

Unapproved Minutes
Gettysburg, South Dakota
May 21, 2007

Pursuant to the due call and notice thereof, the City Council met in special session on May 21, 2007 at 7:00 PM at the City Finance Office. Those present included Mayor Jack Axsom and Council members Brandy Hansen, Bill Wuttke, Pat Everson, Natalie Harer, and Sandra Ackerman. Also present was Finance Officer Sharleen Eliason, Russell Anderson, Maintenance Supervisor, Joe Senyak, Chief of Police.

John Irvine came to Gettysburg and met with Mayor Axsom and Russell Anderson, and Joe Senyak regarding code enforcement. He is a certified building inspector for the City of Pierre. He suggested that we order 1997 Uniform Code Housing Code Books, and 1997 Uniform Code for the Abatement of Dangerous Building Code book from International Conf of Building Officials of Whittier Calif. John Irvine stated that he felt our ordinances are adequate but it covers a very broad area and the 1997 codebooks covers a definite area. These codes would supplement our Gettysburg Municipal codes and would be under Title 8 Health and Safety Chapter 8.30. Property Maintenance. Motioned by Harer, seconded by Everson, motion carried to incorporate into Chapter 8.30.030 these code books into our Chapter 8 ordinances and to have this as our first reading for Ordinance 2007-5-5. Codebook for signage will be discussed at next month's meeting. The cost will be approximately \$294.00 for eight copies of all the books.

There have been some reports of a house that has no water or sewer and it is a health problem and does need to be checked into for safety reasons.

First reading of Ordinance 2007-5-6 was presented to the Council for their review. The City is sending out between 50-75 late notices each month. Due to the increased cost of postage and time involved we checked with other cities to see what they charge. Other cities have stated that since they have increased their late fees after the 20th day they have almost eliminated most late fees. The council felt they didn't want to penalize those that just forget so the late fee from the 10th to the 20th will stay the same at \$5.00 penalty but if not paid by the 21st the penalty will increase another \$20.00. Motioned by Hansen, seconded by Harer, motion carried to approve this first reading with effective date August 1, 2007.

Reading of Section 13.16.010 was presented to the council for their review for the service fees. Examples of such services subject to a fee being charged include but are not limited to turning water on and off, repairing water meters checking water meter flow, and pit pumping. All services provided for in-town customers during normal working hours, those hours being Monday thru Friday from 8:00 AM to 5:00 PM shall be charged at a rate of twenty dollars per hour per man. It was felt this was still adequate for charges but when a plumber or electrician come to do service work the minimum fee is charged which for the city will be at a fee of \$20.00 which is what the ordinance in place states.

First reading of Ordinance 2007-5-7 was presented to the Council for their review. This changes the water connection fee from \$30.00 to \$65.00 for a non-refundable permit. This

permit will allow for the City to provide the services of line trace, curb stop locate and the City right of way. And to change the water tapping fee from \$35.00 to \$100.00 for connecting water to said premises which usually is a one time fee. And a non-refundable permit fee of \$30.00 to \$65.00 for any person desiring water service from the water system of the municipality for premises that would require extension of water transmission line shall apply for a non-refundable permit of said amount. This permit will allow for the City to provide the location point of existing water transmission line, size of waterline, city right of way and etcetera. Motioned by Everson, seconded by Harer, motion carried to approve this first reading with effective date of August 1,2007.

First reading of Ordinance 2007-5-8 amending sewer connection application non-refundable permit from \$30.00 to \$100.00. This is for any person desiring wastewater service from the wastewater collection system. This permit will allow for the City to provide the services of wastewater collection line size, location, depth, type of pipe and the City right of way. Motioned by Wuttke, seconded by Ackerman, motion carried to approve this first reading with effective date of August 1, 2007.

First reading of Ordinance 2007-5-9 was presented to the Council for their review. This changes Excavation charge from a non refundable permit charge of \$20.00 to \$100.00. Motioned by Hansen, seconded by Wuttke, motion carried to accept this first reading. The effective date would be August 1, 2007.

Resolution 2007-3 was presented to the council for their review. This changes the NSF check charge from 20.00 to the state rate of \$30.00. The previous resolution stated that if a check is presented for payment of a bill and it becomes a NSF that person had to pay in cash for a period of up to one year. Motioned by Hansen, seconded by Harer to change the NSF fee to \$30.00 but to have the customer pay in cash for a period of three months.

