

approved Minutes  
Gettysburg, South Dakota  
June 4, 2007

Pursuant to the due call and notice thereof, the City Council met in regular session on June 4, 2007 at 7:00 PM at the City Finance Office. Those present included Mayor Axsom and Council members Pat Everson, Sandra Ackerman, Brandy Hansen, Bill Wuttke and Natalie Harer. Also present was Chief of Police, Joe Senyak, Maintenance Supervisor Russell Anderson, Gene King, Sharleen Eliason, Finance Officer, Molly McRoberts, Mick Bliese, Alan Vetter, Randy Hegstrom, Laura DeHaai, Dale Bramblee, Allen Merrill, Tina Ready, Bob and Carmen Thomas, Rich Penrod, Sheila Schatz, Kelly Luken, and Don Tanner.

Motioned by Wuttke, seconded by Hansen, motion carried to approve the minutes from May 7 and May 21, 2007 with no corrections noted. At this time Carmen Thomas asked a question regarding the minutes. In the minutes of May 21 the first reading of Ordinance 2007-5-5 was read and she stated that she wanted to protest this Ordinance. Mayor Axsom stated that at the May 21<sup>st</sup> meeting it was only the first reading and she will have every opportunity to protest this Ordinance at the second reading when it is presented for discussion. Ordinance 2007-5-5 incorporates the 1997 Uniform Code Housing and 1997 abatement of Dangerous Building codebooks to expand our existing code ordinances.

Motioned by Everson, seconded by Ackerman, motion carried to approve accounts payable with the following to be paid in that came later: A-Tech-Sewer-prof service \$1,975.00, Bliese Machine-Truck hoist--\$2,592.85, Cenex fleet Fueling-ambulance fuel-\$111.61, Gas N Goodies—police car washes-\$28.00, Hansen Plumbing-Supplies \$ 53.49, Hawkins-S pool Supplies--\$ 132.15, Holzwarth Sales-Supplies--\$30.00, Northern Plains Coop-fuel \$2,374.64, NorthWest Pipe-supplies--\$ 329.57, Praxair Supplies \$ 30.96, Schatz Repair –pool 1,654.74, Schlachter Lumber--supplies\$ 648.46, True Value-supplies \$243.86, Logan Electric- light repair 115.78 for total \$10,322.11.

#### VOUCHERS PAYABLE

##### Payroll Expense by Department:

| Total Payroll Expense by Department |             |          |
|-------------------------------------|-------------|----------|
| Mayor & Council                     | May Payroll | 00.00    |
| Finance Office                      | May Payroll | 3,089.00 |
| Police                              | May Payroll | 4,761.15 |
| Streets                             | May Payroll | 2,504.38 |
| Snow Removal                        | May Payroll | 00.00    |
| Garbage                             | May Payroll | 987.72   |
| Airport                             | May Payroll | 386.22   |
| West Nile                           | May Payroll | 62.01    |
| Swimming Pool                       | May Payroll | 1339.51  |
| Parks                               | May Payroll | 2028.88  |

|           |             |          |
|-----------|-------------|----------|
| Water     | May Payroll | 1,671.67 |
| Sewer     | May Payroll | 1,003.89 |
| Ambulance | May Payroll | 00       |

