

Unapproved Minutes
 Gettysburg, South Dakota
 September 6, 2005

Pursuant to the due call and notice thereof, the City Council met in regular session on September 6th 2005 at 7:00 PM at the City Finance Office. Those present included Mayor Jerald A. Bown, Finance Officer Sharleen Eliason and Council members Bobbie Potts, Bill Wuttke Pat Everson, Jack Axsom ,Tonya Tanner and Larry Madsen. Also present was Chief of Police, Joe Senyak, and Maintenance Supervisor Russell Anderson.

Motioned by Wuttke seconded by Potts , motion carried to approve the minutes from August 1 and August 22,2005 with correction of August 1st minutes changing address of 100 South Main to 200 South Main and correction of Russell Peterson to Russell Anderson

Motioned by Axsom seconded by Wuttke, motion carried (Madsen –nay due to Economic Development) to approve vouchers payable. Finance Office Eliason also asked the Council to approve paying the following invoices in September:Duckwalls-\$97.14, Gettysburg TV and Appliance \$ 54.98, Northern Plains Coop \$ 1119.96, McCeod’s \$75.72, Eugene King \$ 41.68. Total of \$1389.48

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department

Mayor & Council	August Payroll	00.00
Finance Office	August Payroll	2,922.66
Police	August Payroll	3,949.32
Streets	August Payroll	1,910.00
Snow Removal	August Payroll	00.00
Garbage	August Payroll	644.25
Airport	August Payroll	276.50
Swimming Pool	August Payroll	3,530.40
Parks	August Payroll	819.00
Water	August Payroll	1,866.50
Sewer	August Payroll	2,892.00
Ambulance	August Payroll	00.00
West Nile	August Payroll	00

Total Payroll Expense by Department 18,810.63

Net Payroll 14,498.18

ANDERSON, RUSSELL

MILEAGE

27.36

BANK OF THE WEST	WITHHOLDING	2,160.01
BANK OF THE WEST	WITHHOLDING	2,042.28
BANK OF THE WEST	BANK DEP BOX	10.00
BANYON DATA SYSTEMS	WINFUND SUPPORT	695.00
BEST BUSINESS PRODUCTS	MAINT COPIER	71.41
BLIESE MACHINE SHOP	FLATBED	634.52
BOWN, JERRY	MILEAGE	66.56
BROSZ ENGINEERING	CHIP & SEAL	1,170.00
CELLULAR ONE	AMBULANCE PHONE	42.35
CENEX FLEET FUELING	AMBULANCE FUEL	191.54
COMMUNICATIONS CENTER	POLICE CAR-LABOR	210.00
COMMUNITY CARE CLINIC	HEP B SHOT-ROBBENNOLT	12.50
DAKOTA FARM & RANCH	SUPPLIES	498.80
DAKOTACARE INS.	INSURANCE	3,394.48
ELIASON, SHAR	MILEAGE	75.56
FARM PLAN	SUPPLIES	103.77
GAS N GOODIES	SUPPLIES	42.00
GETTYSBURG DEVELOPMENT	TRIPLE B TAX	2,977.77
HANSEN PLUMBING	LABOR	1,333.45
HAWKINS	POOL SUPPLIES	1,828.14
HEARTLAND WASTE	GARBAGE	3,192.55
HELMS & ASSOCIATES	AIRPORT PROJECT	3,504.76
JENSEN ROCK & SAND	STREET PROJECT	55,587.63
LANGERS	SUPPLIES	21.77
LOGAN ELECTRIC	REPAIRS	143.78
LOGQN ELECTRIC	AIRPORT PROJECT	2,362.32
MIDWAY PARTS	MISC SUPPLIES	379.93
MID DAKOTA	WATER	11,235.56
MIDLAND CONTRACTING	AIRPORT PROJECT	6,306.84
MONTANA-DAKOTA	MISC. ELECTRIC DEPTS	3,617.75
NEW CREATIONS	SUPPLIES	226.06
NORTHERN PLAINS COOP	FUEL	1,017.60
NORTHWEST PIPE	POOL SUPPLIES	23,738.35
ONE CALL	WATER LOCATES	17.82
POTTER CO. TREASURER	TELETYPE SERVICE	900.00
POTTER COUNTY NEWS	PUBLICATION	282.60
PRAXAIR	AMBULANCE SUPPLIES	126.26
RYANS CANDY	POOL CONCESSIONS	35.50
SCHATZ ELECTRIC	PROFF SERVICE	453.76
SCHLACHTER LUMBER	SUPPLIES	239.33
SD MUNICIPAL LEAGUE	ANNUAL CONFERENCE	75.00
SD DEPT OF REVENUE	POOL SAMPLES	60.00
SD DEPT OF REVENUE	SALES TAX GARBAGE	621.48
SD RETIREMENT	RETIREMENT	2,263.31
SERVALL	FO RUGS	20.60
SHIELDS TIRE SERVICE	LABOR	39.75

