

Unapproved Minutes  
 Gettysburg, South Dakota  
 October 1, 2007

Pursuant to the due call and notice thereof, the City Council met in regular session on Oct 1, 2007 at 7:00 PM at the City Finance Office. Those present included Mayor Axsom and Council members Pat Everson, Sandra Ackerman, Bill Wuttke, Philip Nagel, Brandy Hansen and Natalie Harer. Also present was Maintenance Supervisor Russell Anderson, Sharleen Eliason, Finance Officer, Joe Senyak, Chief of Police, Gene King, Patrolman, Rudy Castaneda, Luisa Batto and Shirley Jensen.

Motioned by Wuttke, seconded by Eversen, motion carried to approve the minutes from August 6<sup>th</sup> and August 20<sup>th</sup>, 2007 with no corrections noted.

Motioned by Hansen, seconded by Wuttke, motion carried to approve accounts payable with the following late bills to be paid in October: Insurance Benefits-airport liability ins.,

First National Bank-water main loan-\$ 10,748.12, Potter Co Highway-culverts for Custer ave--\$2096.52, Chip & Seal of Streets--\$61,601.96, CD Tree Service-stump removal-\$1125.00, Duckwalls—supplies--\$44.05, Potter Co News-publications--\$392.86 and Schlachter Lumber-park Supplies--\$46.07 for a total of 77,732.48.

VOUCHERS PAYABLE

Payroll Expense by Department:

| Total Payroll Expense by Department |                   |           |
|-------------------------------------|-------------------|-----------|
| Mayor & Council                     | September Payroll | . 00      |
| Finance Office                      | September Payroll | 3,002.45  |
| Police                              | September Payroll | 5,068.02  |
| Streets                             | September Payroll | 3,190.82  |
| Snow Removal                        | September Payroll | 00.00     |
| Garbage                             | September Payroll | 835.66    |
| Airport                             | September Payroll | 427.74    |
| West Nile                           | September Payroll | 116.61    |
| Swimming Pool                       | September Payroll | 135.08    |
| Parks                               | September Payroll | 800.76    |
| Water                               | September Payroll | 1,921.50  |
| Sewer                               | September Payroll | 983.58    |
| Ambulance                           | September Payroll | 3892.70   |
| Total Payroll Expense by Department |                   | 20,374.92 |

Net Payroll 15,761.19

|                            |                     |           |
|----------------------------|---------------------|-----------|
| ABC                        | WASTEWATER TEST     | 15.00     |
| ALTELL                     | AMBULANCE PHONE     | 42.82     |
| BANK OF THE WEST           | WITHHOLDING         | 2,559.73  |
| BANK OF THE WEST           | WITHHOLDING         | 1,935.95  |
| BEST BUSINESS PRODUCTS     | MAINT COPIER        | 107.65    |
| BLIESE MACHINE SHOP        | SUPPLIES & LABOR    | 88.60     |
| BANYON DATA SYSTEMS        | WINFUND SUPPORT     | 770.00    |
| BRET BAUER                 | 1 MONTH RENT        | 36.37     |
| CAM WALL ELECTRIC          | WELCOME SIGN        | 9.25      |
| CENEX FLEET                | AMBULANCE FUEL      | 170.04    |
| CITY OF GETTYSBURG         | WATER OUTREAD-CUFFE | 59.00     |
| CHANDRA FORGEY             | DEPOSIT REFUND      | 100.00    |
| COLONIAL RESEARCH          | SEWER SUPPLIES      | 402.64    |
| DAKOTA FARM & RANCH        | SUPPLIES            | 422.40    |
| DAKOTACARE INS.            | INSURANCE           | 5,394.43  |
| DOUG HAMBURGER             | AMBULANCE GAS       | 105.48    |
| ECONOMIC DEVELOPMENT       | TRIPLE B TAX        | 1,368.02  |
| EMERGENCY MEDICAL PRODUCTS | AMBULANCE SUPPLIES  | 413.10    |
| FARM PLAN                  | SUPPLIES            | 52.11     |
| GAS N GOODIES              | CAR WASHES          | 20.00     |
| GETTYSBURG BAKERY          | SUPPLIES            | 50.78     |
| IN STITCHES                | SUPLIES             | 130.71    |
| LANGERS                    | SUPPLIES            | 83.09     |
| LAMBS MOTOR CO             | POLICE REPAIRS      | 800.28    |
| MARY BETH BROOKS           | DOG KENNEL          | 150.00    |
| MDU                        | VARIOUS DEPTS       | 3,574.54  |
| MIKE CUFFE                 | WATER DEP           | 59.00     |
| MIDWAY PARTS               | MISC SUPPLIES       | 335.26    |
| MID DAKOTA                 | WATER               | 11,140.68 |
| MN WIRELESS                | AIRPORT             | 45.00     |
| NEW CREATIONS              | SUPPLIES            | 109.16    |
| NORTHERN PLAINS COOP       | FUEL                | 3,540.20  |
| OFFICE EQUIPMENT           | CALCULATOR FO       | 196.00    |
| ONE CALL SYSTEMS           | WATER LOCATES       | 16.00     |
| POTTER COUNTY NEWS         | PUBLICATIONS        | 476.39    |
| PRAXAIR                    | SUPPLIES            | 54.56     |
| RED RIVER GRAIN            | CHEMICALS           | 156.41    |
| RIPS REPAIR                | PROF SERVICE        | 70.00     |
| SANITATION PRODUCTS        | SUPPLIES            | 73.41     |
| SCHATZ REPAIR              | REPAIR ON MOWER     | 22.00     |
| SCHLACHTER LUMBER          | SUPPIES             | 37.18     |
| SD DEPT OF REVENUE         | RUBBLE & POOL TAX   | 299.30    |
| SD DEPT OF REVENUE         | POOL & WATER CHECKS | 24.00     |
| SD RETIREMENT              | RETIREMENT          | 1,473.53  |
| SERVALL UNIFORM            | FO RUGS             | 50.16     |

