

Unapproved Minutes
 Gettysburg, South Dakota
 March 3, 2008

Pursuant to the due call and notice thereof, the City Council met in regular session on March 3, 2008 at 7:00 PM at the City Finance Office. Those present included Mayor Jack Axsom, Council members Pat Everson, Sandra Ackerman, Natalie Harer , Phil Nagel and Bill Wuttke. Also present was Chief of Police, Joe Senyak, Sharleen Eliason, Finance Officer, Gene King-City Patrolman, Steve Buechler and Bobby Jenner.

Motioned by Wuttke seconded by Everson, motion carried to approve the minutes from February 4, 2007 with no corrections noted.

Motioned by Ackerman seconded by Harer, motion carried to approve accounts payable. It was noted that the bill from Logan electric was for taxes on the generator that was purchased last year in the amount of 901.08.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	February Payroll	.00
Finance Office	February Payroll	3,192.02
Police	February Payroll	5,321.42
Streets	February Payroll	2,420.28
Snow Removal	February Payroll	667.77
Garbage	February Payroll	586.53
Airport	February Payroll	00.00
Swimming Pool	February Payroll	57.88
Parks	February Payroll	123.48
Water	February Payroll	4,332.83
Sewer	February Payroll	536.28
Ambulance	February Payroll	00

Total Payroll Expense by Department	17,238.49
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Net Payroll	12,800.26
ALLTEL	AMBULANCE CELL PHONE 42.64
BANK OF THE WEST	WITHHOLDING 1,919.20
BANK OF THE WEST	WITHHOLDING 2,123.47
BANYON DATA SYSTEMS	3 PROGRAMS 3,220.28
BEST BUSINESS PRODUCTS	COPIER 24.00
BLIESE MACHINE SHOP	SUPPLIES & LABOR 267.82
CAM WALL ELECTRIC	WELCOME SIGN 9.50

CENEX FLEET FUELING	AMBULANCE FUEL	371.98
CHAMBER OF COMMERCE	DUES	3500.00
CITY OF GETTYSBURG	WATER OUT BOVEE	30.00
DAKOTA FARM & RANCH	SUPPLIES	939.36
DAKOTACARE INS.	INSURANCE	4908.47
DUCKWALL'S	SUPPLIES	133.27
FARM PLAN	SUPPLIES	103.15
FIRST NATIONAL BANK	WATER MAINS	10,748.12
CAS N GOODIES	POLICE CAR WASHES	40.44
GETTYSBURG DEVELOPMENT	TRIPLE B TAX	1,161.91
GETTYSBURG FIRE DEPARTMENT	DONATION-MAAS	5,000.00
GETTYSBURG TV & APPLIANCE	SUPPLIES	38.97
HEARTLAND WASTE	GARBAGE	4,182.35
HOLZWARTH SALES & SERVICE	RHINO DIGGER	1,745.00
HOLZWARTH SALES & SERVICE	SUPPLIES	213.90
JACK AXSOM	MILEAGE MEETING	91.92
KORMENDY'S USED VEHICLES	SUPPLIES	77.73
LOGAN ELECTRIC	SALES TAX, SERVICE	1,276.10
MC LEOD'S PRINTING	ELECTION SUPPLIES	110.93
MICHAEL TODD & CO	SIGNS	316.87
MIDWAY PARTS	MISC SUPPLIES	201.68
MID DAKOTA	WATER	10,961.40
MIDWEST VEHICLE PROFF	SUPPLIES	446.41
MN WIRELESS	AIRPORT	45.00
MONTANA DAKOTA UTILITIES	VARIOUS DEPTS	5,133.90
NEW CREATIONS	SUPPLIES	378.15
NORTHERN PLAINS COOP	FUEL	2,878.95
NORTHWEST PIPE FITTINGS	METERS & SUPPLIES	106,504.93
ONE CALL SYSTEM	WATER LOCATES	5.00
POTTER COUNTY NEWS	PUBLICATIONS	322.36
POTTER CO TREASURE	½ TELETYPE	900.00
PRAXAIR	AMBULANCE SUPPLIES	85.61
SCHATZ ELECTRIC	PROFF SERVICE	2177.95
SCHATZ REPAIR	BATTERY	104.95
SCHLACHTER LUMBER	SUPPLIES	377.90
SCHLACHTER LUMBER	SUPPLIES	227.28
SD DEPT OF REVENUE	TAX GARBAGE	312.81
SD DEPT OF REVENUE	WATER SAMPLES	24.00
SD MUNICIPAL LEAGUE	SUPPLIES	125.00
SD RETIREMENT	RETIREMENT	2,195.26
SD RETIREMENT	RETIREMENT	106.88
SD DEPT OF TRANSPORTATION	WORKSHOP	50.00
SD FEDERAL PROPERTY AGENCY	MACHINERY	4,962.00
SD WATER & WASTEWATER	WORKSHOP	65.00
SERVICE SIGNS	SUPPLIES	24.58
SERVALL UNIFORM	FO RUGS	34.86

