

Unapproved Minutes
 Gettysburg, South Dakota
 August 3, 2009

Pursuant to the due call and notice thereof, the City Council met in regular session on August 3, 2009 at 7:00 PM at the City Finance Office. Those present included Mayor Jack Axsom,

Council members Peggy Lehman, Pat Everson, Phil Nagel, Josh Bausch, Bill Wuttke and Fran VanBockel. Also present was Russell Anderson, Maintenance Supervisor, Sharleen Eliason, Finance Officer, Gayle Kludt, Police Chief, and Shawn & Kelly Bessette.

Motioned by Wuttke seconded by Bausch, motion carried to approve the minutes from July 6th,2009.

Motioned by Lehman, seconded by VanBockel, motion carried to approve vouchers payable and to also have the Finance Officer pay in August the following bills that arrived later : Holzwarth Sales-rebar and lumber---1522.80, Jensen Rock & Sand-cement 8501.68, Lomheim Repair-supplies---45.41, Northwest Pipe-supplies----194.98, Schlachters—298.63, Titan Machinery—parts---175.40, Sharleen Eliason—cell phone holders for Maint from Verizon—37.08, and True Value—supplies---213.03 for a total of \$10,989.01

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	July Payroll	4,332.50
Finance Office	July Payroll	3,470.06
Police	July Payroll	6,067.26
Streets	July Payroll	6,567.81
Snow Removal	July Payroll	00.00
Garbage	July Payroll	943.88
Airport	July Payroll	135.85
Swimming Pool	July Payroll	7,492.70
Parks	July Payroll	1,708.73
Water	July Payroll	2,327.16
Sewer	July Payroll	705.08
Ambulance	July Payroll	188.48
West Nile	July Payroll	00.00
Total Payroll Expense by Department		33,939.51

Net Payroll		27,251.27
AFLAC	PAYROLL DEDUCTIONS	103.25
A-TECH SEWER	SEWER RELINING	16,520.00

AVERA QUEEN OF PEACE	EMPLOYEE SCREENING	63.50
BEST BUSINESS	MAINT COPIER	26.16
BANK OF THE WEST	SAFETY DEP BOX	11.00
BANK OF THE WEST	WITHHOLDING TAXES	3,158.26
BANK OF THE WEST	WITHHOLDING TAXES	3,977.79
BEN WIESLER	WATER DEP REFUND	100.00
BLIESE MACHINE SHOP	WHITE TRUCK PUMP	911.47
BSN SPORTS	SOFTBALL SUPPLIES	332.84
CAPITOL MOTORS	AMBULANCE LEAK	531.82
CENEX FLEET FUEL	AMBULANCE FUEL	33.53
CLIA LAB	AMBULANCE LICENSE	150.00
DAKOTA BACKUP	PROFF SERVICE	42.69
DAKOTA FARM & RANCH	SUPPLIES	440.59
DAKOTA FIRE EQUIPMENT	EXTINGUISHER INSPECT	237.45
DAKOTA CARE INS	INSURANCE	4,995.61
DONOVAN, SHAWN	SOFTBALL SUPPLIES	226.40
DUCKWALLS	SUPPLIES	145.08
ELIASON, SHAR	MEALS & MILEAGE	477.04
EVERSON, PAT	SUPPLIES-SOFTBALL	57.94
FARM PLAN	SUPPLIES	1,301.99
GETTYSBURG COLLISION CENTER	POLICE SUPPLIES	95.00
GETTYSBURG DEV CORP	TRIPLE B	3,890.23
GETTYSBURG MEMORIAL HOSP	RN FEES AMBULANCE	400.00
HANSEN PLUMBING	SUPPLIES	3.64
HAWKINSON, MICHELLE	WATER DEP REFUND	65.00
HEARTLAND GARBAGE	GARBAGE	4,039.41
HETTINGER MOBRIDGE CANDY	POOL SUPPLIES	335.88
HOLIDAY INN VERMILLION	WORKSHOP	282.50
MICHAEL TODD & CO	SIGNS	94.21
MID DAKOTA WATER	WATER	12,235.01
MIDWAY PARTS	PARTS	396.07
MN WIRELESS	WIRELESS	69.00
MONTANA DAKOTA UTILITES	ELECTRICITY	3,839.15
NEW CREATIONS	SUPPLIES	44.39
NORTHERN PLAINS COOP	FUEL	1,463.52
ONE CALL SYSTEMS	LOCATES	8.80
POTTER COUNTY NEWS	PUBLICATION	38.00
PRAXAIR	OXYGEN	192.02
RED RIVER GRAIN	SUPPLIES	216.55
RIPS REPAIR	POLICE	177.23
ROBBENNOLT, DONNA	PARK SUPPLIES	8.46
SCHATZ ELECTRIC	PROF FEES	2,431.77
SCHLACHTER LUMBER	SUPPLIES	1,654.48
SD DEPT OF REVENUE	WATER CHECKS	204.00
SD DEPT OF REVENUE	GARBAGE FEES	503.92
SD RETIREMENT	RETIREMENT	2,649.39

