

Unapproved Minutes
Gettysburg, South Dakota
February 5, 2007

Pursuant to the due call and notice thereof, the City Council met in regular session on Feb 5, 2007 at 7:00 PM at the City Finance Office. Those present included Mayor Jack Axsom, and Council members Bill Wuttke, Pat Everson, Sandra Ackerman, Brandy Hansen, David Kilian and absent Natalie Harer . Also present was Chief of Police, Joe Senyak, Maintenance Supervisor Russell Anderson, Sharleen Eliason, Finance Officer, Justin Cronin, GWBDC, Dean Marske,HKG, Brandon Shuey and Terry Schlenker from North Central Steel, Rich Penrod,Dawn Hinckley, Bruce and Della Schumacher and the following Cub Scouts: Jordan Schmidt, Scott Schumacher, Brody Schatz, Chase Sievers, Mitchell Hinckley, Austin Dutenhoeffer, and Nickolas Zuber.

Mayor Jack Axsom welcomed the 1st and 2nd year Webelos Club Scouts to the Council meeting. It is very important for our youth to know the process of local government.

Motioned by Wuttke seconded by Everson, motion carried to approve the minutes from January 2nd and January 22,2007 with no corrections noted.

Motioned by Hansen seconded by Ackerman, motion carried to approve accounts payable with the following to be paid in February that came late Emily Sovell-legal \$428.00, Duckwalls- \$133.16 supplies, Potter County Treas--\$900.00 for ½ year of teletype service, Praxair supplies \$49.79, Cam Wal-welcome sign \$9.00 for a total of \$1519.95.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	January Payroll	4,522.50
Finance Office	January Payroll	2,997.63
Police	January Payroll	4,257.42
Streets	January Payroll	2,250.56
Snow Removal	January Payroll	2,659.94
Garbage	January Payroll	193.50
Airport	January Payroll	46.32
Swimming Pool	January Payroll	00.00
Parks	January Payroll	767.18
Water	January Payroll	2,310.79
Sewer	January Payroll	1,696.06
Ambulance	January Payroll	00

Total Payroll Expense by Department 21,701.90

Net Payroll	16,714.94
ALLTEL	AMBULANCE CELL PHONE 42.33
BANK OF THE WEST	WITHHOLDING 2,733.88
BANYON DATA SYSTEMS	UB MAINT & TRAINING 1,170.00
BEST BUSINESS PRODUCTS	MAINT COPIER 138.65
BLIESE MACHINE SHOP	SUPPLIES & LABOR 448.05
CAM WALL ELECTRIC	WELCOME SIGN 9.00
CENEX FLEET FUELING	AMBULANCE FUEL 96.37
CHAMBER OF COMMERCE	DUES 25.00
CITY OF GETTYSBURG	WATER OUTREAD-OLSEN 12.00
COLONIAL RESEARCH	SUPPLIES-SEWER 399.58
DAKOTA FARM & RANCH	SUPPLIES 1,014.89
DAKOTACARE INS.	INSURANCE 4,588.91
EMSAR TWIN CITIES	AMBULANCE REPAIRS 366.38
FARM PLAN	SUPPLIES 92.00
GAS N GOODIES	CAR WASHES 7.00
GETTYSBURG COLLISION CENTER	SUPPLIES 46.00
GETTYSBURG DEVELOPMENT	TRIPLE B TAX 1,369.64
GETTYSBURG TV & APPLIANCE	SUPPLIES 51.37
HANSEN PLUMBING INC.	SUPPLIES 25.00
HEARTLAND WASTE	GARBAGE 4,122.75
KEVIN OLSON	WATER DEP REFUND 53.00
LAMB MOTOR CORP	REPAIRS & SUPPLIES 476.92
MIDWAY PARTS	MISC SUPPLIES 265.14
MID DAKOTA	WATER 10,751.31
NEW CREATIONS	SUPPLIES 191.93
NORTHERN PLAINS COOP	FUEL 3,104.88
NORTHWEST PIPE	SUPPLIES 172.19
ONE CALL SYSTEMS	WATER LOCATES 2.00
POTTER CO NEWS	PUBLICATIONS 173.71
POTTER CO TREAS	NECOG DUES & TAXES 1,268.84
PRAXAIR	AMBULANCE SUPPLIES 103.28
SCHATZ ELECTRIC INC.	REPAIR E SEWER LIFT 681.68
SCHLACHTER LUMBER	SUPPLIES 332.79
SD DEPT OF REVENUE	WATER SAMPLES 24.00
SDOT	WORKSHOP SENYAK 25.00
SD RETIREMENT	RETIREMENT 2,286.24
SD WATER & WASTEWATER	WORKSHOP-ANDERSON 45.00
SERVALL UNIFORM	FO RUGS 32.46
TRUE VALUE	SUPPLIES 332.28
WESTERN COMMUNICATIONS	FIREHALL CHECK 169.50
WW TIRE SERVICE	POLICE TIRES 165.52
ZUBER REFRIGERATION	AUDITORIUM REPAIRS 78.92
TOTAL CHECKS	54,210.33

