

Unapproved Minutes  
 Gettysburg, South Dakota  
 May 4, 2009

Pursuant to the due call and notice thereof, the City Council met in regular session on May 4, 2009 at 7:00 PM at the City Finance Office. Those present included Mayor Jack Axsom, Council members Peggy Lehman, Pat Everson, Phil Nagel, Josh Bausch, Bill Wuttke and Fran VanBockel .Also present was Russell Anderson, Maintenance Supervisor, Sharleen Eliason, Finance Officer, Gayle Kludt, Police Chief, Gene King, Patrolman, and EMT Beth Hamburger, Molly Mc Roberts and Darrin La Qua from A-Tech Sewer from Watertown.

Motioned by Nagel seconded by Wuttke, motion carried to approve the minutes from April 6th, 2009.

Motioned by Wuttke, seconded by Bausch, motion carried to approve vouchers payable and to also have the Finance Officer pay in May the following bills that arrived later: Gettysburg Gas'n Goodies—56.99, True Value—78.29, Schatz Electric—812.08 and Schlachter Lumber –116.05 for a total of \$1063.41.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	April Payroll	3,379.17
Finance Office	April Payroll	3,347.42
Police	April Payroll	5,858.92
Streets	April Payroll	4,047.87
Snow Removal	April Payroll	736.94
Garbage	April Payroll	2,531.75
Airport	April Payroll	00 .00
Swimming Pool	April Payroll	695.08
Parks	April Payroll	317.60
Water	April Payroll	2,032.96
Sewer	April Payroll	703.98
Ambulance	April Payroll	49.60
West Nile	April Payroll	00.00
Total Payroll Expense by Department		23,701.29
Net Payroll		18,399.44
ANDERSON, RUSSELL		MEALS 23.00
BANK OF THE WEST		WITHHOLDING TAXES 2,250.14

BANK OF THE WEST	WITHHOLDING TAXES	2,743.56
BEST BUSINESS	MAINT COPIER & SUPP	26.16
BETTY LOU CASEY	WATER DEP REFUND	65.00
BLIESE MACHINE SHOP	IRON AND SUPPLIES	106.95
BLUMER, NATALIE (HARER)	WATER DEP REFUND	65.00
CAM WAL ELECTRIC	WELCOME SIGN	19.75
CEDAR SHORE	ANDERSON-WORKSHOP	74.95
CENEX FLEET FUELING	AMBULANCE FUEL	95.18
CITY OF GETTYSBURG	LEBEAU-WATER OUTREAD	29.15
CITY OF GETTYSBURG	PETTY CASH	51.91
DAKOTA FARM & RANCH	SUPPLIES	964.50
DAKOTA CARE INS	INSURANCE	5,604.83
DUCKWALLS	SUPPLIES	92.73
ECONOMIC DEVELOPMENT	REST OF PAYMENT	500.00
FARM PLAN	SUPPLIES	135.37
GETTYSBURG DEV CORP	TRIPLE B	708.82
HEARTLAND WASTE MGT	GARBAGE	4,047.89
GETTYSBURG MEMORIAL	RN FEES AMBULANCE	220.00
GOVERNMENTAL FINANCE OFFICE	WORKSHOP-ELIASON	289.00
HAGNY, SANDY	WATER DEP REFUND	65.00
HANSEN PLUMBING,INC	SUPPLIES	29.17
HOUCK LAW OFFICE	LEGAL	60.00
JACK AXSOM	MILEAGE	190.50
KEVIN AHLEMEIER	WATER DEP REFUND	65.00
LEE SCHOELERL	WATER DEP REFUND	100.00
LOGAN ELECTRIC	HWY LIGHTS	130.00
MID DAKOTA WATER	WATER	11,458.01
MIDWAY PARTS	PARTS	375.32
MN WIRELESS	WIRELESS	69.00
MONTANA DAKOTA UTILITES	ELECTRICITY	4,709.79
NASCO	AMBULANCE EQUIP	2,516.91
NEVES UNIFORMS	POLICE SUPPLIES	248.87
NEW CREATIONS	SUPPLIES	82.48
NORTHERN PLAINS COOP	FUEL	982.63
NORTHWEST PIPE FITTINGS	SUPPLIES	3,652.11
NUSZ, DAVE	WATER DEP REFUND	65.00
OAHE AREA YOUTH CENTER	SUMMER REC	5,500.00
ONE CALL SYSTEMS	LOCATES	1.10
OFFICE EQUIPMENT CO	POLICE SUPPLIES	344.99
POTTER CO LAND & ABST	TITLE SEARCH	258.40
POTTER COUNTY NEWS	PUBLICATION	560.12
RIP'S REPAIR	OIL CHANGE	35.95
PRAXAIR	SUPPLIES	59.54
SANITATION PRODUCTS	SWEEPER PARTS	273.30
SCHLACHTER ,KATHLEEN	MILEAGE-EMT	347.46
SD DEPT OF REVENUE	WATER CHECKS	24.00

