

Unapproved Minutes
 Gettysburg, South Dakota
 September 5, 2006

Pursuant to the due call and notice thereof, the City Council met in regular session on Sept. 5, 2006 at 7:00 PM at the City Finance Office. Those present included Mayor Jerald A. Bown, and Council members Bill Wuttke Pat Everson, Jack Axsom , David Kilian ,Bobbie Potts and Finance Officer Sharleen Eliason . Also present was Maint Supervisor, Russell Anderson, Chief of Police, Joe Senyak, Officer Gene King, Cheryl Sautner, Darrin Simon, Molly McRoberts, Marie Umiker, John Umiker Delton Woodford and Jerry Simon.

Motioned by Wuttke seconded by Everson, motion carried to approve the minutes from August 7 & 21st meetings.

Motioned by Potts, seconded by Axsom, motion carried for approval of the following accounts payable and with the following additional that came in after cutoff: True Value-supplies-\$120.18, Gettysburg TV & Appliance-\$42.98, Langers--\$ 35.45 Avera-\$24.00 and Cam Wall Electric for Welcome sign \$9.00 for a total of \$231.61 that will be paid in October.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	August Payroll	00.00
Finance Office	August Payroll	3,088.52
Police	August Payroll	4,413.05
Animal Control	August Payroll	00.00
Streets	August Payroll	4,837.93
Snow Removal	August Payroll	00.00
Garbage	August Payroll	861.34
Airport	August Payroll	312.89
West Nile	August Payroll	00
Swimming Pool	August Payroll	3,049.49
Parks	August Payroll	874.93
Water	August Payroll	1,772.35
Sewer	August Payroll	833.06
Ambulance	August Payroll	.00
Auditorium	August Payroll	.00
Total Payroll Expense by Department		20,043.56
Net Payroll		15,363.37

ANDERSON, RUSSELL	MILEAGE	53.93
ALLTEL	AMBULANCE CELL PHONE	42.09
BANK OF THE WEST	WITHHOLDING	4,591.99
BANYON	MAINT SOFTWARE	770.00
CENEX FLEET FUELING	AMBULANCE FUEL	214.20
CITY OF GETTYSBURG	WATER OUTREADS	131.00
COMMUNICATIONS CENTER	LABOR-RADIO	444.25
DAKOTA FARM & RANCH	SUPPLIES	855.09
DAKOTACARE INS.	INSURANCE	3,839.66
DENR	REGISTRATION	10.00
DUCKWALLS	SUPPLIES	64.80
FARM PLAN	SUPPLIES	13.17
FELICIA MARKS	WATER DEPOSIT	60.00
GTTYSBURG DEVELOPMENT	TRIPLE B TAX	2,246.34
HEARTLAND WASTE	GARBAGE	3,073.90
HELMS & ASSOC	AIRPORT ENG FEES	2,075.74
JENSEN ROCK & SAND INC.	MIX SUPPLIES	986.25
LAERDAL	SUPPLIES-AMB	294.19
LAMB MOTOR CO	POLICE SUPPLIES	68.40
LEXISNEXIS MATTHEW BINDER	POLICE SUPPLIES	49.82
LOGAN ELECTRIC	SUPPLIES	124.80
MC LEODS PRINTING	POLICE SUPPLIES	76.18
MICHAEL TODD	MAINT SUPPLIES	306.10
MIDWAY PARTS	MISC SUPPLIES	473.65
MID DAKOTA	WATER	11,308.35
MINER, RICH	WATER DEP REFUND	39.00
MONTANA-DAKOTA	MISC. ELECTRIC DEPTS	3836.47
MONTANA-DAKOTA	S POOL	143.28
NEW CREATIONS	SUPPLIES	822.93
NORTHERN PLAINS COOP	FUEL	2,376.20
NORTHWEST PIPE	SUPPLIES	1,249.42
ONE CALL	LOCATE TICKETS	14.00
ROBBENNOLT, ANNE	MEALS	14.00
POTTER CO NEWS	PUBLICATIONS	359.81
SANATATION PRODUCTS	SWEEPER PARTS	880.23
SCHATZ ELECTRIC	SUPPLIES	1,274.64
SCHLACHERS	SUPPLIES	1,673.34
SD DEPT OF REVENUE	MALT BEV LICENSE	75.00
SD DEPT OF REVENUE	SALES TAX GARBAGE	457.37
SD DEPT OF REVENUE	FEES	144.00
SD RETIREMENT	RETIREMENT	2,204.84
SERVALL	FINANCE OFFICE RUGS	32.46
SOVELL, EMILY	LEGAL FEES	414.07
TITAN MACHINERY	SUPPLIES	312.01
VENTURE	PHONES	575.40
VILAS DRUG	SUPPLIES	6.13

VERIZONE WIRELESS	CELL PHONES	174.88
WESTCOAST SALES	BEACON-AIRPORT	203.31
WESTERN RADIO	POLICE RADIO	637.00
TOTAL CHECKS		65,457.06

Molly McRoberts presented the information regarding the Gettysburg display banners that the Chamber of Commerce is purchasing. Motioned by Axsom, seconded by Everson, motion carried to approve financial assistance for 2007 in the amount of \$3,750.00 to the Chamber of Commerce.