US POSTMASTER	STAMPS	222.00
TRUE VALUE	SUPPLIES	926.35
VENTURE	PHONES	493.57
VERIZONE WIRELESS	CELL PHONES	205.66
VILAS DRUG	HEP B SHOT	239.73
WESTERN COMMUNICATION	POLICE LABOR	170.00
ZUBER REFRIGERATION	FINANCE OFFICE REPAIRS	545.00
TOTAL CHECKS		151,358.30

There ended up being two curb stops at Natalie Harer residence. The City will assume costs of digging up the inoperable curb stop because one of the curb stops was operational. Motioned by Madsen, seconded by Everson, motion carried to approve the expense.

Joe Senyak, Chief of Police, gave the Council an update regarding Code Enforcement. The enforcement will go on a complaint and safety basis. Joe Senyak said he would be following the steps indicated below:

1. Signed complaint by the Public
2. Investigation of the Complaint
3. Notify owner that they have 10 days with written notice to correct situation
4. Written notice will be served on the owner, hand delivered or certified mail
5. Copy of ordinance # 8.30.080 given to owner
6. 10 days given to correct situation
7. Copy given to Finance Officer
8. Owner billed and if not paid timely will have lien placed or court scheduled

Joe Senyak stated that the code ordinances would be enforced because it is necessary for the safety and well being of all residents of the City.

Russell Anderson, Maintenance Supervisor, stated the pay loader should be replaced. The 1982 pay loader was purchased used in 2002 for 15,000.00 and now needs repairs. Motioned by Potts, seconded by Axsom, motion carried to have Russell and Senyak go to Huron to check into a 1995 Cat 928 F loader listed for \$28,750.00 that is being sold through SD surplus.

Russell Anderson obtained a quote from Schlachter's for a chain link fence for around the play area around the softball field. The fence will be four sided and have two gates. Motioned by Everson, seconded by Tanner, motion carried to approve this purchase in the amount of \$ 984.68. Council member Everson stated that next year the City could check into a net fence to help protect this area from loose softballs.

Council member Axsom received notification from Rural Water regarding certification schools in the future for our City staff. According to policy our workers are to be certified within 2 years of employment. Russell Anderson will check and send Greg Gerber for certification.

At this appointed time the Public restroom and Shower for the Park area were opened with the following results.

1. Logan Electric \$64,991.00 including Plumbing and Electrical which was stipulated in the bid. Plus the cost of \$650.00 for the demotion of the existing building.

Kevin Logan also enclosed a letter to the Council. Thanking them for the opportunity to bid the bathroom building. He also proposed the possibility of poured walls and would know by next week if this is possible.

2. Hansen Plumbing \$ 13,534.21 this bid was for plumbing only and since the bid specifically stated public restroom and shower 27' 4" x 22' concrete block construction that includes electrical and plumbing this bid does not meet specs.

Motioned by Everson, seconded by Tanner to approve Logan Electric bid in the amount of \$64,991.00 but have the City Maintenance demolish old building. Motioned by Madsen, seconded by Wuttke, motion carried, to table the bid of Logan Electric for the bid pending more information at this time.

Due to the fluctuation of gas prices Northern Plains Coop did not give the City a fuel bid for the month of September.

Due to the increasing number of residents not obtaining a building permit before starting a project the Council would like the Finance Officer to publish for two weeks in the Potter County news the Ordinance for Building Permits and the fine for not obtaining the permit which is \$200.00. Starting October 1st, 2005 this will be strictly enforced. If anyone needs a permit and can not wait until a council meeting the committee members appointed by the

mayor and the building inspector can sign off on the permit pending full council approval so a project can start. Motioned by Axsom, seconded by Wuttke, motion carried to have the Finance Officer publish the Building permit ordinance in the P.C. News for two weeks.

The following building permits were submitted to the Council for their approval:

Matt Cronin house addition Lot 1 Burwell-Cronin Addition

Motioned by Wuttke, seconded by Everson, motion carried to approve the above building permit.

The following Demolition Permit was presented to the Council:

Rena Robbennolt house East 50 ft of lot 2 block 4, Burdick's add'n

Motioned by Everson, seconded by Madsen, motion carried to approve the Demolition permit.

