

Unapproved Minutes  
 Gettysburg, South Dakota  
 April 6, 2009

Pursuant to the due call and notice thereof, the City Council met in regular session on April 6, 2009 at 7:00 PM at the City Finance Office. Those present included Mayor Jack Axsom, Council members Peggy Lehman, Pat Everson, Phil Nagel, Josh Bausch, Bill Wuttke and absent Fran VanBockel Also present was Russell Anderson, Maintenance Supervisor, Sharleen Eliason, Finance Officer, Gene King, Patrolman, and EMT Beth Hamburger.

Motioned by Wuttke seconded by Bausch, motion carried to approve the minutes from March 2, 2009 with the following correction: Phil Nagel voted nay on the Firehall dumpster instead of the aye previous reported. But it didn't change the outcome as we still had a quorum on the vote to have a dumpster placed at the Firehall & Rescue Building.

Motioned by Nagel, seconded by Lehman, motion carried to approve the vouchers payable.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	February Payroll	.00
Finance Office	February Payroll	3,313.42
Police	February Payroll	5,858.92
Streets	February Payroll	4,543.65
Snow Removal	February Payroll	1,291.44
Garbage	February Payroll	143.52
Airport	February Payroll	00.00
Swimming Pool	February Payroll	00.00
Parks	February Payroll	00.00
Water	February Payroll	3,489.94
Sewer	February Payroll	1,426.84
Ambulance	February Payroll	4,870.75
West Nile	February Payroll	00.00
Total Payroll Expense by Department		24,938.48
Net Payroll		19,416.57
AVERA QUEEN OF PEACE	SCREENINGS	190.50
BANK OF THE WEST	WITHHOLDING TAXES	2,161.44

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BEST BUSINESS	MAINT COPIER & SUPP	170.30
BLIESE MACHINE SHOP	IRON AND SUPPLIES	89.00
CAM WAL ELECTRIC	WELCOME SIGN	9.75
CARQUEST	PORT A BENCH	69.90
CENEX FLEET FUELING	AMBULANCE FUEL	250.48
COLONIAL RESEARCH	SUPPLIES	420.13
COMMUNITY CARE CLINIC	HEP B SHOTS	82.00
DAKOTA BACKUP	F OFFICE PROFF FEE	37.15
DAKOTA FARM & RANCH	SUPPLIES	740.83
DAKOTA CARE INS	INSURANCE	6,902.61
DUCKWALLS	SUPPLIES	76.02
ECONOMIC DEVELOPMENT	1 <sup>ST</sup> QUARTERLY PAYMENT	5,750.00
FARM PLAN	SUPPLIES	388.46
GAS N GOODIES	POLICE CAR WASHES	39.00
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GETTYSBURG COLLISION CENT	SNOW REMOVAL	20.00
GETTYSBURG DEV CORP	TRIPLE B	1,311.23
GREAT WESTERN TIRE CO	MAINT TIRES	995.00
HAGEN INS GROUP	INS	1,012.00
HEARTLAND WASTE MGT	GARBAGE	3,929.69
GETTYSBURG MEMORIAL	RN FEES AMBULANCE	400.00
KLUDT, GAYLE	POLICE SUPPLIES	187.10
KOHLMAN,BIERSBACH & ANDERSON	ANNUAL REPORT	770.00
LAMB MOTOR CORP	AMBULANCE OIL CHANGE	106.49
LOGAN ELECTRIC	HWY LIGHTS	993.98
LOMHEIM REPAIR	REPAIRS	17.50
LOMHEIM REPAIR	REPAIRS & SUPPLIES	196.75
MID DAKOTA WATER	WATER	11,337.39
MIDWAY PARTS	PARTS	415.65
MN WIRELESS	WIRELESS	69.00
MILO LEBEAU	WATER DEP REFUND	70.85
MONTANA DAKOTA UTILITES	ELECTRICITY	2,985.78
MONTANA DAKOTA UTILITIES	ELECTRICITY	1,610.27
NEVES UNIFORMS	POLICE SUPPLIES	42.37
NEW CREATIONS	SUPPLIES	270.61
NORTHERN PLAINS COOP	FUEL	2,800.32
NORTH CENTRAL RC & D	DUES	30.00
NORTHWEST PIPE FITTINGS	SUPPLIES	641.11
ONE CALL SYSTEMS	LOCATES	2.20
POTTER COUNTY NEWS	PUBLICATION	168.64
PRAXAIR	SUPPLIES	114.17
PRAXAIR	SUPPLIES	145.16
SCHATZ ELECTRIC	AIRPORT LIGHTS	2,222.12
SCHATZ ELECTRIC	REPAIRS	1,208.81
SCHLACHTER LUMBER	SUPPLIES	18.93

