

Unapproved Minutes  
Gettysburg, South Dakota  
April 7, 2008

Pursuant to the due call and notice thereof, the City Council met in regular session on April 7, 2008 at 7:00 PM at the City Finance Office. Those present included Mayor Jack Axson, Council members Pat Everson, Natalie Harer, Phil Nagel and Bill Wuttke and absent Sandra Ackerman. Also present was Chief of Police, Joe Senyak, Russell Anderson, Maintenance Supervisor, Sharleen Eliason, Finance Officer, Kevin Logan, Corey Brown, Bobbie Jenner, Chuck Willey.

Motioned by Wuttke seconded by Harer, motion carried to approve the minutes from March 3 and 18th, 2007 with no corrections noted.

Motioned by Wuttke seconded by Harer, motion carried to approve accounts payable. The following bills arrived later and Finance Officer Eliason asked for permission to issue a check later for the following:

True Value Hardware-supplies—203.30, Praxair-Ambulance supplies 100.65, Cam Wall Electric—welcome sign-9.50, Duckwalls, supplies—155.99, Emily Sovell-legal fees—90.00 Potter County News—668.05, Rips Repair—police supplies and repairs—142.49, Marion Eliason-water dep refund—100.00, Colonial Research-pool supplies—725.62, Logan Electric—fire siren repair-1065.85, and Northwest Pipe-supplies—536.97 for a total of 3798.42.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	March Payroll	.00
Finance Office	March Payroll	3,192.02
Police	March Payroll	5,321.42
Streets	March Payroll	903.88
Snow Removal	March Payroll	530.64
Garbage	March Payroll	489.51
Airport	March Payroll	00.00
Swimming Pool	March Payroll	663.13
Parks	March Payroll	00.00
Water	March Payroll	4,359.38
Sewer	March Payroll	853.20
Ambulance	March Payroll	4,044.95

Total Payroll Expense by Department 20,358.13

Net Payroll	16,306.63
ALLTEL	AMBULANCE CELL PHONE 42.62
ANDERSON, RUSSELL	MEALS 31.00
AVERA QUEEN OF PEACE	EMPLOYEE TESTING 63.50
BANK OF THE WEST	WITHHOLDING 1,899.66
BANK OF THE WEST	WITHHOLDING 2,728.46
BANYON DATA SYSTEMS	UB SUPPORT 770.00
BEST BUSINESS PRODUCTS	COPIER 114.42
BLIESE MACHINE SHOP	SUPPLIES & LABOR 1,531.99
BUSINESS FORMS & ACCOUNTING	WATER BILLING 346.01
CAM WALL ELECTRIC	WELCOME SIGN 9.50
CARQUEST AUTO PARTS	POLICE SUPPLIES 26.52
CEDAR SHORE	ANDERSON-WORKSHOP 74.95
CENEX FLEET FUELING CARD	AMBULANCE FUEL 158.80
COLONIAL RESEARCH	SEWER SUPPLIES 401.34
DAKOTA FARM & RANCH	SUPPLIES 694.04
DAKOTACARE INS.	INSURANCE 4908.48
DEADWOOD GULCH	AIRPORT MEETING 114.00
ECONOMIC DEVELOPMENT	1 <sup>ST</sup> QUARTER 5,750.00
EMERGENCY MEDICAL PROD	AMBULANCE SUPPLIES 199.95
GALLS	POLICE SUPPLIES 114.99
CAS N GOODIES	POLICE CAR WASHES 20.00
GAS N GOODIES	SUPPLIES 61.59
GETTYSBURG BAKERY	SAFETY MEETING 3.12
GETTYSBURG DEVELOPMENT	TRIPLE B TAX 1,226.53
HANSEN PLUMBING	SUPPLIES 67.10
HEARTLAND WASTE	GARBAGE 3,782.55
HOLZWARTH SALES & SERVICE	RHINO DIGGER 39.20
HOLZWARTH SALES & SERVICE	SUPPLIES 7,630.92
JOY'S GREENHOUSE	PLANT FOR BOWN 42.40
KOHLMAN, BIERSBACH & ANDERSON	ANNUAL REPORT 900.00
LOGAN ELECTRIC	STREET LIGHTS 937.70
MIDWAY PARTS	MISC SUPPLIES 50.90
MID DAKOTA	WATER 10,867.28
MN WIRELESS	AIRPORT 45.00
MONTANA DAKOTA UTILITIES	VARIOUS DEPTS 5,077.12
NEW CREATIONS	SUPPLIES 120.09
NORTHERN PLAINS COOP	FUEL 2,392.30
NORTHWEST PIPE FITTINGS	METERS & SUPPLIES 5,409.63
NORTHWEST PIPE FITTINGS	SUPPLIES 8,889.66
ONE CALL SYSTEM	WATER LOCATES 2.00
NAGEL, PHIL	MILEAGE 222.81
POTTER COUNTY NEWS	PUBLICATIONS 408.43
PRAXAIR	AMBULANCE SUPPLIES 199.95
RIPS REPAIR	POLICE SUPPLIES 371.53