A surplus list was given to the Council. Next month this will be discussed again.

Budget Ordinance # 2005-9-6 was presented to the Council for the second Reading. Roll call vote was taken with the following results: Axsom-yea, Everson-yea, Tanner-yea, Potts

-yea, Madsen-nay, and Wutke-yea. motion carried.

Motioned by Potts, seconded by Wuttke, motion carried to approve the following Resolution 2005-6 authorizing capital outlay accumulations for 2006 appropriations.

RESOLUTION 2005-6

RESOLUTION AUTHORIZING CAPITAL OUTLAY ACCUMULATIONS FOR 2006 APPROPRIATIONS

WHEREAS the governing body of a municipality may by resolution authorize the accumulation of funds for a period longer than one year for specific capital outlay purposes otherwise authorized by law (SDCL Section 9-21-14.1), and

WHEREAS the amount of all accumulations for all purposes may never exceed the amount of \$270,013 which is the greater of ten dollars per thousand dollars of assessed value of all property within the municipality or one hundred twenty-five thousand dollars, and

WHEREAS the resolution shall set forth clearly the purpose of which the funds are to be accumulated, and

WHEREAS the funds to be accumulated shall be expended within sixty months from the date of the resolution, and

WHEREAS, should the specific purpose for which the funds are accumulated are deemed no longer necessary, the funds will revert back to the general fund.

BE IT RESOLVED THAT pursuant to the second reading and adoption of Ordinance 2005-9-6 containing the appropriations for the 2006 fiscal year, the City of Gettysburg is establishing the following RESERVED FUND BALANCES.

STREET DEPARTMENT	
Fund Balance- Reserved for Street Improvements	\$ 23,097.00
PARKS AND RECREATIONS DEPARTMENT	
Fund Balance –Reserved Equip or Building	52,500.00
POLICE DEPARTMENT	
Fund Balance –Reserved for Equipment	<u>25,000.00</u>
TOTAL RESERVED FUNDS FOR 2006	\$ 100,597.00

Attest:

Approved:

Sharleen Eliason, Finance Officer

Jerald A. Bown, Mayor

Second Reading of Ordinance # 2005-7-4 was presented to the council dealing with Chapter 8.20 Inoperable Vehicles and Equipment which deletes 8.20.010 and changes 8.20.030 the penalty from 25.00 to 50.00 Dollars for each such violation plus court costs. Roll call vote was taken with the following results. Wuttke-yea, Madsen-yea, Potts-yea, Tanner-yea, Everson-yea and Axsom-yea motion carried.

Council member Axsom discussed code enforcement. He would like the Council's approval for a letter to be published in the Potter County News along with the Code enforcement ordinance Chapter 8.08 in regards to nuisances. Council member Axsom also suggested having a fall clean up week the last of September. Motioned by Potts, seconded by Everson, motion carried to approve the publishing of the nuisances ordinance and the code enforcement letter.

Finance Officer Eliason stated the increase for Dakota Care will be approximately 3.49% in lieu of this Mayor Bown stated that we will continue our contract with Dakota Care and not be entertaining other quotes.

Ambulance write offs were presented to the Council . Medicare write- offs in the amount of 3.44 and Medicaide in the amount of \$ 462.57 and workers comp for \$90.00 for a total of 585.01 Motioned by Potts seconded by Madsen, motion carried to approve the write offs due to contractual allowances.

Council member Axsom stated that Chuck Willey, EMT president are planning on having an EMT class and would like the City to pay for advertising the class in area newspapers. Motioned by Everson, seconded by Potts, motion carried to approve the ads.

Gettysburg Airport Improvements Project for 2004 was presented to the Mayor for his signature. This is the final payment for this 2004 project. Logan Electric for \$ 2,362.32 and Midland Contracting in the amount of \$ 6,306.84.

Mayor Bown gave the Council an update on the Corps Lawsuit. Defenders of Property Rights joined in the lawsuit and they wrote a brief that they are submitting to the Court.

SDML conference is in Sioux Falls Oct 4th through the 7th. Council member Axsom stated that he would like to attend the conference.

In round table Council member Madsen stated that the Farm Bill hearing is being heard regarding Rural Economic Development and if anyone is interested they can check on the web site usda-farm bill search in yahoo or google to be updated.

Motioned by Potts, seconded by Wuttke motion carried to adjourn at 8:45 PM.

Attest:

Witness:

Sharleen Eliason, Finance Officer

Jerald A Bown, Mayor