100,000 to bring the account into good standing from expenses that were paid out for two years on the Highway 212 Project as there was no grant available. All members present voted Aye. Motion carried.

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Journal Entries

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Sewer

Current Period: MAY 2023

Batch Name 052223JE

Refer	1 Cash Transfer from General Fund- Cash 101-10100 to Water Fund - Cash 602-10100 per Motion at May 8, 2023, council meeting	Debit	Credit
	G 101-51100 TRANSFER OUT <i>604-15400 \$100,000 (CR)</i>	\$100,000.00	\$0.00
	G 101-10100 CASH <i>Sewer SdFit</i>	\$0.00	\$100,000.00
	G 602-10100 CASH	\$100,000.00	\$0.00
	G 602-39101 TRANSFER IN <i>604-10100 \$100,000 (DR)</i>	\$0.00	\$100,000.00
	<i>Sewer cash</i>		
Transaction Date	5/22/2023		
	Total	\$200,000.00	\$200,000.00

Fund Summary

		Debit	Credit	Difference
Refer 1	101 GENERAL FUND	\$100,000.00	\$100,000.00	In Balance
	602 WATER FUND	\$100,000.00	\$100,000.00	In Balance

For each fund the Debits MUST equal Credits to be In Balance.

Moved by Nagel, Fischer seconded, to approve an operating transfer out of General Fund - Cash account into the Water Fund - Cash account in the amount of \$100,000 to bring the account into good standing from expenses that were paid out for two years on the Highway 212 Project as there was no grant available. All members present voted Aye. Motion carried.

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Current Period: AUGUST 2025

FUND 101 GENERAL FUND		AUGUST 2025					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 101-10100 CASH	\$68,920.31	\$0.00	\$18,084.56	\$1,944,805.79	\$2,112,260.15		(\$98,534.05)
G 101-10200 CASH CHANGE-PETTY CA	\$175.00	\$0.00	\$0.00	\$0.00	\$0.00		\$175.00
G 101-10410 WATER DEPOSIT SAVING	\$53,853.29	\$0.00	\$0.00	\$8,506.93	\$8,501.32		\$53,858.90
G 101-10421 BMO SWEEP ACCOUNT	\$2,377,979.43	\$0.00	\$0.00	\$1,036,141.76	\$682,450.47		\$2,731,670.72
G 101-10500 SAVINGS CERTIFICATES	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00		\$1,000,000.00
G 101-15100 SD FIT	\$781,640.24	\$0.00	\$0.00	\$16,041.60	\$0.00		\$797,681.84
G 101-26694 ASSIGNED FUND BAL - AM	(\$25,000.00)	\$0.00	\$0.00	\$0.00	\$25,000.00		(\$50,000.00)
G 101-26697 ASSIGNED FUND BALANC	(\$25,000.00)	\$0.00	\$0.00	\$0.00	\$25,000.00		(\$50,000.00)
Total Asset	\$4,232,568.27	\$0.00	\$18,084.56	\$3,005,496.08	\$2,853,211.94		\$4,384,852.41
Liability							
G 101-20220 AFLAC	\$0.00	\$394.16	\$197.10	\$2,877.94	\$2,726.77		\$151.17
G 101-20221 Voluntary Life ins.	\$0.00	\$0.00	\$96.42	\$1,270.88	\$1,440.09		(\$169.21)
G 101-20222 Colonial Life Insurance	\$0.00	\$0.00	\$17.00	\$233.10	\$208.00		\$25.10
G 101-20223 Colonial Voluntary Insurance	\$0.00	\$0.00	\$350.64	\$5,344.90	\$5,312.12		\$32.78
G 101-20230 FICA DEDUCTION SALARY	\$0.00	\$0.00	\$4,368.76	\$54,005.04	\$54,027.08		(\$22.04)
G 101-20240 HEALTH INSURANCE PAY	\$0.00	\$0.00	\$4,524.47	\$61,073.20	\$64,134.65		(\$3,061.45)
G 101-20241 HEALTH FLEX PLAN	\$0.00	\$333.33	\$336.79	\$5,254.27	\$5,302.57		(\$48.30)
G 101-20242 VISION	\$0.00	\$0.00	\$19.74	\$276.36	\$296.10		(\$19.74)
G 101-20243 LIFE INS BENEFIT	\$0.00	\$0.00	\$37.38	\$532.10	\$560.70		(\$28.60)
G 101-20270 SDRS	\$0.00	\$0.00	\$2,509.32	\$32,570.94	\$35,184.06		(\$2,613.12)
Total Liability	\$0.00	\$727.49	\$12,457.62	\$163,438.73	\$169,192.14		(\$5,753.41)
Equity							
G 101-26601 ASSIGN FOR NEXT YEARS	(\$128.00)	\$0.00	\$0.00	\$0.00	\$0.00		(\$128.00)
G 101-26700 UNASSIGNED FUND BALA	(\$3,781,761.36)	\$0.00	\$0.00	\$50,000.00	\$0.00		(\$3,731,761.36)
Total Equity	(\$3,781,889.36)	\$0.00	\$0.00	\$50,000.00	\$0.00		(\$3,731,889.36)
Rev Sum							
G 101-17200 REVENUE	(\$2,069,950.44)	\$0.00	\$0.00	\$66,647.35	\$1,294,490.87		(\$3,297,793.96)
Total Rev Sum	(\$2,069,950.44)	\$0.00	\$0.00	\$66,647.35	\$1,294,490.87		(\$3,297,793.96)
Exp Sum							
G 101-24200 EXPENDITURES	\$1,619,271.53	\$32,149.97	\$0.00	\$1,075,817.64	\$44,504.85		\$2,650,584.32
Total Exp Sum	\$1,619,271.53	\$32,149.97	\$0.00	\$1,075,817.64	\$44,504.85		\$2,650,584.32
Total 101 GENERAL FUND	\$0.00	\$32,877.46	\$30,542.18	\$4,361,399.80	\$4,361,399.80		\$0.00