Darrin Simon from Gettysburg Country Club discussed with the Council the option to expand watering for the golf course by re-routing the water runoff from the City streets. They are discussing the possibility of digging a reservoir 100 ft wide by 250 ft long and 15ft deep at the City Civil War Site. They would bury a line back from the reservoir to the golf course to help irrigate the course. The Country Club would like to dig the reservoir this fall and have the lines dug in the spring. Since the City owns the land we will check with our Insurance if a fence surrounding the reservoir will be needed for liability purposes. Council stated that they would give a tentative okay for approval to proceed providing our City Attorney is involved with the lease. Hearing no negative response from the Council-Mayor Bown stated for Darrin to proceed with tentative plans. Mayor Bown stated that this parcel of land was checked and it is not considered wet lands and so that will not be a factor.

The street overlay project should take approximately 10 days and Todd Goldsmith, Engineer has been present each day. Jensen Rock & Sand have been doing a fantastic job on the overlay project. The City was advised not to have any whitewashing on the new streets this year as it will damage the new surface.

Marie and John Umiker presented the Council pictures of drainage problems from the last heavy rains. It was suggested to set up a transit in the alley and check elevations to see if the alley could be graded down to help the drainage problems.

Jerry Simon from 512 Holly Drive asked the Council if they could check into drainage issue in his area. Russell Anderson, maintenance supervisor will check into the situation.

Jack Axsom gave the Council an update regarding the Firehall & Rescue unit. The steering committee met with the Engineer and changed the elevation of the project. The first pay voucher for \$68,017.50 was presented to the Council for payment to North Central Steel. Mayor Bown stated this was all pre-approved and will be presented to NECOG and the USDA for payment approval.

Council member Lawrence Madsen resigned as of August 22, 2006. Motioned by Everson, seconded by Kilian, motion carried to accept the resignation and to extend a thank you to Lawrence Madsen for his years of service as a Council member.

Joe Senyak, Chief of Police presented his monthly report to the Council. Joe Senyak also discussed the speed zone change that was presented to the State for their review. The state is thinking of changing the speed to 35 mph from PCI to the PC fairgrounds and they are having a hearing regarding this on September 27th. Motioned by Potts, seconded by Axsom, motion carried to appeal to the State that the City of Gettysburg would like the speed limits to remain the same as they are and to have this in resolution form and send it to the State.

RESOLUTION 2006-15

WHEREAS, the City of Gettysburg would like to have the State of South Dakota reconsider changing the speed limits on Highway 212, through the City of Gettysburg.

WHEREAS, the City of Gettysburg would like to have the speed limits that are in force remain the same and not to decrease the speed limits.

THEREFORE, BE IT RESOLVED that the City of Gettysburg would recommend to the State of South Dakota to keep the speed limits the same through Highway 212.

Dated this 5th day of September 2006.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Jerald A. Bown, Mayor

Cheryl Sautner was present to ask the Council for a 30-day extension on the clean up of her property. Sautner's had a delay due to the rains and equipment breakdown. Motioned by Potts, seconded by Wuttke, motion carried to grant a 30day extension, but progress must be made. Council member Axsom stated that the process for code enforcement will be enforced by the City Police Department. Complaints can be made to the Finance Officer, Police department, Council member, City Employee or Mayor. The complainant's name will remain anonymous, unless the City Attorney has need of it. The Finance Office will log the complaint, and give a copy to the Police Department. The Police Department will investigate, if there is a violation the Police Officer will take pictures and write a description of violation for documentation. The Police Department will give a copy of the abatement notice for filing with the Finance Office, file their copy then, serve the abatement notice. The party being served will have ten days from date of notice to fulfill notice; if more time is needed said party has seven days from date of notice to appeal to the Council for an extension of time. If the nuisance violation is not in compliance by the set date of ten days or extension date awarded by Council. The Police Officer will forward said violation notice to the City Attorney for legal action. This is how the Ordinance Book designates code enforcement and Council member Axsom stated that we should be following our ordinances.

Russell Anderson, Maintenance Supervisor, stated that drainage issues need to be addressed in the future. The storm sewers on the highway need to be cleaned out. It was suggested that a letter to the State Dist Engineer should be sent requesting this. There is a vacuum street sweeper that is for sale at surplus in Box Elder that Russell Anderson would like for the streets. Motioned by Axsom, seconded by Potts, motion carried to approve this purchase for \$4900.00.

The following building permit were presented to the council for their review:

Dan Zweber Lot 9,10, 11 Block 9 Original Town Lot fence
Hearing no motion by the City Council permit denied for lack of motion for approval.