Total Payroll Expense by Department 17,834.43

|                            |                      |           |
|----------------------------|----------------------|-----------|
| Net Payroll                |                      | 13,266.93 |
| ALTELL                     | AMBULANCE PHONE      | 42.93     |
| AMERICAN FENCE CO          | WILDLIFE FENCE       | 51,957.38 |
| ANDERSON,RUSSELL           | POOL SUPPLIES        | 30.79     |
| ANDERSON, RUSSELL          | MILEAGE              | 18.00     |
| BANK OF THE WEST           | WITHHOLDING          | 2,219.93  |
| BANK OF THE WEST           | WITHHOLDING          | 2,101.38  |
| BEST BUSINESS PRODUCTS     | MAINT COPIER         | 24.00     |
| BLIESE MACHINE SHOP        | SUPPLIES & LABOR     | 239.95    |
| CAM-WAL ELECTRIC           | WELCOME SIGN         | 9.25      |
| CITY OF GETTYSBURG         | PETTY CASH           | 27.69     |
| COLONIAL RESEARCH          | SUPPLIES             | 286.88    |
| DAKOTA FARM & RANCH        | SUPPLIES             | 943.94    |
| DAKOTACARE INS.            | INSURANCE            | 4,415.77  |
| DELL MARKETING INC.        | AMBULANCE PROJECTOR  | 849.00    |
| DEPT OF ENVIRONMENT        | WATER PERMIT         | 600.00    |
| DUCKWALL'S                 | SUPPLIES             | 201.33    |
| ECONOMIC DEVELOPMENT       | QUARTERLY PAYMENT    | 5,750.00  |
| FARM PLAN                  | SUPPLIES             | 41.00     |
| FITNESS & KIDS             | PARK EQUIPMENT       | 211.45    |
| GETTYSBURG DEVELOPMENT     | TRIPLE B TAX         | 1,537.74  |
| GOVERNMENTAL FINANCE O.    | WORKSHOP             | 150.00    |
| GETTYSBURG TV & APPLIANCE  | POLICE SUPPLIES      | 147.92    |
| HAWKINS                    | POOL SUPPLIES        | 287.30    |
| HAWKINS                    | POOL SUPPLIES        | 3,285.30  |
| HEARTLAND WASTE            | GARBAGE              | 4,221.65  |
| HOUSE OF GLASS,INC         | FIREHALL SUPPLIES    | 389.57    |
| INTERNATIONAL CODE COUNCIL | CODE BOOKS           | 432.00    |
| JADA HAWKINSON             | WSI SCHOOL           | 150.00    |
| JOYS GREENHOUSE            | PARK, FIREHALL, FO   | 484.36    |
| KIRSTEN CRONIN             | WSI SCHOOL           | 150.00    |
| LOGAN ELECTRIC             | REPAIR STREET LIGHTS | 70.39     |
| MICHAEL TODD & CO          | SUPPLIES             | 253.64    |
| MIDWAY PARTS               | MISC SUPPLIES        | 42.23     |
| MID DAKOTA                 | WATER                | 11,064.50 |
| MN WIRELESS                | AIRPORT              | 45.00     |
| MONTANA DAKOTA UTILITIES   | WATER DEPT           | 3,888.73  |
| NEW CREATIONS              | SUPPLIES             | 525.68    |
| NORTHWEST PIPE             | SUPPLIES             | 124.17    |
| ONE CALL SYSTEMS           | WATER LOCATES        | 14.00     |

|                     |                     |           |
|---------------------|---------------------|-----------|
| PEPSI COLA          | POOL SUPPLIES       | 348.75    |
| RED RIVER GRAIN     | SUPPLIES            | 221.25    |
| RYANS CANDY         | POOL SUPPLIES       | 323.25    |
| SCHLACHTER LUMBER   | SUPPLIES            | 1,556.69  |
| SCHMIDT, JOSUA      | YMCA TRAINING       | 150.00    |
| SCHATZ ELECTRIC     | LIFT STATION & POOL | 1,107.92  |
| SD DEPT OF REVENUE  | MALT BEV LICENSES   | 625.00    |
| SD FEDERAL PROPERTY | TRUCK               | 15,060.00 |
| SD HUMAN RESOURCE   | WORKSHOP            | 35.00     |
| SD DEPT OF REVENUE  | WATER SAMPLES       | 156.00    |
| SD DEPT OF REVENUE  | LANDFILL & GARBAGE  | 299.71    |
| SD RETIREMENT       | RETIREMENT          | 2,185.88  |
| SERVALL UNIFORM     | FO RUGS             | 33.44     |
| SOPERS              | 4 WHEELER REPAIRS   | 429.74    |
| SOVELL, EMILY       | LEGAL FEES          | 54.00     |
| SOVELL, EMILY       | LEGAL FEES          | 594.00    |
| TRUE VALUE          | SUPPLIES            | 48.17     |
| US POSTMASTER       | STAMPS              | 246.00    |
| WAGER, WILL         | YMCA TRAINING       | 150.00    |
| VENTURE             | VARIOUS DEPTS       | 584.48    |
| VERIZON WIRELESS    | MAINT CELL PHONES   | 204.16    |

TOTAL CHECKS 134,915.22

At this appointed time a public meeting was held for Malt Beverage Licenses to operate within the City for the 2007-2008 licensing period, which was presented to the City Council

and filed in the Finance Office. The following licenses were for renewal:

|                    |                                 |                          |
|--------------------|---------------------------------|--------------------------|
| The Burg's Gas     | 800 E Hwy 212, Gettysburg SD    | Retailer (On-Off Sale)   |
| Liberty Lanes      | 107 N. Exene, Gettysburg SD     | Retailer (On & Off-sale) |
| J & B Quick Stop   | 410 W Garfield, Gettysburg, SD  | Retailer (On & Off-sale) |
| Gas N' Goodies     | 106 E. Garfield, Gettysburg, SD | Retailer (On & Off-sale) |
| Medicine Rock Cafe | 801 E Hwy 212, Gettysburg, SD   | Retailer (On-Off-sale)   |

Motioned by Hansen, seconded by Wuttke, motion carried to approve the above licenses.

