

Unapproved Minutes  
 Gettysburg, South Dakota  
 March 2, 2009

Pursuant to the due call and notice thereof, the City Council met in regular session on March 2, 2009 at 7:00 PM at the City Finance Office. In the absence of Mayor Axsom Council President Bill Wuttke chaired the meeting with the present Council members attending, Peggy Lehman, Pat Everson Fran VanBocke and Phil Nagel. Also present was Russell Anderson, Maintenance Supervisor, Sharleen Eliason, Finance Officer, Gene King, Patrolman, Police Chief Gayle Kludt, Josh Bausch, Bob and Carmen Thomas, David Stroup and Cheryl Sautner.

Motioned by Lehman, seconded by Everson, motion carried to approve the minutes from February 5, 2009.

Motioned by Nagel, seconded by Everson, motion carried to approve the vouchers.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	February Payroll	.00
Finance Office	February Payroll	2,921.58
Police	February Payroll	5,858.92
Streets	February Payroll	3,580.92
Snow Removal	February Payroll	1,659.00
Garbage	February Payroll	00.00
Airport	February Payroll	00.00
Swimming Pool	February Payroll	00.00
Parks	February Payroll	297.60
Water	February Payroll	3,125.60
Sewer	February Payroll	475.08
Ambulance	February Payroll	188.48
West Nile	February Payroll	00.00
Total Payroll Expense by Department		18,107.18
Net Payroll		13,630.77

ASPHALT ZIPPER	ZIPPER MACHINE	109,270.00
BANK OF THE WEST	WITHHOLDING TAXES	2,040.77
BANK OF THE WEST	WITHHOLDING TAXES	2,071.59
BANYON DATA SYSTEMS	UTILITY SUPPORT	965.00

BEST BUSINESS	MAINT COPIER & SUPP	198.04
BLIESE MACHINE SHOP	IRON AND SUPPLIES	158.90
BUSINESS FORMS	ACCT PAYABLE CKS	160.30
BUTLER MACHINERY CO	SUPPLIES	412.62
CARQUEST	PORT A BENCH	69.90
CENEX FLEET FUELING	AMBULANCE FUEL	173.80
COUNTRY INN & SUITES	GENE KING	139.50
DAKOTA BACKUP	F OFFICE PROFF FEE	7.92
DAKOTA FARM & RANCH	SUPPLIES	592.36
DAKOTA CARE INS	INSURANCE	5,361.66
DUCKWALLS	SUPPLIES	41.10
ELIASON, SHAR	POLICE SUPPLIES	83.69
FARM PLAN	SUPPLIES	197.85
GAS N GOODIES	POLICE CAR WASHES	13.00
GETTYSBURG COLLISION CENT	MAINT SUPPLIES	68.00
GETTYSBURG DEV CORP	TRIPLE B	2,223.74
GRAHAM TIRE CO	POLICE SUPPLIES	401.15
GREAT WESTERN TIRE CO	MAINT TIRES	995.00
HAWKINS	POOL PUMP	957.25
HEARTLAND WASTE MGT	GARBAGE	4,062.93
LEHMAN, PEGGY	CPR INSTRUCTION	132.00
KING, EUGENE	WORKSHOP	110.79
KLUDT, GAYLE	POLICE SUPPLIES	207.50
LOGAN ELECTRIC	FIREHALL SIREN	581.61
MC CLURE, JENNINE	WATER DEP REFUND	65.00
MICHAEL TODD	SWEEPER REPAIRS	984.35
MID DAKOTA WATER	WATER	11,630.80
MIDWAY PARTS	PARTS	491.27
MN WIRELESS	WIRELESS	69.00
MONTANA DAKOTA UTILITES	ELECTRICITY	3,327.51
MONTANA DAKOTA UTILITIES	ELECTRICITY	1,102.46
NEW CREATIONS	SUPPLIES	92.02
NEW CREATIONS	SUPPLIES	252.84
NORTHWEST PIPE FITTINGS	SEWER SUPPLIES	10,427.06
POTTER COUNTY NEWS	PUBLICATION	253.74
PRAXAIR	SUPPLIES	95.39
SALTSMAN, BRAD	PROFF SERVICE	132.90
SANITATION PRODUCTS	SWEEPER PARTS	741.05
RIPS REPAIR	OIL CHANGE POLICE	32.83
SCHLACHTER LUMBER	SUPPLIES	114.63
SCHLACHTER LUMBER	SUPPLIES	213.32
SD DEPT OF REVENUE	WATER CHECKS	24.00
SD DEPT OF REVENUE	GARBAGE FEES	370.67
SD RETIREMENT	RETIREMENT	2,452.89
SERVALL	FO RUGS	39.10
SNAP ON TOOLS	SOCKET	43.70

TITAN MACHINERY	BACKHOE WINDOW	388.19
TRUE VALUE	SUPPLIES	72.15
US POSTMASTER	POST CARDS	156.60
US POSTMASTER	POSTAGE	336.00
VENTURE	PHONE	540.99
VERIZONE WIRELESS	CELL PHONES	179.04
VILAS DRUG	AMBULANCE SUPPLIES	34.26

TOTAL CHECKS 179,992.50

Cheryl Sautner, Emergency Manager Director, explained her new job description and duties to the Council. Cheryl stated that she will be involved in training for the fireman and EMT's and will be directing the disaster-training program for our area. Any weather related conditions that warrant federal aid she will also be in charge of reporting to FEMA.