SERVALL	FO RUGS	42.90
THOMSON WEST	POLICE	69.00
US POSTMASTER	POST CARDS	170.80
VENTURE	PHONE	571.23
VERIZONE WIRELESS	CELL PHONES	213.44
WW TIRE SERVICE	TIRES	866.68
TOTAL CHECKS		98,367.36

Corey Brown Executive director for Gettysburg Whitlock Bay Development Corporation requested the following funding for the FY 2010 budget: Revenue generated from the BBB Tax, \$40,000.00 stipend and \$5,000 allocated towards the Dental Tuition Reimbursement Program community match. Corey also highlighted his accomplishments for the 2009-year and his appreciation for the support from the City of Gettysburg for helping achieve these goals. Corey also outlined his future goals for 2010. Corey also explained the Dental Tuition reimbursement program. This is a state funded program that helps place a dentist in a community with a requirement of a 3 year commitment from the applicant and a community match for tuition reimbursement. Corey was asking for a commitment from the City in the amount of \$5,000.00. Dr Steve Buechler has been searching for a dentist for the past 3 years and a dentist has now officially signed a letter of intent to come to Gettysburg sometime in March and now Corey needs a firm commitment from the City for the tuition match. Motioned by Wuttke, seconded by VanBockel, motion carried to approve in the new budget year a \$5,000.00 reserve commitment for the dental tuition reimbursement.

Teletype was discussed last month but there were some additional questions regarding this. Council member Wuttke stated that he felt the City should retain as much as possible in the City and he felt we should continue the Teletype with the County. Mayor Axsom stated that he contacted the State regarding the teletype requirements. Right now the County charges the City \$1800.00 per year for this service and Mayor Axsom was wondering if in the future Mobridge would be charging for this service. Police Chief Gayle Kludt stated that since we are not using the service thru the County she was just being budget conscience by recommending discontinuing paying for a service that the City is not utilizing. The mayor suggested that the Police committee Chief of Police Gayle Kludt and the Sheriff have a meeting and discuss this and bring it back to the Council for their recommendations. Motion to have a meeting with the above and report back to the Council was made by Wuttke, seconded by Everson, motion carried.

Elm tree removal was discussed. Mayor Axsom asked the Council's permission to call Larry Madsen to see if he could help identify the diseased American Elm trees in the City. Motioned by Wuttke, seconded by Everson, motion carried to have Mayor Axsom contact Larry Madsen (wage negotionable) to start identifying the diseased trees and mark them with either a red or blue X . Don Frost will be cutting them down and the City crew will be disposing the dead trees and burning them. The stump removal and any landscaping issues will be the property owners responsibility. It was mentioned that two trees that were marked by an X for removal on Garfield Ave are not American Elm and the Finance Officer will send a letter that they will not be removed by the City.

