

Unapproved Minutes
Gettysburg, South Dakota
November 5, 2007

Pursuant to the due call and notice thereof, the City Council met in regular session on November 5, 2007 at 7:00 PM at the City Finance Office. Those present included Mayor Axsom and Council members Pat Everson, Sandra Ackerman, Bill Wuttke, Philip Nagel, Brandy Hansen and Natalie Harer .Also present was Maintenance Supervisor Russell Anderson, Sharleen Eliason, Finance Officer, Joe Senyak, Chief of Police, Mark Schmidt, GWBDC, Kevin Geditz and Rod Lemler.

Motioned by Ackerman, seconded by Hansen, motion carried to approve the minutes from October 1, 2007 with no corrections noted.

Motioned by Harer, seconded by Hansen, motion carried to approve accounts payable with the following late bills to be paid in November:

Montana Dakota Utilities-Lagoon elect..\$ 31.02, Best Western in Mandan-Bill Eliason-airport meeting..\$70.00, True Value..supplies \$151.33, SD Police Chiefs Assoc..membership 96.89, Northern Plains-fuel and LP gas for shop-2,444.22 , Chuck Willey—room for convention 261.96, Janet Goeke Cronin-registration and room--\$174.64 and registration 115.00 for a total of \$3345.06.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	October Payroll	4,027.50
Finance Office	October Payroll	3,073.00
Police	October Payroll	5,068.02
Streets	October Payroll	4,520.17
Snow Removal	October Payroll	00.00
Garbage	October Payroll	1,024.33
Airport	October Payroll	298.12
Auditorium	October Payroll	671.94
Swimming Pool	October Payroll	00
Parks	October Payroll	390.02
Water	October Payroll	2,181.12
Sewer	October Payroll	1,481.28
Ambulance	October Payroll	00
Total Payroll Expense by Department		22,735.50
Net Payroll		17,803.27

ALTELL	AMBULANCE PHONE	42.77
AVERA-QUEEN OF PEACE	EMPLOYEE TESTING	63.50
BANK OF THE WEST	WITHHOLDING	2,335.43
BANK OF THE WEST	WITHHOLDING	2,703.52

BERNICE FROST ESTATE	WATER DEPOSIT	65.00
BEST BUSINESS PRODUCTS	MAINT COPIER	24.00
BLIESE MACHINE SHOP	SUPPLIES & LABOR	385.85
CAM WALL ELECTRIC	WELCOME SIGN	9.25
CD TREE SERVICE	STUMP REMOVAL	1,125.00
CENEX FLEET	AMBULANCE FUEL	1,195.53
CENTRAL CULVERT SUPPLY	CULVERTS FOR CUSTER	3,440.00
CITY OF GETTYSBURG	OUTREAD-CUFFE & NELSON	51.00
CITY OF GETTYSBURG	PETTY CASH REIMB	35.73
DAKOTA FARM & RANCH	SUPPLIES	1,508.34
DAKOTACARE INS.	INSURANCE	5,793.73
DUCKWALL'S	SUPPLIES	67.93
DUCKWALL'S	SUPPLIES	44.05
ECONOMIC DEVELOPMENT	3 RD QUARTER PAYMENT	5,750.00
ELIASON, BILL	AIRPORT MGR 1 YR	525.00
ELIASON, BILL	MILEAGE MEETING	170.76
ELIASON, SHAR	MILEAGE ABERDEEN	101.51
FAA	AIRPORT REGISTRATION	70.00
FARM PLAN	SUPPLIES	257.98
FIRST NATIONAL BANK	WATER MAIN PAYMENT	10,748.12
GARY MARONEY	WATER DEPOSIT	100.00
GAS N GOODIES	CAR WASHES	28.00
GETTYSBURG CEMETARY ASSOC	DONATION	1,000.00
GETTYSBURG DEVELOPMENT	TRIPLE B	2,155.58
GRAHAM TIRE CO	POLICE TIRES	151.54
HEARTLAND WASTE	GARBAGE	4,093.95
HEARTLAND WASTE	GARBAGE	4,013.90
HIGH PLAIN ARTS COUNCIL	DONATION	500.00
HOLZWARATH SALES	SHOP BUILDING	5,440.46
INSURANCE BENEFITS	AIRPORT LIABILITY	1,677.00
JACK AXSOM	MILEAGE TO ABERDEEN	87.69
JENSEN ROCK & SAND	ROCK & CONCRETE	493.13
KOHLMAN BIERSBACH & ANDERSON	AUDIT FINAL PAYMENT	2,960.00
LAMBS MOTOR CO	AMBULANCE REPAIRS	138.85
LOGAN ELECTRIC	STREET LIGHT	262.35
MEDICINE ROCK SR CENTER	DONATION	250.00
MDU	VARIOUS DEPTS	3,510.48
MICHAEL TODD & CO	BROOM SUPPLIES	347.27
MID DAKOTA	WATER	10,783.01
MIDWAY PARTS	SUPPLIES	361.42
MN WIRELESS	AIRPORT	45.00
NASASP ASSOC MEMBERSHIP	SURPLUS	39.00
NEW CREATIONS	SUPPLIES	72.79
NORTHWEST PIPE	SUPPLIES	121.49
ONE CALL SYSTEMS	WATER LOCATES	8.00
PATSY BENNETT	WATER DEPOSIT	65.00