Natalie Harer was unable to attend the Council meeting tonight but she has done research on having wireless internet at the City Airport. She called and recommended that the City of Gettysburg purchase the wireless connection from Gettysburg TV Appliance.

Motioned

by Everson, seconded by Wuttke, motion carried to purchase the internet system from Gettysburg TV and Appliance.

Brandon Shuey from North Central Steel Systems presented to the City Council a letter explaining why they are behind schedule and the reasons for the change order of \$8812.00 for cold weather materials for the concrete. Brandon Shuey stated that there were delays due to no site survey done, no site drainage details in the blueprints, and concrete aprons added later. Waiting for SDOT for the approaches on Highway 212 also delayed the project. It was discussed that having only one plumber on this large project was also unfortunate and that it did delay the project. It was noted by Council member Wuttke that he noticed no work activity during the nice weather period three weeks after Thanksgiving and that would have been an excellent time to enclose the project and to install the

roof. After discussion, motioned by Everson, seconded by Wuttke, motion carried to approve the change order for \$8812.00. Dean Marske from HKG Associates also asked for approval for the pay request in the amount of \$ 103,124.01 for the Fire hall Rescue unit. The estimates for this request were greater than amount done. Maintenance supervisor Anderson stated that it does show on the request that the insulation is 100% complete and at this time it hasn't been even started. Terry from North Central steel stated

that he realizes that the request was done with the anticipation of nice weather and then the

weather turned too cold to work on the project . But the rest should be done within one week. Motioned by Wuttke seconded by Hansen, motion carried to approve the pay request in the amount of \$103,124.01. The finance officer will send this pay request to Brian Ring for his signature.

Brandon Shuey also had proposed change orders for the change in the voltage from 240 volt to 208 in the amount of \$ 1,684.00 increase and a proposed change order in the amount of a decrease of \$2279.00 if they decide not to have the awnings. This will be discussed again later.

Justin Cronin, GWBDC presented the Council with a 4th quarter financial statement ending

Dec 31, 2006. Motioned by Wuttke, seconded by Kilian, motion carried to accept this report.

Joe Senyak, Chief of Police, asked the Councils direction on applying for two federal grants. The first grant is for 2 new video cameras and radar equipment in the amount of \$ 4,643.00 and the second grant is for extra help during the Centennial in 2008 in the amount of \$1492.00. Motioned by Kilian, seconded by Hansen, motion carried to approve

the grant application # 1 in the amount of \$4,643.00. Motioned by Wuttke, seconded by Ackerman, motion carried to approve the grant request # 2 in the amount of \$1492.00. Joe Senyak, Chief of Police also explained House Bill # 1297 to the Council.

Russell Anderson, Maintenance Supervisor, attended a meeting in Mid Dakota with Mayor Jack Axsom. Mid Dakota is the only source of water for the City of Gettysburg and they might have to impose some restrictions this summer if the drought continues. The City crew will also be reading the master meter each working day.

Russell Anderson showed the Council a rough sketch of a proposed pole type all steel garage building in the park for around \$8600.00. Russell Anderson gave the Council a surplus listing with a proposed sale date of March 24 (storm date March 31st) with Potter County. Motioned by Kilian, seconded by Hansen, motion carried to accept the following surplus list: 3” water pump, 2” water pump, Generator, old computer, old mosquito sprayer, old backpack sprayer, Super C w /belly mower, old 5’ rotating mower, old one-way snow plow, packer, old oil tank trailer, old yellow tandem truck, and the old power broom. The sewer jet truck and irrigation system from the lagoon was already declared surplus previously and will also be on the auction.

