

Unapproved Minutes  
 Gettysburg, South Dakota  
 June 18, 2007

Pursuant to the due call and notice thereof, the City Council met in special session on June 18, 2007 at 6:30 PM at the City Finance Office. Council member Harer called and stated she would be late. Due to the lack of a quorum the meeting was delayed until 7:00 Pm until Harer arrived. Those present included Mayor Axsom and Council members Pat Everson, Sandra Ackerman, Bill Wuttke ,Natalie Harer and absent Brandy Hansen. Also present was Phillip Nagel, Maintenance Supervisor Russell Anderson, Gene King, City Policeman,Sharleen Eliason, Finance Officer, Dean Marske, HKG and Terry from North Central Steel.

Motioned by Harer, seconded by Ackerman, motion carried to approve the following accounts Payable.

VOUCHERS PAYABLE

ATECH	PROFF SERVICES	1,975.00
BLIESE MACHINE SHOP	SUPPLIES & LABOR	2,592.85
CENEX FLEET FUELING	AMBULANCE FUEL	111.61
GAS N GOODIES	POLICE CAR WASHES	28.00
HAWKINS	POOL SUPPLIES	132.15
HOLZWARATH SALES	SUPPLIES	30.00
JACK AXSOM	MILEAGE	19.20
MDU	VARIOUS DEPTS	3,909.88
NORTHERN PLAINS COOP	FUEL	2,374.64
NORTHWEST PIPE	SUPPLIES	329.57
PRAXAIR	AMBULANCE SUPPLIES	30.96
SCHLACHTER LUMBER	SUPPLIES	648.46
TRUE VALUE	SUPPLIES	243.86
VENTURE	VARIOUS DEPTS	629.09
VERIZON WIRELESS	MAINT CELL PHONES	166.20
TOTAL CHECKS		13,221.47

Due to the resignation earlier of Council member Ward 2 David Kilian the City had one ward Council member seat to fill. Motioned by Wuttke, seconded by Everson to appoint Phillip Nagel as Council member Ward 2 to fill the vacant seat. The Oath was given to Phillip Nagel and he took his seat on the Council.

Gene King, City Patrolman, asked the Council if the old Firehall could be utilized for the Pet

Clinic and the Car Seat safety program to be held in July. Finance Officer Eliason stated that

for the Pet clinic the fairgrounds is ideal for the animals. Gene King was advised to check into the possibility of the firehall and see if the space will work and to check and see if the fairgrounds is available.

At this time Council member Everson left the meeting for another engagement.

The Gettysburg Fireman and EMT's are now relocated to the new Firehall & Rescue Unit. Mayor Axsom asked for a motion to declare the old Firehall as surplus and to have authorization for either an auction or to advertise for bids to sell the old firehall building. Motioned by Wuttke, seconded by Phillip, motion carried to declare the old firehall as surplus and to hire McCloud and Penrod to schedule an auction.

Dean Marske, HKG from Aberdeen presented a bill from North Central Steel for the Firehall & Rescue Center in the amount of \$ 47,652.30. At this time Dean Marske from HKG and Terry from North Central Steel and Russell Anderson, Maint supervisor left the finance office and went to the site of the Firehall & Rescue Unit to go through the check off list with Terry. The check off list was compiled at 5:30 by Mayor Axsom, Council member Bill Wuttke, Russell Anderson, and Dean Markse for uncompleted items with a reserve of \$3052.30. At this time penalties were discussed. North Central was to be completed with the new building on April 16,2007 and it was not completed until April 20<sup>th</sup>. Motioned by Wuttke, seconded by Nagel, motion carried to access a penalty of \$200.00 per day for three days for a total of \$600.00. Motioned by Wuttke, seconded by Harer, motion carried to authorize payment in the amount of \$44,000.00 now and the rest of \$3052.30 when the check off list is completed, ( \$600.00 penalties deducted). Dean Marske stated that the firehall and rescue unit project will be completed for the July 2<sup>nd</sup> meeting.

Hay bids were opened at the City Finance Office for the hay bid for the airport on Friday June 15, 2007 with the following present for the bid opening: Mayor Jack Axsom, Council member Bill Wuttke, Laura DeHaai , and Finance Officer Eliason. The bids were for a two year period for 2007 and 2008 with the following results:

Don Tanner \$107.25 per year, Randy Hegstrom \$250.00 per year and Terry Weischedel for \$ 351.75 this was not indicated on bid if it was per year or for the two year period.

Since

it was on the form that stated two years it was determined that it was for the two year period. A telephone call was placed to confirm this but there was no answer. So the bid was awarded to Randy Hegstrom. Motioned by Nagel, seconded by Harer, motion carried to accept this bid.

There was a previous question regarding Dakota Care. It is stipulated in our Dakota Care Contract that there has to be 100% participation of all employees if the City has less than 10 employees.

Mayor Jack Axsom stated that the personnel manual needs revision. He did ask for suggestions from the Human Resource personnel in Aberdeen. He would like a committee of volunteers to go through the manual and bring suggestions back to the Council. Council Member Natalie Harer, Jack Axsom and either Sharleen Eliason or Russell Anderson will work on this project. Mayor Axsom stated that he would like a committee to work on job descriptions and bring this up to date. Mayor Axsom also would like a committee to work on grants. Outlining grant projects on a five-year time line on who and what projects are needed. In the past there is a short time line to complete grants and it would help to

have everything in place. Finance Officer Eliason will distribute copies of the Land & Water conservation grant to the committee members and to Sheila Schatz and Kelly Luken.

The following building permits were presented to the Council for their review:

Trey Phillips	Lots 1,2, East 50' of lot 3, East 20' lot 4, Gettysburg City unplatted fence	
Lyle Stoner	Lots 11,12 Block 2 Potts Addn	deck
CHS	Lots 1,2,3,and 4 Block6 Fairview Addn	6 steel bins
Ray VanBockel	W ½ of Lot 7 on S. side, Brysons addn	patio

In July of this year Municipal League suggested to have a resolution in place for the purchasing of supplies. A sample was given to the council for their review and this will be discussed at the July meeting.

Due to the rain the clean up for free rubble site has been extended to June 30<sup>th</sup>,2007 . This will not include curb side pickup of branches just free rubble site excluding the items that are usually charged for such as concrete, tires and asphalt shingles.

The Gettysburg Volunteer Fireman would like a one-day malt beverage permit to sell beer in the City park for the car show. Motioned by Ackerman, seconded by Harer, motion carried to approve this.

Motioned by Harer, seconded by Wuttke motion carried to go into executive session for personnel reasons at 8:00 PM. Council member Nagel did abstain from this executive session and will join again when council reconvenes.

Council reconvened at 8:20 PM. Motioned by Harer, seconded by Wuttke, motion carried to approve the sending of interview letters to four individuals for the deputy finance office position. The interviews will be scheduled for June 28<sup>th</sup> with Council members Hansen and Wuttke, Axsom and Eliason will be present for the interviews

Correspondence included the Elected Officials workshop to be held in Pierre on July 13<sup>th</sup>.

In round table Council member Harer asked about FEMA for all the water damage that was experienced in Gettysburg. Unfortunately there has to be street or road damage to then the County and City would have to declare a disaster to be able to have FEMA be involved according to Shirley Jensen. Mayor Axsom attended a meeting in Tolstoy with Cole Hendry and Shirley Jensen.

There being no future business motioned by Wuttke, seconded by Ackerman, motion carried to adjourn at 8:30 PM.

Attest:

Witness:

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Sharleen Eliason, Finance Officer

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Jack Axsom, Mayor