Dakota Kruzers will be having a car show in the Gettysburg City Park on June 30<sup>th</sup>. Alan Vetter asked the Council if they could utilize Main Street for the car show in case of rain. Motioned by Wuttke, seconded by Hansen, motion carried to approve the use of Main Street if needed.

Kelly Luken and Sheila Schatz appeared before the Council regarding having a skate park. At a previous meeting the Council did designate an area at the City Park. Kelly Luiken stated there still is a need for activities for our youth and wanted the Council to know that they are still interested in starting a skate park in Gettysburg. Kelly Luiken stated that she did research into what is needed for equipment to set up a skateboard park. Luiken and Schatz will meet with their committee members and gather information for a grant. Mayor Axsom stated that he has a copy of the Game Fish & Parks grant and we will get more

information regarding this.

Four individuals filed appeals for a thirty-day extension regarding code enforcement. Motioned by Hansen, seconded by Harer, motion carried to grant the extensions.

Mick Bliese appeared before the Council regarding a code enforcement letter that he received. Mick stated that for his line of business he does not want to erect a fence as his customers need to see what is available for sale. It was noted that some of his old equipment has been there for years. Mick Bliese stated that before that he cut up some of his old machinery then a customer came to buy it so he does want to retain his old equipment. Mayor Axsom stated that certain areas in town need to clean up because of health hazards. We need to eliminate areas that could become infested with rodents. Axsom stated that our ordinances need to be followed and the City is trying to treat everyone the same. And we need to clean up the town. Mick Bliese stated that he felt someone should have come and met with him instead of just sending out letters. At this time Council member Ackerman suggested that Mick and Joe Senyak meet right now since both here. The City does not want to put a hardship on anyone but at the same time the ordinances should be enforced. At this time Rich Penrod and Alan Merrill also talked about code enforcements. It was stated that the City should clean up their area by the Maintenance shop and some of the fence at the small park does need to be fixed.

Russell Anderson presented the Council his monthly report. He stated that Goldsmith Engineering will be coming soon to survey Custer Avenue. Weather permitting the City Crew will start striping the streets. They will try to do with as much disruption as possible. Council member Everson asked if Russell could put sand on the ball diamond.

There being no other bid received, motioned by Harer, seconded by Wuttke, motion carried to accept the following fuel bid form Northern Plains Coop: Super unleaded \$3;10, no lead \$3.17, # 2—\$ 2.48, # 1--\$ 2.60 and LP \$ 1.45.

The following building permits were presented to the Council for their review:

|               |                                 |            |
|---------------|---------------------------------|------------|
| Sandra Nagel  | Lot 22 Block 68 Platts addition | fence      |
| Dale Bramblee | Lot 8 Block 68 Platts addition  | greenhouse |

Motioned by Hansen, seconded by Wuttke, motion carried to approve the building permits.

Ordinance 2007-5-5- was presented to the Council for the second reading. This ordinance incorporates 1997 Uniform Code Housing Code Book and 1997 Uniform Code for the abatement of Dangerous Building Code Book, this just supplements and defines the codes that we already have in place in our ordinances. Motioned by Harer, hearing no second Mayor Axsom asked again for a second motion—hearing no second, motion died At this time Council member Ackerman wanted clarification regarding these codebooks. Mayor Axsom stated this doesn't change our ordinances but only expands our ordinance and defines them. After consideration, Council member Ackerman asked that Ordinance 20057-5-5 be presented again for a second reading. Motioned by Harer, seconded by Ackerman, at this time Mayor Axsom asked for any discussion on this Ordinance after

hearing none , motion carried. Roll call vote was Harer-yea, Everson-yea, Ackerman-yea, Hansen-nay and Wuttke-nay. With 3 ayes-2 nays motion carried.

Ordinance 2007-5-6 was presented to the Council for the second reading. This changes the late fees. The late fee will remain the same from the 11<sup>th</sup> to the 20<sup>th</sup> of each month, which is \$ 5.00 but if not paid by the 21<sup>st</sup> an additional \$20.00 will be added. Effective date of this change will be effective August 1, 2007. Motioned by Hansen seconded by Wuttke, motion carried to approve this second reading. Roll call vote was: Wuttke-yea, Hansen-yea, Ackerman-yea, Everson-yea and Harer-yea. Motion carried.