SD ASS'N OF RURAL WATER SY	DUES	410.00
SD DEPT OF REVENUE	GARBAGE FEES	298.31
SD GOVERNMENT FINNACE OFFICE	WORKSHOPS	150.00
SD HUMAN RESOURCE ASSOC	WORKSHOP	50.00
SD RETIREMENT	RETIREMENT	2,650.32
SAFE KIDS WORLDWIDE	WORKSHOP	60.00
SERVALL	FO RUGS	41.26
SOVELL, EMILY	PROF FEES	160.00
STEFANO, JOSEPH	WATER DEP REFUND	65.00
STEWART, MIKE	WATER DEP REFUND	65.00
US POSTMASTER	POST CARDS	157.68
VENTURE	PHONE	503.16
VENTURE	PHONE	39.99
VERIZONE WIRELESS	CELL PHONES	216.26
VILAS DRUG	AMBULANCE SUPPLIES	6.09
WOLFORTH, TERRY	WATER DEP REFUND	100.00
TOTAL CHECKS		73,691.05

Motioned by Everson, seconded by Nagel, motion carried to approve the second reading of Ordinance # 2009-3-4 regarding Inoperable vehicles and Equipment with the following roll call vote: Wuttke-yea, Lehman-nay, VanBockel-nay, Nagel-yea, Everson-yea and Bausch-yea, motion carried.

There being no other old business motioned by Wuttke, seconded by Lehman, motion carried to adjourn the 101<sup>st</sup> council.

ATTEST:

WITNESS:

\_\_\_\_\_  
Sharleen Eliason, Finance Officer

\_\_\_\_\_  
Jack Axsom, Mayor

Unapproved Minutes  
Gettysburg, South Dakota  
May 4, 2009

Mayor Axsom called the first meeting of the 102<sup>nd</sup> Council to order. Nominations were opened for the President and Vice President of the Council. Motioned by VanBockel, seconded by Everson, motion carried to nominate Bill Wuttke as President and have nominations cease.

Motioned by Wuttke, seconded by Lehman, motion carried to nominate Pat Everson as Vice President of the City Council and to have nomination cease, motion carried.

Motioned by Bausch, seconded by VanBockel, motion carried to approve the following appointments:

**Appointments:**

Finance Officer--- Sharleen Eliason  
Chief of Police---- Gayle Kludt  
Police Officer----- Gene King  
City Attorney----- Emily Sovell  
Health Officer---- Mark Schmidt  
Airport Manager --- Bill Eliason  
Official Newspaper--- Potter County News  
Official Depository---Bank of the West and Great Western

Motioned by Everson seconded by VanBockel, motion carried to approve the following committee department appointments:

**Committee Departments:**

Airport: Wuttke & Bausch  
Animal Control: VanBockel and Bausch  
Parks & Recreation: Everson and Bausch  
Building Permits: Nagel and VanBockel  
Drug Policy: Lehman and VanBockel  
Economic Development: Axsom  
Finance Office and Maint Bldg: Axsom  
Fire Department and Auditorium: Wuttke and Lehman  
Health and Safety: Lehman and VanBockel  
Law Enforcement: Wuttke and Everson  
Rubble Site: Wuttke and Nagel  
Streets: Everson and Nagel  
Water and Wastewater: Everson and Nagel

Beth Hamburger, EMT was present to answer any questions regarding the ambulance policies. There was some confusion regarding an incident where one EMT went to the scene and the other EMT was waiting at the FireRescue building. It has always been our protocol to have two EMT's before leaving the building. All of the EMT's were informed of the policies and there was no communication with the radios because they are not working properly. Curt Reese will be contacted again as we have to have communication with our paging system.

Ambulance write offs was presented to the Council in the amount of \$ 1558.86. Due to Medicare was \$67.62, due to Medicaid \$208.98 and to United collections in the amount of \$1282.26.

Motioned by Lehman, seconded by Wuttke, motion carried to approve these write offs.

Gayle Kludt, Chief of Police, explained the Justice System to the Council. It is a software package that keeps a database for the Police Department. Mobridge also uses the Justice System and it gives you the capability of communications with several other agencies. The software allows the

local police department to record detailed information and create incident reports, while also utilizing a multi-agency data base for criminal activity. It allows the police to access all the information that is compiled throughout the network, which would help law enforcement agencies to assist one another in incidents and arrests. A one-time fee of \$7,500.00 would be charged with an additional \$1500.00 per work station on-line, which be two for the police department then the cost of maintenance per year would be around \$90.00. Police Chief Kludt will be attending the County Commissioners meeting to also explain the software program. This will also be discussed again later. Right now the City does not use the Teletype service and Gayle is also checking because it will be due again and this charge is \$900.00 for half a year.

Gene King is involved with LEIN program and Gettysburg will be the host for the October meeting, which involves around 25 members from surrounding law enforcement agencies. Gene King stated that clean up week has been scheduled for curbside pickup on the 13 thru the 15<sup>th</sup> of May. It will be noted in the Potter County News.

At this appointed time the bids for the sewer relining project # 109505 was on the agenda. Only one bid was received from La Qua Logics DBA A-Tech from Watertown in the amount of \$165,200.00 for 8 blocks of sewer relining. The blocks will be 3 blocks on Commercial Ave (from East St to Platt St) and 5 blocks on Exene ( from Garfield to King ). Motioned to accept the bid from La Qua Logics, ( A-Tech) by VanBockel, seconded by Wuttke, and motion carried. Darrin LaQua stated as soon as all the paper work is in order he will start immediately. This includes: cleaning the sewer, camera the sewer, measure it, re line the sewer, cut the services out and then to re camera the sewer after the relining is done.

At this appointed time the public hearing form the application of a one day malt permit for the Gettysburg Fire Department for June 27<sup>th</sup> was opened for public comments or objections. There were no public comments so motioned by Lehman, seconded by Bausch, motion carried to approve the one day spike permit.

Russell Anderson, Maintenance Supervisor gave his report to the Council. Russell has been looking for a trailer and there is one at State Surplus for \$6950.00. It is a 1985 Twamco Trailer, 17 ton capacity, 27' long 8'wide, pintle hitch with fold down ramps. Motioned by Nagel, seconded by VanBockel, motion carried to approve this purchase.

There being no other bid received, motioned by Wuttke, seconded by Bausch, motion carried to accept the following fuel bid from Northern Plains Coop: Super unleaded --\$ 2.07, No lead, \$2.12 # 2—1.70 and # 1 for 1.78. Motioned by Wuttke, seconded by Bausch, motion carried to accept this fuel bid for May.

