

Unapproved Minutes
 Gettysburg, South Dakota
 January 7, 2008

Pursuant to the due call and notice thereof, the City Council met in regular session on January 7, 2007 at 7:00 PM at the City Finance Office. Those present included Mayor Jack Axsom and Council members Brandy Hansen, Bill Wuttke, Pat Everson, Philip Nagel and absent Natalie Harer and Sandy Ackerman. Also present was Finance Officer Sharleen Eliason, Maintenance supervisor Russell Anderson, Airport Manager Bill Eliason.

Motioned by Wuttke, seconded by Everson, motion carried to approve the December 28, 2007 minutes as read.

Motioned by Hansen seconded by Nagel, motion carried to approve vouchers payable.

VOUCHERS PAYABLE
 Presented January 7, 2008

ANDERSON, RUSSELL	W-2 SUPPLIES	27.54
CAM WALL ELECTRIC	WELCOME SIGN	9.25
CITY OF GETTYSBURG	PETTY CASH	28.66
COLONIAL RESEARCH	SEWER SUPPLIES	92.38
EMERGENCY MEDICAL PRODUCTS	AMBULANCE SUPPLIES	404.07
GAS N GOODIES	POLICE CAR WASHES	14.00
GETTYSBURG TV AND APPLIANCE	SUPPLIES	47.97
MUNICIPAL STREET MAINT	DUES	35.00
NORTHERN PLAINS	LP	15.00
NORTHWEST PIPE FITTINGS, INC	METER	58.26
POTTER CO TREASURE	NECOG DUES	1014.00
RIP'S REPAIR	POLICE REPAIRS	65.91
SCHATZ ELECTRIC, INC	AUDITORIUM LIGHTS	228.90
SCHLACHTER LUMBER, INC	SUPPLIES	50.81
SD AIRPORT MANAGERS ASSOC	DUES	25.00
SD ASS'N OF CODE ENFORCEMENT	DUES	40.00
SD DEPT OF REVENUE	DISCHARGE PERMIT	1,500.00
SD GOVERNMENT FINANCE	DUES	40.00
SD HUMAN RESOURSE ASSOC	DUES	25.00
SD MUN LIQUOR	DUES	25.00
SD MUNICIPAL LEAGUE	DUES	891.70
SD MUNICIPAL ATTORNEYS ASSOC	DUES	20.00
SD POLICE CHIEFS ASSN	DUES	96.89
TRUE VALUE	SUPPLIES	37.34
US POSTMASTER	STAMPS	123.00
TOTAL CHECKS		4,915.68

Ordinance 2008-1-1 was presented to the Council for the first reading regarding snowmobiles in the City of Gettysburg. Motioned by Hansen, seconded by Nagel, motion carried to approve the first reading.

Ordinance 2008-1-2 was presented to the Council for the first reading regarding the length of grass before it is considered a nuisances. Motioned by Wuttke, seconded by Hansen, motion carried to table this till February.

Maintenance Supervisor Russell Anderson stated that the advertising signs in the city park baseball field are looking quite weathered and was wondering who's responsibility it is to have them repaired or repainted. It was discussed that our park committee should meet with the Oahe Youth Center Board that perhaps the Youth Center could do this as a money making project with the area businesses. It was suggested to take pictures of the signs that are in disarray and to take them down along with the outdated signs.

The City received a donation from Sutton's Bay in the amount of \$15,200. 00 and \$10,000.00 from the Maas Foundation designated for a swimming pool slide. Russell Anderson, Maintenance Supervisor stated that he would compile the necessary wording for an advertisement of bids for the Swimming Pool Slide as we would like it in place for this year. The slide would be placed in the south side of the pool so we could still have both diving boards. Motioned by Hansen, seconded by Wuttke motion carried to advertise for bids and to purchase a water slide for the swimming pool. It was mentioned that with a slide we might need more lifeguards on duty. Bethany Wuttke will meet with the school counselor Mrs. Goebel and students to talk about the rewards of becoming a lifeguard. The swimming pool committee and Russell Anderson will also meet and discuss incentives for increasing our lifeguard staff. We will also advertise earlier this year for lifeguards and a swimming pool manager to have everything in place for the summer months. It was also discussed that we should try for other grants to be able to purchase a slide for the wading pool. They have several small kiddie slides in the animal park theme.

There being no other bid received, motioned by Wuttke, seconded by Hansen, motion carried to accept the following fuel bid from Northern Plains Coop: SNL \$ 3.05, no lead \$ 3.15 # 2- \$ 3.05 # 1 \$ 3.22 and LP \$1.95.

A moving permit was presented to the Council from Father Jerome Kopel to be placed on Lots 1 thru 13 Block 58 Western Town Lot Company addition for a proposed hobby wood working shop. Motioned by Wuttke, seconded by Hansen motion carried to approve this permit.

