

Unapproved Minutes
 Gettysburg, South Dakota
 December 4, 2006

Pursuant to the due call and notice thereof, the City Council met in regular session on Dec 4, 2006 at 7:00 PM at the City Finance Office. Those present included Mayor Jack Axsom, and Council members Bill Wuttke, Pat Everson, David Kilian , Brandy Hansen, Sandra Ackerman and absent Natalie Harer. Also present was Finance Officer Sharleen Eliason, Maint Supervisor, Russell Anderson, Chief of Police, Joe Senyak, and Police Patrolman Gene King , City Attorney, Emily Sovell, Justin Cronin, Brent Bietelspacher, Dean Goebel, Kent Mauck, Helen Mauck from Heartland Garbage, Gary Reuer from Reuer Sanitation, and Kelly Luken.

Motioned by seconded by Hansen, seconded by Kilian, motion carried to approve the minutes from November 6th and November 20th, 2006 meetings.

Motioned by Everson, seconded by Ackerman, motion carried for approval of the following accounts payable.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department

Mayor & Council	November Payroll	280.00
Finance Office	November Payroll	3,264.24
Police	November Payroll	4,605.08
Animal Control	November Payroll	00.00
Streets	November Payroll	2,830.65
Snow Removal	November Payroll	102.10
Garbage	November Payroll	138.20
Airport	November Payroll	126.49
West Nile	November Payroll	00
Swimming Pool	November Payroll	00.00
Parks	November Payroll	73.00
Water	November Payroll	2,632.48
Sewer	November Payroll	1,748.98
Ambulance	November Payroll	00.00
Auditorium	November Payroll	00.00

Total Payroll Expense by Department 15,801.22

Net Payroll 11,814.08

ANDERSON, RUSSELL	MILEAGE	107.00
ANDERSON, RUSSELL	MILEAGE	111.80
ALLTEL	AMBULANCE CELL PHONE	42.42

ABERDEEN AMERICAN NEWS	AD-SKID STEER	14.10
AVERA QUEEN OF PEACE	EMPLOYEE TESTING	63.50
AXSOM, JACK	MILEAGE	103.40
AXSOM, JACK	NECOG MEETING	67.20
BANK OF THE WEST	WITHHOLDING	3,665.63
BEST BUSINESS PRODUCTS	RENT -COPIER	24.00
BLIESE MACHINE SHOP	SUPPLIES	91.95
CAM WALL ELECTRIC	WELCOME SIGN	9.00
CEDAR SHORE	ANDERSON-WORKSHOP	74.95
CENEX FLEET FUELING CARD	AMBULANCE FUEL	152.59
CROSSROADS	AXSOM-WORKSHOP	65.00
DAKOTA FARM & RANCH	SUPPLIES	739.27
DAKOTACARE INS.	INSURANCE	4,588.93
DUCKWALLS	SUPPLIES	109.24
ELIASON, WILLIAM	AIRPORT MGR-1 YR	525.00
FARM PLAN	SUPPLIES	171.92
GALLS	POLICE SUPPLIES	221.89
GAS N GOODIES	POLICE CAR WASHES	14.00
GETTYSBURG DEVELOPMENT	TRIPLE B TAX	1,901.56
HAMBURGER, BETH	EMT CONVENTION	647.16
HANSEN PLUMBING INC.	SUPPLIES	6.95
HEARTLAND WASTE	GARBAGE	3,068.00
HELMS & ASSOC	AIRPORT ENG	1,818.88
KORMENDYS USED VEHICLES	SUPPLIES	67.00
KRITTER KORNER	ANIMAL CARE	32.00
LAMB MOTOR CORP	SUPPLIES	76.72
MICHAEL TODD INC.	SUPPLIES	168.24
MID DAKOTA	WATER	10,649.69
MIDWAY PARTS	SUPPLIES	234.77
MONTANA-DAKOTA	PARK & BATH	6.48
MONTANA-DAKOTA	MISC. ELECTRIC DEPTS	3,344.47
MOTOROLA	POLICE RADIO	2,430.00
NEW CREATIONS	SUPPLIES	547.57
NORTHERN PLAINS COOP	FUEL	2,361.36
NORTHWEST PIPE	SUPPLIES	2,964.98
ONE CALL	LOCATE TICKETS	16.00
POTTER COUNTY NEWS	PUBLICATIONS	291.87
PRAXAIR	SUPPLIES	107.26
RAMKOTA HOTEL & CONF	ANDERSON	180.00
SANITATION PRODUCTS	SWEEPER SUPPLIES	74.34
SCHLACHTERS	SUPPLIES	64.00
SD FEDERAL PROPERTY AGENCY	PICKUP	9,810.00
SD DEPT OF REVENUE	FEES-WATER & SEWER	156.00
SD DEPT OF REVENUE	TAXES-GARBAGE	221.49
SD MUNICIPAL LEAGUE	ELECTION WORKSHOP	15.00
SD RETIREMENT	RETIREMENT	2,030.23

