

Unapproved Minutes
 Gettysburg, South Dakota
 March 6, 2006

Pursuant to the due call and notice thereof, the City Council met in regular session on March 6, 2006 at 7:00 PM at the City Finance Office. Those present included Mayor Jerald A. Bown, Finance Officer Sharleen Eliason and Council members Bobbie Potts, Bill Wuttke Pat Everson, Larry Madsen, Jack Axsom and Tonya Tanner. Also present was Chief of Police, Joe Senyak, Gene King, Maintenance Supervisor Russell Anderson, Mark Schmidt, and Don Hericks.

Motioned by Wuttke seconded by Potts, motion carried to approve the minutes from February 6th, 2006 with no corrections noted.

Motioned by Madsen that we pay the accounts payable with the Economic Development bills to be paid in a separate motion. Motion died for lack of second.

Motioned by Axsom seconded by Wuttke, (Madsen-nay) to approve accounts payable with the following to be paid in March that came late Emily Sovell-legal \$203.00, Lambs Chev-supplies \$ 127.25, Gas N Goodies--\$14.00, American Legion-Deposit for League meeting-\$ 100.00 for a total of \$444.25.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	February Payroll	00.00
Finance Office	February Payroll	2,952.04
Police	February Payroll	4,506.81
Streets	February Payroll	2,581.54
Snow Removal	February Payroll	427.07
Garbage	February Payroll	168.20
Airport	February Payroll	9.98
Swimming Pool	February Payroll	497.88
Parks	February Payroll	.00
Water	February Payroll	2,129.40
Sewer	February Payroll	1 560.99
Ambulance	February Payroll	00
Auditorium	February Payroll	9.98
Total Payroll Expense by Department		14,843.89
Net Payroll		11,181.62

AMERICAN LEGION	RENT	250.00
AVERA QUEEN OF PEACE	PROFF SERVICE	63.50
BANK OF THE WEST	WITHHOLDING	3,395.93
BEST BUSINESS PRODUCTS	ANGLE IRON	50.18
BLIESE MACHINE SHOP	TANDEM TRUCK	504.89
CAM WALL ELECTRIC	WELCOME SIGN	9.00
CELLULAR ONE	AMBULANCE PHONE	42.11
CENEX FLEET FUELING	AMBULANCE FUEL	168.41
DAKOTA FARM & RANCH	SUPPLIES	1047.18
DAKOTACARE INS.	INSURANCE	3,528.20
DRIVERS LICENSE GUIDE	SUPPLIES	35.00
DUCKWALLS	SUPPLIES	63.27
GETTYSBURG DEVELOPMENT	TRIPLE B TAX	900.40
GETTYSBURG TV & APPLIANCE	SUPPLIES	90.56
GOLDSMITH & HECK	ENGINEERING FEES	1,820.00
HANSEN PLUMBING	SUPPLIES	11.34
HEARTLAND WASTE	GARBAGE	3,098.15
HELMS & ASSOC	AIRPORT PROJECT	7,004.14
IN STITCHES	SUPPLIES	33.68
LEISISNEXIS MATTHEW BENDER	SUPPLIES	47.70
LUIKENS,MANDY	WATER DEPOSIT REF	65.00
MARY BETH BROOKS	WATER DEP REFUND	100.00
MAX NEYHART ESTATE	WATER DEP REFUND	65.00
MCLEOD'S PRINTING	ELECTION SUPPLIES	162.76
MEDICARE	AMBULANCE	440.00
MEINKE, SHELLI	WATER DEP REFUND	65.00
MICHAEL TODD& CO	SUPPLIES	226.16
MIDWAY PARTS	MISC SUPPLIES	599.29
MID DAKOTA	WATER	10,103.50
MONTANA-DAKOTA	MISC. ELECTRIC DEPTS	3,310.65
NEW CREATIONS	SUPPLIES	180.16
NOLD, MARLA	WATER DEP REFUND	65.00
NORTHERN PLAINS COOP	FUEL	2,040.03
NORTHERN PLAINS COOP	FUEL	2,965.65
NORTHWEST PIPE-RAPID	SUPPLIES	213.95
NORTHWEST PIPE	WATER METERS	801.18
ONE CALL	LOCATE TICKETS	1.00
PATRICK FORGEY	WATER DEP REFUND	60.00
POTTER CO NEWS	PUBLICATIONS	235.56
POTTER CO TREAS	TELETYPE	900.00
POTTER CO TREAS	TRUCK	3,500.00
PRAXAIR	AMBULANCE SUPPLIES	270.08
PRIORIER EQUIP	SUPPLIES	131.61
SANITATION PRODUCTS	PARTS SWEEPER	166.10
SCHLACHTER LUMBER	SUPPLIES	443.58
SDDOT	SALT SAND	228.00