SLIDE INNOVATIONS	½ WATER SLIDE	18,950.00
SOVELL,EMILY	LEGAL	480.00
TOM BOVEE	DEPOSIT	70.00
TRUE VALUE	SUPPLIES	187.06
US POSTMASTER	PERMIT	492.00
VENTURE	PHONES	549.26
VERIZON WIRELESS	CELL PHONES	163.45
TOTAL CHECKS		214,941.27

Joe Senyak stated that one radio was not working in the ambulance and he put the police spare unit in the fire truck till it could be repaired. All the rest of the radios have been updated. For the centennial the City needs extra police for crowd control and Joe has had five certified law enforcement officers that have applied for part time hours during the centennial of which two will be hired. The City does have a grant to pay for two officers for that time period. The Mayor received a complaint regarding speeding by the intersection of Harrison and Lincoln. Joe Senyak will check into this. Also Gene King noted that there is no stop sign from the school parking lot on the South end by Exene St., Joe Senyak will call Mr Marlette to receive permission to place a stop sign there.

Philip Nagel entered the meeting at 7:20 PM.

Steve Buechler and Bobby Jenner presented the Council an update on Gettysburg 125th celebration that will be held on June 27, 28 & 29, 2008. A schedule of planned events was given to the Council. A tent will be put up (in the same place as before) by the American Legion and Steve and Bobby asked permission to close part of the street in this area. Don Hericks is in charge of the draft horse demonstration out to the civil war battlesite and Don Hericks is parade chairman. The route for the parade will be from the Oahe Manor on Garfield Ave, turn onto Harrison, go to Commercial Ave and proceed to Mannston Ave where the draft horses can continue to the Civil war battlefield and the band can branch off and return again to perform. Steve Buechler stated that the budget for the reunion is 70,000.00. It was discussed previously to have the dance in the City Park but it was decided that it will be held on Commercial Avenue due to security reasons and for consideration of those staying in the City park. Mandy Luikens is in charge of vendors. There will be a draft horse demonstration at the civil war site on Saturday and Sunday. Vendors will be selling pop and water there. Steve Buechler stated that the bars would be carding and then a wrist band will be applied so each person will only be carded once, and the beer garden will be fenced. There will be no coolers or carry in beverages allowed in the dance area. It was discussed that if anyone sells alcoholic beverages off site of their liquor license they need to come to the Council meeting for a special spike permit. Steve Buechler stated that they would like a designated area (four block area) that would allow an area for the public to walk with plastic cup in hand .Joe Senyak stated he will meet with Steve Buechler and it will be published what areas are designated so everyone knows the rules and to set time limits. Steve Buechler needs a volunteer list for designated drivers

and he is also checking to see what is feasible in order to get the public out to the battle site with the least traffic and parking congestion.

Patrol Officer Gene King updated the Council regarding Code enforcement. He would like to place an ad in the PCN regarding clean up. The rubble site is now open on Monday, Tuesday, Thursday and Saturdays weather permitting. An ad will be placed in the PCN regarding this. Please check on the Rubble site board by the New Firehall before driving out

if the rubble sit is open or not. The dump fees will be waived during May except for concrete and tires. The City would like to encourage town cleanup before the celebration.

There was a health complaint regarding one resident and the Council advised Gene King and the Health officer to check on health compliance and to do the necessary paperwork.

Mary Beth Brooks gave the Council her 30-day notice that she would no longer be helping with animal control. The City shop area will now have a containment area for animal control purposes.

Ordinance 2008-1-2 was presented to the Council for the second reading. This ordinance is regarding nuisances. Motioned by Nagel, seconded by Harer, motion carried to accept the changes in this ordinance. Roll call vote was taken with the following results: Harer-yea Everson-yea, Nagel-yea, Ackerman-yea and Wuttke-yea.