POTTER COUNTY NEWS	PUBLICATIONS	180.29
POTTER COUNTY NEWS	PUBLICATIONS	392.86
POTTER CO TREAS.	CHIP SEAL& CULVERTS	63,698.48
PRAXAIR	SUPPLIES	139.59
RIPS REPAIR	POLICE REPAIR	56.00
SAFETY BENEFITS	NAGEL-WORKSHOP	55.00
SCHATZ REPAIR	REPAIR	8.50
SCHLACHTER LUMBER	SUPPIES	851.57
SCHLACHTER LUMBER	SUPPLIES	46.97
SD DEPT OF REVENUE	RUBBLE & POOL TAX	301.88
SD DEPT OF REVENUE	POOL & WATER CHECKS	24.00
SD DEPT OF REVENUE	MALT BEV LICENSE	125.00
SD MUNICIPAL LEAGUE	ELECTION WORKSHOP	15.00
SD PUBLIC ASSURANCE	LIAB& PROPERTY INS.	28,757.49
SD RETIREMENT	RETIREMENT	2,092.89
SERVALL UNIFORM	FO RUGS	33.44
SOVELL, EMILY	LEGAL	130.00
SUPER 8 ABERDEEN	WORKSHOPS	165.00
US POSTMASTER	STAMPS	246.00
VENTURE COMMUNICATIONS	PHONES	557.41
VERIZON WIRELESS	CELL PHONES	159.68
VILAS DRUG	AMULANCE SUPPLIES	29.99
WILLIS NELSON	WATER DEP REFUND	90.00
TOTAL CHECKS		191,180.22

Mark Schmidt, President of Gettysburg Whitlock Bay Development Corporation presented the Council with a Balance sheet and Profit & Loss statement and updated the Council on recent projects of wind power and the awnings.

Kevin Geditz asked the Council for reimbursement for a portion of his bill from Hansen Plumbing. The total amount presented was \$ 2073.29. Kevin Geditz did not have a separate curb stop at 205 North Potter and the City ordinances require each residence to have a separate curb stop. Mayor Axsom stated since the City had allowed this years ago that the City should share in the cost. After discussion this was tabled till later.

The fire whistle was briefly discussed. It was suggested to have this on the ballot at the next election so everyone could vote if they wanted the whistle blown during non emergencies. Previously it was blown at 7:00 AM, 12:00 noon, 1:00 PM and 6:00 PM It was also suggested that if it is on the ballot to have the times listed when it would be blown. At the October meeting it was discussed that the 7:00 AM whistle should be discontinued. Motioned by Everson, seconded by Hansen motion carried to table this for now.

Police Chief Senyak presented the council his monthly report. Senyak stated that the Mason's are sponsoring the Child Identifying System program and he will also help with the program. There is also the ICE program, which is for everyone with cell phones

to program into their cell phone the number in case of an emergency whom to notify. This helps law enforcement or medical personnel in case of an accident. Chief of Police Senyak also asked the Council if he could work on Code enforcement. Mayor Axsom stated that if Joe Senyak feels his health is capable of handling the duties—yes by all means he can work on code enforcement. Joe Senyak also stated that the City has been having animal complaints.

Russell Anderson, Maintenance Supervisor, stated that the awning at the Finance Office needs to be removed because of safety hazards. During the clean up program the City of Gettysburg received complaints regarding the fence surrounding the shop building and Russell asked the Council if he could replace the fence. It would cost around \$2500.00 for the fence project. When Russell was checking the snow removal equipment he noticed

one snowplow is needed to be replaced. Motioned by Everson, seconded by Hansen, motion carried to approve the purchase of a snowplow for around \$750.00 from Surplus. The City of Gettysburg did the application for the national surplus organization for \$39.00

The water dock has limited use in the winter and it does cost a lot for heating. Motioned by Hansen, seconded by Nagel motion carried to winterize the water dock and to close it for the winter. The maintenance shop right now is heated by LP fuel and natural

gas is cheaper. Russell was wondering if the City could convert to natural gas. Council member Nagel also suggested an oil heater that uses old oil. Motioned by Harer seconded by Ackerman, motion carried to convert to natural gas. Russell stated that Timothy Gordon resigned from his part time maintenance position. Russell and Mayor Axsom will seek other applicants for this position.