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Current Period: AUGUST 2025

FUND 211 LIQ, LODG, DINE SALES TAX FUND		AUGUST 2025					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 211-10100 CASH		\$3,700.34	\$0.00	\$0.00	\$18,637.51	\$18,013.49	\$4,324.36
	Total Asset	\$3,700.34	\$0.00	\$0.00	\$18,637.51	\$18,013.49	\$4,324.36
Equity							
G 211-26404 UNRESERVED BALANCE T		(\$3,700.34)	\$0.00	\$0.00	\$0.00	\$0.00	(\$3,700.34)
	Total Equity	(\$3,700.34)	\$0.00	\$0.00	\$0.00	\$0.00	(\$3,700.34)
Rev Sum							
G 211-17200 REVENUE		(\$31,644.32)	\$0.00	\$0.00	\$95.52	\$18,637.51	(\$50,186.31)
	Total Rev Sum	(\$31,644.32)	\$0.00	\$0.00	\$95.52	\$18,637.51	(\$50,186.31)
Exp Sum							
G 211-24200 EXPENDITURES		\$31,644.32	\$0.00	\$0.00	\$17,917.97	\$0.00	\$49,562.29
	Total Exp Sum	\$31,644.32	\$0.00	\$0.00	\$17,917.97	\$0.00	\$49,562.29
Total 211 LIQ, LODG, DINE SALES TAX FUND		\$0.00	\$0.00	\$0.00	\$36,651.00	\$36,651.00	\$0.00