SENYAK, JOE	MILEAGE	22.08
SERVALL	FINANCE OFFICE RUGS	21.64
THE RADAR SHOP	RADAR RECERT	112.00
TRI-TECH INC	SUPPLIES	52.00
TRUE VALUE	SUPPLIES	161.31
VENTURE	PHONES	523.76
VERIZONE WIRELESS	CELL PHONES	160.89
VILAS DRUG	AMB SUPPLIES	12.43
WILLEY, CHUCK	EMT CONFERENCE	270.20
TOTAL CHECKS		67,405.20

At this appointed time the public meeting for Liquor licenses for 2007 was opened to the public for any comments. Council member Ackerman stated that she had someone contact her regarding J&B off sale liquor license. This person felt that if Gettysburg Whitlock Bay Economic Development office was at J & B's then they objected to the license. Justin Cronin was present and he stated that his office is still at the Finance Office and Mayor Axsom also verified that the GWBDC office is still at the Finance Office and Justin has been

at this location on Mondays. Hearing no other objections, motioned by Everson, seconded by Hansen, motion carried to approve the following liquor licenses for 2007:

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|--|-------------------------|
| * City of Gettysburg/Firehouse Liquors -- 109 N. Main St. | Package Off-sale Liquor |
| * City of Gettysburg/Firehouse Lounge -- 109 N. Main St. | Retailer On-sale Liquor |
| * City of Gettysburg/V.F.W. Club -- 113 W. Commercial | Retailer On-sale Liquor |
| * City of Gettysburg/American Legion Club -- 112 S. Exene St. | Retailer On-sale Liquor |
| * City of Gettysburg/ J&B-Quick Stop -- Gettysburg, SD | Package Off-sale Liquor |
| * City of Gettysburg/Gettysburg Country Club -- Gettysburg, SD | Retailer On-sale Liquor |

Next on the agenda was the opening of Garbage bids. This is for a 5-year contract for residential garbage service pickup of once per week with the following bids:

- Heartland Waste Management, Inc. \$8.35 per residence per month
- Reuer Sanitation 9.69 per residence per month.

Motioned by Wuttke, seconded by Hansen, motion carried to accept the low bid from Heartland. Effective January 1, 2007 the garbage rate will be going to \$11.00 per month per household with the following breakdown: Heartland \$8.35, city share for billing and postage \$2.03 and tax .62.

The sealed Airport farm lease bids were presented to the Council. This is for a 3- year lease for approximately 93.50 acres more or less to be planted to small row crops. The following bids were presented to the council:

- Goebel Brothers \$35.00 per acre
- Randy Hegstrom 35.00 per acre
- Doug Hamburger 43.00 per acre

After discussion these bids were tabled until the December 29th meeting and City Attorney Emily Sovell will review and have information at the next meeting regarding this due to the

fact that winter wheat is on this property now. Motioned by Wuttke, seconded by Everson, motion carried to table this until the December 29th meeting.

