

Unapproved Minutes
 Gettysburg, South Dakota
 July 2, 2009

Pursuant to the due call and notice thereof, the City Council met in regular session on July 2 2009 at 7:00 PM at the City Finance Office. Those present included Mayor Jack Axsom, Council members Peggy Lehman, Pat Everson, Phil Nagel, Josh Bausch, Bill Wuttke and Fran VanBockel .Also present was Russell Anderson, Maintenance Supervisor, Sharleen Eliason, Finance Officer, Gayle Kludt, Police Chief, and Craig Smith.

Motioned by Wuttke seconded by Lehman, motion carried to approve the minutes from June 1, and June 8th, 2009.

Motioned by Everson, seconded by VanBockel, motion carried to approve vouchers payable and to also have the Finance Officer pay in July the following bills that arrived later : a bill from Schlachter’s for the Firehall & Rescue Center for the key pad locks for a total of \$1654.48.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	June Payroll	00.00
Finance Office	June Payroll	3,482.46
Police	June Payroll	5,963.39
Streets	June Payroll	2,238.22
Snow Removal	June Payroll	00.00
Garbage	June Payroll	2,116.86
Airport	June Payroll	429.45
Swimming Pool	June Payroll	5,353.20
Parks	June Payroll	1,219.79
Water	June Payroll	2,257.72
Sewer	June Payroll	742.88
Ambulance	June Payroll	3,560.62
West Nile	June Payroll	00.00
Total Payroll Expense by Department		27,724.59

Net Payroll		24,066.63
ADOLPH KIEFER	POOL SUPPLIES	412.85
ADOLPH KIEFER	POOL SUPPLIES	6.50
AFLAC	PAYROLL DEDUCTIONS	103.25
A-TECH SEWER	SEWER	11,021.50
A-TECH SEWER	SEWER RELINING	151,838.00
BEST BUSINESS	MAINT COPIER	150.36

BEST WESTERN RAMKOTA	F OFFICE WORKSHOP	237.00
BANK OF THE WEST	WITHHOLDING TAXES	2,754.41
BANK OF THE WEST	WITHHOLDING TAXES	3,593.16
BSN SPORTS	SOFTBALL SUPPLIES	451.42
CAM WAL ELECTRIC	WELCOME SIGN	9.50
CENEX FLEET FUELING	AMBULANCE FUEL	177.47
CITY OF GETTYSBURG	PETTY CASH	85.26
COLONIAL RESEARCH	SUPPLIES	315.78
DAKOTA BACKUP	PROFF SERVICE	79.60
DAKOTA FARM & RANCH	SUPPLIES	2,196.71
DAKOTA CARE INS	INSURANCE	5,771.40
DUCKWALLS	SUPPLIES	322.37
ECONOMIC DEVELOPMENT	2 ND QUARTERLY PAYMENT	6,250.00
ELIASON, SHAR	MEALS & MILEAGE	146.64
EVERSON, PAT	SUPPLIES-SOFTBALL	857.05
EVERSON, PAT	SUPPLIES-SOFTBALL	506.61
FARM PLAN	SUPPLIES	330.42
GAS N GOODIES	CAR WASHES & SUPP	96.04
GAS N GOODIES	CAR WASHES & SUPP	89.18
GAYLE KLUDT	GAS	61.00
GETTYSBURG DEV CORP	TRIPLE B	160.90
GETTYSBURG SCHOOL DIST	DONATION-TRACK	25,000.00
HEARTLAND WASTE MGT	GARBAGE	4,142.33
HAWKINS INC	POOL SUPPLIES	2,441.34
HETTINGERMOBRIDGE CANDY	POOL SUPPLIES	44.79
HOLZWARATH SALES	SUPPLIES	31.56
HOUCK LAW OFFICE	WARRANTY DEED	60.00
IN STITCHES	SUPPLIES	132.40
JACK AXSOM	MILEAGE	75.00
JESSIKA SIMON	LIFE GUARD TRAINING	150.00
JOSIE FAIRBANKS	LIFE GUARD TRAINING	150.00
KOHLMAIN BIRSCHBACH	AUDIT	6,840.00
MID DAKOTA WATER	WATER	12,109.21
MCLEODS PRINTING	POLICE SUPPLIES	46.42
MICHAEL TODD	CONES	506.54
MIDWAY PARTS	PARTS	456.77
MN WIRELESS	WIRELESS	69.00
MONTANA DAKOTA UTILITES	ELECTRICITY	3,538.65
NAGEL, JUDY	MEALS	28.00
NEW CREATIONS	SUPPLIES	624.60
NORTHERN PLAINS COOP	FUEL	2,142.44
NORTHWEST PIPE FITTINGS	SUPPLIES	974.47
ONE CALL SYSTEMS	LOCATES	8.80
POTTER COUNTY NEWS	PUBLICATION	422.00
PRAXAIR	OXYGEN	132.48
RIPS REPAIR	LABOR	59.00