The airport lease contracts were discussed next regarding if the lease is based on lot size or hanger size. Motioned to table this until committee members on airport, airport manager, and Mayor can meet and do research on this. There is one individual that their hanger insurance has been expired for one year on file at the City Finance Officer and we have contacted them regarding needing new insurance information . Motioned by Everson, seconded by Hansen, motion carried to send registered letter to this individual giving them 30 days to provide proof of hanger liability insurance or to vacate the site.

A combined City and School election agreement was presented to the Council for their review. The wages of the election workers was increased to \$ 8.00 per hour. The election will take place the first Tuesday in April, which will be April 8, 2008. Motioned by Wuttke, seconded by Nagel, motion carried to approve this agreement for 2008. The listing of vacancies was published in the Potter County News.

Motioned by Wuttke, seconded by Hansen, motion carried to publish the following salary listing. Below is the listing of Salaries for the start of the new year of 2008 for publication per SDCL 6-1-10:

Finance Officer Sharleen Eliason

\$28,778.56 annual salary

Deputy Finance Officer Judy Nagel	\$ 9.45 per hour plus OT at \$14.18
Chief of Police Joe Senyak	\$ 33,758.66 annual salary --
Maintenance Joe Senyak(included in above total except OT)	\$ 12.16 maint per hr plus OT \$18.24)
City Patrolman-Gene King	\$ 30,098.25 annual salary
Maintenance Supervisor Russell Anderson	\$ 14.47 per hr plus OT \$21.71
Asst Maint Supervisor Greg Gerber	\$ 12.74 per hr plus OT \$19.11
Maint worker Curtis Lagan	\$ 9.45 per hr plus OT 14.18
Maint worker part time Albartus Van Essen	\$ 8.82 per hr
EMT's --\$15.00 first two hours then \$10.00 each additional hour plus additional for being on call--\$25.00 per weekday call and \$25.00 per night call per week. Call hours will be paid for up to three individuals per shift per week.	
City Attorney-Emily Sovell	\$ 90.00 per hour plus \$50.00 to attend council meeting
Airport Manager-Bill Eliason	\$43.75 per month or 525.00 yr
Mayor	\$ 2850.00 annual stipend plus below
Council	\$ 1250.00 annual stipend plus below

Along with their annual stipends, the Mayor and Council members will receive compensation for meeting attendance of \$50.00 per meeting and \$40.00 per special meeting and other than council meetings at the following rates:

1. For a morning session, an afternoon session, or an evening session the attendee will receive \$50.00 plus expenses as previously approved by the Council.
2. If two or more sessions are attended in one day, the attendee will receive \$75.00 plus expense.
3. If the meeting, workshop or seminar lasts more than one calendar day, then compensation for each succeeding day will be determined as in # 1 and # 2 above.

Water ordinance # 2007-12-17 was presented to the Council for the 2nd reading. This just changes the procedure of billing to sending out postcard bills when the new meter is installed that will be reading electronically and the new meters read in 100 gallons instead of 1000 gallons. Motioned by Wuttke, seconded by Hansen, motion carried to approve this 2nd reading with the following roll call vote: Wuttke-yea, Hansen-yea, Ackerman-absent, Nagel-yea, Everson-yea and Harer-absent.

After a few changes in the Safety manual motioned by Hansen, seconded by Nagel, motion carried to approve the Safety manual with a notation that it should be reviewed and a signed acknowledgement signed by staff each year.

The personnel manual that the municipal league sent for us for review is just about word for word of our existing manual except for 2.11 political activity and 2.12 public relations. It was discussed by Council member Wuttke and Hansen they were under the impression that the existing manual should be revised with any new additions needed but not to completely have a new policy manual. It was decided to have the committee meet again and then take the suggestions back to the Council for approval. The committee members were Council member Harer, Maint supervisor Russell Anderson, Finance Officer Eliason and Council member Hansen did attend some of the meetings.

The new Finance awning will be here in about two weeks around the 22nd. They told us when they came to do the final measuring that an electrician is needed to put a power source in the front where the lights will be. Council member Wuttke instructed the Finance Officer to call Logan Electric and Schatz Electric for a quote for the project.

With the new utility billing procedure the finance officer will need a heavy-duty laser printer. Mayor Jack Axsom did research and he suggested a HP Laser Jet 4250n. Finance Officer will check locally to see if a printer can be purchased and if not she will call for the best pricing.

Motioned by Council member Wuttke, seconded by Everson, motion carried to authorize the Finance Officer to transfer funds from General fund to Water fund for the ordinances of 2007-9-14 and Ordinance # 2007-9-15 that was published on Oct 11, 2007 with an effective date of January 2008 to supplement the budget to pay the Water Treatment plant debt of 221,000 and to supplement the Water fund for \$150,000.00 for the new water meters that will be installed.

During round table discussion the airport conference is March 3-5th and the committee members are undecided yet but to call and make room reservations just in case they do attend.

There being no further business motioned by Wuttke, seconded by Harer, motion carried to adjourn at 8:55 PM.

Attest:

Witness:

Sharleen Eliason, Finance Officer

Jack Axsom, Mayor