

approved Minutes  
 Gettysburg, South Dakota  
 June 1, 2009

Pursuant to the due call and notice thereof, the City Council met in regular session on June 1, 2009 at 7:00 PM at the City Finance Office. Those present included Mayor Jack Axsom, Council members Peggy Lehman, Pat Everson, Phil Nagel, Josh Bausch, Bill Wuttke and Fran VanBockel .Also present was Russell Anderson, Maintenance Supervisor, Sharleen Eliason, Finance Officer, Gayle Kludt, Police Chief, Gene King, Patrolman, Gerri Hause, Bryan Hause, Joan Powell, Bill Eliason, DJ Fischer, Tyrone Kraft and Bill Hall.

Motioned by Bausch seconded by Everson, motion carried to approve the minutes from May 4<sup>th</sup> and May 11<sup>th</sup>, 2009. There was a correction for the April 6<sup>th</sup> minutes it was noted that Finance Officer Eliason pay would increase on May 1,2009 to \$1359.31 per pay period and Russell Anderson’s pay would increase on May 2, 2009 to \$15.80 per hour and overtime at 23.40 per hour and it should have stated that the overtime pay would increase to 23.70 per hour. Motioned by Bausch, seconded by Everson motion carried to approve the increase with the corrected amount.

Motioned by Everson, seconded by VanBockel, motion carried to approve vouchers payable and to also have the Finance Officer pay in June the following bills that arrived later : Holzwarth Sales....rubble site supplies..\$31.56, A-1 Tech-televise sewers 11,021.50, Schatz Repair—ambulance Batteries....\$237.90, Kiefer-swimming pool supplies 412.85 for a total of \$11,713.81

**VOUCHERS PAYABLE**

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	May Payroll	00.00
Finance Office	May Payroll	3,372.54
Police	May Payroll	5,858.92
Streets	May Payroll	4,943.59
Snow Removal	May Payroll	00.00
Garbage	May Payroll	820.26
Airport	May Payroll	618.53
Swimming Pool	May Payroll	1,212.72
Parks	May Payroll	1,219.79
Water	May Payroll	2,257.72
Sewer	May Payroll	742.88
Ambulance	May Payroll	2,079.36
West Nile	May Payroll	00.00
<b>Total Payroll Expense by Department</b>		<b>23,126.31</b>

Net Payroll		17,979.15
AMERICAN LEGION	FLAG	25.00
ANDERSON, RUSSELL	MEALS	66.69
ANDERSON, RUSSELL	MEALS	14.00
ARNOLD POOL COMPANY	POOL SUPPLIES	554.30
ASPHALT ZIPPE	SUPPLIES	800.10
A-1 TECH SEWER CLEANING	PROFF SERVICE	22,572.00
BANK OF THE WEST	WITHHOLDING TAXES	2,369.89
BANK OF THE WEST	WITHHOLDING TAXES	2,524.66
BEST BUSINESS	MAINT COPIER & SUPP	26.16
BLIESE MACHINE SHOP	IRON AND SUPPLIES	24.00
BSN SPORTS	SOFTBALL SUPPLIES	1,375.97
CAM WAL ELECTRIC	WELCOME SIGN	19.50
CENEX FLEET FUELING	AMBULANCE FUEL	80.77
CITY OF GETTYSBURG	PETTY CASH	106.15
COLONIAL RESEARCH	SUPPLIES	459.26
COMMUNITY CARE CLINIC	PROFF FEES	82.00
DAKOTA BACKUP	PROFF SERVICE	39.33
DAKOTA FARM & RANCH	SUPPLIES	1,253.80
DAKOTA CARE INS	INSURANCE	5,581.89
DUCKWALLS	SUPPLIES	184.26
ELIASON, SHAR	MILEAGE-PIERRE	66.00
FARM PLAN	SUPPLIES	312.41
FISCHER, KATHY	ROCKFIRE BAR LAND	15,000.00
GAS N GOODIES	CAR WASHES & SUPP	56.99
GAYLE KLUDT	MILEAGE	388.00
GETTYSBURG DEV CORP	TRIPLE B	1,942.87
GOLDSMITH & HECK	PROFF SERVICES	4,665.00
HANSEN PLUMBING	FURNANCE REPAIR	265.97
HEARTLAND WASTE MGT	GARBAGE	4,029.93
HAWKINS INC	POOL SUPPLIES	238.31
HETTINGERMOBRIDGE CANDY	POOL SUPPLIES	559.59
HOLIDAY INN EXPRESS-FT PIERRE	KING-WORKSHOP	93.00
JACK AXSOM	MILEAGE	260.95
JOAN POWELL	EMT-MILEAGE	388.00
KING, EUGENE	MEALS	24.00
KORMENDY USED VEHICLES	PROFF SERVICE	80.00
LAMB MOTOR CO	PROFF SERVICE	35.00
LOGAN ELECTRIC	FIRE SIREN LABOR	23.98
LOMHEIM REPAIR	PROFF SERVICE	443.13
MID DAKOTA WATER	WATER	12011.90
MIDWAY PARTS	PARTS	354.59
MN WIRELESS	WIRELESS	69.00
MONTANA DAKOTA UTILITES	ELECTRICITY	3,508.69
MONTANA DAKOTA UTILITIES	ELEC	137.52
NEW CREATIONS	SUPPLIES	98.25

