

Unapproved Minutes
 Gettysburg, South Dakota
 April 4, 2005

Pursuant to the due call and notice thereof, the City Council met in regular session on April 4, 2005 at 7:00 PM at the City Finance Office. Those present included Mayor Jerald A. Bown, Finance Officer Sharleen Eliason and Council members Bobbie Potts, Bill Wuttke Pat Everson, Tonya Tanner ,Larry Madsen and Jack Axsom. Also present was Chief of Police, Joe Senyak, Assistant Maintenance Supervisor Greg Gerber, Kevin Logan, Mandy Luikens, Gettysburg Whitlock Bay Economic Development, Bob Willey, Dayle Sundberg, Mick Bliese, Kelly Luken, Lonnie Burnham, Cathy VanderVorst, Barb Boke, Kim Ware and a group of young individuals for the purpose of support for a skateboard park.

Motioned by Madsen seconded by Wuttke, motion carried to approve the minutes from March 7.2005 with no corrections noted.

Motioned by Wuttke seconded by Potts motion carried to approve vouchers payable for March. Council member Madsen asked about the payment of triple B funds to Gettysburg Whitlock Bay Economic Development since the Spec building is now paid for. It was discussed at the last meeting the future plans that Gettysburg Whitlock Bay Economic Development has for these funds. Motion carried (Madsen-nay).

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department

Mayor & Council	March Payroll	00.00
Finance Office	March Payroll	2,922.66
Police	March Payroll	3,868.82
Streets	March Payroll	1,744.00
Snow Removal	March Payroll	527.00
Garbage	March Payroll	205.00
Airport	March Payroll	161.00
Swimming Pool	March Payroll	00.00
Parks	March Payroll	105.00
Water	March Payroll	4,468.68
Sewer	March Payroll	1,278.50
Ambulance	March Payroll	3,425.20

Total Payroll Expense by Department 18,705.86

Net Payroll		14,316.64
AVERA QUEEN OF PEACE	DRUG TESTING	58.85

BANK OF THE WEST	WITHHOLDING	1,749.15
BANK OF THE WEST	WITHHOLDING	2,451.88
BANYON DATA SYSTEMS	SOFTWARE TRAINING	200.00
BEST BUSINESS PRODUCTS	MAINT COPIER	30.56
BLIESE MACHINE SHOP	SUPPLIES	55.80
BROSZ ENGINEERING	COMPUTER SET UP	280.00
BOWN, JERALD	MILEAGE	71.36
BUHL'S LAUNDRY	F O RUGS	32.40
BURNHAM, LONNIE	AIRPORT CONFERENCE	83.20
CELLULAR ONE	AMBULANCE PHONE	41.93
CENEX FLEET FUELING	AMBULANCE FUEL	194.52
CITY OF GETTYSBURG	OSTERKAMP-WATER	9.50
CROSSROADS	AIRPORT CONFERENCE	130.00
DAKOTACARE INS.	HEALTH INS.	3,786.87
DAKOTA FARM & RANCH	SUPPLIES	77.08
DUCKWALLS	SUPPLIES	69.87
ECONOMIC DEVELOPMENT	1 ST QUARTER PAYMENT	6,750.00
FARM PLAN	SUPPLIES	80.26
DEVELOPMENT CORP	TRIPLE B TAX	1,527.38
FELTS,CANDY	WATER DEPOSIT	65.00
FIRST NATL BANK-SIOUX FALLS	WATER MAIN LOAN	10,748.12
GERBER, GREG	CERTIFCATION	121.00
GETTYSBURG COLLISION	PAINT BLADE	27.00
GETTYSBURG MEMORIAL HOSPITAL	RN-	120.00
HEARTLAND WASTE	GARBAGE	3,039.15
HOLZWARTH, MICHELLE	WATER DEPOSIT	65.00
JACKS BODY SHOP	WINDOW	89.90
KOHLMAN ,BIERSBACH & ANDERSON	ANNUAL REPORT	850.00
LAMB MOTOR CORP	REPAIRS & SUPPLIES	389.72
LOGAN ELECTRIC	STREET LIGHTS	79.23
MICHAEL TODD & CO	BLADES-STREET	517.71
MIDWAY PARTS	MISC SUPPLIES	104.71
MID DAKOTA	WATER	10,063.38
MONTANA-DAKOTA	MISC. ELECTRIC DEPTS	3,220.85
NEW CREATIONS	SUPPLIES	256.56
NORTHERN PLAINS COOP	FUEL	2,442.55
NORTHWEST PIPE	SUPPLIES	1334.00
ONE CALL	WATER LOCATES	.99
OSTERKAMP,RYAN	WATER DEPOSIT	55.50
PHILLIPS, ALVIN	DRAIN LAGOON	52.00
POTTER CO NEWS	PUBLICATIONS	660.30
PRAXAIR	AMBULANCE SUPPLIES	106.44
RE HUFFMAN	FAX-F OFFICE	180.24
SCHLACHTER LUMBER	SUPPLIES	388.37
SENYAK, JANELLE	TRANSPORT PRISONER	25.00
SD DEPT OF REVENUE	WATER SAMPLES	36.00

