

Unapproved Minutes
Gettysburg, South Dakota
December 5, 2005

Pursuant to the due call and notice thereof, the City Council met in regular session on December 5, 2005 at 7:00 PM at the City Finance Office. Those present included Mayor Jerald A. Bown, Finance Officer Sharleen Eliason and Council members Bill Wuttke Pat Everson, Jack Axsom, Tonya Tanner , Larry Madsen, and Bobbie Potts absent. Also present was Chief of Police, Joe Senyak, Russell Anderson, Maintenance Supervisor, Mark Schmidt, Chuck Willey, Boy Scout Troop 269 and their leaders John Langer, and Tom Wager.

Mayor Bown welcomed the Boy Scouts from Troop 269 to the Council Meeting. He stated that all young citizens should know the importance of local government and encouraged them to keep seeking knowledge.

Motioned by Axsom seconded by Madsen motion carried to approve the minutes from the November 7th, 2005 meeting.

Finance Office Eliason presented the Accounts Payable Vouchers to the Council. Motioned by Madsen seconded by Axsom that accounts payable be paid except the triple B funding invoice of \$ 1,181.53 to Economic Development and to vote on this item separately. Council member Madsen stated that he felt there is a lack of accountability and public disclosure for Economic Development funds. Council member Axsom stated that he also has concerns . Motioned by Wuttke, seconded by Tanner to also pay Economic Development invoice in the amount of \$ 1,181.53 Madsen and Axsom(nay)motion failed. At this time Mark Schmidt, Gettysburg Whitlock Bay Economic Development President stated that they have now completed a strategic planning session and will be scheduling a joint meeting with the Council in the near future.

Payroll Expense by Department:

Total Payroll Expense by Department

| | | |
|-----------------|------------------|----------|
| Mayor & Council | November Payroll | 00.00 |
| Finance Office | November Payroll | 2,885.66 |
| Police | November Payroll | 4,432.82 |
| Streets | November Payroll | 1,576.50 |
| Snow Removal | November Payroll | 1,779.63 |
| Garbage | November Payroll | 407.50 |
| Airport | November Payroll | 113.50 |
| Swimming Pool | November Payroll | 00.00 |
| Parks | November Payroll | 906.00 |
| Auditorium | November Payroll | 9.50 |

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| Water | November Payroll | 2,281.00 |
| Sewer | November Payroll | 1449.25 |
| Ambulance | November Payroll | 00.00 |
| West Nile | November Payroll | 00.00 |

Total Payroll Expense by Department 15,841.36

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|-----------------------------|------------------------|-----------|
| Net Payroll | | 11,811.05 |
| AVERA QUEEN OF PEACE | EMPLOYEE | 63.50 |
| BANK OF THE WEST | WITHHOLDING | 1,692.66 |
| BANK OF THE WEST | WITHHOLDING | 1,891.00 |
| BEST BUSINESS PRODUCTS | MAINT COPIER | 35.76 |
| BALDWIN COOKE | MONTHLY MONITORS | 91.88 |
| BANYON DATA | WIN PAY SUPPORT | 695.00 |
| BLIESE MACHINE SHOP | REPAIRS | 505.65 |
| CAM WALL ELECTRIC | WEST WELCOME SIGN | 9.00 |
| CAM WALL ELECTRIC | W WELCOM SIGN | 9.00 |
| CELLULAR ONE | AMBULANCE PHONE | 42.11 |
| CENEX FLEET FUELING | AMBULANCE FUEL | 211.99 |
| CITY OF GETTYSBURG | OUT READ | 30.00 |
| DAKOTA FARM & RANCH | SUPPLIES | 763.96 |
| DAKOTACARE INS. | INSURANCE | 3,512.98 |
| DENR | ANDERSON CERTIFICATION | 12.00 |
| DUCKWALLS | SUPPLIES | 190.39 |
| EF JOHNSON CO | POLICE SUPPLIES | 49.00 |
| FARM PLAN | SUPPLIES | 612.10 |
| GAS N GOODIES | POLICE CAR WASHES | 6.00 |
| GAS N GOODIES | POLICE CAR WASHES | 6.00 |
| GENE SLOAT | WATER DEP REFUND | 65.00 |
| GETTYSBURG COLLISION CENTER | PROFF SERVICE | 50.00 |
| HANSON PLUMBING | SUPPLIES | 62.10 |
| HEARTLAND WASTE | GARBAGE | 3,092.25 |
| HELMS & ASSOC | PROFF SERVICE | 1,146.74 |
| IN STITCHES | SUPPLIES | 165.10 |
| LAMB MOTOR CO | POLICE CAR REPAIRS | 321.11 |
| LANGERS | SUPPLIES | 33.94 |
| LOGAN ELECTRIC | REPAIRS | 1,316.75 |
| MIDWAY PARTS | MISC SUPPLIES | 767.13 |
| MID DAKOTA | WATER | 10,199.39 |
| MONTANTA-DAKOTA | 2 PHASE SEWER | 500.00 |
| MONTANA-DAKOTA | MISC. ELECTRIC DEPTS | 2,884.18 |
| NEW CREATIONS | SUPPLIES | 161.80 |
| NORTHERN PLAINS COOP | FUEL | 1,233.53 |
| NORTHWEST PIPE | SEWER SUPPLIES | 2628.18 |
| ONE CALL | WATER LOCATES | 9.90 |
| POTTER COUNTY NEWS | PUBLICATION | 358.10 |

