

Unapproved Minutes
Gettysburg, South Dakota
September 2, 2008

Pursuant to the due call and notice thereof, the City Council met in regular session on Sept 2, 2008 at 7:00 PM at the City Finance Office. Those present included Mayor Jack Axsom, Council members Pat Everson, Phil Nagel and Bill Wuttke , Natalie Harer and Fran VanBockel. Also present was Chief of Police, Joe Senyak, Russell Anderson, Maintenance Supervisor, Sharleen Eliason, Finance Officer, and Gene King, Patrolman

Motioned by Wuttke seconded by Harer, motion carried to approve the minutes from August 5th and August 18,2008 with the following wording to be added to the motion to transfer monies from contingency to the Swimming pool departments that was dated August 5, 2008.

RESOLUTION 2008-5

BE IT ORDAINED by the City of Gettysburg that the following sum is supplemental appropriated to meet the obligations of the municipality. The following amount of \$25,000.00 was transferred from Contingencies to the Swimming Pool Fund.

Transfer from Contingencies 101-41150-42900	25,000.00	
Swimming pool Exp Salaries	101-45120-41100	12,000.00
Swimming pool Exp Proff	101-45120-42200	5,000.00
Swimming pool supplies	101-45120-42200	8,000.00

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Jack Axsom, Mayor

Motioned by Everson seconded by Harer, motion carried to approve accounts payable. The following bills arrived later and Finance Officer Eliason asked for permission to issue checks for the following that came after cutoff : Schatz Repair—80.54, Dakota Supply-supplies 528.15 Hettinger-candy for pool-\$159.36, New Creations-supplies—137.42, Schlachters Lumber-supplies -29.40, Sage Motel-police—43.15 and Greg Swanson(relief police)--\$237.03 for a total of \$1215.05.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	August Payroll	150.00
Finance Office	August Payroll	3,192.02
Police	August Payroll	5,321.42
Streets	August Payroll	4,895.22
Snow Removal	August Payroll	00.00
Garbage	August Payroll	985.26
Airport	August Payroll	244.18
Swimming Pool	August Payroll	5,141.69
Parks	August Payroll	1,018.60
Water	August Payroll	2,196.20
Sewer	August Payroll	419.66
Ambulance	August Payroll	00.00
West Nile	August Payroll	204.10
Total Payroll Expense by Department		23,768.35

Net Payroll		18,557.15
AVERA QUEEN OF PEACE	PROF SERVICE	127.00
BANYON	WINFUND SUPPORT	770.00
BECK MOTORS	POLICE SUPPLIES	39.00
BANK OF THE WEST	WITHHOLDING	2,470.19
BANK OF THE WEST	WITHHOLDING	2,808.04
BEST BUSINESS PRODUCTS	COPIER MAINT	24.00
BLIESE MACHINE SHOP	SUPPLIES & LABOR	352.00
CAM WALL	WELCOME SIGN	9.50
CENEX FLEET FUELING CARD	AMBULANCE FUEL	783.35
CITY OF GETTYSBURG	WATER OUTREAD HOITEN	71.00
CROSSROADS	GREG GERBER	136.00
DAKOTA BACKUP	FO BACKUP	27.85
DAKOTA CARE INS. JULY	HEALTH INS.	4,833.64
DAKOTA CARE INS. (AUG)	HEALTH INS.	4,833.64
DUCKWALLS	SUPPLIES	169.53
DELL MARKETING	AIRPORT SUPPLIES	499.00
EMERGENCY MED PRODUCTS	AMBULANCE SUPPLIES	171.62
FARM PLAN	SUPPLIES	35.62
GAS N GOODIES	POLICE	44.04
GETTYSBURG CEMETARY	DONATION	1,000.00
GETTYSBURG DEVELOPMENT	TRIPLE B TAX	2,524.50
GETTYSBURG MEMORIAL HOSP	RN-AMBULANCE	150.00
GETTYSBURG TV & APPLIANCE	SUPPLIES	168.97
GREG GERBER	WORKSHOP	66.00
HAGEN INS.	AWOS, SHOP INS.	107.00
HEARTLAND WASTE	GARBAGE	4,019.57
HEARTLAND WASTE	DUMPSTERS	245.00
HELMS & ASSOC	AIRPORT	3,111.87
HIGH PLAINS ARTS COUNCIL	DONATION	500.00