Ordinance 2008-1-4 grass and weeds was presented to the Council for the second reading This defines the grass and weed height to 10 inches instead of 12 and it gives the owner only five days to mow the property (it was previously ten days) due to the threat of West Nile virus it is necessary to have properties mowed in a timely manner. Motioned by Harer, seconded by Nagel, motion carried to accept this second reading. Roll call vote was taken with the following results: Wuttke-yea, Ackerman-yea, Nagel-yea, Everson-yea and Harer-yea.

Ordinance 2008-3-5 Supplemental appropriations for swimming pool reserves was presented to the Council for the first reading. This is to transfer reserves due to the new swimming pool slide and the need for some concrete work and new fence. Motioned by Wuttke, seconded by Ackerman, motion carried to accept this first reading.

Ordinance 2008-1-3 was presented to the council for the second reading. This ordinance supplements the budget with the Maas Foundation donations. Motioned by Harer, seconded by Wuttke ,motion carried to approve this second reading with the following roll call votes: Harer-yea, Everson-yea, Nagel-yea, Ackerman-yea and Wuttke-yea.

Maintenance report was presented to the Council in the absence of Russell Anderson by Mayor Jack Axsom. It has been discussed previously that a 24 x 34 building should be built over the sewer lift station at the City Park. It will house all of the electrical equipment control panel and the generator and will not exceed the cost of 10,000.00. Motioned by Wuttke, seconded by Harer, motion carried to approve this with the City crew doing the

construction.

Highway Improvement, Inc. will be doing work in the area for the County they have submitted a quote to the City in the amount of \$13,999.96 (not including excise tax) to cover all labor, material and equipment required to perform the crack sealing of the asphalt concrete pavement on the city streets as requested. Motioned by Everson, seconded by Nagel, motion carried to approve this.

Due to all of the extra work that is needed for water meters and other projects the City needs extra maintenance workers. Motioned by Harer, seconded by Ackerman, motion carried to hire Joel Luikens starting Feb 25th at \$9.00 per hour. Motioned by Wuttke, seconded by Harer, motion carried to approve the hiring of part time maint worker Deryk Drew starting March 17th at \$9.00 per hour.

There have been around 170 water meters installed out of 608 so we are about one-third done. Next month the City will send out post card bills to those that have the new meters and those that don't have the new meters yet will still pay by self reading. There will be training for maintenance staff and office staff by Northwestern Pipe on March 17,2008.

There being no other bid received, motioned by Ackerman, seconded by Harer, motion carried to accept the following fuel bid from Northern Plains Coop: Super unleaded \$ 3.19,, no lead-\$3.29, # 2--\$3.35, and # 1-- \$3.43.

The following Moving permits was presented to the council for their review:

Lane Madsen double wide Mobile Home lot 7, west half of Lot 8 Block 2 Schlachter addn	
Donna Davis garage	East 200 ft of tract 19 of PC Sully Company second addition

Motioned by Ackerman, seconded by Harer, motion carried to approve (Donna Davis's pending Russell Anderson's signature) the moving permits.

Mitigation grant was accepted for the first phase but NECOG has to send in more information for the grant to proceed to the next phase. The City might have to have a special meeting on March 18 or 19th for the final approval before NECOG can submit it.

Mayor Axsom received a letter from Paces. They have purchased the Wager property along Highway 212 to be the site of a new Alco store. This project will require extensions of public infrastructure to adequately serve the property. They are requesting the Blaine Ave right of way be re-opened between Bryson and Elm Street to support the needed vehicular connection to the residential areas east of their development and also to properly loop the water main to provide adequate fire protection to the Alco and surrounding neighborhood. Motioned by Harer, seconded by Nagel (Wuttke-abstained) to hire City attorney Emil Sovell

to provide the certification of reopening this. They are also requesting a fire hydrant for fire protection east of Bryson on corner. Motioned by Harer, seconded by Everson

motion (Wuttke-abstained) carried to approve the fire hydrant and water connections pending ground breaking or complete confirmation.

Swimming pool safety alert issued by Municipal League was presented to the Council for their review. Mayor Axsom had previously checked with Russell Anderson and our pool does meet this requirement regarding drains.

Drinking water report was received from the State and it will be published in the Potter County News.

Mayor Axsom needs volunteers to be on the Board of Equalization to be held at the Court House on April 8th at 8:00 AM. Mayor Axsom and Bill Wuttke or Finance Officer Eliason will represent the City.