SD DEPT OF REVENUE	WATER SAMPLES	48.00
SD DEPT OF REVENUE	SALES TAX GARBAGE	300.21
SD RETIREMENT	RETIREMENT	1,974.53
SERVALL UNIFORM	FO RUGS	32.46
SOVELL, EMILY	LEGAL FEES	189.00
TRUE VALUE	SUPPLIES	35.39
TRUE VALUE	SUPPLIES	124.09
VENTURE	PHONES	490.36
VERIZONE WIRELESS	CELL PHONES	184.59
VILAS	SUPPLIES	5.50
TOTAL CHECKS		64,068.65

Don Hericks stated that Gettysburg will be having its 125th anniversary in the year 2008 and he was wondering if the Civil War site could be used for an old fashioned threshing bee. In order to have it ready for the year 2008 it would have to be plowed this fall and the planting of oats in the spring. There are approximately 20 teams that do participate in this yearly event of threshing. Don Hericks is the vice president of the Draft Horse and Mule Association for South Dakota and would like to submit Gettysburg as the site for the year 2008. Don Hericks submitted a tentative plan to the Council showing where the fields would be planted. In order for the project to work Don Hericks was wondering if he could utilize the hay for the years 2007 and 2008 to help support the project. He will measure the Civil War site and see how much area he needs for this project. It was discussed that liability insurance will have to be purchased for this project. Don Hericks will measure the site to see how much area is needed for the crop area. It will be determined later if there is enough hay land to advertise for bids for mowing later. Motioned by Council member Potts, seconded by Axsom, motion carried to have the following resolution of support for this project.

RESOLUTION 2006-6

BE IT RESOLVED that the Common Council of the City of Gettysburg, South Dakota does hereby endorse and approve of the threshing bee to be held at the Van Essen's Civil War Heritage Park in the year 2008.

WHEREAS THE CITY OF GETTYSBURG, appreciates all the efforts put forth by Don Hericks and the Draft Horse and Mule Association of South Dakota and supports the threshing bee that will be held at the Van Essen's Civil War Heritage Park.

Dated this 6th day of March, 2006

ATTEST:

WITNESS:

Sharleen Eliason, City Finance Officer

Jerald A. Bown, Mayor

A purchase agreement by Kevin & Ellen Logan was presented to the Council for the land where the fire hall is to be built. This is for Lots 13,14,15,16,17,18,19,20,21,22,23 and 24 block sixteen Original Town of Gettysburg . The purchase price is for the sum of \$45,000.00 payable upon execution of this agreement and the sum of \$5,000.00 due and

owing upon completion of the demolition and satisfactory clean up with closing on or before April 10, 2006. Motioned by Everson, seconded by Axsom, (nays-Madsen & Potts)

motion carried to approve the purchase agreement. A check was presented to the City of Gettysburg in behalf of the Gettysburg Whitlock Development Corporation in the amount of \$45,000.00 for the fire hall project.

Mark Schmidt updated the Council regarding the Fire hall Steering committee meetings. The project is progressing and plans should be finalized soon and then we can advertise for bid letting. Dean Marske, from HKG Architects, sent a letter to the steering committee about the proposed fire hall. HKG Architects will develop construction documents and specification with will include all NECOG and USDA requirements for a wood framed fire hall. HKG Architects will provide an alternate bid for a pre-engineered steel building for the same size structure. Both buildings will include in-floor heat and will consider geothermal or high efficient boilers. The buildings will be similar but will incorporate elements unique to their individual structures. HKG Architects along with Mettler Sichmeller, Mechanical and electrical engineers will provide an estimate of probable cost, construction documents and specifications for the proposed Gettysburg Fire Hall for \$25,000.00. Civil engineering is not included in this proposal. Printing of drawings and specifications, telephone and miscellaneous expenses will be billed in addition to our proposed fee. Motioned by Axsom seconded by Wuttke, motion carried to approve the architect contract for \$25,000.00. At last months meeting Mr. Dean Marske was hired as the architect for the project but at that time we didn't have the proposal for cost only an estimate. The following resolution was presented to the Council for the federal grant for the fire hall. Motioned by Wuttke, seconded by Everson, motion carried to approve the following resolution.