Chip Seal project for 2007 was discussed. Potter County has been contacted and the City of Gettysburg will be working with them on the project for around 100 blocks of chip seal. Deene Dayton from Legislative Audit was called regarding the project and he stated that state code # 6-5-1 encourages work to be done with other government entities.

Russell Anderson has been in contact with other cities that are planning a sewer-relining project but it is for different size lines than ours and the cost seems very high. He suggested placing a bid for our sewer- relining project in several newspapers and see how many blocks can be done this year. This year the blocks that are scheduled are the blocks that have been experiencing problems and on commercial Ave. Motioned by Ackerman seconded by Hansen, motion carried to place an advertising for sewer relining.

With the new streets and another chip and seal project Russell Anderson stated that it would be helpful to have an airless paint striper. Russell checked on prices Ace Hardware for \$ 3372.00 and True Value for \$3178.04. Motioned by Wuttke, seconded by Everson motion carried to approve the purchase from True Value.

There being no other bid received, motioned by Hansen, seconded by Ackerman, motion carried to accept the following fuel bid from Northern Plains Coop: Super unleaded \$ 2.20
, no lead-\$2.21, # 2--\$2.07, # 1-- \$2.21 and LP 1.33.

Mayor Axsom reported to the Council regarding the meeting that Russell Anderson and he attended in Miller on January 30th. The City’s low consumption code is the same as Mid Dakota’s. With the city purchasing the Banyon Utility computer program system this year the City of Gettysburg might test a few electronic meters later this year.

Ordinance 2007-1-1 was presented to the Council for the second reading. This ordinance is to supplement the budget for the Fireballs and Rescue Unit. Motioned by Wuttke,

seconded by Kilian, motion carried to approve this with roll call vote taken with the following results: Wuttke-yea, Hansen-yea, Ackerman-yea, Kilian-yea, Everson-yea and Harer –absent.

Ordinance 2007-1-2 was presented to the Council for the second reading. This ordinance is to record the County donation from District Fire Fund to the Fire hall Rescue Unit in the amount of \$58,000.00. Motioned by Hansen seconded by David to approve this for a roll call vote with the following results: Everson-yea, Kilian-yea, Ackerman-yea, Hansen-yea and Wuttke-yea (Harer-absent, motion carried to approve this ordinance.

Ordinance 2007-1-3 was presented to the Council for the first reading. This ordinance is for a 15 year franchise with Venture. Motioned by Wuttke, seconded by Hansen, motion carried to approve this first reading.

The finance office has been experiencing problems with the cold weather. In the future the city is considering having a dual entry system for the doors and checking into new double pane windows. The Mayor will draft a proposal for bids and it will be brought to another meeting for approval by the council. A proposal for a proposed 2- year audit for 2005 and 2006 was submitted by Kohlman, Bierschbach and Anderson for a cost not to exceed \$ 8,000.00 Motioned by Hansen, seconded by Wuttke, motion carried to approve this budget proposal. The audit will be done around the 3rd or 4th week of June of this year.

Helms & Associates mailed an invoice for the Airport Fence project from American Fence in the amount of \$51,060.99. Motioned by Everson, seconded by Kilian motion carried to approve this invoice. This is for fencing material that is stored at the airport and for installing posts for the fence.

Brandy Hansen had asked Council approval for an invoice for paramedic training for Chuck Willey but it was only for the training and not for mileage to Sioux Falls or for motel rooms. Council member Hansen will take this invoice back to the Ambulance Board for approval of mileage and motel rooms. Finance Officer Eliason was instructed to only pay amount of \$100.00 that was approved at a previous meeting for now.

Joe Senyak gave the Council an update regarding code enforcement. Letters will be sent out in the near future for cleanup.

The Postmaster from the Post Office wanted the City to remind everyone regarding the sidewalk ordinance that states after snowfall occurs each property owner is responsible to clear sidewalks from their property. As a courtesy the City will publish a notice in the PCN.

There being no future business motioned by Everson, seconded by Ackerman, motion carried to adjourn at 9:55 PM.

Attest:

Witness:

Sharleen Eliason, Finance Officer

Jack Axsom, Mayor