SCHATZ REPAIR	REPAIRS	124.95
SD DEPT OF REVENUE	WATER CHECKS	24.00
SD MUNICIPLE LEAGUE	DIST 7 MEETING	98.00
SD DEPT OF REVENUE	GARBAGE FEES	304.58
SD FEDERAL PROPERTY	ROLLER	4,950.00
SD MUNICIPAL STREET MAINT	WORKSHOP	25.00
SD RETIREMENT	RETIREMENT	2,709.39
SERVALL	FO RUGS	41.26
SOVELL, EMILY	PROF FEES	517.98
TRUE VALUE	SUPPLIES	78.31
TRUE VALUE	SUPPLIES	77.40
US POSTMASTER	POST CARDS	155.52
VENTURE	PHONE	544.49
VERIZONE WIRELESS	CELL PHONES	213.83
VILAS DRUG	AMBULANCE SUPPLIES	380.00

TOTAL CHECKS 84,260.53

Beth Hamburger, EMT asked the council for their approval to purchase a new Resusci Anne Manikins pack for a purchase price of around \$2,285.00. This resuscitation package allows you to simulate resuscitation, along with the ability to start IV's, intubation and suction. The update package includes the Life/form IV arm, blood pressure arm, airway management trainer head and defibrillation chest skin all of which can be attached to the Resusci Anne Manikins. Motioned by Nagel, seconded by Everson, motion carried to approve the purchase of one new Manikin package. Beth Hamburger also asked the Council if they would purchase heavy duty electronic keypad entrance doors for the Firehall & Rescue building. It was mentioned that it would be nice to have all three doors as keypad entry. It was suggested to obtain a keypad entry system that is a dual system of using your key or the keypad to unlock the doors. Council member Nagel will do some checking into the system and bring it to the next meeting. Beth Hamburger also informed the council that Kathleen Schlachter did take the Instructors training course and is now certified as an instructor. Council member Lehman suggested that we do need more CPR instructors.

Gene King, City Patrolman gave the Council the Police report in the absence of Police Chief Kludt. Motioned by Wuttke, seconded by Everson, motion carried to let the Department Supervisors schedule a one-day workshop (for all departments) if the timing is too short for approval at a council meeting. With the stipulation that the supervisor can make the decision unless the meeting is far away and costly then it still has to go through the Council for approval. Department heads should still notify their direct Council representative regarding their schedule for workshops. Gene King stated that there is a spikes training on April 29<sup>th</sup> one in the morning at Mobridge and the afternoon in Eagle Butte. Police Chief Kludt also is recommending Gene King go to a three day course for Project 8 Child seats program in Fort Pierre May 6 through May 8<sup>th</sup>. Chapter 8 is to

reimburse the City of Gettysburg for all costs except wages. Motioned by Bausch, seconded by Nagel, motion carried to approve this workshop.

Gene King also asked the Council to review a new ordinance regarding vehicles.

Ordinance

2009-3-4 was presented to the Council for their review. It changes 8.20.020 unlawful to keep inoperable vehicle in public view. It is unlawful for any person to keep within the City limits an unlicensed and/ **or** inoperable motor vehicle (**must be roadworthy**) or major appliance, clearly visible from public streets or roads. The changes to the previous ordinance are highlighted in bold print. Motioned by Nagel, seconded by Everson, motion

carried ( Lehman-nay ) to approve the first reading of this ordinance 2008-3-4.

Motioned to go into executive session by Wuttke, seconded by Lehman, motion carried at 7:30 PM for the discussion of legal issues for beautification.

