

approved Minutes
 Gettysburg, South Dakota
 September 2, 2009

Pursuant to the due call and notice thereof, the City Council met in regular session on September 2, 2009 at 7:00 PM at the City Finance Office. Those present Council members, Bill Wuttke, Peggy Lehman, Pat Everson, Phil Nagel, Josh Bausch, and Fran VanBockel Also present was Russell Anderson, Maintenance Supervisor, Sharleen Eliason, Finance Officer, Gayle Kludt, Chief of Police, Chuck Willey, Molly McRoberts, PCN and Corey Brown, GWBDC.

Motioned by Lehman seconded by Bausch, motion carried to approve the minutes from August 3rd and the 17th.

Motioned by Everson, seconded by Lehman, motion carried to approve the vouchers payable and to pay in September the following bills that arrived later: True Value 101.78, Hansen Plumbing 1151.00, Gas N Goodies 7.00 and MDU pool 218.63 for a total of \$1478.41.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	August Payroll	.00
Finance Office	August Payroll	3,432.86
Police	August Payroll	6,067.26
Streets	August Payroll	5,699.60
Snow Removal	August Payroll	1,291.44
Garbage	August Payroll	917.00
Airport	August Payroll	381.04
Swimming Pool	August Payroll	4627.65
Parks	August Payroll	983.16
Water	August Payroll	1,977.44
Sewer	August Payroll	1,046.50
Ambulance	August Payroll	515.84
West Nile	August Payroll	124.92
Total Payroll Expense by Department		27,064.71
Net Payroll		20,166.34

ANDERSON, RUSSELL	MILEAGE	226.60
AFLAC	CANCER INS	103.25
BANK OF THE WEST	WITHHOLDING TAXES	2,478.40
BANK OF THE WEST	WITHHOLDING TAXES	3,147.07
BANYON DATA, SYSTEMS	WINFUND SUPPORT	770.00

BEST BUSINESS	MAINT COPIER & SUPP	26.16
BLIESE MACHINE SHOP	IRON AND SUPPLIES	29.50
CENEX FLEET FUELING	AMBULANCE FUEL	191.33
CITY OF GETTYSBURG	WATER OUTREAD	22.30
DAKOTA BACKUP	F OFFICE PROFF FEE	44.37
DAKOTA FARM & RANCH	SUPPLIES	322.71
DAKOTA CARE INS	INSURANCE	5,019.22
DUCKWALLS	SUPPLIES	242.01
EARLY CHILDHOOD PARTNERS	METAL SIGN	30.00
ELIASON,SHAR	CELL PHONE SUPPLIES	37.08
FARM PLAN	SUPPLIES	696.75
FROST, DON	TREE REMOVAL	5,455.00
GAS N GOODIES	POLICE CAR WASHES	28.00
GETTYSBURG DEV CORP	TRIPLE B	1,051.85
HEARTLAND WASTE	GARBAGE	4,104.83
HOLZWARATH SALES	SUPPLIES	1,522.80
JACK AXSOM	MUNICIPLE BOOK	50.00
JENSEN ROCK & SAND INC.	CEMENT	8,475.64
JENSEN ROCK & SAND INC	CEMENT	6,308.38
KORMENDY'S	LABOR	435.48
LARRY MADSEN	TREE INSPECTION	200.00
LOMHEIM REPAIR	LABOR	45.41
MID DAKOTA WATER	WATER	12,303.26
MIDWAY PARTS	PARTS	618.79
MN WIRELESS	WIRELESS	69.00
MONTANA DAKOTA UTILITES	ELECTRICITY	3,679.52
NEW CREATIONS	SUPPLIES	152.49
NORTHWEST PIPE FITTINGS	SUPPLIES	194.98
NORTHERN PLAINS COOP	FUEL	1,277.73
ONE CALL SYSTEMS	LOCATES	13.20
POTTER COUNTY NEWS	PUBLICATION	820.08
RED RIVER GRAIN	CHEMICALS	152.23
SCHATZ ELECTRIC	SLIDE REPAIR	228.18
SCHLACHTER LUMBER	SUPPLIES	101.93
SCHLACHTER LUMBER	SUPPLIES	298.63
SD DEPT OF REVENUE	WATER CHECKS	354.00
SD DEPT OF REVENUE	GARBAGE FEES	460.08
SD FEDERAL PROPERTY	ROLLER	7,850.00
SD PEACE OFFICERS ASSOC	WORKSHOP	50.00
SD RETIREMENT	RETIREMENT	2,461.48
SERVALL	FO RUGS	42.90
TITAN MACHINERY	SUPPLIES	175.40
TRUE VALUE	SUPPLIES	213.03
US POSTMASTER	POST CARDS	170.80
VANESSEN,BERT	WATER DEP	77.70
VENTURE	PHONE	578.58

