

Unapproved Minutes  
 Gettysburg, South Dakota  
 January 2,2006

Pursuant to the due call and notice thereof, the City Council met in regular session on January 2,2006 at 7:00 PM at the City Finance Office. Those present included Finance Officer Sharleen Eliason and Council members Bobbie Potts, Bill Wuttke, Pat Everson, Jack Axsom, Larry Madsen, and Tonya Tanner. Absent was Mayor Jerald Bown. Also present was Russell Anderson, Maintenance Supervisor, Joe Senyak, Chief of Police, Mark Schmidt, President of Gettysburg Whitlock Bay Development Corp, and Louie Genzler Jr.

Jack Axsom, President of the City Council, presided over the meeting due to the absence of the Mayor.

After review, Council member Wuttke motioned, Everson seconded and motion carried to approve the minutes from the December 5th meeting.

After review, Council member Wuttke motioned, Madsen seconded and motion carried to approve the minutes from the December 30,2005 meeting.

Motioned by Madsen, seconded by Potts, motion carried to approve vouchers payable.

VOUCHERS PAYABLE  
 Presented January 2, 2006

FIRST NATIONAL BANK	WATER MAIN	10,748.12
MUNICIPAL STREET MAINT	DUES	35.00
SD AIRPORT MANAGERS ASSOC	DUES	25.00
SD ASS'N OF CODE ENFORCEMENT	DUES	40.00
SD DEPT OF REVENUE	DUES	1,500.00
SD GOVERNMENT FINANCE	DUES	20.00
SD HUMAN RESOURCE ASSOC	DUES	25.00
SD MUN LIQUOR CONTROL ASSOC	DUES	25.00
SD MUNICIPAL LEAGUE	DUES	839.52
SD POLICE CHIEFS ASSN	DUES	96.89
SDML WORKERS COMP FUND	DUES	6,652.00
US POSTMASTER	STAMPS	9.00
WOODS ,FULLER, SHULTZ	LEGAL	24,373.75
TOTAL CHECKS		44,369.28

Mark Schmidt, President of the Gettysburg Whitlock Bay Development Corporation, met with the Council to update them regarding the Fire hall project. The steering committee met for the second time and they have been reviewing different building plans. Mark Schmidt has contacted Dean Marske, an architect, for ideas for the fire hall project. The City of Beresford has plans for a 9 bay Fire hall with a cost of around 600,000 which is just what we are looking at building. The goals of the Fire hall steering committee is to have all the financing in place then to finalize the design plans. The fireman have discussed their financial commitment which they believe will be around \$4500.00 per year for the new fire hall. Mark Schmidt will be meeting with the County

Commissioners on Tuesday to seek their commitment on the fire hall. Tom Wager did discuss with Finance Officer Eliason regarding setting up bank accounts for donations. It was suggested to have one separate account for the fundraisers. Next on the agenda Mark Schmidt gave the Council a report about the goals for Gettysburg Whitlock Bay Development Corporation for the year 2006 with a list of their accomplishments for 2005. It also included a list of the Board of Directors and that Justin Cronin is now the new Director. Mark Schmidt stated that the City would be receiving a detailed audit report. The Gettysburg Whitlock Development Corporation would like to schedule two meetings per year with the Council to keep them informed. The first joint meeting will be held on January 16<sup>th</sup> at 6:30 PM in the City Council meeting room. Council member Madsen asked questions regarding the total for Accounts Receivable for the GWBDC. At this time Mark couldn't answer his question but he will research and get back to him. If anyone has any questions if they would please do it in writing by January 9<sup>th</sup> to give ample time to answer and they can give their questions to either Council member Axsom or Finance Officer Eliason. Mark Schmidt stated that the Economic Board meets the 3<sup>rd</sup> Monday of the Month at 5:30 PM at the City Council room and the meetings are open to the Public and he extended an invitation to anyone who would like to attend. Council member Madsen stated that he would like it noted in the minutes that he would like the information that the Mayor has requested of the GWBDC in a memo dated in 2003 that is to be given to the Council before each quarterly payment is made to them. In the memo the mayor asked for the following information on the financial statement:

1. Breakdown of income and expenses for the year
2. Number of loans outstanding
3. Total amount loaned
4. Number of delinquent loans (45 days or more)
5. Any other info that might be of interest to the community.