RESOLUTION 2006-5

BE IT ORDAINED by the City of Gettysburg that the following sum is supplemental appropriated to meet the obligation of the municipality, and to record the federal funding of the Fire hall grant for the new Fire hall Building to be located in Gettysburg.

Section 1. That in order to enable the City to conduct the indispensable functions of government, there is hereby appropriated the following sums of money for the purpose indicated.

Revenue 101-33100 Federal Grant	257,500.00
Expense-Fire hall building 101-42200-43200	257,500.00

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer
dated this March 6th, 2006

Jerald A. Bown, Mayor

Joe Senyak, Police Chief gave his report to the Council. The County has asked the City Police force to assist in calls. Joe Senyak will talk with each Council member and update the policies for assistance and bring back to the Council for review. Joe Senyak also

asked the Council regarding police assist on ambulance calls. With the new ordinance regarding cats the City needs to update their animal control equipment and possibly purchase some new cages for the safe handling of animals. Joe stated that the new 2006 Chev impala should be arriving this weekend and would like the approval of **the council to surplus the 1997 Ford police car**. Motioned by Wuttke, seconded by Madsen, motion carried, to approve the 1997 Ford police car as surplus and to include it in the surplus auction to be held later this month.

Russell Anderson, maintenance supervisor stated that the 5th Ave lift station should have an extra pump on hand. In order to have another pump on hand they have to build it so it is

necessary to have an extra one for emergency purposes. The pump was not operating properly and he had to pull the pump and he discovered some items were tangled in the pump and we were just lucky that the pump didn't burn out. The pump will cost around \$4152.00 plus shipping. Motioned by Potts, seconded by Axsom, motion carried to approve the purchase of the pump. Russell Anderson stated that the City should purchase a safety tri pod for safety reasons when they are working on sewers. It was recommended by our insurance company and is needed for our workers safety. It will cost around \$1865.00 has a manual crank with about 60 ft of cable. Motioned by Madsen, seconded by

Tanner, motion carried to approve this purchase. The sewer jet is not operating and needs some repairs. It was purchased used in 1998 for \$7000.00 and is a 1972 International 1600 model. Russell Anderson has checked into prices, Northwest Pipe has a pull behind model J2512 for a cost of \$14,934.78. Motioned by Potts, seconded by Madsen, motion carried to purchase this sewer jet. **Motioned by Madsen, seconded by Wuttke, motion carried to declare the old 1972 International 1600 sewer jet as surplus**. Russell Anderson asked the Council's direction regarding having a security building around the sewer lift station by the Park. A pole type building material would cost around \$2900.00. The building was tabled till later. Brosz and Goldsmith submitted engineering proposals for the overlay street project. Brosz Engineering submitted the following: 1. Plans and Specifications \$6,250.00 and Construction management \$ 22,345.00 for a total of \$ 28,595.00 Goldsmith and Heck submitted the following: 1. advertising and letting the project \$ 12,000.00 and construction services to be between \$6,000.00 and \$12,000.00. The ultimate cost would depend on the contractors work schedule and any changes in the scope and nature of the work. This is for the 12 block street project that is being done through a Community Block Grant. Motioned by Potts, seconded by Axsom, motion

carried to **hire Goldsmith & Heck as the engineers for this project.** Motioned by Axsom seconded by Potts, motion carried that the Street committee Council members, Russell Anderson, Maintenance Supervisor and Goldsmith engineers when they are ready to proceed with the bid letting of this project they have authorization to do so without a special meeting to declare this to help speed up the process so there are no further delays. Russell Anderson stated that to be in compliance we should have safety policies set up. There is a workshop in Pierre on March 9th regarding streets that he would like authorization for. Motioned by Madsen, seconded by Everson, motion carried to approve this workshop. There is also a workshop on wastewater in Chamberlain on April 5th and 6th motioned by Everson, seconded by Tanner, motion carried to have Maintenance staff attend if possible. There is a need for a direct telephone line for the computer that is programmed for the sewer lift station. If the computer is turned on no calls can go through it sounds like a fax line. Motioned by Everson, seconded by Potts, motion carried to approve the new phone line. During the survey of Helms & Associates for the wildlife fence project it was discovered that due to the height of the new fence the grass strip markers need to be set back around 200 ft for aircraft to clear the new fence. The markers need to be replaced and there are new plastic markers that are now made we will check into this. With the project of the wildlife fence Helms & Associates would like authorization for the bidding process. Motioned by Potts, seconded by Everson, motion carried that when the project is ready to be bid for this process to proceed. At this time the resolution was presented to the Council for the federal grant dollars for the wildlife fence project. Motioned by Wuttke, seconded by Potts, motion carried to approve the following resolution:

