

Unapproved Minutes
Gettysburg, South Dakota
November 7, 2005

Pursuant to the due call and notice thereof, the City Council met in regular session on November 7, 2005 at 7:00 PM at the City Finance Office. Those present included Mayor Jerald A. Bown, Finance Officer Sharleen Eliason and Council members Bobbie Potts, Bill Wuttke Pat Everson, Jack Axsom ,Tonya Tanner and Larry Madsen absent. Also present was Chief of Police, Joe Senyak, Russell Anderson, Maintenance Supervisor, Emily Sovell, City Attorney, Kevin Logan, Sandy Hagny, Chuck Willey, Dean Maroney, Mark Schmidt, and Bruce Williams.

Motioned by Wuttke seconded by Axsom motion carried to approve the minutes from October 3rd and October 17th ,2005 meetings.

Finance Office Eliason presented the Accounts Payable Vouchers to the Council .The Finance Office also received the following statements on Monday morning:

Schlachters-sewer lift supplies	\$220.18
Gas N Goodies-Car Wash	6.00
Emily Sovell	304.00
Vilas Pharmacy first aid kit	14.99
Cam Wall Electric-welcome sign	9.00
Montana Dak Utilities-phase 2	<u>500.00</u>
for sewer lift station	1054.17

Motioned by Wuttke, seconded by Everson, motion carried to approve the accounts payable and to also approve the above accounts payable.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department

Mayor & Council	October Payroll	4,347.50
Finance Office	October Payroll	2,848.66
Police	October Payroll	4,956.82
Streets	October Payroll	1,648.00
Snow Removal	October Payroll	44.00
Garbage	October Payroll	762.25
Airport	October Payroll	19.00
Swimming Pool	October Payroll	00.00
Parks	October Payroll	277.50
Auditorium	October Payroll	00.00
Water	October Payroll	1,630.75
Sewer	October Payroll	3,136.25
Ambulance	October Payroll	2,255.00

West Nile October Payroll 00.00

Total Payroll Expense by Department 21,925.73

Net Payroll		17,769.54
ANDERSON, RUSSELL	MEAL	9.00
AVERA QUEEN OF PEACE	EMPLOYEE	6.00
BANK OF THE WEST	WITHHOLDING	1,938.71
BANK OF THE WEST	WITHHOLDING	2,509.17
BEST BUSINESS PRODUCTS	MAINT COPIER	43.13
BLAKE, FRANCIS	WATER DEP REFUND	65.00
BLIESE MACHINE SHOP	REPAIRS	242.00
BUSINESS FORMS & ACCOUNTING	ACCTS PAYABLE CKS	242.31
BUTLER MACHINE	SUPPLIES	1,263.84
CELLULAR ONE	AMBULANCE PHONE	42.11
CENEX FLEET FUELING	AMBULANCE FUEL	249.50
CITY OF GETTYSBURG	OUT READ SCHUHHARDT	9.00
CITY OF GETTYSBURG	POSTAGE	30.99
COMMUNICATIONS CENTER	PROFF SERVICES	202.50
CRONIN, JANET (GOEKE)	EMT CONVENTION	373.15
DAKOTA FARM & RANCH	SUPPLIES	606.50
DAKOTACARE INS.	INSURANCE	3,453.74
DEMOTS, JOHN	EMT CONVENTION	195.00
DUCKWALLS	SUPPLIES	23.62
EMERGENCY MEDICAL	AMBULANCE SUPPLIES	458.38
FARM PLAN	SUPPLIES	167.24
GALLS	SUPPLIES	69.87
GAS N GOODIES	POLICE CAR WASHES	36.00
GETTYSBURG DEVELOPMENT	TRIPLE B TAX	2,011.90
GETTYSBURG MEMORIAL HOSPITAL	RN-AMBULANCE	75.00
GREG GERBER	MEAL-ABERDEEN	9.00
HANSON PLUMBING	SUPPLIES	4.42
HEARTLAND WASTE	GARBAGE	3,186.27
HINKLE, KRISTI	EMT CONVENTION	195.00
JACK AXSOM	MILEAGE	181.00
JENSEN ROCK & SAND	SEWER LIFT GRAVEL	5,655.60
KOHLMAN, BIERBACH & ANDERSON	BAL OF AUDIT	893.00
LAKE, RYAN	REGISTRATION	195.00
LOGAN ELECTRIC	REPAIRS	8.39
MEDICINE ROCK	MEALS -TREE DAMAGE	29.20
MIDWAY PARTS	MISC SUPPLIES	100.64
MID DAKOTA	WATER	10,441.51
MID DAKOTA	WATER-AIRPORT	32.80
MONTANTA-DAKOTA	POLE	273.78
MONTANA-DAKOTA	MISC. ELECTRIC DEPTS	2,945.76
NEW CREATIONS	SUPPLIES	137.67