Mark Schmidt stated that he was not aware of the memo and with the change in personnel that Justin Cronin probably was not aware of the requirements either. But in the future this information will be given to the Council quarterly. Council member Madsen made a motion to be noted in the minutes that the Council received the Gettysburg Whitlock Bay Corporation 2005 4<sup>th</sup> quarter financial report and that it be printed in its entirety in the minutes. Motion died for lack of a second. Mark Schmidt stated that the annual audit financials would be published in the Potter County News.

Louie Genzler Jr appeared before the Council regarding water and sewer charges for his apartments. He stated that he has five apartments and doesn't feel it is fair to pay basic water and sewer fees on all apartments. It was discussed that when there is one water meter for all apartments the basics are due for each unless a separate meter is installed for each apartment. Motioned by Potts, seconded by Madsen motion carried that the service is there and should be billed as stated in the ordinance. The ordinance states that multiple unit dwelling receiving water through a single water service line and one meter shall be billed for water service as follows: The total billing shall be divided by the number of units and each dwelling unit shall be billed on the basis of a single family dwelling.

Joe Senyak presented the Council the Police report. Joe Senyak stated that the cost to convert the newly purchased 2005 Impala to a Police unit was around \$ 12,500.00. The cost of the vehicle is as follows: Lambs for 2005 Impala \$12,000.00, Light & Siren \$40.00, Grafix shop \$ 315.20. The City maintenance personnel and Joe Senyak did all of the electrical conversion and the application of the graphics themselves. The Council expressed their appreciation of the crew's hard work. Joe Senyak stated that this Impala does have a high maintenance item, which is the transmission. It is highly recommended that the transmission fluid and filter be changed every

20,000 miles.

Russell Anderson, Maintenance Supervisor handed out to the Council his maintenance goals for the year 2006. Russell would like to construct a heat exchanger for the swimming pool to warm the water . After doing research Russell stated that it should cost around \$500.00 in black tubing and that the total cost of supplies should be around \$1500.00. It should help raise the temperature in the pool. They would put this solar panel on the top of the roof of the pump house. Motioned by Everson, seconded by Tanner, motion carried to do this project. Russell Anderson also distributed a map that showed his 4 year plan for chip sealing of the City streets. Russell stated that it really worked out well to hire the County to do the Chip Sealing and that he would like to do this in the future. Motioned by Potts, seconded by Everson, motion carried for the City to work with the County on Chip Sealing. Russell Anderson stated that the new lift station has hit a snag. The new lift station is programmed through a computer and the computer at the maintenance shop does not have enough memory to handle the situation. Sigma Controls suggested a Dell computer and they will load all programs and then send it to our maintenance department ready to interface with our lift station . The price of the Dell computer is \$675.00. Motioned by Potts, seconded by Everson, motion carried to approve this purchase. S& S Tin Baling sent a 3-year contract for the City to sign. Faulkton and Onida have already signed their contracts with them. This is a bailing contract that states that once per year they agree to bale and ship white goods and metals at the City landfill for no charge in exchange for the material baled. The term will be three years from date of signing. Motioned by Wuttke, seconded by Potts, motion carried to approve the contract with S&S Tin Baling, Inc. The City received notification from DOT regarding the Community Access Grant agreement. They would like the City to submit plans and specification to them before advertising for bids. The DOT also stipulated that a registered professional engineer needs to sign off on pay requests submitted to the DOT. The City will need to hire an engineer. Potts motioned, seconded by Madsen, motion carried to table this till the next Council meeting. Russell Anderson stated that the reading of water meters is about 80% done. It was mentioned that Bert VanEssen could also do summer mowing for the City.

There being no other bid received, Council member Wuttke motioned, seconded by Tanner motion carried to accept the following bid from Northern Plains Cooperative: SNL--\$2.27 # 2 --\$2.10 #1 --\$2.47 and LP \$1.34.

One building permit was presented to the Council for their approval:

LEC Inc. Storage building Western Town Lot N. Block 22 Lots 6,7,8 & 9  
Motioned by Wuttke, seconded by Potts, motion carried to approve building permit.

Motioned by Everson, seconded by Tanner motion carried for the approval of purchasing an IV pole for the Gettysburg Ambulance at a cost of \$180.95 from FERNO .

Council member Tanner suggested that the City place a 2 x4 ad in the Potter County News for the registration of dogs and cats in the City for the year 2006. Motioned by Everson, seconded by Wuttke motion carried for this ad to be placed in the PCN.