SCHLACHTER LUMBER	SUPPLIES	52.39
SCHLACHTER LUMBER	SUPPLIES	9.29
SCHATZ REPAIR	SUPPLIES	183.90
SD ASPHALT CONF	CONFERENCE	100.00
SD CODE ENFORCEMENT	WORKSHOP-KING	50.00
SD DEPT OF REVENUE	TAX GARBAGE	294.53
SD DEPT OF REVENUE	WATER SAMPLES	24.00
SD MUNICIPAL LEAGUE	DISTRICT 7	98.00
SD MUNICIPAL STREET MAINT	WORKSHOP	25.00
SD RETIREMENT	RETIREMENT	2,445.91
SERVALL UNIFORM	FO RUGS	36.26
TREASURE PALACE	COAT RACK	35.00
TRUE VALUE	SUPPLIES	393.11
WESTERN COMMUNICATIONS	RADIO MISC	351.40
VENTURE	PHONES	541.31
VERIZON WIRELESS	CELL PHONES	161.82
ZUBER REFRIGERATION	AUDITORIUM FURN	410.04
TOTAL CHECKS		90,266.63

Chuck Willey stated that the Gettysburg Ambulance was dispatched from the Eagle Butte Dispatch for a medical emergency in the Swift Bird Community. Mayor Axsom stated that since the City has no contract or license to operate the ambulance across the bridge the City would contact our City attorney Emily Sovell to issue another contract with IPHH. In the past the City has issued a contract to IPHH and they did not authorize or sign it. In 2002 Mayor Bown and the Council agreed that without a contract the Gettysburg City Ambulance would not be responding across the bridge unless it is a multi casualty incident and they need all available ambulances to respond. Also for the safety of our EMT's a law enforcement officer was required to be on site. In the past our ambulance was dispatched and when they arrived for the patient another ambulance service had already loaded the patient and left. The City of Gettysburg has only a limited number of EMT's that cover day call and it leaves our City with limited coverage if we are needed here for an emergency. The City received a letter from the Potter County Sheriff's office that if they are called they will be dispatching our ambulance and that if our ambulance does not respond then we have to notify the patient. The City will draft a letter to the Potter County Sheriff's office and the Potter County Commissioners what the City of Gettysburg's intentions and procedures are with the Gettysburg Ambulance service. Motioned by Harer, seconded by Wuttke, motion carried to draft a letter of this intent.

Chuck Willey stated that there would be one EMT that is taking the course that will be going to Sioux Falls on May 10<sup>th</sup> for testing . Motioned by Harer seconded by Everson motion carried to pay for expenses regarding this as we have done in the past.

Kevin Logan presented estimates for moving the emergency sirens. The first estimate is to take down the old fire hall siren and move to the east side by City Lift station and

to reinstall the old City Siren and complete wiring from lift station to the tower and provide

Federal Signal Control and time clock for a total of \$ 9,693.90. The second estimate is to move the existing federal signal from Old fire hall to new Fire Hall and relocate to east edge of property. Move existing control from Old fire hall to new Fire Hall and provide under ground trenching and wiring from Fire Hall to Siren. Provide concrete base for steel pole or wood pole to be provided by LEC. This quote does not include reprogramming by Federal Signal corp for a total of \$7,653.08 for a grand total of \$ 17,346.98. This was tabled until the special meeting that will be held on April 14, 2008. Ambulance write offs were presented to the council in the following amounts: Due to Medicare: 394.60, Due to welfare: 58.67, Due to small balance-\$ 348.97, and due to workmen's comp \$148.51 for a grand total of \$ 950.75. Motioned by Everson, seconded by Nagel, motion carried to approve these write offs. It was mentioned that Medicare does not cover oxygen and it has to be written off. Medicare would like this charge incorporated in the total loading fee. Finance Officer will check with other ambulance services to see how they charge for this and Finance Officer Eliason will check and report back to the Council before the next special meeting.