RESOLUTION 2006-3

BE IT ORDAINED by the City of Gettysburg that the following sum is supplemental appropriated to meet the obligations of the municipality, and to record the federal funding of the Federal Grant for the wildlife fence to be located at the City Municipal airport.

Section1. That in order to enable the City to conduct the indispensable functions of government, there is hereby appropriated the following sums of money for the purpose indicated.

Revenue—101-33100 Federal Grant	152,000.00	
101-22300 State Grant	3,200.00	
 Expense—101-43500-43350 wildlife fence		155,200.00

ATTEST:

WITNESS:

 Sharleen Eliason, Finance Officer
 Dated this March 6, 2006

 Jerald A. Bown, Mayor

Council member Potts stated that he could attend the airport conference that is being held later this month. Motioned by Axsom, seconded by Everson, motion carried to approve this and to have the Finance Officer send in the registration.

There being no other bid received, motioned by Potts, seconded by Wuttke, motion carried to accept the following fuel bid from Northern Plains Coop: SNL--\$2.39 # 1--\$2.21, # 2—\$2.11 and LP \$ 1.24.

The following building permits were presented to the Council for review:

Roy Combellick	double wide home	Lot 9,10 block 18 Bryson's addition
Billy & Darlene Potts	screened in porch	Lots 6,7,8 Block 71 Platt's addition
Alvin Heier	storage shed	Lot 24 Block 9 Houck's addition
Josh Bausch	dog kennel	Lots 1,2,3 Block 7 Hurley's addition

Motioned by Axsom, seconded by Wuttke, motion carried to approve building permits.

The following demolition permit was presented to the Council for review:

Gettysburg Feed & Grain old garage building Lot 1 Block 57 Western Town Lot Co.
Motioned by Axsom, seconded by Wuttke, motion carried to approve demolition permit.

Jack Axsom stated that code enforcement letters for each ward will be sent out in March.

Second reading of the Pet Ordinance 2006-2-3 was presented to the Council. After changing the wording to say-shall be impounded for at least 3 days motioned by Tanner seconded by Wuttke, motion carried. Roll call vote was taken with the following results: Wuttke-yea, Madsen-yea, Potts-yea, Tanner-yea, Everson-yea and Axsom-yea , ordinance # 2006-2-3 passes.

Ordinance 2006-3-4 for using park reserves was read to the Council for the second reading. Motioned by Wuttke, seconded by Everson, motion carried to have roll call vote for this reading with the following results: Axsom-yea, Everson-yea, Tanner-yea, Potts-yea, Madsen-yea and Wuttke-yea Ordinance 2006-3-5 will be in effect in 20 days.

Sidewalk Ordinance # 2006-3-5 was presented to the Council for the first reading. Motioned by Axsom, seconded by Everson (Madsen-nay) motion carried to approve this as first reading. Axsom stated that there are several sidewalks that should be repaired and that in the future there might be grants to apply for to get this accomplished.

Council member Axsom stated that the Ambulance Board has recommended that for ambulance day call to split the \$75.00 per week for day call between two individuals instead of three until a later date. They also recommended that Chuck Willey be paid \$1000.00 for teaching the EMT course. They also stated that the local EMT's would not have to pay the cost of books and the course for exchange of a one year commitment of helping the Gettysburg Ambulance. But that if the one-year commitment is not met they will have to pay for the course and the books for a total of \$150.00. Chuck Willey did purchase a new lap top computer with EMT funds as the old police lap top quit and at

the next council meeting we will have to ask for disposal of this.

Gettysburg Whitlock Bay Development Corporation submitted an audited copy of the financials for the year ending 2004 from Bauer, Schaefauer & Schmidt from Mobridge.

The City obtained quotes for a new copier from Best Business and A&B Business from Pierre with the following results.

