

Unapproved Minutes
 Gettysburg, South Dakota
 June 6, 2005

Pursuant to the due call and notice thereof, the City Council met in regular session on June 6, 2005 at 7:00 PM at the City Finance Office. Those present included Mayor Jerald A. Bown, Finance Officer Sharleen Eliason and Council members Bobbie Potts, Bill Wuttke Pat Everson, Larry Madsen , Jack Axsom and absent Tonya Tanner. Also present was Chief of Police, Joe Senyak, Maintenance Supervisor Russell Anderson, Bryan Hause, Andrea Marty, Raymond Van Bockel Sr, and Craig Smith.

Motioned by Madsen seconded by Axsom, motion carried to approve the minutes from May 2nd, 2005 with no corrections noted.

Motioned by Wuttke seconded by Potts motion carried (Madsen-nay) to approve vouchers payable .Finance Officer Eliason also asked the Councils approval to pay the following vendors in June: Galls-Police Supplies \$57.98, Colonial Research-sewer and pool supplies for \$507.59, One Call-locate tickets \$15.84 and Emily Sovell ,legal service for \$ 666.00.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department

Mayor & Council	May Payroll	00.00
Finance Office	May Payroll	2,885.66
Police	May Payroll	3,980.82
Streets	May Payroll	1,382.88
Snow Removal	May Payroll	00.00
Garbage	May Payroll	695.00
Airport	May Payroll	233.75
Swimming Pool	May Payroll	1384.38
Parks	May Payroll	985.00
Water	May Payroll	3,035.38
Sewer	May Payroll	456.13
Ambulance	May Payroll	00

Total Payroll Expense by Department 15,039.00

Net Payroll		11,541.40
AVERA QUEEN OF PEACE	EMPLOYEE TESTING	58.85

BANK OF THE WEST	WITHHOLDING	1,585.73
BANK OF THE WEST	WITHHOLDING	1,759.63
BEST BUSINESS PRODUCTS	MAINT COPIER	55.27
BOWDEN, AMBER	SWIMMING POOL	40.00
BROSZ ENGINEERING	STREET IMPROVEMENTS	1,690.00
BUHL'S LAUNDRY	F O RUGS	21.60
BURNHAM, LONNIE	AIRPORT MGR	612.50
CELLULAR ONE	AMBULANCE PHONE	42.35
CENEX FLEET FUELING	AMBULANCE FUEL	77.88
DAKOTA FARM & RANCH	SUPPLIES	1,660.71
DAKOTACARE INS.	INSURANCE	3,143.77
DENR	CANCELLED CK #13143	(-20.00)
DUCKWALLS	SUPPLIES	105.72
ELIASON, SHAR	MILEAGE	45.40
FARM PLAN	SUPPLIES	32.28
GALL'S	SUPPLIES	93.93
GAS N GOODIES	CAR WASHES	36.00
GETTYSBURG DEVELOPMENT	TRIPLE B TAX	769.94
GETTYSBURG TV & APPLIANCE	POLICE SUPPLIES	54.98
GOVERNMENTAL FINANCE OFFICE	F OFFICE SCHOOL	100.00
HAWKINS	POOL SUPPLIES	1,178.71
HEARTLAND WASTE	GARBAGE	3,109.38
HEGERLE, KELLY	SUPPLIES	744.20
HELMS & ASSOC	AIRPORT PROJECT	5,323.29
IN STITCHES	SUPPLIES	77.50
JJ KELLER & ASSOC	SUPPLIES	63.35
JAMES JOST	WATER DEPOSIT	65.00
LAMB MOTOR CORP	OIL CHANGE	83.87
LANGERS	SUPPLIES	12.42
LARRY MADSEN	MILEAGE	40.30
LEBANON EQUITY	ROLLER RENT	61.80
LUKEN, SEAN	SWIMMING POOL	150.00
MIDWAY PARTS	MISC SUPPLIES	89.10
MID DAKOTA	WATER	10,238.54
MONTANA-DAKOTA	MISC. ELECTRIC DEPTS	2,812.82
MORRIS INC	POOL PUMP	230.00
NEW CREATIONS	SUPPLIES	476.49
NORTHERN PLAINS COOP	FUEL	2,288.10
NORTHWEST PIPE	SUPPLIES	821.70
ONE CALL	WATER LOCATES	22.77
PEPSI	SWIMMING POOL	249.75
POSITIVE PROMOTIONS	SUPPLIES	143.28
POTTER CO NEWS	PUBLICATIONS	289.32
PRAXAIR	AMBULANCE SUPPLIES	255.16
RIPLEY, TASHA	CPR-POOL	40.00
RYANS CANDY	POOL CONCESSIONS	206.60