RESOLUTION 2007-3

WHEREAS the City of Gettysburg receives payment for services by personal check,

THEREFORE, there shall be a \$30.00 charge attached to all checks returned to the City for non-sufficient funds and the party presenting such a check shall be on cash only basis for payments to the City for a period of three (3) months.

Dated this 21st day of May 2007. Effective date is August 1, 2007.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Jack Axsom, Mayor

Sewer rates were discussed. The City sewers are in dire need of repair. Most sewers were installed in 1928 and the 1950's and now need attention. In order to obtain any grants the City needs to be at \$17.00 per 5,000 gallons. Without grants the City can't afford to fix the sewers. The Finance Officer obtained a survey of local sewer rates in surrounding areas and

most are at the higher level so they qualify for grants. Onida charges 14.00 per month, Miller is at \$15.00 per month, Hoven at \$17.00 per month and Lebanon was raising their rates also to qualify for grants. Right now the sewer rates are: under 5,000 charge is 8.00 over 5,000 to 10,000 gal is \$12.00 but sewer fees are based on the average number of gallons of water used between October and April in order not to penalize those who irrigate during the summer months. First reading of Ordinance 2007-5-10 was presented to the Council Motioned by Wuttke, seconded by Hansen, motion carried (Ackerman-nay) to choose alternate proposed sewer increase effective August 1, 2007. This increases the sewer rates to the following: under 5,000 gallons remains the same at 8.00 per month, 5,001 to 10,000 gallons would increase to 17.00 per month and over 10,000 gallons would be 17.00 plus 1.00 per thousand.

Mayor Axsom presented the Council an agreement form that will allow any agents, contractors, volunteers and employees working under their direction or assisting them with the clean up project the right to enter upon the property of the owner with the owner's permission for cleanup purposes. Gettysburg Spruce Up Program# 2 agreement was also presented to the Council for their review. This outlines a sign up period, which the City will offer to remove all old and unsightly buildings from property within the City limits at no cost to the property owner. The property owners will have to sign papers which gives the City the authority to enter onto his/her property to accomplish the proposed tasks and which will remove any liability from the entities involved. It will be the City's decision on which buildings the City can tear down due to structure size, structure material and or location to another building. If the building is determined by the City not to do the project, then the owner will need to hire a company to destroy the building and dig up the foundation and the basement walls. The City will furnish truck and driver to haul debris to the City landfill. Or if not hauling the debris the City will waive the demolition landfill charge. The City will have to verify the correct owner of the property and it should also have a clear title before the City would demolish the building.

Swimming pool was discussed. The swimming pool committee met on Friday May 18 with the swimming pool supervisor and manager. Motioned by Hansen, seconded by Everson, motion carried to hire Josh Schmidt, lifeguard at 7.00 per hour and Barb Shields concessions/office at 7.00 per hr effective May 22, 2007. The swimming pool's opening date will be May 30th with the possibility of being closed on Wed and Saturday evenings unless another lifeguard can be hired.

Council member Everson presented a picture of a Louisville ultimate pitching machine at a cost of \$199.95 plus shipping. Motioned by Everson, seconded by Hansen, motion carried to purchase this from Nero Fitness and Kids.

The following building permit was presented to the council for their review, pending approval from Russell Anderson, Maintenance supervisor:

Norm & Marsha Kostboth Lot 1 Block 76 Western town lot add'n pergola with cement
Motioned by Wuttke, seconded by Harer, motion carried to approve this building permit.

The City was notified that State mileage rate will be increased as of July 1, 2007 from .32 per mile to .37 cents per mile. The city indicated before to go by state rates so no motion is needed for this increase.

In round table discussion Council member Everson asked about the final review of the Firehall project. Mayor Axsom will call Dean Marske and see when the final review is scheduled. The City also needs to set the penalty for late completion of the project. The City also needs to have an appraisal of the old fire hall and then advertise for public bids. Council member Hansen stated that the City should focus on those that are not complying with code enforcement and to compliment those that are trying. Thank you letters will be sent on those that have complied and have cleaned up their property.

There being no further business, motioned by Wuttke seconded by Hansen, motion carried to adjourn at 8:22 PM.

Attest:

Witness:

Sharleen Eliason, Finance Officer

Jack Axsom, Mayor