

approved Minutes
Gettysburg, South Dakota
February 2, 2009

Pursuant to the due call and notice thereof, the City Council met in regular session on Feb. 2, 2009 at 7:00 PM at the City Finance Office. Those present included Mayor Jack Axsom, Council members Phil Nagel and Bill Wuttke , Peggy Lehman ,Pat Everson and Fran VanBockel. Also present was Russell Anderson, Maintenance Supervisor, Sharleen Eliason, Finance Officer, Gene King, Patrolman, Police Chief Gayle Kludt, Beth Hamburger, Janet Goeke Cronin, Kathleen Schlachter, Imelda and Rick Simon and Alan Vetter.

Motioned by Wuttke, seconded by Lehman, motion carried to approve the minutes of Dec 30th and January 5, 2009.

Motioned by Nagel, seconded by Everson, motion carried to approve vouchers for January and to approve the vouchers to be paid in February for the following that came after cutoff: Banyon-utility billing support \$965.00, Vilas-ambulance supplies Rips Repair-oil change, New Creations-supplies \$252.84, and Schlachter Lumber \$213.32 for a total of \$1498.25.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	January Payroll	3,795.00
Finance Office	January Payroll	3,298.54
Police	January Payroll	5,858.92
Streets	January Payroll	2,015.79
Snow Removal	January Payroll	2,296.86
Garbage	January Payroll	197.47
Airport	January Payroll	00.00
Swimming Pool	January Payroll	00.00
Parks	January Payroll	00.00
Water	January Payroll	1,467.48
Sewer	January Payroll	544.47
Ambulance	January Payroll	188.48
West Nile	January Payroll	00.00
Total Payroll Expense by Department		19,663.01
Net Payroll		15,490.11

BANK OF THE WEST

WITHHOLDING TAXES

2,074.90

BANK OF THE WEST	WITHHOLDING TAXES	2,552.62
BEST BUSINESS	MAINT COPIER	24.00
BLIESE MACHINE SHOP	IRON AND SUPPLIES	58.70
CDW GOVERNMENT INC	POLICE LAP TOP	4,270.57
CENEX FLEET FUELING	AMBULANCE FUEL	252.75
CHAMBER OF COMMERCE	DUES	25.00
CITY OF GETTYSBURG	PETTY CASH	45.48
COMMUNICATION CENTER	POLICE REWIRING	1,937.16
COMMUNITY CARE CLINIC	PROFF FEE	59.00
DAKOTA BACKUP	F OFFICE PROFF FEE	33.55
DAKOTA FARM & RANCH	SUPPLIES	363.54
DAKOTA CARE INS	INSURANCE	3,969.43
DENR	GREG GERBER	10.00
DUCKWALLS	SUPPLIES	156.76
ELIASON, SHAR	MILEAGE-HURON	154.20
FARM PLAN	TIRES	1,229.10
GAYLE KLUDT	CAMERA-POLICE	242.95
GAYLE KLUDT	LAP TOP MOUNTS	1,151.76
GETTYSBURG BAKERY	JOE'S RETIREMENT	13.26
GETTYSBURG DEV CORP	TRIPLE B	742.36
GRAHAM TIRE CO	POLICE SUPPLIES	320.92
HANSEN PLUMBING INC.	SUPPLIES	33.50
HEARTLAND WASTE MGT	GARBAGE	5,005.30
JACK AXSOM	SUPPLIES	229.24
LOGAN ELECTRIC	HIGHWAY LIGHTS	665.49
LOMHEIM REPAIR	PROFF FEES	17.50
MEDICINE ROCK SR CENTER	DONATION	1,000.00
MID DAKOTA WATER	WATER	11,806.18
MIDWAY PARTS	PARTS	426.45
MN WIRELESS	WIRELESS	69.00
MONTANA DAKOTA UTILITES	ELECTRICITY	5,085.06
NEVES UNIFORMS	POLICE SUPPLIES	114.68
NORTHERN PLAINS COOP	FUEL	1,342.86
OFFICE EQUIP CO	SUPPLIES	2,850.00
ONE CALL SYSTEMS	LOCATES	1.00
POTTER CO TREAS	DUES, TELETYPE	2009.00
SCHATZ ELECTRIC	SUPPLIES	152.98
SD DEPT OF LABOR	PROFF FEES	44.00
SD DEPT OF REVENUE	WATER CHECKS	24.00
SD DEPT OF REVENUE	GARBAGE FEES	298.77
SD RETIREMENT	RETIREMENT	2,225.44
SERVALL	FO RUGS	55.41
SOVELL, EMILY	LEGAL	315.16
US POSTMASTER	POST CARDS	156.33
US POSTMASTER	PERMIT	180.00
VENTURE	PHONE	550.84