There being two bids for LP this month one from Fischer Oil and Northern Plains COOP Northern Plains bid was for 1.35 and Fischer Oil at 1.50 for 2000 gallons of LP- Motioned by Potts, seconded by Wuttke, motion carried to accept the low bidder of Northern Plains and to send a letter to Fischer Oil asking if he could submit bids for each month but to extend a thank you for submitting a bid at this time. The rest of the bids for fuel was presented to the Council next with the following bid from Northern Plains Coop: SNL--\$ 2.58, no lead \$ 2.58, # 1--\$ 2.62, # 2--2.56 Motioned by Potts, seconded by Wuttke, motion carried to accept these bids for the month of September.

Swimming pool recap was presented to the Council for their review. Total concession sales were \$3466.33 and receipts \$3394.47 for a shortage of \$ 71.87. Total sales for concessions was \$3466.38 with total purchases of \$2245.15 less shortage of \$71.87 for a total net profit of \$1149.31 for the season of 2006 for concessions.

Ambulance new hires are now confirmed as of the 24th of August are: Kathleen Schlachter, David Stroup, Gene King, Mike Cuffe, Julie Kramer and Laurie Robbennolt.

Disaster Drill on September 10, 2006 at 2:00 PM at the Gettysburg City Airport.

Finance Officer stated that there is a NEFOG quarterly meeting in Aberdeen on Sept 22, 2006. Motioned by Axsom, seconded by Wuttke, motion carried for approval for the Finance Officer to attend this meeting.

2nd reading of Ordinance 2006-08-13 2007 Appropriations Ordinance was presented to the council. Motioned by Wuttke, seconded by Kilian motion carried to approve this appropriations ordinance with roll call vote taken: Wuttke-yea, Potts-yea, Kilian yea, Everson-yea and Axsom-yea motion carried.

Resolution 2006-14 was presented to the Council to place monies in reserve for the budget year 2007 in the amount of \$126,000.00. Motioned by Axsom, seconded by Potts motion carried to approve the following resolution:

RESOLUTION 2006-14

RESOLUTION AUTHORIZING CAPITAL OUTLAY ACCUMULATIONS FOR 2007 APPROPRIATIONS

WHEREAS the governing body of a municipality may by resolution authorize the accumulation of funds for a period longer than one year for specific capital outlay purposes otherwise authorized by law (SDCL Section 9-21-14.1), and

WHEREAS the amount of all accumulations for all purposes may never exceed the amount of \$302,000 which is the greater of ten dollars per thousand dollars of assessed value of all property within the municipality or one hundred fifty thousand dollars, and

WHEREAS the resolution shall set forth clearly the purpose of which the funds are to be accumulated, and

WHEREAS the funds to be accumulated shall be expended within sixty months from the date of the resolution, and

WHEREAS should the specific purpose for which the funds are accumulated are deemed no longer necessary, the funds will revert back to the general fund,

BE IT RESOLVED THAT pursuant to the second reading and adoption of Ordinance 2006-08-13 containing the appropriations for the 2007 fiscal year, the City of Gettysburg is establishing the following RESERVED FUND BALANCES:

STREET DEPARTMENT:	
Fund Balance -Reserved for Street Improvement	104,000
PARK AND RECREATIONS DEPARTMENT:	
Fund Balance - Reserved Equip or Building	5,000
SWIMMING POOL	
Fund Balance- Reserved for equip or repairs	10,000
AMBULANCE DEPARTMENT:	
Fund Balance - Reserved for Ambulance replacement	<u>7,000</u>
TOTAL RESERVED FUNDS FOR 2007	\$ 126,000

Dated this 5th day of September, 2006

ATTEST:

Sharleen Eliason, Finance Officer

WITNESS:

Jerald A. Bown, Mayor

Duane Jackson from Alltel in Pierre called he would like the opportunity to sell Alltel phone contracts in Gettysburg . He would like to be in Gettysburg once per week if he could make arrangements. Council discussed the transient merchant license that is \$ 25.00 per day and discussed that it might be more financially feasible for him to rent space from an established merchant in Gettysburg than pay a per day license fee.

The City received an updated quote from Helms & Associates regarding the engineering

fees for the Airport Fencing Project. The engineering fees will be \$41,595.00.

Motioned by Potts, seconded by Axsom, motion carried to go into executive session due to personnel at 8:45PM.

Council reconvened at 9:10 PM. During round table Mayor Bown stated that he is on the board for Municipal League for policies and they are discussing bid policies changes and will present their ideas for bid law changes to the legislature. Council member Wuttke discussed that he wanted to emphasize the importance of the cleaning of storm sewers by the State. Council member Axsom stated he received a call regarding the odor of the sewer lift station on Exene St and that Economic Development Board would like to meet with the council regarding goals at the October 2nd meeting.

There being no further business Council member Potts, seconded by Wuttke, motion carried to adjourn at 9:15 PM.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Jerald A Bown, Mayor