► Best Business

1. Canon IR 2000 Digital copier with a 50 sheet document feeder, 2-250 sheet cassettes, electronic sorting with a printer board for a cost of \$ 2540.00
2. Canon IR 2230 Digital copier with a 50-sheet document feeder, 2-550 sheet cassettes. Automatic two-sided copies, electronic sorting with a printer board for a cost of \$3386.00.

► A & B Business Equipment

1. Toshiba Digital copier with a 100 sheet document feeder, electronic sorting and a printer board for a cost of \$3099.00
2. Toshiba Digital copier with a 100 sheet document feeder, electronic sorting and a printer board with a printer board and automatic two-sided copier for a cost of \$ 3799.00

Motioned by Tanner, seconded by Everson, motion carried to approve the purchase of Best Business for the Canon IR 2240 copier. Motioned by Madsen, seconded by Axsom, motion carried for the old copier to go to the maintenance department for their use.

District 7 Municipal League meeting will be held on April 5th in Gettysburg at the American Legion and everyone are encouraged to attend. The meal will be ham and baked steak and Jan Oaks and Jim McRoberts have been asked to entertain the group with a couple of songs.

Finance Officer Eliason presented to the Council a copy of the Depository disclosure and a copy of the 2005 Annual Report that will be published in the Potter County News. A copy of the total 2005 Annual Report will be sent to Department of Legislative Audit in Pierre. Depository disclosure per SDCL 9-11-21 requires the Finance Officer to report where and in what amounts the funds are deposited or invested to meet this requirement this is to be published also.

As of Dec 31, 2005	Depository	Amount
Checking	Bank of the West	\$ 451,966.17
Sweep Account	Bank of the West	1,342,524.98
Petty Cash	Cash on Hand	175.00
Water Savings Acct	Bank of the West	15,592.92
Swimming Pool Savings	Bank of the West	2,236.98
FIT funds	SD public Funds trust	202,929.64

Swimming Pool-CD	Bank of the West	. 00
Ambulance—CD	Bank of the West	.00
Baseball Fund—CD	Bank of the West	15,862.08
Water & General-CD	Great West	120,000.00
Sewer—CD	Great West	.00
S Pool –CD quilt money	Bank of the West	<u>1,531.20</u>
		2,152,818.97

Petitions were given to the Finance Officer for the following:

Ward 1, Lawrence Madsen

Ward 2, Tonya Tanner, David Kilian, Sheron Archer and Dana Vail

Ward 3, Pat Everson.

After review of petitions duly filed with the Finance Officer for the upcoming election, Council member Potts motioned, Wuttke seconded and the following motion calling for an election was passed: An election of Municipal Officials of the City of Gettysburg will be held on April 11, 2006. The polling place for Ward 2 will be the City Finance Office in conjunction with the Gettysburg School election. The polls will be open from 7:00AM to

7:00 PM CDT without interruption on said date for the purpose of electing an alderman from Ward 2 for a four year term. The Notice of deadline for voter registration has been sent for publication and all supplies for the election have been ordered.

Council member Axsom, seconded by Wuttke, motion carried to hire the following election workers for the election from Ward 2: Beth Hamburger –Chairman of elections, Shirley Jensen and Jackie Borszich at wages set previously at \$7.00 per hour.

Correspondence included a code enforcement workshop that will be held on April 2 and 4th in Pierre. Council member Axsom expressed interest in attending this workshop. Motioned by Potts, seconded by Tanner, motion carried to have Axsom attend this workshop in Pierre.

Round Table discussion Council member Wuttke asked about the signs by the school that were approved by the Council before for speed signs of 15 MPH when children are present. Cliff Reuer will be called regarding this. Council member Madsen asked a question regarding cell phone use. Council member Tanner asked if the boulevards are the jurisdiction of the City. Council member Axsom asked the Council regarding the storage vans that appeared before the notice in the paper. It was stated that they should receive a code letter notification regarding these. Council member Axsom also read an article that stated there is a rainmaker program that would help determine what rates of water and sewer that a City should be charging is available with the help of a State Grant. Mayor Bown stated that he will be out of the state for around three weeks and the Council President –Axsom will be in charge while he is away.

Motioned to adjourn at 9:46 PM by Council member Potts seconded by Axsom, motion carried.

Attest:

Witness:

Sharleen Eliason, Finance Officer

Jerald A Bown, Mayor