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|------------------------|--------------------|-----------|
| POTTER COUNTY TREAS | CHIP AND SEAL | 4,784.41 |
| PRAXAIR | AMBULANCE SUPPLIES | 134.06 |
| SANITATION PRODUCTS | SUPPLIES | 1,700.70 |
| SCHLACHERS | SUPPLIES- | 50.63 |
| SCHATZ ELECTRIC | SEWER LIFT | 2,989.57 |
| SCHLACHER | SUPPLIES | 220.18 |
| SD DEPT OF REVENUE | SAMPLES | 156.00 |
| SD DEPT OF REVENUE | SALES TAX GARBAGE | 189.36 |
| SD MUNICIPLE LEAGUE | ELECTION TAPE | 10.00 |
| SD RETIREMENT | RETIREMENT | 2,053.73 |
| SERVALL | FO RUGS | 21.62 |
| SHIELDS TIRE | TIRE REPAIR | 43.00 |
| SOVELL, EMILY | SERVICES | 250.00 |
| SOVELL, EMILY | SERVICES | 304.00 |
| TERRY HUFFMAN | WATER DEP REFUND | 35.00 |
| TRUE VALUE | SUPPLIES | 180.03 |
| VENTURE | PHONES | 457.53 |
| VILAS PHARMACY | SUPPLIES | 15.97 |
| VILAS PHARMACY | SUPPLIES | 14.99 |
| VERIZONE WIRELESS | CELL PHONES | 173.84 |
| WESTERN COMMUNICATIONS | SUPPLIES | 27.00 |
| TOTAL CHECKS | | 61,047.85 |

The Finance Office received notice from USDA regarding the loss of farmable acres at the City Airport due to the expansion of the runway. The rental contract with Goebel Farms is for 121 acres and has now been reduced to 93.50 acres and an addendum to the Contract

will need to be added. Mayor Bown stated that in the previous contract it was for both farm land and irrigated acres . When the contract expires on December 2006 it will be advertised for bids. The USDA office stated that the lost acres can be signed over to Goebel's or can be just forever lost. Mayor Bown recommended to the Council that tract 1 for 14.71 acres is for grass and this could be assigned to the City for reimbursement and the rest of the lost acres be assigned to Goebel's. Motioned by Axsom, seconded by Everson to add the addendum to the Goebel contract and reduce the amount due for rent to \$ 1870.00 Motioned carried. Motioned by Madsen, seconded by Axsom, motion carried to authorize the tract 1 acres to the City for reimbursement and the lost acres from the rest to Goebel farms and to authorize the Mayor to sign the necessary papers.

Joe Senyak, Chief of Police asked the Council if they had any questions regarding the Police report that was given to them. Joe stated that because of the weather he had difficulty getting around on emergency calls and the Police department has been having additional problems with the Chev Impala . He showed the Council pictures of four wheel drive vehicles from Billions which at this time are not outfitted with Police equipment. Council member Tanner asked if he has met with the Police committee regarding this. Council member Wuttke asked if Joe has checked with local dealers as to what they have available. At this time a question was asked of Finance Officer Eliason

what the City has available for funds for a Police vehicle. At this time for 2005 the budget has \$10,000.00 funds available and in 2006 another \$25,000.00 was set aside for Police equipment. The City did agree at last months meeting to purchase a new 2006 Chev Impala for \$18,703.00 with delivery date in March 2006. Council stated that Joe Senyak is to check locally and with meet with the Police committee and report back to the Council at the year-end Council meeting regarding the purchase of another vehicle. Council member Axsom stated that the City should have a schedule for Equipment replacement on a five year basis.

Rich Penrod addressed the Council regarding a landfill bill in the amount of \$100.00 for the removal of the former Baptist Church. After discussion motioned by Axsom, seconded by Wuttke, motion carried to reduce the amount to \$50.00.