Ordinance 2007-5-7 was presented to the Council for the second reading. This changes the water permit fees from 30.00 to 65.00 and a one time tapping charge of \$100.00. Motioned by Everson, seconded by Wuttke motion carried to change these fees. Roll call vote was taken with the following results; Harer-yea, Everson-yea, Ackerman-yea Hansen-yea and Wuttke yea. Motion carried.

Ordinance 2007-5-8 was presented to the Council for the second reading. This changes the one time connecting fee to the City sewer system to \$100.00. Motioned by Wuttke, seconded by Harer, motion carried with the following roll call vote: Harer-yea, Everson-yea, Ackerman-yea, Hansen-yea and Wuttke-yea, motion carried.

Ordinance 2007-5-9 was presented to the Council for the second reading. This changes the excavation fee to a non refundable fee of \$100.00. Motioned by Everson, seconded by Harer, motion carried with the following roll call vote: Wuttke-yea, Hansen-yea, Ackerman-yea, Everson-yea and Harer-yea, motion carried.

Ordinance 2007-5-10 was presented to the Council for the second reading. This changes the price of sewer if over 5,000 gallons of water is used then the sewer charge will be at \$17.00. But this is winter monthly average so it will not penalize those that water their gardens or lawns. This is needed so the City can qualify for sewer grants. Motioned by Wuttke, seconded by Hansen motion carried with the following roll call vote: Wuttke-yea, Hansen-yea, Ackerman-nay, Everson-yea and Harer-yea. motion carried.

Joe Senyak presented his police report next. To help with code enforcement clean up it was suggested to have the City Rubble Site open from June 11<sup>th</sup> to the 23<sup>rd</sup> (excluding Sundays) for our City residents to help with clean up issues. An ad will be placed in the PCNews.

Mayor Axsom presented a grant application to the Council for the Potter County Multi-Hazard Mitigation Plan. This would help drainage issues in Gettysburg by funding a paved (concrete) waterway. With a concrete base we could keep the waterway clean and eliminate the water backup that we now have.

The Finance Office has purchased the Banyon system for utility billing and when it is installed it was recommended to have a computer backup done each night. Finance Officer Eliason called other cities that are on the utility billing system and they have Dakota

#### Backup

from Rapid do their backups at a cost of \$45.00 per month for daily backups. It was suggested to check with others and possibly do a zip backup.

The Firehall & Rescue Unit was discussed. A letter will be sent to HKG in Aberdeen as nothing has been finished from the last inspection. There was an agreement that penalties were set at \$200.00 per day until completed.

When City Maintenance Crew was mowing at the airport a windshield of Tyrone Kraft was damaged by a rock. Estimates to replace the windshield was obtained from Gettysburg Collision Center for \$710.20 and from Lamb Motor Company for \$724.56. Motioned by Hansen, seconded by Ackerman to authorize the window to be fixed by Gettysburg Collision Center.

Ambulance write offs were presented to the Council in the amount of \$40.00. Motioned by Ackerman seconded by Hansen motion carried to approve the write offs. Council member Hansen stated that the ambulance contract with Indian Health Service that they would like the following additions to the contract. # 3 in response to request under part B to include contact per channel 2-9. And in # 6 Compensation that it should include mileage and loading fee. Finance Officer Eliason will call Emily Sovell, City Attorney to change this in the contract. Motioned by Hansen and seconded by Harer, motion carried to approve these contract changes.

Shawn Donovan sent a copy of the Oahe Area Youth Center Board minutes of Feb 7, 2007 stating that Shaw motioned and seconded by McPeck to donate the new bleachers to the City of Gettysburg that the Oahe Youth Center purchased. A copy of the minutes are placed on file noting the donation in the amount of \$ 19,850.00.

Correspondence included a thank you to Mayor Axsom and the Council from Bernie Webb regarding organ and tissue proclamation support day of July 7, 2007. Correspondence also included a letter from Molly McRoberts. There was a miscommunication regarding the banners that resulted in confusion of who was installing the banners.

Motioned by Wuttke seconded by Hansen, motion carried to go into executive session for personnel and legal issues at 9:05 PM. Council reconvened at 10:30 PM.

Motioned by Wuttke, seconded by Harer, motion carried to accept Shawna Shaw's resignation effective June 15, 2007. An ad will be placed in the PCNews with a closing date of June 15, 2007.

Don Tanner appeared before the Council in regard to the hay land at the City Airport. Since the City had another inquiry regarding this it was decided to place an ad in the PCNews

for bids with a closing date of June 15, 2007 by 4:00 PM. for the 2007 and 2008 years.

There being no future business motioned by Hansen, seconded by Wuttke, motion carried to adjourn at 11:05 PM.

Attest:

Witness:

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Sharleen Eliason, Finance Officer

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Jack Axsom, Mayor