NORTHERN PLAINS COOP	FUEL	3,205.32
NORTHWEST PIPE	SEWER SUPPLIES	986.16
NORTHWEST PIPE	SEWER LIFT SUPPLIES	13,837.25
NORTHWEST PIPE	SEWER LIFT SUPPLIES	7,889.06
OAKS HOTEL	SDML MEETING	156.00
ONE CALL	WATER LOCATES	24.75
PIORIER EQUIPMENT	SUPPLIES	77.14
POTTER COUNTY NEWS	PUBLICATION	298.77
POTTER COUNTY TREAS	MOSQUITO SUPPLIES	483.50
PRAXAIR	AMBULANCE SUPPLIES	149.80
RIPS REPAIR	SUPPLIES	41.55
SCHATZ REPAIR	SNAPPER REPAIRS	781.25
SCHLACHTERS	SUPPLIES-FENCE	1,058.69
SCHUCHHARDT, RYAN	WATER DEPOSIT	56.00
SD DEPT OF REVENUE	SAMPLES	48.00
SD FEDERAL PROPERTY	BLANKETS	8.00
SD DEPT OF REVENUE	SALES TAX GARBAGE	129.61
SD RETIREMENT	RETIREMENT	1,942.39
SD WATER & WASTEWATER	MEMBERSHIP-ANDERSON	10.00
SERVALL	FO RUGS	20.60
SOVELL, EMILY	SERVICES	225.00
TRUE VALUE	SUPPLIES	169.24
TRUE VALUE	SUPPLIES	163.51
US POSTMASTER	STAMPS	222.00
VENTURE	PHONES	451.29
VILAS PHARMACY	SUPPLIES	114.47
VERIZONE WIRELESS	CELL PHONES	245.25
WILLEY, CHUCK	EMT CONVENTION	398.75
TOTAL CHECKS		89,575.59

At this appointed time the public hearing for the liquor licenses was opened for the public for any comments regarding the licenses for 2006. After no comments, motioned by Axsom, seconded by Potts, motion carried to approve the following liquor licenses for 2006:

City of Gettysburg/Firehouse Liquors 109 N. Main St	Package Off-Sale Liquor
City of Gettysburg/Firehouse Lounge 109 N Main St	Retailer On-Sale Liquor
City of Gettysburg/VFW Club 113 W. Commerical Ave	Retailer On-Sale Liquor
City of Gettysburg/American Legion Club 112 S Exene	Retailer On-Sale Liquor
City of Gettysburg/Gettysburg Country Club Gettysburg	Retailer On-Sale Liquor

Joe Senyak, Chief of Police, stated that the Chev Caprice should be replaced. He has been checking into other vehicles, Lamb's have a 2002 Ford Explorer with 44,000 miles for \$14,900.00. Joe also check into State Bids thru Beck's for a 2006 Chevy Impala for

\$18,703.00, the delivery date would be approximately in February or March 2006. Joe stated that he feels the department could use two different vehicles because the Chevy Caprice now has 100,000 miles and the Crown Victoria has been having some mechanical problems. Council Member Wuttke stated that he feels that a four-wheel drive is more costly to operate for the City. Council member Tanner questioned the need for two different vehicles to be purchased in one year. Motioned by Wuttke, seconded by Potts, motion carried to authorize Joe Senyak to purchase a 2006 Chev Impala from Becks for the State bid price of \$18,703.00.