VERIZONE WIRELESS	CELL PHONES	217.29
WESTERN COMMUNICATIONS	AMB RADIOS	1,449.00
TOTAL CHECKS		95,240.76

Elm tree disease was discussed. There were about 50 trees that were removed by Don Frost and then picked up by our city Maintenance crew. There is a workshop on September 10th at the Oahe Villa at 6:30 pm, which will be led by SDSU Extension Forrester Dr. John Ball. This workshop will offer suggestions for replacing trees lost to the Elm tree disease. Larry Madsen has been helping the City to identify the diseased trees and he suggested to continue this project next year as it is getting into the fall season now and it would be harder to identify the diseased trees.

Chuck Willey appeared before the Council regarding having a contract with Capital Motors to service the ambulance. We did have problems with fuel leaks and they stated it was due to the type of filters that were put on the ambulances. Motioned by Everson, seconded by Nagel, motion carried to table this until next month so we can check with our local dealers first about service contracts. Chuck Willey also wanted the Council aware that the national registry for EMT's education is being changed starting in 2010.

Chuck

will let the Council know when he knows all the details and he will try and have the training here in Gettysburg. Chuck also showed the Council pictures of a grill guard that they would like to purchase for at least one ambulance for a cost of around \$1000.00 . Motioned by VanBockel, seconded by Nagel, motion carried to purchase a grill guard. Council member Bausch will place the order for this.

Budget for 2010 was presented to the Council for their second reading. Cory Brown, GWBDC was present and answered questions regarding the Community Building. It is just in the planning stages now and it will be discussed in community meetings in the near future .The steering committee has been formulating ideas in order to present it to the

public. Motioned by Nagel, seconded by Bausch, motion carried to approve the Budget Ordinance 2009-08-09 and Resolution 2009-8 for the second reading with the following roll call vote: Bausch-yea, Everson-yea, Nagel-yea, VanBockel-yea, Lehman-yea and Wuttke-yea.

At this time Council President read Mayor Jack Axsom's resignation letter effective August 27, 2009. With deep regret motioned by Everson, seconded by Nagel, motion carried to accept the resignation of Axsom and to thank him for all his dedicated years on the City Council and as Mayor. There were several projects that Jack helped with and we shall miss him as Mayor. Motioned by Bausch, seconded by Lehman, motion carried to

approve the President of the Council (Bill Wuttke) to sign all necessary documents for the City of Gettysburg for business and grant purposes.

Gayle Kludt, Chief of Police, gave her report to the Council. She stated there is one stop sign missing in town and it needs to be replaced. She advised the Council there is training coming up in Pierre for roadside interview that she would like City Patrolman Gene King to attend. Motioned by VanBockel, seconded by Bausch, motion carried to approve this training. Also Gene King will need education hours for his EMT certification and he was also approved for the annual conference for EMT that will be held in Sioux Falls. He will have to use days off and vacation time to attend since this is not for his law enforcement duties. Gayle Kludt is also working on code enforcement due to non-working vehicles. One council member also asked regarding code enforcement regarding tree limbs that need to be trimmed. Code enforcement will send out letters to remind residents to trim branches in the spring. The sign in back of the Mini Mall needs attention.

Russell Anderson, Maintenance Supervisor, at the last meeting gave the Council information regarding a Street Sweeper. Since this bid was through the City of Eureka the City of Gettysburg can use their bid process for this sweeper. It is for a 2009 Elgin Pelican NS mechanical street sweeper for a total of \$158,870.00. All the documents needed for

the bid process were received from Eureka and our on file at the City Finance Office. Motioned by VanBockel, seconded by Bausch, motion carried to approve this purchase of the street sweeper. A deposit of \$50,000.00 will be due on January 1, 2010 and then payments of \$37,740.00 will be due for three years at an interest rate of 5.5%.