SD DEPT OF REVENUE	SALES TAX GARBAGE	168.60
SD RETIREMENT	RETIREMENT	2,038.44
SD MUNICIPAL LEAGUE	DISTRICT 7	88.00
SOVELL, EMILY	LEGAL	347.00
STATE PROPERTY MANAGEMENT	TRACTOR-ONE WAY PLOW	
4,100.00		
STRIKER'S	LASER SIGHT-GRANT	627.85
SUPER 8-CHAMBERLAIN	WATER-WORKSHOP	77.58
TRUE VALUE	SUPPLIES	96.87
VENTURE COMMUNICATIONS	PHONES	378.47
US POSTMASTER	STAMPS	185.00
VERIZONE WIRELESS	CELL PHONES	207.45
WESTERN COMMUNICATIONS	SUPPLIES	(80.00)
ZEE MEDICAL SERVICE	SUPPLIES	89.60
TOTAL CHECKS		75,360.83

Dayle Sundberg asked the Councils direction regarding a mural project. This project would be in conjunction with Relay for Life at the City Park. The sites she would like the Council to consider would be the Swimming pool bathhouse and the Swimming pool maintenance building. Before any mural would be placed she will show the final designs to the Council. Sundberg stated, "This would be a good project for the youth in our community." Motioned by Everson, seconded by Tanner, motion carried for the mural project to be painted on City property on a designated area to be determined at a later date.

Joe Senyak, Chief of Police, stated that there is a one-day training for re certification for radar that he does need to attend. In April there is also training for domestic violence that Joe and Eugene would like to attend if they have coverage. Motioned by Axsom, seconded by Wuttke, motion carried to have them attend this workshop if coverage can be arranged. Joe Senyak would like to attend the Police Chief seminar but at this time there is a scheduling conflict so he will not be able to attend.

Mandy Leuikens, Gettysburg Whitlock Bay Economic Development presented the Council a 2005 1st quarterly report. Motioned by Wuttke, seconded by Everson, motion carried to accept this quarterly report. Mandy Leuikens stated that at the last meeting she addressed the future of Triple B funds what priorities these funds would be used for to promote the City of Gettysburg. She asked for the Council's direction on the Fire Hall grant. At this time Kevin Logan presented information about the Fire Hall that was just built at Miller and projections for cost of a new Fire Hall for a building of 50 x 160 or 60 x 160. Logan suggested a committee meeting to see what is needed before plans are developed. Motioned by Axsom, seconded by Tanner, motion carried to apply for a CBDG grant for a new Fire Hall not to exceed \$600,000.00. This grant would be for a 60-40 grant. Mandy Luikens also asked for the City to contribute towards the key rings that she purchased that promotes the City of Gettysburg. The total amount of this bill was in the amount of \$ 757.90. Motioned by Everson, seconded by Wuttke to pay one half of this

bill. Motion carried (nay-Madsen).