At this appointed time the bid for the **Park Bath House** was presented to the Council. The City received one bid from Logan Electric for the following:

Option # 1 –Concrete Block \$68,991.00
Option # 2—poured concrete block 67,451.00
Demolition of Existing Bathroom building 1,000.00
All work to be done by June 1, 2006

Liquidated damages will be Accessed at \$250.00 per day (exception being-unusual or unforeseen act of nature)

Motioned by Everson, seconded by Tanner, motion carried to accept the bid from Logan Electric for option # 2 in the amount of \$67,451.00 .The City will do the demolition of the old existing bathhouse.

At this appointed time the bid for a **Back up Generator for the Lift Station** was presented to the Council. The City received a bid from Logan Electric for the following:

ONAN 47 KW Genset with 225 AMP transfer switch with internal breaker on generator, cement pad, also extra 200 amp disconnect for connection to existing service. with delivery time 8-9 weeks for \$ 20,414.00

Or alternate same as above except Caterpillar 40 Kw with delivery date of 41 to 43 weeks for a price of \$21,764.00

Motioned by Everson seconded by Wuttke, motion carried to approve the bid for the ONAN in the amount of \$20,414.00.

The City of Gettysburg received notification from Governor Rounds that we were awarded a Community Development Block Grant in the amount of \$257,500.00 to assist the community in construction of a new fire hall.

Several representatives from the Fire Dept, EMT's, Gettysburg Whitlock Bay Economic Development and the Mayor of the City met with Tim Potts, Rural Development Office, November 4th at the City Finance Office to discuss the possibility of obtaining a loan for the construction of a new Fire Hall. USDA does have a 40- year loan at a rate of 4 1/4% which would be around \$17,000.00 per year. Interest rates might be taking a small increase Jan 2006 so if we can have commitment we could possibly have everything in place by the end of December. Mark Schmidt and Sandy Hagny from Gettysburg Whitlock Bay Economic Development Corp stated that their board is committed to this

project and will purchase the land and deed it to the City to show their support of the project. Mayor Bown stated that if all the entities share the cost of the project it wouldn't be a burden on any one group for the payments each year. Bruce Williams, Gettysburg Fire Chief stated that the Fireman would help with the project. Kevin Logan stated that he has been in contact with Dean Marske and he would be willing to help with the plans for the project.

Motioned by Axsom, seconded by Potts, motion carried to authorize Mayor Bown to sign any application forms and documents for a Community facility regarding a loan from USDA for this project .

Mayor Bown appointed the following to be part of a steering committee for the Fire Hall project: EMT-Chuck Willey, Firemen-Bruce Williams & Tom Wager, Gettysburg Whitlock Bay Development Corporation-Mark Schmidt & Sandy Hagny, Potter County-Dean Maroney & Delvin Worth, and representing the City- Mayor Bown and Council member Bill Wuttke. Motioned by Potts, seconded by Tanner, motion carried to approve the members of the steering committee.

Council member Tanner stated that the City needs to have policies in place regarding the control of an animal for 10 days if a person is bitten or harmed by an animal for safety reasons. Joe is checking with area vets regarding this. Also the ordinance should reflect the holding of animals for a certain time period and it will be changed in the near future.

Joe Senyak, Chief of Police, discussed with the Council regarding having an ordinance in place with penalties defining liquor violations . The City does have management agreements that specifically states that all customers shall leave the establishments by 2:15AM and everyone off the premises at 2:30 AM at liquor establishments. City Attorney, Emily Sovell, suggested that the City could have ordinances in place or incorporate penalties in the management agreements. She suggested that an ordinance would help. Council member Tanner suggested that she would like the City Police to have more concentration in the school area in the mornings when children are going to school and less patrolling at nights or an even mix so that all areas are covered.

Ordinance # 2005-11-7 Alcoholic Beverages was presented to the Council for the first reading . This incorporates a penalty punishable by a two hundred dollar fine and or thirty days in jail if a violation occurs under 5.08.100 dealing with the closing of premises of public facility on-sale dealers(2:15 all customers shall be off the premises). Motioned by Wuttke, seconded by Axsom, motion carried to approve this first reading.

Ordinance # 2005-11-8 Beer and Malt Beverages –closing times with penalties if a violation occurs was presented to the Council for their approval. Motioned by Axsom, seconded by Everson, motion carried to approve this first reading.