JACK AXSOM	MEALS-B INSPECTOR	22.57
JANET GOEKE CRONIN	EMT TRAINING MEAL	12.00
LOGAN ELECTRIC	MAIN ST LIGHTS	282.10
LOGAN ELECTRIC	LIGHTS	241.75
MEDICINE ROCK SR CENTER	DONATION	300.00
MIDWAY PARTS	MISC SUPPLIES	184.89
MID DAKOTA	WATER	11,544.85
MN WIRELESS	AIRPORT	69.00
MONTANA DAK UTILITIES	ELECTRICITY	3,809.48
ONE CALL	LOCATES	42.00
NORTHWEST PIPE	CULVERT	4,992.00
POTTER CO NEWS	PUBLICATIONS	288.34
RIPS REPAIR	POLICE SUPPLIES	32.95
ROSE MARIE HOITEN	WATER DEP	29.00
SANITATION PRODUCTS	PUMP	1,847.28
SCHATZ ELECTRIC	LIFT STATION	212.22
SCHLACHTER LUMBER	SUPPLIES	13.28
SD DEPT OF REVENUE	TAX GARBAGE	506.77
SD DEPT OF REVENUE	WATER SAMPLES	84.00
SD RETIREMENT	RETIREMENT	2,261.02
SERVALL UNIFORM	FO RUGS	19.29
SOVELL, EMILY	PROF FEES	70.00
SOVELL, EMILY	PROF FEES	63.50
TRUE VALUE	SUPPLIES	211.83
US POSTMASTER	STAMPS	159.84
US POSTMASTER	STAMPS	13.50
VENTURE COMMUNICATIONS	DEPT PHONES	582.59
VERIZON WIRELESS	CELL PHONES	179.69
VERIZON WIRELESS	CELL PHONE NEW	87.47
WESTERN COMMUNICATIONS	EMT RADIOS	6,600.00
WRIGHT, JAMES	WATER DEPOSIT	65.00
WUTTKE, KELSEY	CANDY-POOL	69.07
VAN DIEST SUPPLY	MOSQUITO SUPPLIES	2,206.85
TOTAL CHECKS		85,759.21

Council member Everson discussed the remodel project at the new Firehall & Rescue unit. Everson, Nagel and Axsom will meet with contractors and show them what is needed and then they can turn in sealed bids into the Finance Office. There will be a deadline of 30 days for completion after the start date is determined.

The fire siren will be installed as soon as the wind cooperates at the Firehall & Rescue unit. As soon as the siren is installed the finance officer was directed to call Bret Bauer and notify him that the electrical should be put in his name.

Capitol for a day will be held next week. The City crew will help move table and chairs as needed.

The following resolution was presented to the Council. Motioned by Harer, seconded by Nagel, motion carried to transfer funds from Contingency fund to Community Funds to fund the Capitol for a day project and to allocate funds for the Spirit of Dakota award that the City nominated Ellen Logan as a nominee.

. RESOLUTION 2008-6

BE IT ORDAINED by the City of Gettysburg that the following sum is supplemental appropriated to meet the obligations of the municipality. The following amount of \$2750.00 was transferred from Contingencies to the Community Service Fund.

Transfer from Contingencies 101-41150-42900	2750.00		
Community Services----Capital for a Day		101-45140-42900	2,500.00
Community Services—spirit of SD		101-45140-42900	250.00

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer
Dated this September 2, 2008

Jack Axsom, Mayor

Joe Senyak presented his monthly report to the Council. He reported that the police would be assisting for the Capitol for a Day project. He also stated that the County is helping to obtain a grant for radios –2 for fire trucks and 2 for the ambulance. Joe Senyak’s Johnson radio is not working properly.

Gene King met with the Council regarding code enforcement. He stated to proceed on one property Attorney Emily Sovell asked for more information from the Court House. Emily also asked for a motion by the Council to have her proceed in Court regarding the code enforcement violation. Motioned by Harer, seconded by Nagel motion carried to have our City Attorney Emily Sovell take the proper steps to abate the property in Court. Gene King also asked the Council if the City could waive the fees for the rubble site for the months of September and October except for tires and construction debris. Motioned by Wuttke, seconded by Everson, motion carried to have City wide cleanup with curb side pickup Oct 15, 16th and 17th.

Russell Anderson stated that Success Surveying LLC from Mobridge has surveyed Custer. A dozer was purchased from State surplus and he has already put it to use by digging a new rubble site pit.

There being no other bid received, motioned by Harer, seconded by Wuttke motion carried to accept the following fuel bid from Northern Plains Coop: Super unleaded \$ 3.65, no lead—3.78, # 2—3.78 and # 1—3.83.

Council member Wuttke stated that he did contact the State Fire Marshall's office regarding the Auditorium. Council member Wuttke stated that he did contact Dean Marske to come and evaluate what needs to be done at the Auditorium to have it meet compliance.