At this time a group of concerned citizens addressed the Council regarding having a place for skateboarding for the youth in our town. The parents stated that they feel that the skateboarders have been harassed by law enforcement they have been told they are not allowed on city streets and have been asked for ID identification. They stated that individuals on skateboards are no different then individuals on bicycles on city streets or sidewalks. The City has programs for other outdoor activities but no designated area or equipment for skateboarders. Kelly Luken has checked with the City of Watertown regarding their skateboarding park and did request information from them. They were told that Clear Lake just completed a skateboard facility and the ramps averaged about 2,000.00 up to 5,000,00 apiece for the ramps depending on the size and if the ramps are wooden or steel. At this time Finance Officer stated that she had contacted other towns in our area and the City of Pierre put in their skateboarding park for around 40,000.00 which they received a grant from Ted Turner foundation for around 30,000.00 of this cost. She also contacted Faulkton, Miller, Britton, Selby, Hoven and Groton and at this time they have no facilities for a skateboard park. The Finance officer also checked with NECOG regarding grants for a skateboard area. Previously the Finance officer had checked with our liability insurance and no coverage was available because at that time home constructed ramps were placed on City property and the Insurance would not insure ramps that didn't meet certain requirements. In June 2004 Hagen Insurance quoted a price range of \$500.00 to \$1000.00 for liability insurance on skateboarding if certain requirements were met and the Finance Officer will have to call for new quotes for coverage. At this time Lonnie Burnham stated that the youth in Gettysburg are interested in skateboarding and that they were discouraged to be in certain areas of town and are now using the waterway on Mannston Ave which is one of the busiest streets in town. Lonnie Burnham stated that on this street there is a lot of truck traffic and this is not a sensible location. The youth need a designated area for their skateboard activities. The City of Gettysburg needs to do something positive for our youth and there might be less vandalism if they have something positive to occupy their time. At this time an individual stated that he didn't mind the skateboarders but he was concerned about all the trash that was left and liability questions if someone was hurt. Council members Tanner and Everson will meet with the individuals concerned about a skateboard park and report back to the full council regarding this.

Bob Willey is in the process of purchasing a lot for building a shop area for his trucking business and wanted to make sure before purchasing the lot that he would have access to this area with his semi. He would be using Custer and Bryson and in checking with the City Ordinances it states no thru trucks, which wouldn't involve him. Council stated he would have access to this area for the purpose of going to his shop building as in that case it wouldn't be considered a thru truck.

Greg Gerber, Assistant Maintenance Supervisor, gave the Council a maintenance report. He stated that he was in Chamberlain on March 29,30 and 31st for a pre certification workshop and he will be going to take his certification test in Aberdeen on April 26 thru April 28th for wastewater collection and distribution. Darrin from A-tech called regarding

cleaning and camera use of the sewers. They usually do so many blocks of sewer each year. Greg will obtain more information on this and report back to the Council. The water

heater at the maintenance shop is leaking and needs to be replaced. The council stated to purchase a new 30 gallon heater at the lowest quote obtained in town. Greg Gerber also was advised of a problem on fire hydrants from American Flow Control that grease used in model B-84B, B62-B, B 50-B and MK73 hydrants with cast dates of 1999 through 2003 contains an acetate additive, which makes corrosion of the hydrant-operating rod possible. Greg Gerber will check out our fire hydrants to see if any of ours are in this category. Alvin Phillips assisted Greg Gerber in discharging of the lagoon. The reports came back well within the range. Council member Madsen asked about a mower. He will check on prices for a sickle mower. Rubble site opens this Tuesday and clean up week may have to be delayed until we have more help.

Building permits were presented to the Council from:

Greg Gerber garage Lot 4 Block 30 Brysons Addition

Motioned by Potts, seconded by Wuttke, motion carried to approve the building permit.

Moving Building permit was presented to the Council from:

Ronald Fischer double garage Lots 20,21,& 22 Block 59 WTL Co add'n
(to be moved from Osterkamps residence to Fischer's)

Motioned by Potts, seconded by Wuttke , motion carried to approve moving building permit.

Demolition permit was presented to the Council from:

Bryan Hause house S half of lot 10 n half of Lot 11 Block 3 Hurley add'n

Motioned by Potts, seconded by Wuttke, motion carried to approve demolition permit.

There being no other bid received, Council member Potts, seconded by Madsen, motion carried to accept the following fuel bid from Northern Plains Coop: SNL-2.22 # 2-1.91 # 1—1.95and LP 1.10.

Annual report was presented to the Council for the period ending Dec 31, 2004. The Depository disclosure per SDCL 9-11-21 requires the Finance Officer to report where and in what amounts the funds are deposited or invested to meet this requirement this was presented with the annual report.