There being no other bid received, motioned by Nagel, seconded by Hansen, motion carried to accept the following fuel bid from Northern Plains Coop: Super unleaded - \$3.02, no lead \$3.16, #2—2.95 # 1—3.30 and LP 1.90.

Council member Harer emailed the state regarding Chinese/Dutch Elm Disease and hasn't heard back from them. Natalie will also call them.

Council member Wuttke entered the meeting at this time at 8:10PM

Motioned by Hansen, seconded by Ackerman, motion carried to have Finance Officer Eliason put the monies received from Donations from Sutton Bay and others in a fund specifically for the swimming pool slide which will be installed next spring. The total received was \$15,200.00.

Motioned by Hansen, seconded by Ackerman, motion carried to adjourn into executive session at 8:15 PM.

Council reconvened at 9:05 PM.

Mayor Axsom reminded everyone of the meeting on Tuesday the 6th at 11:00 Am at the Potter County Court House regarding any problems with 9-1-1.

Ordinance 2007-10-16 was presented to the Council for the second reading. This ordinance transfers the monies received from the sale of the old firehall into the supplies needed to expand the maintenance shop building. The old firehall was originally going to be used for cold storage for maintenance but it was decided to sell the building and use the proceeds to add onto the old maint shop to be used as cold storage. Motioned by Harer, seconded by Wuttke, motion carried to approve this with the following roll call vote: Wuttke-yea, Hansen-yea, Ackerman-yea, Nagel-yea, Everson-yea and Harer-yea. Motion carried.

Ambulance write offs were presented to the Council for their review. The total write offs presented was \$ 1481.64. Due to Medicare—\$120.00, Due to contractual BC-\$ 29.50, due to Welfare--\$ 58.67, Due to small balance--\$292.96 and due to no estate --\$980.51 for a grand total of \$1481.64.

Updating the policy books was discussed. Council member Wuttke stated that previously the Council had revised the old policy book and just updated to meet their needs and felt that to start over wasn't justified. Motioned by Harer, seconded by Wuttke, motion carried to call Munciple Leage to obtain quotes on what it would cost for a lawyer to review both policy books for accuracy.

It was discussed that for the parade of lights in Gettysburg that it would be nice to have a nice display for Christmas. Motioned by Nagel and seconded by Wuttke, motion carried to approve up to \$800.00 for Christmas decorations. Council member Nagel volunteered to chair this project.

Resolution 2007- 5 was presented to the council. Motioned byHarer, seconded by Hansen
motion carried to approve this resolution. Due to the removal of stumps in the park and the new shelters that were done we need to subsidize our park fund.

RESOLUTION 2007-5

BE IT ORDAINED by the City of Gettysburg that the following sum is supplemental appropriated to meet the obligations of the municipality. The following monies of \$2000.00 were transferred from Contingencies to the park fund.

Transfer from contingencies	101-41150-42900	2000.00
Park Expense	101-45200-42200	2000.00

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer
Dated this November 5th, 2007

Jack Axsom, Mayor

Due to the repairs on the womens bathroom the City had more expenses at the auditorium than expected so the City will need to draw funds from contingencies to cover this expense. Motioned by Wuttke, seconded by Ackerman, motion carried to approve this resolution 2007-6.

RESOLUTION 2007-6

BE IT ORDAINED by the City of Gettysburg that the following sum is supplemental appropriated to meet the obligations of the municipality. The following monies of \$500.00 were transferred from Contingencies to the auditorium fund.

Transfer from contingencies	101-41150-42900	500.00	
Auditorium Expense	101-45600-42500		500.00

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer
Dated this November 5th, 2007

Jack Axsom, Mayor

Correspondence included a letter from Legislative Audit that they have received the audit results and they will publish this in the Potter County News.

In round table Council member Harer stated that her street light is out by Logan and Harrison and the street light is also out by Harrison and Lincoln. It will be called in to MDU.

There being no future business motioned by Wuttke, seconded by Hansen, motion carried to adjourn at 9:45 PM.

Attest:

Witness:

Sharleen Eliason, Finance Officer

Jack Axsom, Mayor