Council reconvened at 7:49 PM. Motioned by Wuttke, seconded by Nagel motion carried to form a Beautification Committee to formulate a purchase price for a piece of property on Commercial Ave. Mayor Axsom suggested that a council member from each ward be on the committee. Mayor Axsom appointed Bill Wuttke, Pat Everson and Fran VanBockel to be on this committee.

Ordinance 2009-3-3 to transfer funds for the Zipper was presented for the second reading. Motioned by Lehman, seconded by Baush, motion carried with a roll call vote: Bausch-yea, Everson-yea, Nagel-yea, VanBockel (absent) Lehman, yea and Wutke-yea.

Russell Anderson presented his monthly maintenance report to the Council. There will be a Zipper representative here on Thursday at the new Firehall & Rescue area to demonstrate the new equipment from 3:00 to 3:30 PM. Russell is digging a new pit at the landfill. Cleanup for spring is coming soon and the maint dept will again pick up items at the curb. The City has applied for sewer relining projects grants and a mosquito grant. Russell will be attending a maintenance workshop in Oacoma April 8, 2009.

There being no other bid received, motioned by Nagel seconded by Wuttke, motion carried to accept the following fuel bid from Northern Plains Coop: Super unleaded \$2.01, no lead \$2.05, # 2—\$1.73 and # 1 \$ 1.81.

A moving permit was presented to the Council for a mobile home at 303 S Park by Dennis and Donna Kessel. Motioned by Wuttke, seconded by Everson, motion carried to approve the moving permit.

A building permit was presented to the Council from Dale Bramblee for a green house and fence at Lot 8 Block 68 Platts addn. Motioned by Everson, seconded by Baush motion carried to approve this building permit.

Ambulance write offs were presented to the council for their review in the amount of 272.03 due to Medicare and Blue Cross contractals and SD Risk Plan. Motioned by Lehman, seconded by Nagel motion carried to approve these writeoffs.

Council member Everson stated that he would like the City to consider pledging monies toward the School Track for the year 2010. It was stated that we could also do in kind work and equipment. It was mentioned that the City could pledge monies for next year with stipulations that the School would use the monies that they received from the lawsuit.

This will be discussed again later.

Auditorium repairs were discussed; the last quotes were so different that it was decided to open it up again with the bidders itemizing each part of their bid. This will be done by sealed bids and it needs to be completed to satisfy the insurance company and the fire marshall. Finance Officer Eliason and Mayor Axsom will send out letters to Schatz Electric and Logan Electric.

It was also noted that Finance Officer Eliason did publish the water report in the Potter County News.

In our current policy book it states that after a 4-year anniversary date that employees that qualify will receive a 4 % incentive bonus, which is 1% per year on their anniversary dates. Mayor Axsom announced that as of May 1, Finance Officer Eliason and May 2,2009 Russell Anderson will both receive their incentive raises. Finance Officer Eliason will now receive \$1359.31 per pay period and Russell Anderson will receive \$15.80 per hour with overtime at \$23.40 per hour.

It was noticed in our revised sick leave policy that instead of adapting the Municipal Leagues policy the sick leave was going to remain as it was previously in our old policy manual. The policy book will be corrected with the following: after three days of continuous sick leave, or if requested by the employees supervisor or Council, medical doctor approval will be required to prove that a legitimate illness exists. Also if an employee comes back to work after an extended illness or surgery a doctors approval will also be needed to certify that they are medically able to resume their duties. Motioned by Wuttke, seconded by Bausch, motion carried to approve this revision. At this time Council member Wuttke asked whether we changed policy book regarding appointments. Further research will be done regarding SDCL regarding this.

Mr.Max West from the Census was here visiting with Shar and Jack Axsom. A thank you card was read from the Extension Office for the use of the Firehall and Rescue Building.

In round table discussion it was suggested that the alleys need gravel. As soon as the weather permits the maint staff will do this. Council member Bausch asked if the trees in the alley behind the Museum could be trimmed. Council member Nagel stated that he was approached regarding the maintenance phones if texting could be added. At this time Council stated that it is not needed and there were problems in the past regarding this.

Motioned by Nagel, seconded by Everson motion carried to adjourn at 8:45PM.

ATTEST:

WITNESS:

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Sharleen Eliason, Finance Officer

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Jack Axsom, Mayor