

Unapproved Minutes
 Gettysburg, South Dakota
 December 3, 2007

Pursuant to the due call and notice thereof, the City Council met in regular session on December 3, 2007 at 7:00 PM at the City Finance Office. Those present included Mayor Axsom and Council members Pat Everson, Sandra Ackerman, Bill Wuttke, Philip Nagel, Brandy Hansen and absent Natalie Harer .Also present was Maintenance Supervisor Russell Anderson, Sharleen Eliason, Finance Officer, Joe Senyak, Chief of Police, and Gene King City Patrolman.

Motioned by Hansen, seconded by Everson, motion carried to approve the minutes from November 5th, 2007 with no corrections noted.

Motioned by Wuttke, seconded by Everson, motion carried to approve accounts payable with the following late bills to be paid in December:

Rip's Repair....\$511.51 for police car repairs and block heater

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	November Payroll	00.000
Finance Office	November Payroll	3,148.00
Police	November Payroll	5,068.02
Streets	November Payroll	3,914.51
Snow Removal	November Payroll	96.46
Garbage	November Payroll	1,073.88
Airport	November Payroll	20.67
Auditorium	November Payroll	00
Swimming Pool	November Payroll	36.39
Parks	November Payroll	164.80
Water	November Payroll	1,867.36
Sewer	November Payroll	954.26
Ambulance	November Payroll	00
Total Payroll Expense by Department		16,344.35
Net Payroll		12,197.91

ALTELL	AMBULANCE PHONE	42.77
AVERA-QUEEN OF PEACE	EMPLOYEE TESTING	63.50
ANDERSON, RUSSELL	SHOP HEATERS	265.00
BANK OF THE WEST	WITHHOLDING	1,876.85
BANK OF THE WEST	WITHHOLDING	1,948.21
BANYON DATA SYSTEMS, INC	PAYROLL SUPPORT	770.00
BEST BUSINESS PRODUCTS	MAINT COPIER	24.00
BEST WESTERN SEVEN SEAS	ELIASON-AIRPORT CON.	70.00

BLIESE MACHINE SHOP	SUPPLIES & LABOR	263.20
CAM WALL ELECTRIC	WELCOME SIGN	9.25
COLONIAL RESEARCH	SEWER SUPPLIES	866.50
CRONIN, JANET & MATT	EMT REGISTRATION	289.64
DAKOTA FARM & RANCH	SUPPLIES	865.76
DAKOTACARE INS.	INSURANCE	4,478.57
DENR	ANDERSON,RUSSELL	18.00
DUCKWALL'S	SUPPLIES	161.19
ELIASON, SHAR	MILEAGE ABERDEEN	76.96
FARM PLAN	SUPPLIES	60.00
GAS N GOODIES	CAR WASHES	7.00
GETTYSBURG DEVELOPMENT	TRIPLE B	1,701.29
GETTYSBURG TV & APPLIANCE	SUPPLIES	29.99
GRAHAM TIRE CO	POLICE TIRES	303.08
HANSEN PLUMBING	SUPPLIES	17.26
HEARTLAND WASTE	GARBAGE	3,649.95
HOLIDAY INN-MITCHELL	SAFETY MEETING	69.95
HOLZWARTH SALES	SHOP BUILDING	20,903.54
JUDY NAGEL	WORKSHOP	154.16
LOGAN ELECTRIC	OUTLET REPAIR	102.01
MID DAKOTA RURAL WATER	WATER	10,923.05
MDU	VARIOUS DEPTS	3,778.61
MIDWAY PARTS	SUPPLIES	155.42
MN WIRELESS	AIRPORT	45.00
MONTANA DAKOTA	PARK	11.20
NEW CREATIONS	SUPPLIES	647.62
NUSZ, DAVID	EMT CONVENTION	442.48
NORTHERN PLAINS	FUEL	2,444.22
ONE CALL SYSTEMS	WATER LOCATES	22.00
PHIL NAGEL	XMAS DECORATIONS	268.47
SCHATZ ELECTRIC, INC	CITY BUILDING	789.09
SCHLACHTER LUMBER	SUPPIES	371.99
SD DEPT OF REVENUE	RUBBLE & POOL TAX	226.73
SD DEPT OF REVENUE	POOL & WATER CHECKS	24.00
SD FEDERAL PROPERTY	SNOW PLOW & TOOL BOXES	850.00
SD RETIREMENT	RETIREMENT	1,909.90
SERVALL UNIFORM	FO RUGS	33.44
SOVELL, EMILY	LEGAL	160.00
THE LIFEGUARD STORE	SWIMMING SUITS	182.50
TRUE VALUE	SUPPLIES	647.55
VENTURE COMMUNICATIONS	PHONES	536.04
VERIZON WIRELESS	CELL PHONES	172.28
WAYNE WILSON	WATER DEP	40.00
WILLEY, CHARLES	EMT REGISTRATION	261.96
TOTAL CHECKS		76,229.09