The airport engineering 5 year contract will be expiring in December. Helms and Assoc did send the city a grant form for 104,000 for engineering services for the airport 5 year plan, apron expansion and hanger taxilanes to prepare plans and specs and to assist with advertising and bidding of this project. This will be tabled for further discussion with Jon Becker from the State who will be here tomorrow. It will be put on the agenda for the August 17th meeting.

The following building permits and moving permit were presented to the Council for their review:

Richard & Joy Penrod---storage unit addition---Lot 7 OL Hagenlock Replat

Marla Nold—deck and step—Lots 1,2 Less S 25 ft lot 2 Nolds Addition

Mike Stewart—Double wide and breezeway--- Lots 1,2 Block 86 Western Town Lot C addn
the following moving permit was presented to the council:

Shawn & Kelly Bessette single wide mobile home and entryway and deck

Lots 9,10, 11 and 12 Block 13 Schlachters addn

Motioned by Nagel, seconded by Lehman, motion carried to approve the above building and moving permits.

Chief of Police Gayle Kludt gave her police report to the Council. She stated that since she went to a Safety Benefits workshop they would be giving a 5% loss credit for the police department. Homeland security has a \$5,000.00 grant that Gayle would like to apply for. The grant is due in 90 days and permission for Gayle to apply was given to write the grant for equipment needed. Ordinances were discussed regarding the 48 hours parking limit and the ordinances for snow removal regarding vehicles on the streets. NIBRS training was discussed. Motioned by Wuttke, seconded by Everson, motion carried to approve the NIBRS and SD Peace Officers workshop.

Russell Anderson stated that soon the chip and seal would be done on the designated streets. Devon Gerber was hired at 9.00 per hour for seasonal work and the 6month evaluation for Tyler Jost was presented to the Council. Motioned by Everson, seconded by Nagel, motion carried to approve a raise of 50 cents per hour for Tyler Jost effective with his 6month date, which will be August 6th, 2009. Bill Halls ditch was discussed. Motioned by Everson seconded by Lehman, motion carried to approve the closing date of the Swimming pool for August 19th. (Abstain-Wuttke)

There being no other bid received, motioned by Wuttke, seconded by Bausch, motion carried to accept the following fuel bid from Northern Plains Coop: Super unleaded--\$ 2.59, no lead---\$ 2.67, # 2---\$ 2.20 and # 1---\$ 2.28.

Ordinance 2009-7-6 was presented to the council for the second reading. This ordinance transfers from Special Revenue that had funds set aside for street repair to street repair to help pay for the chip and seal of the streets. Motioned by Bausch seconded by Nagel motion carried to approve this second reading with roll call vote taken with all ayes.

Beautification project was discussed. As the committee members have firm ideas it will be brought to public meetings for the community to decide what they would like but for now it is just to gather information to bring to the public for their input.

A special meeting for Budget purposes will be August 17th, at 7:00 PM and the regular September meeting date fall on Labor Day. It was motioned by Wuttke, seconded by Nagel, motion carried to have a special meeting on August 17th and to have the September meeting date to be September 2 ,2009. Potter County news will be notified.

Cash Balance reports and quarterly reports were given to the Council for their review. High Plains Arts Council's Year ending report and budget request was also given to the Council.

The Gettysburg Ambulance Service needs 3 new radios thru Western Communications. Motioned by Lehman, seconded by VanBockel motion carried (Bausch-abstained) to purchase 3 new radios at a cost of \$429.00 each for a total of \$1287.00.

Correspondence included a workshop in Parkston that Mayor Axsom and Russell Anderson will be attending on August 11, 2009. In round table Lehman discussed CPR instructor training that will be in the future. Everson noted that there is a need for benches in the shower area at the City Park. The light in the small park was discussed and MDU will be called to see if the light on the corner could be repositioned so it would throw more light in the park area.

There being no further business before the council motioned by Wuttke, seconded by Bausch motion carried to adjourn at 9:35 PM.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Jack Axsom, Mayor

Published once at the total approximate cost of \$