Russell Anderson, Maintenance Supervisor stated that Mark Schatz would be doing the electrical on the Sewer Lift Station this week. Russell Anderson also showed the Council a brochure on a leak detector that will detect water or sewer leaks by sound for around \$2,336.00. Motioned by Potts, seconded by Axsom, motion carried to approve this purchase. Greg Gerber and Russell Anderson attended a waste water school in Aberdeen. Cliff Reuer from SDDOT was here and reviewed the signs by the school. He will obtain bids for the signs that the City needs at a cost of 10% due from the city and 90% of the cost will be paid by the State. City Rubble site inspection was completed by DE NR. Rubble site will remain open as long as we have nice weather. There have been cracks in the pavement on Blaine Ave. Morris has been contacted. Our City crew will be doing the demolition work on the City park bathhouse. The City does need to read all water meters for the yearly maintenance check. The mayor suggested having all of the maintenance crew work on this project so it will be completed in a timely manner.

The following resolution was presented to the Council. The County has platted Lots 2,3 and 4 & Court Street located in the SE 1.4 section 24, T118 N, R76W, 5TH PM in Potter County and needs the City's approval for this.

RESOLUTION 2005-6

BE IT ORDAINED by the City of Gettysburg, Potter County, South Dakota that the plat of Lot 2,3,4 & Court Street, Potter County Addition, Gettysburg, located in the SE ¼ Section 24, T118 N, R 76W, 5th PM, Potter County, South Dakota having been examined, is hereby approved in accordance with the provisions of SDCL, Chapter 11-3 and any amendments thereof.

Motioned by Potts, seconded by Tanner, motion carried to approve this and to direct the Mayor to sign the necessary forms.

Motioned by Everson, seconded by Wuttke, motion carried to approve the following building permits:

Mona & Dan Beringer Lots 1 & 2 Block 1 O'Leary's Addn	front deck, steps with possible roof in future.
Jason Nagel Lot 10 Block 69 Platts Addn	driveway to storage building

There being no other bid received, Council member Potts, seconded by Tanner, motion carried to accept the following fuel bid from Northern Plains Coop: SNL--\$2.24, # 1-\$2.30 # 2—2.20, # 1—2.81 and LP 1.35.

Ambulance write offs were presented to the Council. \$ 206.38 due to Medicare allowance and \$30.50 due to Blue Cross allowance for a total of 236.88. Motioned by Axsom, seconded by Wuttke, motion carried to approve the write offs. There have been some ambulance runs that Medicare will not cover because they feel the individual could've been transported by private vehicle or stayed at the hospital that they were transported to. Council advised Finance Officer Eliason to bill the patient for the ambulance run that was

denied by Medicare.

Quarterly reports were presented to the Council. Also the audit report from Kohlman Biersbach & Anderson was presented to the Council for their review.

The City received a State Grant from Central Plains Water District in the amount of \$10,000.00 for a sewer project study.

Motioned by Potts, seconded by Wuttke, motion carried to approve November 26th as a Holiday for the employees.

Lonnie Burnham gave the Council his resignation as airport Manager effective December 1, 2005. Motioned by Potts, seconded by Everson, motion carried to accept Lonnie Burnham's resignation and to appoint Bill Eliason as airport manager to fill out Lonnie's term which will end May 1, 2006.

Code enforcement was discussed. Some residents were given a time line and they have not met the arrangements that were made. Letters will be drafted and delivered or mailed certified with time lines with notice of final abatements. If the notices are not complied with the City will be doing the necessary adjustments with costs being accessed to the property owners.

Motioned by Wuttke seconded by Axsom, motion carried to approve salary adjustments for all full time employees by 5% as of January 1, 2006.

Motioned by Axsom, seconded by Everson, motion carried for approval for the Finance Officer to attend the election workshop in Aberdeen on November 18, 2005.

In round table discussion Council member Tanner stated that storage trailer units needs to be addressed. Discussion if a building permit is needed. This will be discussed again later. Council member Axsom stated that he would like input from other Council members regarding code enforcement violations in their wards.

Motioned by Potts, seconded by Everson motion carried to adjourn at 9:21 PM.

Attest:

Witness:

Sharleen Eliason, Finance Officer

Jerald A Bown, Mayor