Russell Anderson, Maintenance Supervisor gave the Council the Maintenance report. Russell stated that the new lift station has been working well right now it takes approximately 22 minutes to fill and 4 minutes to empty. Snow removal has been trying with trucks breaking down. Maintenance department put a new pump in one truck and now another needs repairs. The front end John Deere motor grader has been leaking and will need repairs in the near future. Russell stated that he needs four new tires for one of the trucks. There is a water seminar-training course in Pierre in January that Russell would like Greg to attend to complete his certification. Motioned by Tanner seconded by Wuttke, motion carried for approval to send Greg Gerber to seminar. Russell Anderson stated that S & S Tin Baling contacted him regarding a contract for white goods but as of this date we are still waiting for the contract to arrive. The airport gates have been repaired due to the wind storm damage that occurred in June but they still should be reinforced at a cost of \$2.50 per linear ft. Helms & Assoc were contacted by Mick Bliese regarding the gates and we will do further checking. Council expressed their appreciation to the maintenance department for all their hard work.

Mayor Bown presented a memo to the Council regarding the changes in Ordinances regarding the closing time of liquor and malt beverage establishments. Mayor Bown suggested the addition of this: Each on-sale establishment may schedule (3) special events during each calendar year at which time a one hour extension maybe requested. Event must be advertised and the one hour extension requested prior to the day of the event. The one hour extension does not permit the sale or serving of alcoholic beverages. This was discussed when the ordinance was read but this was not included.

Second Reading of Ordinance # 2005-11-7 was given to the Council for their approval. Our management agreements already stated the closing times for Liquor Establishments but we never had any penalties listed and a violation of this section is a Class 2 misdemeanor, punishable by a two hundred dollar fine and or thirty days in jail. Motioned by Madsen, seconded by Axsom to approve this ordinance, Roll call vote was taken: Axsom-yea, Everson-yea, Tanner-nay, Madsen-yea, Potts-Absent and Wuttke-yea

motion carried. Due to different times listed for closing on ordinance the time was again listed as 1:45 warning that in 15mins the establishment will close and that all customers will be off premises at 2:15 AM. Motioned by Axsom to amend this 2nd reading seconded by Madsen will roll call vote again taken: Wuttke-yea, Madsen-yea, Potts-absent, Tanner-nay, Everson-yea and Axsom-yea. Motion carried for second reading of ordinance# 2005-11-7.

Second Reading of Ordinance # 2005-11-8 was given to the Council for their approval. Motioned by Madsen seconded by Axsom, motion carried with roll call vote taken: Wuttke-yea, Larry-yea, Potts-absent, Tanner-nay, Everson-yea and Axsom-yea. But due to discrepancy in the time listed the second reading of Ordinance # 2005-11-8 was read again with correct time noted that customers are to be out of the establishments. Motioned by Axsom, Seconded by Everson, motion carried to approve the amended reading with roll call vote taken: Wuttke-yea, Larry-yea, Potts-absent, Tanner-nay, Everson-yea and Axsom-yea motion carried for second reading.

There being no other bid received, Council member Wuttke motioned seconded by Madsen, motion carried to accept the following fuel bid from Northern Plains Coop: SNL--\$ 2.14, # 2--\$ 2.08, # 1 \$2.23 and LP \$ 1.34.

The Gettysburg Ambulance Service has been experiencing problems with ambulance calls and when arriving at West River ambulance calls the Eagle Butte ambulance has already loaded the patient and our ambulance run is not covered. It was suggested to have a contract with Indian Health Services that any future calls will be paid by them if this happens or we will cease to answer calls effective January 1, 2006. Motioned by Axsom, seconded by Wuttke, motion carried to approve the sending of the letter.

Council member Axsom stated that the Gettysburg Ambulance Service has applied for a Wall Mart grant in the amount of \$1000.00 and a grant through the SD EMT Assoc in the amount of \$500.00 . If granted these grants will be used for training for a future EMT class. There is also scheduled a soup and sandwich Fund raiser at the Lutheran Church on December 10th from 5:30 pm to 8:00 pm for a fundraiser for the new firehall-ambulance station .