The City was notified by the Farm Service Agency that the hay ground out to the airport whoever is the successful bidder will be receiving the payment of \$ 242.00. On a few of the acres that is now grass at one time there was crops so that is why there is a payment base. So it was motioned to reject all bids and not open them and to re advertise with the notice that they will be receiving this payment from the Farm Service Agency. Motioned by Nagel, seconded by Wuttke, motion carried to re advertise for sealed bids at our next regular council meeting.

The following building permits was presented to the council for their review:

Ronald Tanner addition on existing garage Lot 4, Block 13 Western Addition

Kevin Lomheim addition on existing garage Lot 4 and E 30' of lot 5 Schlachters Addn

Motioned by Wuttke, seconded by VanBockel, motion carried to approve these permits.

Mayor Axsom discussed the beautification project and at this time motioned by VanBockel, seconded by Wuttke, motion carried to issue a check for \$ 15,000.00 to Kathy Fischer and Fred Olson for the former Gordon's Card Parlor. The building is in disrepair and will need to be torn down.

Russell Anderson has been clearing the property at mid point and at the old water treatment plant.

The City has been thinking about a public auction for the land. Council member Wuttke stated that he has heard of other places selling land by the bid process then the highest 3 bidders are contacted and they are all involved in bidding again by phone and the top bidder then purchases the land. We will check with our City attorney for guidance regarding this and try to advertise the property so it can be sold in the near future.

The city will be having a special Meeting on Monday the 11<sup>th</sup> regarding our sewer grants. This will also be the public meeting for the grants and was posted in the legal notice of the PCN.

Council member Everson stated that they would be having a new baseball group this year because

they will be splitting up the teeners and was wondering if the City would purchase uniforms for them and possibly another age group. It was mentioned that Norine Pearson donated monies for the City to use for baseball groups and there is still funds available. Motioned by Everson, seconded by Nagel, motion carried to purchase these uniforms. Council member Everson also stated that the track discussion is tabled for now until we have more information.

Council members directed the Finance Officer to issue the new typed contract for the Oahe Youth Center for signatures. The contract needed to be updated.

Letters were sent asking for new quotes from Logan Electric and Schatz Electric for the auditorium repairs that are needed. One quote was received from Schatz Electric in the amount of \$ 2268.19. Motioned by Lehman, seconded by Van Bockel motion carried (Bausch abstained) to accept this quote.

Quarterly reports were given to the Council.

Human Resource and Finance Officers School will be in June 9<sup>th</sup> starting at noon and ending at 2:00 Pm on the 12<sup>th</sup>. A notice will be placed in the Potter County News that the Finance Office will be closed so Judy Nagel and Sharleen Eliason can attend their meetings. Motioned by Everson, seconded by VanBockel motion carried to approve these meetings.

The South Dakota Municipal Clerk certification program involves a three (3) year program of at least 120 contact hours to be administrated by the Farber Center. This program also

fulfills part of the requirements of the International Institute of Municipal Clerks . This program is for 1 week for three years. Last year 34 Finance Officers attended and so far this year they have 38 signed up for the class. Motioned by Lehman, seconded by VanBockel, motion carried to have Finance Officer Eliason attend this year from July 6<sup>th</sup> to July 10<sup>th</sup> at Vermillion South Dakota.

Correspondence included a notice from DENR that the City of Gettysburg public water system and the system's certified operators have been awarded a Drinking Water Certificate of Achievement Award. The award is for outstanding water system operations and environmental compliance with state drinking water standards for the past year. Awarded a certificate of Achievement award was Russell Anderson and Greg Gerber.

Motioned by Everson, seconded by Wuttke, motion carried to adjourn at 8:50 for an executive session for personnel reasons.

Council reconvened at 9:10 and motioned by VanBockel, seconded by Wuttke, motion carried to adjourn.

ATTEST:

WITNESS:

\_\_\_\_\_  
Sharleen Eliason, Finance Officer

\_\_\_\_\_  
Jack Axsom, Mayor