Joe Senyak presented his monthly report to the council. Joe Senyak will be doing an organizational chart regarding the 125<sup>th</sup> centennial and will be emailing the certified officers that will be helping with law enforcement their schedules. The parade was discussed regarding if we should allow parking on main street (commercial ave) or have it closed off. Council member Nagel suggested that during the previous centennial they closed off commercial avenue for parking and it was still congested. Council member Nagel suggested that for handicapped or Senior parking that the area in front of the Sunset Museum would be an available spot to park to watch the parade because of the width of the street. Council member Everson suggested that we table till later if we should close off Commercial Ave for the parking of cars. Gene King City patrolman asked the council's permission to have a part time job which will not interfere with his patrolman's schedule or his EMT schedule. Council agreed as long as it doesn't interfere with his other responsibilities.

Russell Anderson, Maintenance supervisor stated they have about 425 new water meters installed. He had to put a different motor in the lagoon pump and now has no spare if needed. He was directed by the council to purchase another pump to have on hand in case of an emergency. Russell Anderson has put the new white vinyl fence up at Loitwood Park.

There being no other bid received, motioned by Harer, seconded by Wuttke, motion carried to accept the following fuel bid from Northern Plains Coop. Super unleaded:\$ 3.31, no lead \$ 3.41, # 2--\$ 3.61 and # 1—3.66.

Building permits were presented to the Council for the following:

Palco Investments, Retail store—Gettysburg western addn  
lots 7,8,9,10,11, & 12 plus vacated alley and N 1.2 vacated Blaine

Ave Western add'n block 3

Kevin Ahlemeier storage building West half of Lot 1 and Lot 2 R & D Addition to Gettysburg

John Tanner fence Lots 11 & 12 Block 59 Western Townlot Company's addition

Mike Grabinski storage building 24.3 ft North & South and 746 ft East & West in the Southwest corner of the Northeast quarter Section 25-118-76 unplatted portion.

Motioned by Wuttke, seconded by Harer motion carried to approve the building permits with John Tanner's needing state approval also. It was brought to Mayor Jack Axsom's attention that building permits were not issued for the new awnings. It was his understanding that all operating businesses were approached on the cost share promoted by Economic Development . The project has been greatly accepted by a great variety of business, of which some had awnings, which did not require a building permit. Since this is a beautification project that is conjunction with the businesses and economic development it was overlooked. Motioned

by Nagel, seconded by Wuttke motion carried to waive the building permits for the awnings that have been done and future awnings that have been ordered through economic development .

The following demolition permit was presented to the council for their approval for the following:

Ed Robbennolt removal of house at Lot 4 & East ½ Lot 5 Block 11 Schlachter's addn.

Motioned by Everson, seconded by Harer, motion carried to approve this demolition permit.

Under the election rules a City must declare the winners within 7 days of an election. The City will have a special election on April 14<sup>th</sup> at 7:00 PM to declare the official election results.

At this time Mayor Axsom asked for volunteers from the Council to attend the next Economic Development meeting that will be held on the 16<sup>th</sup> of April. Council member Wuttke and Everson will attend.

Ordinance # 2008-3-5 was presented to the Council for the 2<sup>nd</sup> reading. This ordinance draws from reserves for the swimming pool for the cement work that is needed and the new fence. Motioned by Harer, seconded by Everson, motion carried. Roll call vote was taken with the following results: Wuttke-yea, Ackerman-absent- Nagel-aye- Everson-aye and Harer-yea. Motion carried to approve this ordinance.

Ordinance # 2008-4-6 was presented to the council for the first reading. This ordinance changes the debt for the firehall & Rescue Unit from the firehall expense to debt expense. Motioned by Harer, seconded by Wuttke, motion carried to approve this first reading.

District 7 meeting is in Mobridge on April 15<sup>th</sup>, 2008. Those attending will be Mayor Axsom and Linda Axsom, Judy & Alfred Nagel, Bill & Sharleen Eliason and Corey

& Karen Brown.

With the high price of gasoline many Cities are going by the Federal rate for mileage reimbursement. The City tries to utilize the small red pickup for out of town trips whenever we can. The federal rate is 50.5 and the state rate is .37 per mile. This was tabled until a later meeting.