Fire Hall grant was discussed next on the agenda. At last month's meeting a task force committee was established. Mark Schmidt, president of the Gettysburg Whitlock Bay Economic Development was present to give their official recommendation to the Council for the future site of the new Fire hall. They looked at four different sites and they have recommended to the Council the property that is across from Cenex that is owned by Kevin Logan the legal description is lots 13 thru 24 Block 16 Original Town. This site was mentioned in the grant that was approved by the State. The Gettysburg Economic Bay Development will be purchasing the lot and then donating it to the City. At this time Council member Madsen stated that he has concerns regarding this property and that he has concerns with Economic Development. Madsen stated that Gettysburg Whitlock Bay Economic Development Corp obtains public funds and they should disclose to the public

what the public funds are being used for. Madsen has checked and this property is assessed at only \$7200.00 and the asking price is \$50,000.00, which includes \$10,000.00 to \$15,000.00 for clearing off the lot. Council member Madsen asked why the Spec building couldn't be utilized for the fire hall building. Chuck Willey advised the Council that if this building would be utilized that it would need several alterations to make it feasible to use and Mayor Bown stated that he checked and the traffic concerns of where the building is located and only having one way in and out might be a problem. Also since this was the site that was mentioned in the grant we might have to start the process all over again and it was felt that if there is delays a new fire hall could be delayed for several years. Council member Tanner stated that at any time we could stop the process of the grant. Mayor Bown stated that he has emphasized that the City Council will not proceed with the Grant until it has assurances from all other involved entities for a firm commitment to this project. Motioned by Axsom, seconded by Everson to approve this site of Kevin Logan's for the new fire hall, (at this time Madsen asked for a roll call vote to be taken), roll call vote Axsom-yea, Everson-yea, Tanner-yea, Potts (absent) Madsen-nay and Wuttke-yea. Motion carried to approve this site.

The City of Gettysburg also received notification from Governor Rounds informing the Council they were awarded a **Community Access Grant in the amount of \$ 168,000** for the street improvements of Main St, Exene St, East Street, Blaine Ave and Commercial avenue that serves the main business area (approximately 12 blocks) to be done within the next two years.

Ambulance write offs were presented to the Council for their approval. Medicare due to contractual in the amount of \$ 53.86, Medicaid for contractual difference for 4 patients in the amount of \$1212.76 and to United for collections in the amount of \$ 2455.00 and due to bankruptcy in the amount of \$250.00 for a grand total of \$3971.62. Motioned by Tanner, seconded by Madsen, motion carried to approve these write offs.

At last month's meeting it was noted that there are several storage van trailers that are being moved in. It was noted that an ad should be placed in the Potter County News that if you are moving in a storage van that a moving permit must be obtained and it is subject to approval by the Council .

There was an application from Tap tools for a tool auction to be held at the VFW on December 28th. This was approved and the transient application will be signed by the Mayor.

Mayor Bown stated that there was a five-year planning session for the City Airport. When the report is forwarded from Helms & Assoc we will give copies of the completed report to the Council.

Council member Axsom stated that he sent out a courtesy code enforcement letter to a few individuals that their property would be reviewed in March 2006.

Resolution # 2005-7 for the State grant for the sewer professional study was presented to the Council for their approval. Motioned by Wuttke, seconded by Madsen, motion approved to accept the following resolution.

RESOLUTION 2005-7

BE IT ORDAINED by the City of Gettysburg that the following sum is supplemental appropriated to meet the obligation of the municipality, and to record the state funding of the State Grant from Central Plains for sewer Revenue.

Section 1. That in order to enable the City to conduct the indispensable functions of government, there is hereby appropriated the following sums of money for the purpose indicated.

Revenue

604-33400 State Grant sewer income 10,000.00

Expense

Sewer Expense 604-43200-42200 10,000.00
professional study

ATTEST

Sharleen Eliason, Finance Officer
Dated this December 5, 2005

Jerald A. Bown, Mayor

Correspondence included a thank you from the Oahe Youth Center for the free cable tv hook up. Mayor Bown also received correspondence back from his letter to Jim Hyde DOT Pierre area engineer regarding the sewer problems by Exene and Garfield. When the City had A- tech camera the sewers it was noted that when the State put in the storm sewer it went on top of City sewer and it is now causing problems and will need to be relined. Jim Hyde wants the City to keep him informed. A workshop on annual reports will be held in Huron on Jan 13th. Motioned by Madsen, seconded by Axsom, motion carried to approve Finance Officer Eliason to attend.

Round table Council member mentioned that he had given the Finance Officer applications and rules for wind towers. Madsen also stated that he obtained a copy of the Welcome sign lease for the East site and it is with the Revitalization committee and he was wondering if this committee is still active. The City pays for electricity at both sites. Council member Axsom asked that all Council members should review the ordinances and note the changes that are needed and to please check their wards for code enforcement violations.

There being no further business motioned by Wutte, seconded by Axsom, motion carried to adjourn at 9:50 PM.

Attest:

Witness:

Sharleen Eliason, Finance Officer

Jerald A Bown, Mayor