NORTHERN PLAINS COOP	FUEL	3,017.29
NORTHWEST PIPE FITTINGS	SUPPLIES	3,089.10
NORTHERN PLAINS COOP	ON ACCT	45.24
ONE CALL SYSTEMS	LOCATES	9.90
OFFICE EQUIPMENT CO	POLICE SUPPLIES	377.98
PEPSI COLA	POOL SUPPLIES	376.72
POTTER COUNTY NEWS	PUBLICATION	253.35
BRAD SALTSMAN	EMT CERT	715.22
SCHATZ ELECTRIC	PROF FEES	812.03
SCHLACHTER LUMBER	SUPPLIES	40.50
SCHLACHTER LUMBER	SUPPLIES	116.05
SCHOOL TECH	SOFTBALL SUPPLIES	85.55
SD DEPT OF REVENUE	MALT BEV LICENSES	500.00
SD DEPT OF REVENUE	WATER CHECKS& DUES	756.00
SD DEPT OF REVENUE	GARBAGE FEES	305.42
SD RETIREMENT	RETIREMENT	2,618.23
SD DOT	PAVEMENT MAINT	352.71
SD FEDERAL PROPERTY	PICKUP, TRAILER	9,235.00
SERVALL	FO RUGS	41.26
TRUE VALUE	SUPPLIES	78.29
ULMER TREE SERVICE	PROF FEES	3,375.00
USDA-RURAL DEV	FIRE HALL LOAN	25,122.00
US POSTMASTER	POST CARDS	165.48
VENTURE	PHONE	552.13
VERIZONE WIRELESS	CELL PHONES	214.61
VILAS DRUG	AMBULANCE SUPPLIES	17.13
WILLEY, CHUCK	SUPPLIES	152.60
TOTAL CHECKS		153,616.75

Tyrone Kraft appeared before the Council to request permission to build a new hanger at the Gettysburg Airport. Tyrone has been in contact with the State and Helms and Associates regarding the new hanger. Jon Becker from the state sent an aerial picture where the hanger could be located. The hanger size will be either 80 x 80 or 100 x 100 with the door facing South East. The fence will have to be moved and the aprons expanded. Tyrone Kraft requested approval from the Council to work with FAA, State and Helms for the hanger to be completed by August 2009, Motioned by Wuttke, seconded by VanBockel, motion carried for this approval of hanger with FAA approval.

Chamber of Commerce has applied for a one-day malt beverage permit for the car show, which is being held on June 27, 2009. Motioned by Nagel, seconded by Bausch, motion carried to approve the one-day permit.

At this appointed time the Public Meeting for the Malt Beverage Licenses for the 2009-2010 year was opened to the public for comments. Hearing no comments motioned by Lehman, seconded by VanBockel, motion carried to approve the following permits

(Trail Motel did not return their permit)

The Burg's Gas	800 E Hwy 212, Gettysburg SD	Retailer (On-Off Sale)
Liberty Lanes	107 N. Exene, Gettysburg SD	Retailer (On & Off-sale)
J & B Quick Stop	410 W Garfield, Gettysburg, SD	Retailer (On & Off-sale)
Gas N' Goodies	106 E. Garfield, Gettysburg, SD	Retailer (On & Off-sale)

Gayle Kludt, Chief of Police, gave her report to the Council. She also requested to have free swimming for the bike riders of the Tour De Kota that will be in our City Park on the 12<sup>th</sup> of June. Motioned by Everson, seconded by Nagel, motion carried to offer free swimming to the bike riders of the Tour DeKota. Fifteen code enforcement letters were Mailed out. There is a one day training for polices and procedure course that Gayle will be attending in Pierre. Gayle stated they are no longer using the Teletype service and would like to discontinue the service, which would save the City around 1800.00 per year.

