

Unapproved Minutes
Gettysburg, South Dakota
January 3,2005

Pursuant to the due call and notice thereof, the City Council met in regular session on January 3,2005 at 7:00 PM at the City Finance Office. Those present included Finance Officer Sharleen Eliason and Council members Bobbie Potts, Bill Wuttke, Pat Everson, Jack Axsom, Larry Madsen, and Tonya Tanner. Absent was Mayor Jerald Bown. Also attending was Alvin Phillips Maintenance supervisor and Joe Senyak, Chief of Police.

Bobbie Potts, President of the City Council, presided over the meeting due to the absence of the Mayor.

After review, Council member Wuttke motioned, Everson seconded and motion carried to approve the minutes from the December 6th and December 21st meetings.

Motioned by Madsen, seconded by Wuttke, motion carried to approve vouchers payable with permission given to also issue checks in January for the following vouchers: First National Bank 10,748.12 loan payment, Midwest Vehicle Proff-ambulance 81,245.00, SD Workman's comp-6,994.00, SD Munciple League 1023.63 ,Dept of Environment-1,00.00 and Schlachter Lumber 22.99.

VOUCHERS PAYABLE
Presented January 3, 2005

Payroll Expense by Department:

Total Payroll Expense by Department (only 1/2 of month)		
Mayor & Council	December Payroll 15thru 31 st	.00
Finance Office	December Payroll “ “	1923.83
Police	December Payroll “ “	1553.48
Streets	December Payroll “ “	1836.00
Snow Removal	December Payroll “ “	290.00
Garbage	December Payroll “ “	113.50
Airport	December Payroll “ “	00.00
Swimming Pool	December Payroll “ “	00.00
Parks	December Payroll “ “	00.00
Water	December Payroll “ “	1372.00
Sewer	December Payroll “ “	844.50
Animal control	December Payroll	00.00
Ambulance	December Payroll	2268.85
Auditorium	December Payroll	00.00

Total Payroll Expense by Department	10.202.16	
Net Payroll for 1/2 of month of December		7,936.18

BLIESE MACHINE SHOP	REPAIRS-TRUCK	3,933.82
CELLULAR ONE	AMBULANCE CELL PHONE	41.93
CENTRAL CULVERT	SUPPLIES	1,211.80
CENEX FLEET FUELING	AMBULANCE FUEL	242.44

CITY OF GETTYSBURG	PETTY CASH	16.85
COMMUNICATIONS CENTER	SUPPLIES	430.60
COMMUNITY CARE CLINIC	EMT FLU SHOTS	36.00
COMMUNITY FIRST NAT'L	EMPLOYEE WITHHOLDING	4,175.22
DAKOTA FARM & RANCH	SUPPLIES	136.05
DAKOTACARE INS.	EMPLOYEE INS.	3,112.75
DIVISION OF AGRICULTURAL SE	WORKSHOP	40.00
GETTYSBURG DEVELOPMENT	TRIPLE B TAX	1,709.30
GETTYSBURG MEMORIAL HOSP	RN AMBULANCE FEE	75.00
HARER, DAVE	WATER DEP REFUND	65.00
HEARTLAND WASTE	GARBAGE	2,932.95
LAMB MOTOR CORP	AMBULANCE SUPPLIES	89.56
MEDICINE ROCK CAFÉ	POLICE MEALS	57.70
MID DAKOTA	WATER	10,036.09
MID DAKOTA-AIRPORT	WATER	32.80
MIDWAY PARTS	SUPPLIES	625.67
NITZCHKE, ELMER	LEGAL FEES	37.50
POTTER COUNTY NEWS	PUBLICATION	138.98
POTTER CO NEWS	PUBLICATION	62.50
SD RETIREMENT	RETIREMENT	1,861.78
SOVELL, EMILY	PROFF FEES	307.00
SUPER 8 MOTEL	POLICE	123.00
TRUE VALUE	SUPPLIES	339.67
US POSTMASTER	SUPPLIES	112.50
WW TIRE	POLICE-FORD TIRES	132.82
WW TIRE	POLICE-CHEV TIRES	119.18
TOTAL CHECKS		40,172.64

Joe Senyak, Chief of Police, presented his Police report to the Council. He stated that the County has switched over the 911 services to Mobridge. Joe Senyak has had four interested individuals regarding the position of patrolman and each of them has come to Gettysburg for interviews.

Alvin Phillips, Maintenance Supervisor presented the Council a Maintenance Report. Alvin has obtained a new supplier for water meters and has purchased a few to try out. Motioned by Wuttke, seconded by Axsom, motion carried to sell Hershey water meters at \$50.00 each. Alvin Phillips received the schedule of Water Distribution and Wastewater Collection workshops from SD Association of Rural Water training. There is a Water Distribution and Waste Water Collection school in Oacoma on March 29 thru 31st and in Aberdeen from April 26 thru April 28th for Waste Water Treatment School with testing for all three tests. Michelle Hawkinson and Greg Gerber should attend these classes to obtain their operators certifications. Motioned by Axsom, seconded by Madsen, motion carried to leave the certification schedule to the Maintenance supervisor's discretion. Alvin Phillips stated there was a problem with an individual's hydrant. It froze and the frost plate was damaged and the water was not metered that was lost. The curb stop is located in the same pit and this could be a major problem if it freezes inside the pit, as there would be no way to shut off the water without turning off the water on the whole block until it is fixed. Motioned by Madsen, seconded by Asxom, (Tanner-nay) motion carried to have the maintenance department install the new curb stop and the individual paying for all supplies. It was felt that the City should install the new curb stop since the previous curb stop was approved by the maintenance dept. Alvin Phillips stated

there has been progress made on improvements on a garage that was previously moved into town. Lonnie Burnham, Airport manager stated that one of the new lights at the airport is not working and Alvin will contact Logan regarding this.