SCHLACHTER LUMBER	SUPPLIES	74.85
SCHLACHTER LUMBER	SUPPLIES	245.17
SD DEPT OF REVENUE	MALT BEVERAGE	575.00
SD DEPT OF REVENUE	WATER SAMPLES	48.00
SD DEPT OF REVENUE	SALES TAX GARBAGE	160.57
SD FEDERAL PROPERTY	BUSH HOG MOWER	3,700.00
SD COOPERATIVE	CANCELLED CK# 13034	(-10.00)
SD RETIREMENT	RETIREMENT	1,776.92
SHARE CORPORATION	SUPPLIES	373.20
SHIELDS	SUPPLIES	38.00
SOVELL, EMILY	LEGAL FEES	518.00
TRUE VALUE	SUPPLIES	137.26
US POSTMASTER	STAMPS	222.00
VAN ESSEN,BERT	SUPPLIES	28.59
VENTURE	PHONES	423.07
VERIZONE WIRELESS	CELL PHONES	338.19
WEATHER ALL ROOFING	INSULATION	5,508.00
WESTERN COMMUNICATIONS	SUPPLIES	76.00
WUTTKE, BETHANY	CPR	40.00
TOTAL CHECKS		66,854.21

Joe Senyak, Chief of Police, updated the Council regarding the animal contract. The new animal contract states that a fee of \$150.00 will be paid annually plus a fee for small animals at 7.00 per day and \$10.00 per day for large animals will be paid to the caretaker for animal control . The contract will be for a period of one year. Motioned by Potts, seconded by Everson, motion carried to approve this contract. Council member Madsen stated that he had a call regarding a safety issue with an individual working on an elevated car and Joe will check into it.

Gettysburg Medical Center reaffirmed the Policy for Police for ambulance calls. The City Police will continue to dispatch to an ambulance scene. Joe Senyak, stated there is a workshop regarding fingerprinting, risk management for Police and that he needs to re-qualify on firearms. Motioned by Everson, seconded by Wuttke, motion carried for approval to attend all three.

Raymond Van Bockel Sr. addressed the Council regarding his curb stop. He had Barber's repair his curbstop and the valve was ok but the riser was bad. He was wondering who's responsibility is it? The Council stated that curb stops are the property owner's liability per ordinance. Mr. Van Bockel would like to by pass the rod and just have the maintenance staff turn the water off with a rod down to the main. Russell Anderson stated that the curb stop is a safety feature and if it is not used and the pipe should break the home owner will be responsible.

Craig Smith asked for publication of a public hearing to vacate part of Elm Street property of Duane and Janel Quiett which will be published the week of the June 16th

and 23rd with a public meeting scheduled for July 5, 2005 at 7:10 PM. Motioned by Everson, seconded by Wuttke, motion carried to place the notice in the Potter County News.

Russell Anderson obtained quotes for a new sickle mower, with the following results:

* Pioneer of Pierre	Rowse, 3 point sickle mower with 7' bar	\$4850.00	
* Lambs Chevrolet	Rowse 3 point with 7'bar	4680.00	
* Bliese Machine Shop	Tonutti 175 sickle bar mower	2400.00	
	Bliese Machine Shop	205 Sickle bar mower	2890.00
\$340.00 for hydraulic cylinder lift added to \$2550.00 (kit may need longer hoses and tractor end)			
* PCI	Tonutti 175 Sickle Bar mower	2750.00	
PCI	Tonutti 205 Sickle bar mower	2850.00	
(complete with hydraulic cylinder)			

Motioned by Madsen to accept the bid of Bliese Machine Shop. Motion died for lack of second. Motioned by Potts, seconded by Everson to accept the low quote from PCI in the amount of \$2850.00. Motion carried.

Russell Anderson, Maintenance Supervisor, obtained quotes for a new culvert to be placed on Custer west of Gettysburg Feed and Grain and by Bliese Machine Shop. Motioned by Potts, seconded by Axsom, motion carried to approve purchase of the culvert for around \$1872.00 and another \$1000.00 for a drop box and for installation of culvert.

Highway Improvement from Sioux Falls did \$ 4999.68 worth of asphalt concrete crack sealing of some of the City's streets. Russell Anderson, Maintenance Supervisor stated that SD Surplus has a large air compressor for \$2500.00 and with crack seal mix the City Maintenance Crew could seal some of the streets when time permits. Motioned by Axsom, seconded by Potts, motion carried to approve the purchase of an air compressor.

Russell Anderson, Maintenance Supervisor presented the Council a draft for the City of Gettysburg pool policy in case of an emergency regarding chlorine. Motioned by Axsom, seconded by Everson, motion carried to accept this chlorine policy. A new cash register is needed for the pool and it was suggested to purchase one not exceeding \$300.00.

There being no other bid received, Council member Potts, seconded by Wuttke, motion carried to accept the following fuel bid from Northern Plains Coop: SNL-2.02 # 2-1.81 # 1—1.86 and LP 1.10

The following building permits were submitted to the Council for their approval:

Mike & Kim Goebel Plat of lot 3 or R & D Addition deck
Great Western Bank Lots 13,14,15,16,17 & 18 Block 64 Wtlco new ATM driveway
John Zuber Lot 10 and W ½ lot 11 Block 8 Western Addn—apron driveway

Bill Hall Lot 1 Schlachter Addn improvement on storage building

Motioned by Wuttke, seconded by Madsen, motion carried to approve the above building permits.