At this appointed time the Public Meeting for Alcoholic Licensing for 2008 was opened to the public for comments. Hearing no objections, motioned by Wuttke, seconded by Nagel, motion carried to approve the following liquor licenses for 2008:

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| * City of Gettysburg/Firehouse Liquors -- 109 N. Main St. | Package Off-sale |
| Liquor | |
| * City of Gettysburg/Firehouse Lounge -- 109 N. Main St. | Retailer On-sale Liquor |
| * City of Gettysburg/V.F.W. Club -- 113 W. Commercial | Retailer On-sale Liquor |
| * City of Gettysburg/American Legion Club -- 112 S. Exene St. | Retailer On-sale Liquor |
| * City of Gettysburg/ J&B-Quick Stop -- Gettysburg, SD | Package Off-sale Liquor |
| * City of Gettysburg/Gettysburg Country Club -- Gettysburg, SD | Retailer On-sale Liquor |

Municipal League sent the City a sample copy of their personnel policy book for the City of Gettysburg to review. Since this was just received today the policy book is tabled for review.

Firehall whistle was briefly discussed and tabled.

At last month's council meeting Kevin Geditz asked the Council for reimbursement for a portion of his bill from Hansen Plumbing. The total amount presented was \$ 2073.29. Kevin Geditz did not have a separate curb stop at 205 North Potter and the City ordinances require each residence to have a separate curb stop. Years ago the curb stop and water line were joined with the next residence since the owner owned both properties.

Council member Everson motioned for the City to pay up to \$1000.00 on the plumbing bill since the City allowed this to occur and to separate the residences curb stop with each having their own shut off ,which complies with the City ordinances, seconded by Council member Hansen, motion carried. There could be others that are co joined for the curb stop shut offs and in the future the City will follow the same guideline that the City of Gettysburg will pay half or up to a \$1000.00 maximum to correct the situation according to the difficulty in installing the separate curb stops.

Council member Ackerman entered the meeting at 7:10 PM.

Police Chief Senyak presented the council his monthly report. Senyak stated that due to the recent snowfall he noticed that on emergency snow removal streets that more signs are needed. Senyak and Russell Anderson will check on the placement of signs and order more if needed.

Gene King, City patrolman distributed a copy of ordinance changes that he would like the Council to review on code enforcement for grass and weeds. The Council will review and the first reading of the ordinance changes will be presented at a later meeting. Gene King reported that about 60 residences participated in the free curb- side pickup service for disposal of rubble site items that was held in October 2007.

Russell Anderson, maintenance supervisor, presented his monthly report to the Council. Mayor Axsom stated that the City crew did a fantastic job with snow removal and also wanted to personally thank the City crew for taking on the task of building the addition onto the shop. Russell Anderson asked the Council to hire Curtis Lagan as a full time employee as of December 1, 2007. Motioned by Everson, seconded by Wuttke motion carried to hire Curtis Lagan full time effective December 1 at \$ 9.00 per hour .

At this time the fuel bids were opened and presented to the Council. The first bid that was opened was from Northern Plains Coop for the following bid: Super unleaded -\$2.90, no lead \$3.00, #2—3.00 # 1—3.35 and LP 1.90. The second bid was opened next was from Fischer Oil for # 1 at \$3.41 and LP for 1.95. Motioned by Wuttke, seconded by Hansen to accept the low bidder of Northern Plains Coop, motion carried.