Bob and Carmen Thomas met with the council in regards to the new tree Ordinance. Carmen stated that she felt the new ordinance was not needed and voiced her complaints to the Council. Council member Wuttke stated this ordinance was set up because of complaints from Delivery trucks regarding low branches. Gene King did research and most other towns also have ordinances regarding trees.

Motioned by Everson, seconded by Nagel motion carried to appoint Josh Bausch for Council member from Ward 3 to replace Natalie Harer's Council seat until the next general City election, which will be in 2010. Finance Officer Eliason gave Josh Bausch the Oath of Office.

Police Chief Gayle Kludt gave her police report to the Council. She informed the Council that she has started the Dare Program at the Gettysburg School. She will be starting to review the Ordinances regarding snow alert notices and parking. Gayle also questioned why there are no City Street lights on Hilltop Drive and felt that this is a safety issue. Council member Wuttke stated that there is a convent for Hilltop regarding streetlights that each resident is to have their own lights out front.

Gene King, Code Enforcement Officer met with the Council regarding one property that asked for an extension at last months meeting and it is now up. They did ask again for an extension of one month. Motioned by VanBockel, seconded by Lehman, motion carried (nay-Everson) to grant them an additional two- week extension ( March 16<sup>th</sup>) and to meet with Council members Wuttke, VanBockel, Mayor Axsom, and Russell Anderson regarding their building.

The City will be again offering a free Spring clean up week and dates was discussed.

**Ordinance 2009-1-2 Trees** was presented for the second reading. Motioned by Nagel

seconded by Bousch, motion carried ( VanBockel-nay) to approve this ordinance and a roll call vote was taken with the following results: Lehman-yea, VanBockel-nay, Nagel-yea, Everson-yea, Bausch-yea and Wuttke yea. Motion carried and the Ordinance will be in effect 20 days after publication.

Russell Anderson, Maintenance Supervisor gave the council an update regarding the clean up project at Mid Point and at the old water treatment plant at the river. Russell asked the Council if he could bring the double garage from the Mid point in and put it up by the Maintenance shop to be used for an animal shelter.

David Kilian asked Council member Wuttke to check into the waterway that is located behind his house because it does need to be cleaned out due to all the trees. We will check but we believe it is private property.

There being no other bid received, motioned by Lehman seconded by Nagel, motion carried to accept the following fuel bid from Northern Plains Coop: Super unleaded \$1.94, no lead \$1.96, # 2—\$1.52 and # 1 \$ 1.60.

Motioned by Council member Everson to have no parking signs installed from Kent Nauman's east to the end of Commercial. Motion died for lack of a second.

Ambulance write offs were presented to the council for their review in the amount of \$891.73. The write offs were due to allowance for Medicaid \$ 658.00, due to Medicare 124.70 and Dakota care Plus ( Medicare) 109.03. Motioned by VanBockel, seconded by Lehman, motion carried to approve the write offs.

David Stroup was present to ask the Council questions regarding the meeting room at the Fire Hall & Rescue building. Motioned by VanBockel, seconded by Bausch motion carried

( Everson-nay) to order a small dumpster. Also discussed was no parking between signs so emergency responders will have available parking spaces available if needed. Motioned by VanBockel seconded by Nagel, motion carried to purchase and place the signs that are needed. There is need for a new refrigerator and one has been ordered from MDU. Grants will be checked into for a generator because if the power should go off the ambulance doors need to be able to be opened in case of an emergency call.

Two years ago the City granted Don Hericks the use of the Civil War site for the Draft & Mule Association of South Dakota. Motioned by Nagel, seconded by VanBockel, motion carried to grant them the use again for the association to use the land for hay removal as they want to make this an annual or biannual affair for their thrashing bees. The Finance officer was instructed to place an ad in the PCN for airport haying bids for the next meeting for the same time period as before which is for two years.

Annual report was given to the Council for their review. Motioned by Everson, seconded by VanBockel, motion carried to approve the annual report and publish as needed in the Potter County news.

Ordinance 2009-3-2 was presented to the council for the first reading. The equipment was approved at the last months meeting but we do need to draw monies from our reserved equipment fund. Motioned by Nagel, seconded by Lehman, motion carried to approve the first reading.

The Gettysburg Fireman year end financial report was given to the Council. Motioned by Bausch, seconded by VanBockel, motion carried to approve the report and to place it on file.

Equalization combination board with the PC Commissioners will be held on April 14, 2009 and we need two council members to attend the meeting. Council members Nagel and Wuttke volunteered.

Finance Officer Eliason stated that Scott Simons from Selby was here and met with the employees regarding AFLAC .He stated that the employees could have their deductions for different polices done as pretax and will have the necessary paperwork at the next meeting for authorization of being able to process it pretax. AFLAC will be at the employees expense and done through payroll deductions.

District 7 meeting will be held in Mobridge on April 15<sup>th</sup>. Please let the Finance Officer know if you are going to attend.

Motioned by Nagel, seconded by Everson motion carried to adjourn at 8:59PM.

ATTEST:

WITNESS:

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Sharleen Eliason, Finance Officer

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Bill Wuttke, Council President