Motioned by Lehman, seconded by Wuttke, motion carried to table this until the special meeting that will be held on Monday the 8<sup>th</sup>. Gene King is now certified for the car seat program called Project 8. He can have car seat inspections and give away free car seats. He will be having free programs at the car show on June 27<sup>th</sup> and at the County fair that is held on August 11<sup>th</sup>.

Maintenance report was given by Russell Anderson, Maintenance supervisor. He stated that Bert VanEssen will be resigning in late June and we will need to advertise for part time help for the rubble site. Russell also inquired about prices for the Zipper if we go to different towns with this equipment. It was suggested 272.00 per hour with man but more checking will be done to see if this price is adequate. A-1 Tech is going to start relining the sewers Tuesdays and should be done Friday night. The former Gordon's Card Parlor will be demolished on Tuesday. Councilperson Lehman stated that someone asked her if some dust control could be applied to the streets. At this time Mayor Axsom and Russell both stated that sometimes the dust control just causes more pot holes and other problems and to just bear with the streets and they will have chip and seal done in the near future but it needs a solid packing first.

There being no other bid received, motioned by Wuttke, seconded by Lehman, motion carried to accept the following fuel bid from Northern Plains Coop: Super unleaded --\$ 2.55 No lead, \$2.60 # 2—2.04and # 1 for 2.12. Motioned by Wuttke, seconded by Bausch, motion carried to accept this fuel bid for June.

The following bids for the airport hay land were presented to the Council:

Mike Jager \$ 529.00 per year

Randy Hegstrom 601.00 per year

Motioned by Wuttke seconded by VanBockel, motion carried to accept Hegstrom's bid for a period of two years (2009 and 2010).

The following building permits was presented to the council for their review:

Gayle Kludt Fence N40' Lots 3,4,5,6 Block 1 Schlacherters addn

Joan Powell pergula S 75' of Lot 9,10,11,12 Block 25 Brysons Addn

Motioned by VanBockel seconded by Nagel, motion carried to approve these permits.

The following Demolition permit was presented to the council for their review:

Joan Powell –house and apartment building Lots 11,12 Block 75 Western Town Lot Division  
Joan asked if the City could assist her as it is a two-story house and she does plan on taking it down herself. Mayor Axsom stated that the City could not help her but she could call Bobbie Potts or Logan to see if they could assist her with the second story. Motioned by VanBockel, seconded by Everson, motion carried to approve the demolition permit.

The following Moving Building permit was presented the Council:

Bill Hall move in twenty storage vans to be placed on his property at Lots 10,11,12 Crandall Add'n  
Since there is no zoning in the City, motioned by Nagel, seconded by Everson, motion carried to approve this building permit. Bill Hall stated that the vans will be all white with no lettering or advertising on them and they will be placed on railroad ties with gravel or rock. It was asked if it could cause drainage problems.

The beautification project was discussed. The former Gordon's card parlor will be demolished by the City on Tuesday. And Logan's will demolish Tanners property (former Cass Clay Property) on Tuesday.

The City needs to advertise the old water treatment plant for auction. Rich Penrod has been hired to do the Auction but a date needs to be finalized.

Motioned by Everson, seconded by Lehman, motion carried to have a special meeting on Monday at noon regarding the City's grants.

We have four new EMT's that have taken the training and have applied to the Council to become Gettysburg Ambulance EMT's they are Christine Saltsman, Brad Saltsman, Joan Powell and Gayle Kludt. Motioned by Wuttke, seconded by VanBockel, motion carried to hire the above as EMT's. Chuck Willey was paid \$2000.00 thru payroll for being the instructor for the EMT class.

Resolution 2009-2 was presented to the Council for a resolution supporting the Census that will be done in 2010 and to appoint Mayor Axsom and Finance Officer Eliason as representatives. Motioned by Wuttke, seconded by VanBockel, motion carried to approve this resolution:

## **RESOLUTION 2009-2**

Whereas the City of Gettysburg encourages support for the Census and would like to encourage organizations and local support for the completion of the Census for 2010. The City of Gettysburg would like to encourage community residents to cooperate with the census workers in order for them to get a complete accurate count. The census gives us accurate data for our community.

Whereas the City of Gettysburg would like to appoint Mayor Jack Axsom and Sharleen Eliason, Finance Officer as Census representatives for the City of Gettysburg.

Dated this 1<sup>st</sup> day of June 2009.