An advertisement for water meter bids was advertised in the Potter County news and will be advertised for two weeks with an opening of bids December 17th at 3:01 PM. Mayor Axsom asked for council volunteers and Hansen, Wuttke and Everson would try to attend December 17th for the bid opening with Nagel as alternate.

The following building permit was presented to the Council for their review:

Richard Penrod 30 x 40 addition for storage & office Lot 2 of Outlot 15 Browers Addn
Motioned by Wuttke, seconded by Everson, motion carried to approve the building permit.

The Gettysburg City airport rents the land for hangers at .05 cents per square foot and has been at this price for several years. Motioned by Everson, seconded by Nagel, motion carried to increase the fees to .06 cents per square footage for 2008 and the contracts for these expire on December 31st 2007 so new contracts with the new amounts will be sent out to each for the special council meeting that will be held on December 28, 2007. The contracts are for a five-year period.

The awning at the City Finance Office needs replacing. Gettysburg Whitlock Development

has a project of awnings that they will pay half of the awnings as a promotion for the City of Gettysburg. Motioned by Wuttke, seconded by Nagel, motion carried to approve the new awning that GWBDC has proposed through Safety Signs of Watertown SD in the amount of \$5,768.10. So the amount for the city will be 2884.05. This will also have a light. The City will be responsible to tear the old awning down and to have an electrician help install the power source and will be done in January 2008.

The proposed safety handbook was presented to the Council. They will review and it will be presented for discussion at the next special council meeting.

The City of Gettysburg received several compliments on the Loitwood Park display for Christmas. It really looked nice for the Parade of Lights that was held on November 24th. Stacy and Vaughn Larson donated several strings of rope lights for the Christmas trees and Thrivent Financial donated the nativity set. Council member Nagel was in

charge of purchasing the decorations for the City and Russell Anderson did a wonderful job of decorating the trees and surrounding fence around the park.

The City of Gettysburg had a request from the American Legion for two handicap signs. Motioned by Everson, seconded by Ackerman, motion carried to approve the signs and they will be ordered.

NECOG agreement for the year 2008 was presented to the Council. This is in conjunction with Potter County and the County will bill the City for our share of dues. Motioned by Hansen, seconded by Wuttke, motion carried to have Mayor Axsom sign this agreement.

Motioned by Everson, seconded by Hansen, motion carried to close on December 24th at 1:00 PM and to pay the City employees for four hours of Holiday pay for Christmas Eve.

The City will be having a special year- end meeting on December 28th at 5:00 PM.

Council member Hansen stated that the Ambulance Committee would like the City to pay for three ads to be placed in the PC News at around \$104.00 each. There was a recommendation that maybe for the final ad to have it with a schedule for classes with a picture of an ambulance notifying the public that a class will be scheduled. Motioned by Hansen seconded by Everson, motion carried to pay for the ads. Motioned by Hansen, seconded by Wuttke to order at least 15 sets of books (they can be returned if not needed). Cost of the class will be \$250.00 each, which will be refunded if they sign a contract to be an EMT for one year service in Gettysburg. It was also discussed about having an EVOC class for those that want to just drive the ambulance. The fireman will be having an EVOC class because of the new fire truck so anyone that wants to take this class should call Dale Nauman, Fire Chief. Usually for the EMT classes that Chuck teaches the City pays him \$1000.00 every other year and it this year will be the city's responsibility. It was also mentioned that the new Firehall & Rescue Center would like wireless internet connections for the fireman and for the EMT's.

The airport validation sheet for the five- year plan that was sent to the City will be signed by the Mayor and sent back to Helms and Associates.

Motioned by Ackerman, seconded by Hansen, motion carried to adjourn into executive session at 8:15 PM.

Council reconvened at 8:38 PM. Motioned by Wuttke, seconded by Everson, motion carried to give the City employees a 5% raise as of January 1, 2008 and to publish the wages of each in the January council minutes.

In round table Mayor Axsom stated that the Finance Officer checked and other towns are giving their employees either a bonus or turkey or ham for Christmas. Motioned by Nagel, seconded by Hansen motion carried to present each city employee a turkey for Christmas.

There being no future business motioned by Wuttke, seconded by Hansen, motion carried to adjourn at 8:55 PM.

Attest:

Witness:

Sharleen Eliason, Finance Officer

Jack Axsom, Mayor