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Current Period: AUGUST 2025

FUND 602 WATER FUND		AUGUST 2025					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 602-10100 CASH		\$4,178.54	\$0.00	\$2,432.63	\$188,355.50	\$206,627.04	(\$14,093.00)
G 602-10410 WATER DEPOSIT SAVING		\$2,500.00	\$0.00	\$0.00	\$300.00	\$0.00	\$2,800.00
G 602-10700 RESTRICTED CASH IN BA		\$20,236.05	\$0.00	\$0.00	\$0.00	\$0.00	\$20,236.05
G 602-15100 SD FIT		\$45,108.52	\$0.00	\$0.00	\$0.00	\$0.00	\$45,108.52
Total Asset		\$72,023.11	\$0.00	\$2,432.63	\$188,655.50	\$206,627.04	\$54,051.57
Liability							
G 602-22000 CUSTOMER DEPOSITS		\$0.00	\$0.00	\$0.00	\$100.00	\$500.00	(\$400.00)
G 602-22300 REVENUES COLLECTED I		\$0.00	\$0.00	\$0.00	\$8,859.99	\$8,233.32	\$626.67
Total Liability		\$0.00	\$0.00	\$0.00	\$8,959.99	\$8,733.32	\$226.67
Equity							
G 602-25329 NET ASSETS REST OTHE		(\$20,236.05)	\$0.00	\$0.00	\$0.00	\$0.00	(\$20,236.05)
G 602-25390 UNRESTRICTED NET ASS		(\$103,950.47)	\$0.00	\$0.00	\$0.00	\$0.00	(\$103,950.47)
Total Equity		(\$124,186.52)	\$0.00	\$0.00	\$0.00	\$0.00	(\$124,186.52)
Rev Sum							
G 602-17200 REVENUE		(\$337,310.09)	\$0.00	\$0.00	\$5,634.01	\$178,373.24	(\$510,049.32)
Total Rev Sum		(\$337,310.09)	\$0.00	\$0.00	\$5,634.01	\$178,373.24	(\$510,049.32)
Exp Sum							
G 602-24200 EXPENDITURES		\$389,473.50	\$2,432.63	\$0.00	\$192,033.04	\$1,548.94	\$579,957.60
Total Exp Sum		\$389,473.50	\$2,432.63	\$0.00	\$192,033.04	\$1,548.94	\$579,957.60
Total 602 WATER FUND		\$0.00	\$2,432.63	\$2,432.63	\$395,282.54	\$395,282.54	\$0.00

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Current Period: AUGUST 2025

FUND 604 SEWER FUND		AUGUST 2025					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 604-10100 CASH		(\$1,500.00)	\$0.00	\$6,708.35	\$87,650.81	\$106,136.54	(\$19,985.73)
G 604-10700 RESTRICTED CASH IN BA		\$8,930.13	\$0.00	\$0.00	\$0.00	\$0.00	\$8,930.13
G 604-15100 SD FIT		\$146,006.32	\$0.00	\$0.00	\$0.00	\$0.00	\$146,006.32
Total Asset		\$153,436.45	\$0.00	\$6,708.35	\$87,650.81	\$106,136.54	\$134,950.72
Equity							
G 604-25321 NET ASSETS REST FOR R		(\$8,930.13)	\$0.00	\$0.00	\$0.00	\$0.00	(\$8,930.13)
G 604-26200 UNRESERVED FUND BALA		(\$174,569.50)	\$0.00	\$0.00	\$0.00	\$0.00	(\$174,569.50)
Total Equity		(\$183,499.63)	\$0.00	\$0.00	\$0.00	\$0.00	(\$183,499.63)
Rev Sum							
G 604-17200 REVENUE		(\$150,446.47)	\$0.00	\$0.00	\$1,659.46	\$87,190.43	(\$235,977.44)
Total Rev Sum		(\$150,446.47)	\$0.00	\$0.00	\$1,659.46	\$87,190.43	(\$235,977.44)
Exp Sum							
G 604-24200 EXPENDITURES		\$180,509.65	\$6,708.35	\$0.00	\$104,477.08	\$460.38	\$284,526.35
Total Exp Sum		\$180,509.65	\$6,708.35	\$0.00	\$104,477.08	\$460.38	\$284,526.35
Total 604 SEWER FUND		\$0.00	\$6,708.35	\$6,708.35	\$193,787.35	\$193,787.35	\$0.00
Report Total		\$0.00	\$42,018.44	\$39,683.16	\$4,987,120.69	\$4,987,120.69	\$0.00