Motioned by Wuttke, seconded by Harer, motion carried to advertise for bids for the demolition of the former Odd fellows building. It was suggested that there should be a time frame of 45days to have the building demolished. It was also suggested that due to the short time frame that when the bids are published it will have a closing date and then two council members and the Mayor will open the bids and award it right away so they can get started. Council Members Everson, Wuttke and Mayor Axsom will open bids and then we will poll the council so it can be started right away. There should also be a penalty per day after the completion date to make sure it is done timely.

With Mid Dakota raising their rates charged to the City for the purchase of water the City will have to pass on these charges to the residents of the City. **Ordinance 2008-8-11** increases the price of water by .05 cents per hundred gallons of water effective January 1, 2009. This price increase will go onto the bill that the residents receive toward the end of January payable by the 10th of February. Motioned by Wuttke, seconded by Harer, motion carried with the following roll call vote taken: Wuttke-yea, Nagel-yea, Everson-yea, Harer-yea (VanBockel-not present) motion carried.

The City will save around 153,000 due to interest if they pay off the water main loan early. The City does not have the funds available in water but we will transfer from general to the water account for this to be done in January 2009. Motioned by Everson, seconded by Harer motion carried to approve **Ordinance 2008-8-10**. Roll call vote was taken with the following result: Harer-yea, Everson-yea, Nagel-yea and Wuttke-yea (VanBockel not present).

The 2009 Budget Appropriations Budget- **Ordinance 2008-8-9** was presented to the Council for the second reading. Motioned by Wuttke, seconded by Harer, motion carried to approve this with the following roll call vote taken: Wuttke-yea, Nagel-yea, Everson-yea , Harer-yea and VanBockel not present.

The following resolution for reserves was presented to the Council for their approval. Motioned by Nagel, seconded by Wuttke motion carried to approve the following resolution:

RESOLUTION 2008-4 -A

RESOLUTION AUTHORIZING CAPITAL OUTLAY ACCUMULATIONS FOR 2009 APPROPRIATIONS

WHEREAS the governing body of a municipality may by resolution authorize the accumulation of funds for a period longer than one year for specific capital outlay purposes otherwise authorized by law (SDCL Section 9-21-14.1), and

WHEREAS the amount of all accumulations for all purposes may never exceed the amount of \$270,013 which is the greater of ten dollars per thousand dollars of assessed value of all property within the municipality or one hundred twenty-five thousand dollars, and

WHEREAS the resolution shall set forth clearly the purpose of which the funds are to be accumulated, and

WHEREAS the funds to be accumulated shall be expended within sixty months from the date of the resolution, and

WHEREAS should the specific purpose for which the funds are accumulated are deemed no longer necessary, the funds will revert back to the general fund,

BE IT RESOLVED THAT pursuant to the second reading and adoption of Ordinance 2008-08-9 containing the appropriations for the 2009 fiscal year, the City of Gettysburg is establishing the following RESERVED FUND BALANCES:

FINANCE DEPARTMENT:

Fund Balance - Reserved for Building or Improvement \$75,000

POLICE DEPARTMENT:

Fund Balance - Reserved equipment 5,000

COMMUNITY SERVICE DEPARTMENT:

Fund Balance - Reserved for Civil War Statue 1,000

TOTAL RESERVED FUNDS FOR 2008 \$ 81,000

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer
Dated this 2th day of September, 2008

Jack Axom, Mayor

The AWOS weather system at the airport can be found on the Internet at <http://24.220.182.187> or call 617-262-3825. It gives the weather conditions for the pilots.

Ambulance write offs in the amount of \$120.00 was presented to the Council. Motioned by Wuttke, seconded by Everson, motion carried to approve the write offs.

David Nusz gave the Council his resignation as an EMT. Motioned by Nagel, seconded by Harer, motion carried to accept his resignation with regret.

Curb stops were discussed. Letters will be sent again with deadlines. And if the deadline is not met then the City will hire a plumber and apply additional costs for administration.

Swimming pool recap was given to the Council. The concessions made \$1046.87 profit this year. Bethany did the swimming pool reviews and the staff received a bonus of \$1.00 per hour if they met all the qualifications in their last paycheck.

Council member VanBockel entered the meeting at 8:15PM.

Motioned by Harer, seconded by Everson, motion carried to adjourn into executive session at 8:20 for personnel reasons.

Council reconvened at 9:05PM.

Chief of Police Joe Senyak stated that he would like the Council to advertise and find a replacement for him.

For correspondence Mayor Axsom read a thank you letter from Bert VanEssen thanking the council for including in the budget for some monies for a civil war statue.

There being no other business motioned by Wuttke, seconded by Nagel, motion carried to adjourn at 9:07 PM.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Jack Axsom, Mayor