VERIZONE WIRELESS	CELL PHONES	180.37
WESTERN COMMUNICATION	AMBULANCE	992.00
TOTAL CHECKS		71,008.68

Beth Hamburger, Kathleen Schlachter and Janet Goeke Cronin gave the Council information regarding the grant they would like to apply for. The grant will open next spring and based on the City of Gettysburg's population our match would be 5%. The grand total of the two devices of LifePack's Biophasic would be around \$23,064.06 and our share would be approximately \$1153.21. Council member Lehman stated that she also checked into what the Gettysburg Memorial is purchasing which will be a Lifepack 20 and was checking so that they would be compatible with each other. She also called other providers to see what they suggested. Council member Lehman stated that the Lifepack the EMT's were considering was very heavy and cumbersome and the other providers stated that they prefer the LifePack 12, which is monophasic. Motioned by VanBockel, seconded by Everson motion carried to authorize the EMT's to proceed with the grant with the Lifepack of their choice and the City will cover the 5% cost share. Beth Hamburger also stated they were wondering if they could have the City pay for family or single memberships to the wellness center in lieu of receiving call pay. Finance Officer Eliason will check on the legalities involving this and Beth Hamburger stated that they would also see if this is agreeable to all EMT's and report back to the council.

Alan Vetter, Rick and Imelda Simon representing Dakota Cruisers car club would like approval from the Council to check into a grant from the South Dakota Community Foundation to build a covered stage located at the City Park. Corey Brown Executive Director from Gettysburg Whitlock Bay Development will help write the grant. Alan has contacted other organizations and they will help with the project and also would send letters of support. The plans are to have it in the area where the band has been previously, which is in the south East corner of the City Park. Motioned by Everson, seconded by Wuttke motion carried to have them proceed with the grant and meet with Russell Anderson and Finance Officer Eliason to coordinate the details. The grant will be applied for and we should be hearing in March or April if it is approved.

Gayle Kludt, Chief of Police and Gene King, Patrolman gave the council a review of the new laptop and docking station features. Gayle Kludt stated that she is working on a new design for their patches for their uniforms. Gayle Kludt also stated that they would be putting up a board in their office of a map of the City with pushpins showing any accidents to locate problems with intersections or streets.

Gene King met with the Council regarding code enforcement. One appeal was filed from Kathy Olsen-Fischer regarding her property at Block 25 Lot 3 Bryson's addition. She asked the Council for an extension for her property. Motioned by Wuttke, seconded by Nagel motion carried (nay-Everson) to grant an extension to March 2, 2009.

Gene King also presented an ordinance regarding trees. There have been several complaints in the past regarding tree branches not trimmed or bushes encroaching on the

sidewalk and the City previously did not have an ordinance to cover this. This new ordinance would require tree branches to be not lower than twelve feet above a street, alley or avenue and not lower than 8 feet above any sidewalk. This ordinance also addresses the issue of bushes that are not trimmed by sidewalks or alleys. Motioned by Lehman, seconded by Nagel, motion carried to approve **Ordinance 2009-1-2 Trees** for the first reading. This ordinance will have the second reading at the next meeting.

We still need a Council member from Ward 3. Council member Everson will do some checking for next month's meeting.

The fire sirens are again working and the manual override has been installed.

Russell Anderson, maintenance supervisor advised the council regarding a sewer project. Our sewer system is in need of relining and he would like to have 8 blocks done this summer. An engineer would oversee the project and a rough estimate of cost of \$208,000.00 would cover the project. Russell Anderson proposed to have 3 blocks from Commercial Ave to King, 3 blocks of East St to Main St, and then 2 blocks Exene from Commercial to Gas& Goodies. The City would save on mobilization fees if all of this would be relined at once. Also Russell proposed to do a total replacement of sewer lines from the school corner (King Ave) to the lift station which is 1 ½ blocks. This would be dug up and replaced by our own staff so this would be the cost of only the pipe and some concrete. Motioned by Everson, seconded by Wuttke, motion carried to have this done in two projects and to advertise for bids for the relining project. The other project that the maintenance staff will do themselves does not have to be bid per Deene Dayton because it will be under \$25,000.00 and our staff will be doing all the labor for this project so it will be for supplies only. The maintenance hiring committee met on January 21st to interview candidates for the maintenance position. The committee members of Nagel, Everson, Wuttke and Anderson selected two candidates. The Mayor advised the Finance Officer to poll the rest of the council members on the 22nd. An unanimous vote was cast to hire Tyler Jost and Dallas Almond and to have them start on Feb 9th, 2009. Motioned by Nagel, seconded by VanBockel, motion carried to pay both new hires \$11.00 per hour with a raise of 50 cents after 6 months of employment. Swimming pool was discussed and the Finance Officer will advertise for a Swimming pool

manager and lifeguards with a closing date of March 15th for applications. Mayor Axsom and Russell Anderson attended a demonstration regarding a Zipper machine. This machine

grinds and pulverizes the old surface to enable the Maintenance staff to reuse the material in place eliminating the expense of hauling away the material and bringing new back in. Ft

Pierre just advertised and bid out for machine to do this and they chose the Zipper and we could utilize their bid. The streets in the City need attention and this would enable our staff to help improve the streets as needed and by doing the labor ourselves the City will be saving money that could go to the purchase of the equipment. This machinery does the base of the street thus having a good surface to either oil or chip and seal. Motioned by

Everson, seconded by Nagel, motion carried to purchase the Zipper under Fort Pierre's bid of \$109,270.00. The Finance Officer was instructed to obtain all the paperwork from Fort Pierre for this project.