Justin Cronin, GWBDC, presented the Council the financial statement for GWBDC period ending September 30, 2006. Motioned by Hansen, seconded by Wuttke, motion carried to accept this report.

Kelly Luken wanted to address the new council members regarding a skateboard park for the City of Gettysburg. Kelly stated that the town of Sturgis has a small skateboard park that appears to be about just what we need and she will do further checking into prices and checking into grant opportunities.

Joe Senyak, Chief of Police gave his report to the Council. He stated that he has checked into grants for the hiring of more police personnel for the 125th celebration and he is also checking into grants for obtaining police video equipment as ours is around three years old. Joe Senyak also noted that in order to be in compliance 40 hours training is required every two years for law enforcement. Joe Senyak also gave the Council information regarding a possible ordinance change needed for truck parking. Code enforcement was discussed.

Russell Anderson, Maintenance Supervisor, stated that Surplus from Huron called him regarding a one way snow plow for \$650.00. Motioned by Everson, seconded by Wuttke motion carried to approve this purchase. The City did receive complaints regarding the proposed gates for the wildlife fence at the airport. Helms & Assoc were called and the gates are on hold till the engineer comes and checks into the situation. The city should also be documenting all the aircraft that flies into our airport so we can justify extending the runway. The old irrigation system has been declared surplus and Council member Kilian will be checking on ads to sell this.

Fuel bids were presented to the Council. The first bid opened was from Northern Plains Coop for the following: SNL--\$ 2.32, NL --\$ 2.34, # 2--2.23, # 1-- 2.59 and LP 1.35 the second bid was from Fischer Oil for LP only for 1.338. Motioned by Wuttke, seconded by Ackerman, motion carried to accept the low bid for LP from Fischer Oil . Motioned by Wuttke, seconded by Ackerman, motion carried to accept Northern Plains bid for the fuel bid.

Sewer rates was discussed and tabled for now. The city has several sewers that are in dire need of repair and we need to do this in the near future.

Ambulance write offs of \$215.00 due to Medicare contractual was presented to the Council for their approval. Motioned by Everson, seconded by Wuttke, motion carried to approve this write off.

Council member Hansen asked the Council's approval for EMT Chuck Willey to attend an EMT I license refresher course in Sioux Falls. The cost of registration is \$100.00.

Motioned

by Everson, seconded by Kilian, motion carried to approve this.

On Tuesday Dec 5th there is a workshop at Mid Dakota in Miller and the Mayor and Finance Officer would like to attend. Motioned by Wuttke, seconded by Hansen, motion carried to approve this workshop.

NECOG has sent out their joint cooperative agreement for 2007. Motioned by Wuttke, seconded by Kilian, motion carried to approve this agreement.

Motioned by Wuttke, seconded by Everson, motion carried to adjourn into executive session to discuss personnel issues at 8:06 PM.

Council reconvened at 8:21PM. Motioned by Wuttke, seconded by Hansen, motion carried to approve as of January 1, 2007 a 3% cost of living and a 2% cost of living increase for Sharleen Eliason, Joe Senyak, Eugene King, Russell Anderson, Greg Gerber, Anne Robbenolt and Bert Van Essen. New deputy Finance Officer Shawna Shaw will receive her raise after her probationary period of three months.

Correspondence included a thank you from Chamber of Commerce for all the help from the Police and Maintenance Department for the Holiday of Lights parade.

In round table discussion there will be an airport meeting with Helms regarding the 5-year plan for the airport. Finance Officer Eliason will set up a meeting date with Helms. Council member Kilian showed pictures of the irrigation equipment that had been declared surplus and he will be placing ads to sell this.

Motioned by Kilian , seconded by Everson, motion carried to adjourn at 8:59 PM

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Jack Axsom, Mayor