Council member Nagel checked out prices for the wireless Internet for the Firehall. He checked with Venture and Barry Eikamp for M& N Communications. The city already has a connection with M&N communications for the airport and to add a second service they will only charge an additional 25.00 per month and a router and modem will also be needed. Motioned by Wuttke, seconded by Harer, motion carried to have Barry Eikamp install the wireless internet in the Firehall.

There was a fire call last month and the siren was not operating properly. The battery went bad and leaked so it shorted out charger. It was mentioned that it should be blown at least once daily to make sure it is operating properly. It was suggested to just have it blow at 12:00 noon. Council member Wuttke did check with Logan regarding moving the siren to the new Firehall. It was suggested by Logan to move the old siren to the Firehall and to place the new – lighter siren on the East end of town. Logan has a pole that the lighter siren could be placed on.

Year end revenues and expenses were given to the Council previously. A depository disclosure was handed out to the Council along with a letter from Dept of Legislative Audit for an extension for the annual report. The report will be delayed due to the extra work on Utilities Billing for water meters that the Finance Officer is working on. The complied report was just sent today to the auditing firm of Kohlman, Biersback and Anderson final verification and completion and then will be sent to Dept of Legislative Audit.

With the addition of Utility Billing for Water meters on the computer, it needs to be backed up each night. Most towns have hired Dakota Backup from Rapid, to do the procedure at midnight and store the backups off site. This contract is for one year, backing all the files on both computers and storing the information off site for around \$40.00 per month. Motioned by Wuttke, seconded by Harer, motion carried to approve this contract.

Petitions were given to the Finance Officer for the following:

Mayor 4 year term: Jack Axsom, Lawrence R Madsen and John E. Felts

Ward 1-2 year term-Lois Raecke and Frances J. VanBockel
Ward 1-4 year term- no petitions filed therefore Sandra Ackerman is automatically reinstated with this term

Ward 2-2 year term- Philip Nagel
Ward 2-4 year term- William L Wuttke and Donald D Archer

Ward 3-4 year term- Natalie J. Harer and Kelly Archer

After review of petitions duly filed with the Finance Officer for the upcoming election Council member Everson motioned, Harer seconded and the following motion calling for election was passed: An election of Municipal Official of the City of Gettysburg will be held on April 8, 2008. The polling place will be the City Finance Office in conjunction with the Gettysburg School election. The polls will be open from 7:00 AM to 7:00 PM CDT without interruption on said date for the purpose of electing a Mayor and Alderman from Wards 1, 2 and 3 for the respective years previous stated. The Notice of deadline for voter registration has been sent for publication and all supplies for the election have been ordered.

Council member Harer, seconded by Ackerman, motion carried to hire the following election workers: Beth Hamburger-chairman of elections, Shirley Jensen and Jackie Borszich at wages set previously at \$8.00 per hour.

Correspondence included a thank you from Jerry Bown's family for the plant that was given. District 7 meeting will be held in Mobridge on April 15, 2008. Mayor Axsom and Philip Nagel stated they will be attending and the rest of the Council members will check their schedule and notify Finance Officer Eliason if they can attend. Code enforcement workshop will be held on April 30 and May 1st in Pierre and Mayor Axsom would like Gene King to attend. There is a workshop in Pierre March 12 and 13 regarding Street and Roads and Mayor Axsom will be attending. Governor Rounds sent a letter to Mayor Axsom regarding grants and the Mayor will be checking into these grants. Mayor Axsom received a letter from our sister city in Gettysburg PA regarding the death of Charles Sterner and they have named John Butterfield as our new representative. Mayor Axsom has been contacted from Oahe Speedway in Pierre inviting him to represent the City of Gettysburg to a 2008 Mayors challenge race in Pierre on May 3rd.

In round table discussion Mayor Jack Axsom stated that the Sioux Tribe would be conducting an inspection of their building (previous Odd fellows hall) with Mayor Axsom pertaining to code inspection on March 12, 2008. Council member Nagel stated that an individual contacted him regarding a stop sign that he would like installed where there is a yield sign now because of a tree it is hard for vehicles to see if anyone is in the intersection. Mayor Axsom stated that the City does need to check other areas for vegetation that makes it hard for vehicles to see intersections clearly.

There being no other business motioned by Wuttke, seconded by Nagel, motion carried to adjourn at 9:30 PM.

Attest:

Sharleen Eliason, Finance Officer

Witness:

Jack Axsom, Mayor