RED RIVER GRAIN	SUPPLIES	277.87
SAMANTHA WAGER	WSI TRAINING	150.00
WILL WAGER	WSI TRAINING	150.00
SARA WUTTKE	POOL CANDY	229.73
SARA WUTTKE	POOL CANDY	81.13
SCHATZ ELECTRIC	PROF FEES	22.00
SCHATZ REPAIR	BATTERY	237.90
SCHLACHTER LUMBER	SUPPLIES	318.38
SD DEPT OF REVENUE	WATER CHECKS& DUES	48.00
SD DEPT OF REVENUE	GARBAGE FEES	307.18
SD RETIREMENT	RETIREMENT	2,715.14
SERVALL	FO RUGS	62.71
SOVELL, EMILY	LEGAL	301.12
TRUE VALUE	SUPPLIES	331.77
US POSTMASTER	POST CARDS	168.28
US POSTMASTER	STAMPS	352.00
VENTURE	PHONE	591.69
VERIZONE WIRELESS	CELL PHONES	217.95
TOTAL CHECKS		278,839.66

Craig Smith appeared before the Council regarding Dutch elm tree disease. Craig Smith stated "That the City needs to manage and control the Dutch elm tree disease or the disease will really take over and kill all the Dutch Elm trees". The City of Gettysburg did have Craig Brown SDSU come on July 15, 2008 and he identified the infected trees but, he was to send a report back to the City to contact home owners that needed to take down their trees and the ball got dropped and we never received the report. The City has 24 trees in the City Park that need to come down. Mayor Axsom stated the only way to rid the town of this disease is to cut down and burn the infected trees so the beetle doesn't survive. Removal is the only way. The City needs to do emergency measures to make sure this gets done. Funding for this was discussed if we should declare an emergency ordinance and use the contingency funds to fund this project. It was discussed that it could be around 10,000 to 15,000.00 for funding this project. It was decided that using contingency funds would be appropriate at this time. A roll call vote was taken with all ayes for this project and emergency ordinance 2009-7-7 will be to provide the funding. Mayor Axsom will call Don Frost to see if he can help with this project. Motioned by Everson, seconded by VanBockel, motion carried to declare this an emergency to remove all diseased trees and to use contingency funds for this project. City will haul all the trees and our personnel will cut down the trees in the park. The plan is to identify the trees that are infected and to mark them with either a red or blue X.

Resolution 2009-7

BE IT ORDAINED by the City of Gettysburg that the following sum is supplemental appropriated to meet the obligations of the municipality. The following amount of \$10,000.00 was transferred from Contingencies to the Park Dept and Beautification Dept in the Maint department due to the Dutch Elm Disease and the City will be taking down

diseased trees.

Transfer from Contingencies	101-41150-42900	10,000.00	
Park Salaries	101-45120-41100		2,000.00
Maint Beautification	101-43100-42900		8,000.00

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Jack Axsom, Mayor

The Teletype was discussed for the police. Chief of Police, Gayle Kludt stated that she has advised Gene King to use Mobridge as the dispatch because of an earlier incident where there was no backup tape and it could become a liability issue for the City. A Motion by Nagel, seconded by VanBockel, motion carried with one nay to discontinue the teletype through the County unless a contract can be produced. The time line was discussed and usually the period is from Jan through June and then July through December. Since we have not paid for the second half it will be discontinued now and the Finance Officer will notify the County.

Gayle Kludt, Chief of Police stated that the police are going to actively pursue the vehicle ordinance and to try and clean up the town. Gayle Kludt went to a policy and procedure workshop last week and the City will receive a 5% discount on our insurance for her attendance. The attorney Generals office is helping write the policies and procedures for police departments and she will be obtaining a copy and will work with them to update our policies. The City will be hosting a LEAN meeting in October. July 29th is when the City will be hosting a Vet Clinic at the Fairgrounds. Gene King will be doing child seat programs since he is now certified. On July 13th through the 24th Gayle will be teaching Dare class to other law enforcement and would like the Councils permission to teach this class. Motioned by VanBockel, seconded by Nagel motion carried to give Gayle permission to teach this Dare class.