Combined Election Agreement with the Gettysburg Public School was presented to the Council for their approval. The salaries of election workers are set at \$7.00 per hour. Motioned by Madsen seconded by Everson, motion carried to approve this election agreement for 2006. If there is an election it will be the second Tuesday in April, which is April 11, 2006. In May 2006 the following Council seats are up for reelection: Ward I—Larry Madsen, Ward II—Tonya

Tanner and Ward III—Pat Everson. The earliest date to begin petition circulation and earliest date to file nominating petition is January 27, 2006. And the deadline for filing petitions is February 24<sup>th</sup> at 5:00 PM CDT.

Code enforcement was discussed that there is progress being made. More contact letters will be sent out in the Spring.

Below is the listing of Salaries for the start of the new year of 2006 for publication per SDCL 6-1-10:

Finance Officer Sharleen Eliason	\$26,103.00 annual salary
Deputy Finance Officer Vicki Fischer	\$ 9.71 per hour plus OT at \$14.56
Chief of Police Joe Senyak	\$ 21,447.30 annual salary -- Police
Maintenance Joe Senyak(approx 16hrs week)	\$ 11.03 per hr plus OT \$16.54
City Patrolman-Gene King	\$ 27,300.00 annual salary
Maintenance Supervisor Russell Anderson	\$ 13.12 per hr plus OT \$19.68
Asst Maint Supervisor Greg Gerber	\$ 11.55 per hr plus OT \$17.32
Maint worker Anne Robbennolt	\$ 9.98 per hr plus OT 14.97
Maint worker part time Albartus Van Essen	\$ 7.50 per hr
EMT's --\$15.00 first two hours then \$10.00 each additional hour plus additional for being on call--\$25.00 per week day call and \$25.00 per night call per week. Call hours will be paid for up to three individual per shift per week.	
City Attorney-Emily Sovell	\$ 90.00 per hour plus \$50.00 to attend council meeting
City Attorney-Elmer Nitzchke	\$ 50.00 per hour
Airport Manager-Bill Eliason (till Meeting May)	\$43.75 per month or 525.00 yr
Mayor	\$ 2850.00 annual stipend plus below
Council	\$ 1250.00 annual stipend plus below

Along with their annual stipends, the Mayor and Council members will receive compensation for meeting attendance of \$50.00 per meeting and \$40.00 per special meeting and other than council meetings at the following rates:

1. For a morning session, an afternoon session, or an evening session the attendee will receive \$50.00 plus expenses as previously approved by the Council.
2. If two or more sessions are attended in one day, the attendee will receive \$75.00 plus expense.
3. If the meeting, workshop or seminar lasts more than one calendar day, then compensation for each succeeding day will be determined as in # 1 and # 2 above.

Municipal League meeting will be hosted by Gettysburg on April 5, 2006. Plans are being finalized with the American Legion Auxiliary for the meal and the City will be renting the Legion hall for the meeting.

Motioned by Madsen, seconded by Wutte, motion carried to declare the 1995 Chev Caprice as surplus.

Council member Madsen noted that the November Bank Reconciliation is off one line on page 2. Finance Officer will change and give new copy to Council Members.

The City of Gettysburg is obtaining a new fire siren through a grant with the County. Shirley Jensen stated that she would like to distribute the old siren to others in need. Motioned by Potts, seconded by Madsen, motion carried to wait until research can be done before declaring this as

surplus. At one time it was suggested to put the old siren up in the East part of Gettysburg.

Russell Anderson, Maintenance Supervisor will check with Ronnie Tanner concerning a joint auction with the County for disposal of surplus items.

Ordinance # 2006-1-1 Amending Alcoholic Beverages-( back to original ordinance of 1973) was given to the Council for the first reading. Motioned by Potts, seconded by Wuttke, motion carried to approve this first reading.

Ordinance # 2006-1-2 to delete chapter 5.12.100 was given to the Council for the first reading. Motioned by Potts , seconded by Madsen, motion carried to approve this ordinance. To delete the closing times posted of Malt Beverage License establishments.

In round table discussion Council member Madsen stated that he had complaints regarding the Tool Auction that was held at the VFW on December 28, 2005. Some residents thought they should not be competing with our local businesses. But it was discussed that some Council members did check it out and that most of the tools are not available locally and the tool company is paying rent to the VFW and they do have a State Sales tax license.

Correspondence included Municipal Government Day at the Legislature is being held on Feb 1, 2006 Please let the Finance Officer know by January 16,2006 if you plan on attending.

There being no further business motioned by Wuttke, seconded by Madsen, motion carried to adjourn at 9:02 PM.

Attest:

Witness:

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Sharleen Eliason, Finance Officer

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Jack Axsom, Council President