James Langer is being recognized for becoming an Eagle Scout. This has not happened in Gettysburg for 45 years. Motioned by Wuttke, seconded by Harer motion carried declared the following proclamation:

## **PROCLAMATION**

### **James Langer Eagle Scout Day**

**WHEREAS, James Langer**, has created a life of service to his town, and within the scouting heritage, ending forty-five years since the City of Gettysburg's last Eagle Scout, and

**WHEREAS**, the project is a finishing touch to the new fire and rescue station with the life sized bronze fireman statue, plaque of praise and honor, four fire hydrants and three flag poles, one for the United States, one for the firefighters and one for the emergency medical technicians and

**WHEREAS**, in true scouting fashion James gives recognition to family, friends and the community for helping him to accomplish his goal of becoming an Eagle Scout and

**WHEREAS**, there will be an Eagle Scout award ceremony for James Langer, scheduled for 2:00 P.M. Sunday April 6, 2008 at Grace Bible Church in Gettysburg and

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Common Council of the City of Gettysburg hereby extend their congratulations to Eagle Scout James Langer for having an Eagle Scout Award conferred upon him by the Boy Scouts of America. And here by proclaim that April 6, 2008 as James Langer Eagle Scout Day.

---

Mayor

ATTEST:

---

Finance Officer

---

Council President

---

Council Vice President

The United Sioux Tribe is the owner of the former Odd Fellows Hall on East Commercial Ave. It has been in disrepair and Mr. Ward from the United Sioux Tribe has been contacted regarding safety concerns. Mayor Axsom would like Council approval to contact our City Attorney Emily Sovell to start abatement procedures so we can document the violations. Motioned by Everson, seconded by Nagel, motion carried to involve our City Attorney.

Mayor Axsom recommended to the Council to have Corey Brown named as the City's representative on the NECOG board. In the past it was the Finance Officer but Corey Brown will be actively working with NECOG for grants for the City. The Northeast South Dakota Community Action Program is also seeking a candidate to represent the City to their meetings. The Board meetings are held 6 times per year in Aberdeen. Mayor Axsom recommended to the Council to appoint Corey Brown as representative for the City of Gettysburg. Motioned by Harer and seconded by Wuttke, motion carried to appoint Corey Brown as representative to this board.

There is an excel workshop in Aberdeen on May 6 & 7<sup>th</sup> in Aberdeen regarding excel. The seminar is for beginning to intermediate users. It will show you the Excel Basics and beyond the basics. Motioned by Harer, seconded by Wuttke, motion carried to approve this for the Finance Officer to attend.

At 8:22PM the Council adjourned to executive session for legal and personnel issues.

Council reconvened at 8:40 PM. Motioned by Everson, seconded by Harer, motion carried (Council member Wuttke-Abstained) to hire the following personnel for the Gettysburg Swimming pool:

Pool Manager: Bethany Wuttke \$ 9.75 per hour

Lifeguards: Kirsten Cronin \$ 8.00 per hour, Jada Hawkinson \$8.00 per hour,  
Josh Schmidt \$7.50 per hour, Will Wager, \$7.50 per hour  
Jennie Eikamp \$ 7.50 per hour, Josie Fairbanks \$7.00 per hour  
Meranda Hoiten \$7.00 per hour, Blaine Schmidt, \$7.00 per hour  
Samantha Shaw \$7.00 per hour and Samantha Wager \$7.00 per hr

All new swimming personnel will have to meet YMCA guidelines and at the close of the pool season those that fulfill their scheduled hours will receive a \$1.00 per hour bonus. The Council felt that with the new swimming pool slide being installed this year the City swimming pool will be busy and with the new slide more lifeguards will be needed. Weather permitting the new pool slide will be installed during May 10-15<sup>th</sup>.

Correspondence included a thank you from the Hazel Wuttke family for the flowers. In round table discussion Mayor Axsom asked Russell Anderson if the Maintenance staff

would please install the banners for the chamber. Finance Officer Eliason was asked if we have obtained the release for the old treatment plant. Finance Officer Eliason will call and see when it will be released. Council member Harer stated she has called the State extension agents regarding Elm disease.

There being no other business motioned by Wuttke, seconded by Harer, motion carried to adjourn at 8:45 PM.

Attest:

Witness:

\_\_\_\_\_  
Sharleen Eliason, Finance Officer

\_\_\_\_\_  
Jack Axsom, Mayor