As of Dec 31, 2004	Depository	Amount
Checking	Bank of the West	\$ 84,715.20
Sweep Account	Bank of the West	1,306,816.43
Petty Cash	Cash on Hand	175.00
Water Savings Acct	Bank of the West	13,117.94
Swimming Pool Savings	Bank of the West	2,211.33
FIT funds	SD public Funds trust	197,712.94

Swimming Pool-CD	Bank of the West	3,060.16
Ambulance—CD	Bank of the West	62,140.11
Baseball Fund—CD	Bank of the West	15,862.08
Water & General-CD	Great West	120,000.00
Sewer—CD	Great West	60,000.00
S Pool –CD quilt money	Bank of the West	<u>1,500.00</u>
		1,867,311.19

Motioned by Madsen, seconded by Axsom, motion carried to accept these reports and to direct the Finance officer to publish annual report in Potter County News and to forward the reports complied to Legislative Audit.

2004 Annual Consumer Confidence Report for Drinking Water Quality Report is finished and was published in the Potter County News last week.

Airport engineering proposals will be held at a special meeting on April 18th with interviews with Clark Engineering, Helms & Associates and Brosz Engineering.

Street Improvements bids were opened by Brosz Engineering on March 31, 2005 with the following results:

1. **Jensen Rock and Sand** **\$ 30,285.60**
2. Bituminous Paving 46,214.50
3. Hills Material Company 63,980.50

Motioned by Potts, seconded by Madsen, motion carried to accept Jensen Rock and Sand and to issue them a notice of award.

Airport dedication for the new improvements will be held on May 14th. Motioned by Axsom, seconded by Everson, motion carried to have the City contribute \$250.00 to South Dakota Pilots Association towards expenses for this dedication.

Mayor Bown stated that Don Tanner talked to him regarding the Civil War Site for mowing.

Don Tanner would be interested in a longer-term lease. Don Tanner also stated that he would pay the same as last year's bid which was \$ 515.00. Motioned by Madsen, seconded by Everson, motion carried (Tanner-abstained) to approve Don Tanner for the Civil War Site for \$515.00 for hayland(to be paid by May 15, 2005), for the year of 2005 only. Next year the City will discuss combining the airport and Civil War site for a longer lease period.

Board of Equalization meets on April 12th motioned by Wuttke, seconded by Potts motion carried to have Council member Madsen and Tanner represent the City.

Motioned by Potts, seconded by Tanner, motion carried, to accept the agreement letter with SDDOT for a settlement of \$2900.00 for the sewer project that was done on Highway 212

for the states contribution of the cost.

Brosz Engineering is checking into the lagoon project. They are checking into alternatives to the project and will be sharing their evaluation with the City in the future.

The City of Gettysburg applied for a State Energy Grant for the Auditorium for insulation replacement. This is a 50-50 grant and the project cost of the project was for \$5,400.00 the City's share would be \$2,700.00 if approved. A representative from the State did come and inspect the auditorium and stated that he had 51 applications for this grant. They will notify us in the future if we are accepted.

Alvin Phillips resigned as of March 18, 2005. Motioned by Madsen, seconded by Everson, motion carried to accept his resignation.

Michelle Hawkinson gave the Council a letter of resignation as of April 4, 2005. Motion to accept the resignation by Axsom, seconded by Madsen-before voting Madsen made a motion to table the resignation, seconded by Potts, motion carried.

Motion to adjourn into executive session at 9:45 PM motioned by Wuttke, seconded by Madsen, motion carried.

Council reconvened at 10:43 PM.

Motioned by Tanner, seconded by Everson, motion carried (Wuttke-abstained) to hire the following Swimming pool personnel:

Bethany Wuttke	–head life guard position -WSI	\$ 7.00 per hr
Amber Bowden	life guard and WSI	6.75
Tasha Ripley	life guard	6.25
Sean Luken	life guard	5.75
April Cordell	life guard	5.75

Motioned by Wuttke, seconded by Potts, motion carried to hire Delmar Hagenlock at \$7.50 per hour for part time seasonal with no benefits.

Correspondence included a municipal code workshop to be held in Pierre on April 27th and 28th.

In Round table discussion Council member Axsom asked that Harrison Ave be included on the Street Improvement project. Council agreed that 2 blocks of Harrison Ave on the Chip Seal project will be included as long as the drainage issue is also addressed. Finance Officer

Eliason asked the Council's direction on shirts for the Finance Office. Motioned by Tanner seconded by Axsom, motion carried to approve the purchase of two shirts per year for the Finance Office employees.

There being no further business. Council member Potts motioned, Axsom seconded and motion carried to adjourn at 11:03PM.

Attest:

Witness:

Sharleen Eliason, Finance Officer

Jerald A Bown, Mayor