|                        |                 |           |
|------------------------|-----------------|-----------|
| THE BURG               | SUPPLIES        | 11.27     |
| WESTERN COMMUNICATIONS | POLICE SUPPLIES | 425.00    |
| VENTURE COMMUNICATIONS | PHONES          | 515.96    |
| VERIZON WIRELESS       | CELL PHONES     | 165.76    |
| TOTAL CHECKS           |                 | 53,919.41 |

At this appointed time a public hearing was held for the Malt Beverage application from Trail Motel to operate within the City for the 2007 licensing period, which was presented to the City Council and filed in the Finance Office. Motioned by Wuttke, seconded by Everson, motion carried to approve this application.

Joe Senyak presented the Council his police report for September. Joe Senyak did have a suggestion to change the Ordinance title 8.08.010 for the length of grass from 12" down to 8" for health and safety reasons due to West Nile before it is considered a nuisance. This was tabled until next year because due to the changing of seasons. Joe Senyak has had complaints regarding the odor from wet rotten grain . At this time Gene King stated that he has been working on code enforcement and he would like to have a city wide cleanup. Gene King suggested that possibly the 17 and 18<sup>th</sup> of October to divide the town in half by Exene and everything east of Exene on the 17<sup>th</sup> to have items placed by the curb and have the City crew pick it up and then the rest of the town on the 18<sup>th</sup>. But the items need to be out by the curb by the designated time to be picked up. This would help with the cleanup but the refrigerators and items with freon would still have to be tagged that the freon was removed. Motioned by Wuttke, seconded by Hansen, motion carried to have Gene King advertise this in the PCNews. Mary Beth Brooks has a pet kennel for sale for \$150.00. Gene did call the council members on that committee and it was approved to purchase this kennel.

Russell Anderson presented the council his maintenance report. The old firehall was sold for \$25,000.00 and after paying for title searches, surveys and the auction expense the total net was \$23,484.70. It was discussed previously that instead of having the City use the old firehall for cold storage to use the net amount and expand the current maintenance shop building. Russell Anderson presented the council a drawing for expanding the shop. He obtained two quotes with the following results: Holzwarth -\$21,226.51 and Schlachters quote was incomplete because it was missing items in the quote. Motioned by Wuttke, seconded by Nagel, (Everson-nay) motion carried to accept the quote from Holzwarths. Motioned by Wuttke, seconded by Nagel to use the monies received from the old firehall building. This transfer will be considered the first reading of Ordinance 2007-10-16 for the transfer of funds from sale of assets to the Maintenance improvements.

Russell Anderson stated that by Northern Plains on Park Street there is a problem with the culvert. The culvert was placed twelve inches too low and eventually it will cause problems with the road. Russell stated that to fix the problem area he needs to put a culvert from Railroad St to Custer and have a drop box on both ends for cleaning

purposes. The cost should be around \$4000.00 and will be a two-day project. Motioned by Ackerman, seconded by Everson, motion carried to do this project. At this time Council member Harer asked the following question regarding mosquitoes. If the City of Gettysburg still sprays the alleys? Russell stated that with the new fogger that it sprays a mist that covers more area so they are only going down streets at speeds of 6 miles per hour or less and it has to have certain wind conditions before they spray. Council member Harer also asked questions regarding whose responsibility is it to mow and maintain the alleys?