The following building permit was rejected by the Council due to lack of information. John Luce was going to attend Council meeting but was detained and will come to the next council meeting or will provide the City the dimensions of the area in question..

John Luce asphalt W 50ft of Lot 1 Block 3 Burdicks Addn
Motioned by Asxom, seconded by Everson, motion carried to reject building permit for more information

There being no other bid received, Council member Wuttke motioned, seconded by Madsen motion carried to accept the following bid from Northern Plains Cooperative: SNL--\$1.73 # 2 --\$1.45 #1 --\$1.55 and LP \$1.10.

Combined Election Agreement with the Gettysburg Public School was presented to the Council for their approval. The salaries of election workers was previously set at 6.00 per hour in 2004. Motioned by Wuttke, seconded by Axsom, motion carried to approve 7.00 per hr for election workers, which is the same as Potter County.

Council member Axsom stated that at the Ambulance Board meeting they requested that additional supplies are needed to equip the new ambulance. They would like approval for the following equipment: Blood glucose machine--\$70.00, ear thermometer --\$20.00, personal protective gear \$ 40.00 and a stethoscope for \$135.00. Motioned by Everson, seconded by Wuttke, motion carried to approve the purchase of the new equipment.

Motioned by Madsen, seconded by Tanner, motion carried to declare the 1983 Chev ambulance as surplus. Council member Wuttke stated that other cities ask that the bids be paid within 10 days when advertising or the bid will be awarded to next bidder This eliminates the cost of publication if it has to be re-bid. Finance Officer Eliason was instructed to obtain the specs from Chuck Willey and then to advertise it in the municipal League publication for sale in the February and March issue with sealed bids ending April 1, 2005.If we still have it in the spring we could combine it with other surplus items at an auction.

Below is the listing of Salaries for the start of the new year of 2005 for publication per SDCL 6-1-10 :

Finance Officer Sharleen Eliason	\$ 24,860.00 annual salary
Deputy Finance Officer Vicki Fischer	\$ 9.25 per hour plus OT \$ 13.87
Chief of Police Joe Senyak	\$ 29,162.00 annual salary
James Pelle, Patrolman	10.00 per hour
Maint Supervisor Alvin Phillips	\$ 13.00 per hour plus OT \$ 19.50
Asst Maint Supervisor Greg Gerber	\$ 11.00 per hour plus OT \$ 16.50
Maint Worker Michelle Hawkinson	\$ 10.50 per hour plus OT \$15.75
Maint Worker Bryan Tipton	\$10.00 per hour plus OT \$ 15.00
EMT's--\$15.00 first two hours then \$10.00 each additional hour plus additional for being on call--\$25.00 per week day call and \$25.00 per night call per week. Call hours will be paid for up to three individuals per shift each week.	
City Attorney-Emily Sovell	\$90.00 per hour plus \$50.00 to attend council meeting
City Attorney-Elmer Nitzchke	\$50.00 per hour
Airport Manager Lonnie Burnham	\$525.00 annual salary

Mayor-
Council

\$2850.00 annual stipend plus below
\$1250.00 annual stipend plus below

Along with their annual stipends, the Mayor and Council members will also receive compensation for meeting attendance of \$50.00 per meeting and \$40.00 per special meeting and other than council meetings at the following rates:

1. For a morning session, an afternoon session, or an evening session the attendee will receive \$50.00 plus expenses as previously approved by the Council.
2. If two or more sessions are attended in one day, the attendee will receive \$75.00 plus expenses.
3. If the meeting, workshop or seminar lasts more than one calendar day, then compensation for each succeeding day will be determined as in # 1 and #2 above.

Second reading of Budget Ordinance 2004-12-16 ambulance supplement was presented to the Council. Motioned by Axsom, seconded by Everson, motion carried to accept this as second reading. This budget supplement is for the new ambulance purchased with funds from a CD in the amount of \$62,140.11 left by Norine Pearson Estate and undesignated funds of \$19,104.89 from the general fund for the budget period of 2005. Roll call vote was taken: Wuttke-yea, Madsen-yea, Tanner-yea, Everson-yea, Axsom-yea and Potts-yea, Motion carried.

Motioned by Wuttke, seconded by Tanner, motion carried, to receive on file the 4th quarter Financial Statement from Gettysburg-Whitlock Bay Development Corporation.

Motioned by Axsom, seconded by Wuttke, motion carried to adjourn into executive session at 8:17 PM for personnel.

Council reconvened at 9:00 PM.

Motioned by Wuttke, seconded by Madsen, motion carried to offer a contract to Ryan Kiefer for the police patrolman position at wage of \$26,000.00 per year and benefits per policy handbook with certification to be completed within one year of employment.

Motioned by Madsen, seconded by Axsom, motion carried to authorize Finance Officer to issue a check for Federal Tax Deposit to Bank of the West when needed. The City received notice from IRS that the City need's to deposit semi-weekly for 2005.

Correspondence included a notice that the 2005 South Dakota Airport Conference will be held in Huron on March 9-10th. Registration is \$50.00 each and the rooms at the Crossroads are a flat rate of \$65.00.

In round table discussion Council member Wuttke asked when the speed limit of 15 mph will be installed at the school. Joe Senyak will check.

There being no further business motioned by Potts, seconded by Wuttke, motion carried to adjourn at 9:10 PM.

Attest:

Witness:

Sharleen Eliason, Finance Officer

Jerald A. Bown, Mayor