Russell Anderson gave the council an update regarding the sewer-relining project. Bert VanEssen gave the Council his termination notice. Motioned by Wuttke, seconded by VanBockel, motion carried to accept Bert VanEssen's resignation and to hire Leon Beitelspacher to start at the Rubble site at a salary of \$10.00 per hour as a seasonal part time employee. Leon does already have his CDL license and will help with truck driving if needed. Dallas Almond due to family reasons also gave the council his resignation effective July 22nd. It was discussed to find part time help for now.

There being no other bid received, motioned by Wuttke, seconded by Lehman, motion carried to accept the following fuel bid from Northern Plains Coop: Super unleaded--\$ 2.50, no lead---\$ 2.60, # 2---\$ 2.10 and # 1---\$ 2.18.

The following building permits were presented to the Council for their review:

Michelle Bridgins---fence Lot 1 & E ½ of Lot 2 Block 65 WTLCO addition

Larry Poeppel-2 steel grain bins—Lot 9-12 Block 11 North Bryson Street

Kevin Ahlemeier hot tub frame—w ½ of Lot 1, all of Lot 2 R & D Additon

Motioned by Busch, seconded by Wuttke, motion carried to approve all building permits.

The results of the surplus land auction that was held on July 2, 2009 are as follows:

A--- Lot “X” of Beringers addition (this was the Midpoint land .26 acres) brought \$300.00 and was purchased by Beringer Farms. (Victor and Art Beringer)

B-- Lot “X” of Worths Addition (this was the water plant for 6.10 acres) brought \$ 15,500.00 and was purchased by Bob Wuttke Jr.

Ambulance write offs were presented to the Council in the amount of \$497.70. Due to Medicare was \$ 168.53 and \$329.17 due to United collections. Motioned by Wuttke, seconded by VanBockel, motion carried to approve these write offs.

Ordinance 2009-7-6 was presented to the council for the first reading. This ordinance transfers from Special Revenue that had funds set aside for street repair to street repair to help pay for the chip and seal of the streets. Motioned by Everson, seconded by Bausch motion carried to approve this first reading.

Mid Dakota notified the City they will increasing their rates effective January 1, 2010 by approximately 5.3 %. Which will be approximately \$8,000.00 more next year according to their calculations. The City was notified by SRF that if the City wanted to obtain funding for the sewer relining project our sewer rates has to be at a certain rate. We will discuss the options for sewer rates at the next meeting. We have been checking with other local towns and Onida has been at \$17.00 already for two years. SRF will help the City set the rates. The City also had SD Rural Water, Sid Munson come and do the rate maker program on all our stats to help us determine where our water and sewer rates need to be. This is a free service and is a very valuable tool for us. The results will also be discussed at the next meeting.

Helms & Associates sent a grant form for the airport to be signed by the Mayor for Engineering services of \$ 103,995.71. The City will be entertaining an engineering firm for our airport for a contract of 5 years and this process starts in October of this year with the current contract ending in December of this year the Mayor and Council felt that we should table this for now until further information can be obtained. It was stated that two of our Council members were called regarding this. After a building permit for a new hanger for our airport they were told by Helms that there would be no funding to help put new taxiways in by their new hanger because they were using the funds for an engineering

project. Motioned by Wuttke, seconded by Bausch, motion carried to table this till next month.

Finance Officer asked if anyone was attending the Elected Officials workshop that will be held in Pierre on July 10, 2009. Correspondence included a thank you from the Chamber for all the hard work in the park for the Tour De Kota.

In round table discussion it was mentioned that the flowers that are in the City's right of way by the fire hydrants are dangerous when there is a fire and perhaps the City could purchase a flag marker to mark where the hydrants are because it is hard to see them with the tall flower beds. There are some cement chips at the pool that need to be cleaned up. It was also mentioned that the signs for EMT parking only need to be put up at the new Firehall & Rescue building. It was also mentioned regarding grass clippings that they should be cut so the clippings go back into yards instead of on the street.

There being no further business before the council motioned by Lehman, seconded by Bausch motion carried to adjourn at 8:55 PM.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Jack Axsom, Mayor

Published once at the total approximate cost of \$