Russell Anderson stated that Edmonds County would be here next week to chip and seal around 41 blocks of streets. Jack and Russell went to a workshop on relining manholes. It is a simple process and we have 148 manholes in town that should be relined. The equipment cost for this is around 35,000.00. We don't need to do it this year but should be thinking about it for the future. The annual wastewater meeting is in Spearfish September 16, 17 and 18th. Motioned by Everson, seconded by Lehman, motion carried to have Russell Anderson attend this meeting. Council was polled regarding the purchase of the SD Surplus Tampo Steel Drum Roller for \$7,850.00. It will be used to help in the street project. All voted yea to purchase this equipment when I polled the council on the 27th of August.

Swimming pool recap was given to the Council for their review. The average usage per day was 32 swimmers and the net profit from concessions was \$1055.88. A list of wages and hours were also presented to the Council for their review.

There being no other bid received, motioned by Lehman seconded by Bausch, motion carried to accept the following fuel bid from Northern Plains Coop: Super unleaded \$2.54, no lead \$2.61, # 2—\$2.11 and # 1 \$ 2.19.

The following building permits were presented to the Council for their review:

Gas N Goodies addition onto existing building Lots 4,5 & 6 Block 17 Brysons Addn
Ed Herman new home unplatted portion Gettysburg City commencing 380 ft S of NE corner in the S West Section 25-118-76 etc.

Randy Kemink fence Lots 7,8 Block 74 Platts Addn

Motioned by Everson, seconded by Nagel, motion carried to approve building permits.

The following demolition permit was presented to the Council for their review:

H& L Rental demolition of former Manful home-504 E Commercial
Motioned by Lehman, seconded by Bausch, motion carried to approve this permit.

An application for a transient merchant license was presented to the Council.

Sentra Home Maint Systems (Kirby) for 8-26-2009.
Motioned by Bausch, seconded by Nagel, motion carried to approve the license.

Our city airport was inspected on August 3, 2009. They stated that our airport is being maintained very well and is in good condition. There were no deficiencies.

Motioned by Lehman, seconded by Bausch, motion carried to have this report on file in the City office.

Fern Mattke from the U.S Census Bureau was here on August 20 and met with Mayor Axson and Finance Officer Eliason regarding having a 2010 Census Committee. It was recommended to appoint the Chamber President, Rotary President, Molly McRoberts –PCNews, Mayor and Finance Officer to a committee regarding the Census. Motioned by VanBockel, seconded by Everson, motion carried to appoint these individuals to the 2010 Census Committee and to send the necessary paperwork to Fern Mattke in Huron SD.

Sewer rates were briefly discussed and will be discussed next month.

A surplus list was presented to the Council for their review of the following:

Surplus List

older small tv (was donated non working)
2 Computer monitors---compaq, 2 hard drives
8 old council chairs
4 old secretarial chairs
2 green 5 drawer file cabinets
7 old tires (police dept)
1 metal file 2 drawer (small cards)
1 old non-working radio
2 battery backups (non working)
old cash register (pool –non working)
2 bicycles
1 Christmas Tree (could donate to museum)
2 printers--- 1 Panasonic, 1 HP (non working)
2 old non working telephones
2 old Police lanterns
old police uniforms (will take off emblems)
old non working ambulance radios

It was motioned by Nagel, seconded by VanBockel, motion carried to donate the used bicycles to the Boy Scouts. Motioned by Nagel, seconded by VanBockel, motion carried to approve the surplus list and to authorize the Finance Officer to clean the storage room

and dispose of items listed.

Motioned by Everson, seconded by Bausch, motion carried to go into executive session to discuss legal and personnel issues at 8:30 PM. Council reconvened at 8:50 PM.

Motioned by Everson, seconded by Nagel, motion carried (Wuttke-abstained) to approve a \$1.00 per hour bonus to the swimming pool personnel for all hours worked.

Due to the Mayor's resignation Council President Wuttke stated that he would be willing to be Acting Mayor until the next general election in April but does not want to assume the Mayor's position permanently and wants to retain his Ward 2 Council seat. After legal discussions with City Attorney Emily Sovell it was determined that President of the Council Wuttke can do the duties of the Mayor as Acting Mayor. Motioned by Nagel, seconded by Lehman, motion carried to designate Wuttke as Acting Mayor and he will preside over the meetings and after consulting Munciple League he can still vote as a Council member since there is no vacancy for his ward.

Correspondence included the annual SDML conference in Watertown on Oct 6, 7 and 8th.

In round table discussion Council member Bausch stated that non-working curb stops need to be discussed at our next meeting and to possibly change our ordinances regarding them.

Motioned by Nagel, seconded by VanBockel, motion carried to adjourn at 9:00 PM.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Bill Wuttke, President of Council
and Acting Mayor