There being no other bid received, motioned by Lehman seconded by Wuttke, motion carried to accept the following fuel bid from Northern Plains Coop: Super unleaded \$1.95, no lead \$1.97, # 2—\$1.71 and # 1 \$ 2.01.

The following building permit was presented to the Council for their review. This building permit was approved by the building permit committee of Wuttke and Anderson previously but now needs the council's approval.

Joseph Stefano shed E 33' of Lot 26 and all of Lot 27 Crandall's Addition
Motioned by Wuttke, seconded by Everson, motion carried to approve the above permit.

An application for a transient merchant license was presented to the Council for approval from Selwyn Jones from Rapid City SD to be able to go door to door to sell Rainbow vacuum cleaners. Motioned by Nagel, seconded by Wuttke motion carried to approve the license for 1 day of selling at a cost of \$25.00.

Ambulance stats were presented to the Council. Our ambulance had 143 runs for 2008 versus 110 for 2007. Write offs were presented to the council for their review. The write offs were due to allowance for Medicaid \$ 314.74, due to SD Risk Pool \$457.76 and one claim for \$437.55 to United Collection agency for the total of \$1210.05
Motioned by Everson, seconded by Wuttke, motion carried to approve the write offs.

The policy book was distributed to the Council at the last meeting so they would have time to review. Mayor Axsom stated that he noticed on Policy # 3 that we need to take out dental as a covered item. Motioned by Nagel, seconded by VanBockel, motion carried
to approve the new policy book with an effective date of January 2009 as the start date of the new policies.

Motioned by Lehman, seconded by VanBockel, motion carried to have the Finance Officer
type up the contract with Oahe Youth Center as they have different board members and we have new council members since the last contract was typed up.

Municipal League had an article in last month's magazine regarding having a Silver Star Banner day to honor our troops. Motioned by VanBockel, seconded by Everson, motion carried to declare the following proclamation:

PROCLAMATION

SILVER STAR BANNER DAY

WHEREAS, the City of Gettysburg has always honored the sacrifice of the men and women in the Armed Forces and

WHEREAS, The Silver Star Families of America was formed to make sure we remember the blood sacrifice of our wounded and ill by designing and manufacturing a Silver Star Banner and Flag and

WHEREAS, to date The Silver Star Families of America has freely given thousands of Silver Star Banners to the wounded and their families, and

WHEREAS, the members of the Silver Star Families of America have worked tirelessly to provide the wounded of this City and country with Silver Star Banner, Flags and care packages, and

WHEREAS, The Silver Star Families of America's sole mission is that every time someone sees a Silver Star Banner in a window or a Silver Star Flag flying, that people remember the sacrificed for this City, State and Nation and

WHEREAS, the people and Mayor of Gettysburg wish that the sacrifice of so many in our Armed Forces never be forgotten

NOW THEREFORE, I, Jack W. Axsom, Mayor of the CITY OF GETTYSBURG do hereby proclaim

My appreciation of The Silver Star Families of America and honor their commitment to our wounded Armed Forces members.

I hereby declare May 1st "SILVER STAR BANNER DAY" the permanent and official day to honor the wounded and ill Soldiers of the City of Gettysburg.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Common Council of the City of Gettysburg, South Dakota hereby recognize and congratulate "The Silver Star Families of America" on their mission of the Silver Star Banner. On this Second Day of February, Two Thousand Nine.

Mayor

ATTEST:

Finance Officer

Council President

Council Vice President

A financial statement is required of all organizations if they receive a monetary donation

from the City each year. Medicine Rock Senior Center sent to the Council their recap for the year ending of 2008.

Our insurance carrier advised the Council that the City Auditorium needed some repairs to the auditorium electrical system. A letter was sent to Schatz Electric and Logan's for a quote for this. A quote of \$ 624.58 was received from Logan's and a quote of \$2369.19 from Schatz's. Since they were so different it was motioned by Nagel, seconded by Wuttke motion carried to reject all bids and to write up a quote spec and then to ask for new quotes.

There was no correspondence noted.

Motioned by Wuttke, seconded by Nagel, motion carried to adjourn at 9:30PM.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Jack Axsom, Mayor