---

Mayor Jack Axsom

---

Finance Officer Eliason

Motioned by Lehman, seconded by Bausch, motion carried to approve the following resolution in the support of SDRS-Savings for new full time employees hired after June 1, 2009

**RESOLUTION 2009-1**

**EMPLOYER ELECTION TO ADOPT  
AUTOMATIC ENROLLMENT PROVISIONS  
FOR THE SDRS SUPPLEMENTAL RETIREMENT PLAN**

WHEREAS, SDCL 3-13-56 offers SDRS participating employer units the opportunity to choose to add automatic enrollment provisions for the unit's employees that are hired on or before the effective date of July 1, 2009, **OR** that are hired on or after the date of this election, whichever may be later, to the SDRS Supplemental Retirement Plan;

WHEREAS, the City of Gettysburg understands and agrees to the following points;

- \* The decision to become an automatic enrollment unit shall be made by the elected official, or the governing body in charge of the unit;
- \* The unit shall become an automatic enrollment unit on July 1, 2009, or as soon as notice of the decision has been delivered in writing to the system, whichever is later;
- \* That all permanent full-time employees hired on or after the effective date of this election shall be automatically enrolled in the SDRS-Supplemental Retirement Plan;
- \* That all new employee identification data via SDRS Form E-1 will be submitted to SDRS electronically;
- \* That twenty-five dollars per month shall be deferred to the plan from the employee's compensation, effective with the employee's first pay date;
- \* That the SRP deferral shall continue from the effective date of hire until the employee officially provides notice to the SRP of his/her election not to participate:
  - Special Rule for Automatic Enrollees: if the employee elects not to participate in the plan within 90 days after his or her first pay date and gives notice of that election to the plan in a manner prescribed by the SDRS Board of Trustees, the deferred compensation amount and the associated gains or losses, less federal income tax

withholding, shall be refunded to the automatic enrollee within 30 days of receipt of the final contribution.

NOW, THEREFORE, BE IT RESOLVED, that the City of Gettysburg, shall elect to add the automatic enrollment provisions as provided under SDCL 3-13, Deferred Compensation Plan for Public Employees, and agrees to the terms and conditions as set forth by SDRS with and effective date of July 1, 2009.

ATTEST:

WITNESS:

\_\_\_\_\_  
Sharleen Eliason, Finance Officer  
Dated this June 1, 2009

\_\_\_\_\_  
Jack Axsom, Mayor

Swimming pool committee members Everson and Bausch recommended to The council to hire the following for the Swimming pool for the season of 2009 with the following wages for the 2009 season:

Bethany Wuttke—pool manager	11.00 per hour
Josie Fairbanks lifeguard	8.00 per hour
Miranda Hoiten lifeguard	8.00
Jessica Simon 1 <sup>st</sup> yr lifeguard	7.50
Samantha Wager lifeguard	8.00 when WSI then .50 cents more per hr
Will Wager lifeguard	8.50 when WSI then .50 cents more per hr.

It was also noted by Finance Eliason that Bethany has been a part time employee at the pool since 2002. Motioned by VanBockel, seconded by Lehman, motion carried to approve the above personnel at the wages listed. (Wuttke-abstained)

Oahe Youth Center has an updated contract and a copy will be retained on file and one copy will be sent to them for their records.

Council member Everson motioned to donate to the Gettysburg School for the track in the amount of \$25,000.00. It was mentioned that they need the commitment and the monies this year. Motioned by Everson, seconded by Lehman, motion carried to approve the first reading of Ordinance 2009-3 transfer of general funds to supplement the track project for the Gettysburg Schools. A second reading will be at the special meeting on the 8<sup>th</sup>.

Finance Officer Eliason will be at Vermillion attending school for the next regular meeting which would normally be on July 8<sup>th</sup> Motioned by Wuttke, seconded by Nagel, motion carried to have the regular monthly meeting will be held on July 2, 2009 at 7:00 PM.

In round table discussion Nagel mentioned that he was contacted regarding a property at 212 East Blaine that it was not secure and wild cats are living there. Gayle Kludt, Chief of Police will be contacting someone regarding this. It was noted that there is two lights in the City park by the tennis courts that are not working. It was also noted that in the City park we need to dismantle the old fireplace and to possibly purchase a fire pit that could be used for grilling.

Motioned by Everson, seconded by Wuttke, motion carried to adjourn into executive session for personnel reasons at 8:35 PM. Meeting reconvened at 8:50 PM. Motioned by Wuttke, seconded by Lehman, motion carried to approve a 6month raise for Chief of Police Gayle Kludt effective June 16, 2009 for a salary of \$40,000.00 per year. Which is an increase of \$2500.00 per year.

There being no further business for the council motioned by Wuttke, seconded by Lehman motion carried to adjourn at 8:55 PM.

ATTEST:

WITNESS:

\_\_\_\_\_  
Sharleen Eliason, Finance Officer

\_\_\_\_\_  
Jack Axsom, Mayor