The following Moving Building Permit was presented to the Council for their approval:

Bobbie Potts-move in building from F. Westphal farm to N.Bryson-W Custer Ave
Motioned by Madsen, seconded by Bill, motion carried to approve moving building permit
pending Russell Anderson's approval. (Potts-abstained)

Dakota Cruisers would like Council's approval to rope off two blocks on Main Street for their car show on June 25th. Motioned by Everson, seconded by Madsen, motion carried for permission to have these streets roped off .

Motioned by Wuttke, seconded by Axsom, motion carried to change the next City Council meeting date to July 6th due to the 4th of July Holiday.

Airport entitlements for 2005 were presented to the Council. This is for project number 3-26-0017-05-2005 in the amount of \$ 80,000.00 ,the Federal share of this amount will be \$ 76,000.00 with the state share of \$1600.00 and the City of Gettysburg's share at \$2400.00. This is for the paved road into the airport, pilots lounge, trenching for the telephone and \$20,000.00 for engineering fees.

American Fence has finished the wildlife fence and automatic electronic gates at the airport. Mark Schatz has programmed the new card system and if you need new cards please stop at the City Finance Office. Motioned by Axsom, seconded by Potts, motion carried to have no initial fee for the cards but if one needs to be replaced to set the fee at \$15.00.

Ambulance write-offs were presented to the Council for review. Due to Medicare contractual \$483.80 and the amount of \$545.18 due to Medicare denial for a total of \$ 1028.98 . Medicare felt the patient could have been transported by private vehicle. Motioned by Axsom, seconded by Madsen, motion carried to approve the write offs. Due to the stricter restrictions the City will review their policies and discuss this further with the providers, ambulance board and EMT's with a joint meeting .

Resolution was presented to the Council for the matching state energy grant that was awarded to insulate the auditorium. Motioned by Wuttke, seconded by Madsen, motion carried to approve this budget supplement.

RESOLUTION 2005-3

BE IT ORDAINED by the City of Gettysburg that the following sum is supplemental

appropriated to meet the obligation of the municipality, and to record the state funding of the State Energy Grant for the City Auditorium.

Section 1. That in order to enable the City to conduct the indispensable functions of government, there is hereby appropriated the following sums of money for the purpose indicated.

Revenue

101-33400 State Grant Auditorium	2700.00
101-411500 Contingencies	2700.00

Expense

Auditorium 101-45600-43300	5400.00
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ATTEST:

Sharleen Eliason, Finance Officer
Dated this 6th of June 2005

Jerald A. Bown, Mayor

VFW Post 8530 asked the Council for a special one day permit for June 25, 2005. Motioned by Potts, seconded by Wuttke, motion carried to approve this permit.

Drug policy was discussed. Council member Axsom will review.

Council member Axsom went to the Code Enforcement workshop in Pierre last month and he presented a power point presentation regarding this. To be effective in any community you need the support of the community. As a City you need to ask the following questions? Are you receiving complaints from the community? What image do you want for your town and are you willing to step forth and start the process? The workshop suggested that the following steps should be taken: 1. obtain council support 2. Review City ordinances 3. Have City attorney check into the ordinances 4. Public meetings 5. Have other organizations be involved such as Chamber, Rotary, Revitalization

committee, and the support of the local media. Council members Madsen, Axsom and Wuttke will meet and discuss this and see if this is feasible for our City.

Finance Officers school will be in Pierre June 15, 16 and 17th. Maintenance Staff will cover the Finance Office from 9:00 Am to 12:00 noon on these days while the Finance Officer and Deputy attends their classes.

Motioned by Potts, seconded by Axsom, motion carried to go into executive session for personnel reasons at 9:33 PM. Council reconvened at 10:00 PM. At the last Council

meeting permission was granted that two Council members could hire seasonal help with the approval of the full council at the next month's meeting. Motioned by Wuttke, seconded by Axsom, motion carried to grant the approval of hiring Anne Robbennolt effective starting date of 5-10-05 for seasonal help at the wage of \$7.50 per hour. Motioned by Wuttke, seconded by Axsom, motion carried to hire Anne Robbennolt for the position of full time Maintenance effective June 6th, 2005 at a rate of \$9.50 per hour. Motioned by Potts, seconded by Madsen, motion carried effective date of June 1, 2005 to pay Russell Anderson \$12.50 per hour. Flex time was discussed and it is permissible as long it is taken within the same week as extra time.

Correspondence included Election Official's workshop being held in Fort Pierre on Friday July 15, 2005.

Motioned to adjourn at 10:05PM by Council member Wuttke, seconded by Madsen, motion carried.

Attest:

Witness:

Sharleen Eliason, Finance Officer

Jerald A Bown, Mayor