The following building permits were presented the Council for their review:

|                 |  |       |
|-----------------|--|-------|
| Jim Schneider   | tract1 Sw 1/4SW1/4-25-118-76 Gesinger addn | deck  |
| Northern Plains |  | scale |
| Nick Westphal   | Lots 1,2 Block 30 Bryson's addn            | fence |

The following demolition permits were presented to the Council for their review:

Rick Decker & Holly Wright house at 304 S Main  
Howard Hawkinson house at 401 S.Broadway  
Don Boke house at 303 S Park

Motioned by Hansen, seconded by Harer motion carried to approve the building and demolition permits.

There being no other bid received, motioned by Hansen, seconded by Ackerman, motion carried to accept the following fuel bid from Northern Plains Coop: Super unleaded - \$2.73, no lead \$2.82, #2—2.75 # 1—2.88 and LP 1.65.

The Council had the second reading of Ordinance 2007-9-15 to supplement the 2008 budget year. This Ordinance is to transfer funds from General to the Enterprise Water Account to set up electronic water meters. We already have the computer software program for this and will be entering the information in the program in the near future. Motioned by Wuttke, seconded by Harer, motion carried to approve the second reading with roll call vote taken with the following results: Harer-yea, Everson-yea, Nagel-yea, Ackerman-yea, Hansen-yea and Wuttke-Yea.

Second reading of Ordinance 2007-9-14 was presented to the Council. This Ordinance is a supplement for 2008 budget year to pay off the Water treatment plant loan that is outstanding for \$221,000.00 but will save around 45,900.00 in interest if paid off early plus the yearly expense of the insurance on the property. Motioned to approve the second reading by Council member Harer, seconded by Ackerman with the following roll call vote: Wuttke-yea, Hansen-yea, Ackerman-yea, Nagel-yea, Everson-yea and Harer-yea. Mayor Axsom stated that our City Attorney Sovell should also be notified.

Resolution 2007-4 was presented to the council . Motioned by Hansen, seconded by Nagel motion carried to approve this resolution.

RESOLUTION 2007-4

**BE IT ORDAINED** by the City of Gettysburg that the following sum is supplemental appropriated to meet the obligations of the municipality. The following monies of \$1250.00 was transferred from Contingencies to the park fund.

|                             |                 |         |
|-----------------------------|-----------------|---------|
| Transfer from contingencies | 101-41150-42900 | 1250.00 |
| Park Expense                | 101-45200-42200 | 1250.00 |

ATTEST:

WITNESS;

\_\_\_\_\_  
Sharleen Eliason, Finance Officer

\_\_\_\_\_  
Jack Axsom, Mayor

Motioned by Council member Hansen, seconded by Ackerman, motion carried to approve an ambulance write off of \$20.00 due to Medicare.

Mayor Axsom had a citizen call him with a concern regarding Dutch Elm or Chinese Elm tree disease. Council member Harer will check with the State and see if there are any guidelines for this disease.

Shirley Jensen discussed the firehall siren and clock. Shirley did contact Danko and they will be contacting the City regarding the clock. Shirley stated that she has received several inquires of when the siren will be again blowing at 12:00 and 1:00 and 6:00 PM. It was discussed that the 7:00 AM siren will probably be eliminated.

Dakota Care notified the City that the Insurance increase would be around 6% for the new period starting in November. The overall total of Dakota care premium will be around 421.00 less per month due to changes. Motioned by Nagel, seconded by Hansen motion carried to continue with Dakota Care Insurance for the City.

Council member Everson stated that the park project of agri lime would be done next year. The park irrigation of the football field was discussed. Everson stated that when he discussed it with the school for the months of August and September each entity would be responsible for half of the water bill.

The auditorium repair of the ladies bathroom was discussed. Russell Anderson was instructed to obtain quotes to have the repairs done.

Curtis Lagan was interviewed and was hired Curtis for part time maintenance work at a salary of \$9.00 per hour. Anne Robbennolt gave the City her termination notice and her last day will be Oct 5<sup>th</sup>. Motioned by Everson, seconded by Harer, motion carried to accept Anne Robbennolt's resignation with regret. It was discussed that the Council

Committee members of Nagel and Wuttke, and Mayor Axsom and Russell Anderson will interview another applicant for part time maintenance work.

Motioned by Hansen, seconded by Wuttke, motion carried (Nagel –Abstained) to approve a .75 cent per hour increase (from \$8.25 to 9:00 per hour) for Deputy Finance Officer Judy Nagel effective on her 3 month anniversary date.

Correspondence included Election school in Aberdeen November 30, 2007 and an airport conference in Mandan North Dakota October 30-31<sup>st</sup> and a Safety meeting in Mitchell that will be held on November 14<sup>th</sup> and 15<sup>th</sup>.

There being no future business motioned by Hansen, seconded by Wutte, motion carried to adjourn at 9:30 PM.

Attest:

Witness:

\_\_\_\_\_  
Sharleen Eliason, Finance Officer

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Jack Axsom, Mayor