

Unapproved Minutes
 Gettysburg, South Dakota
 October 5, 2009

Pursuant to the due call and notice thereof, the City Council met in regular session on October 5, 2009 at 7:00 PM at the City Finance Office. Those present included Acting Mayor Council President Bill Wuttke, Council members Peggy Lehman, Pat Everson, Phil Nagel, Josh Bausch, Bill Wuttke and Fran VanBockel. Also present was Russell Anderson, Maintenance Supervisor, Sharleen Eliason, Finance Officer, Gayle Kludt, Police Chief, Peggy Seuer, Jeff Goebel, Tom Fairbanks and Kirk Hansen.

Motioned by Bausch seconded by Everson, motion carried to approve the minutes from September 7, 2009 meeting with the following correction noted: The Street sweeper bid contract was for \$151,820.00 not \$158,870.00 as reported for the Elgin Pelican NS mechanical street sweeper through Sanitation Products Sioux Falls SD.

Motioned by VanBockel, seconded by Lehman, motion carried to approve vouchers payable and to also have the Finance Officer pay in September the following bills that arrived later : Duckwalls.....75.87, Corey Brown- supplies...31.45, Cam Wal—9.75 Dakota Backup...48.33, Northern Plains Coop...1,527.63 and S.D. Wastewater..60.00.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	Sept Payroll	00.00
Finance Office	Sept Payroll	3,432.86
Police	Sept Payroll	6,067.26
Streets	Sept Payroll	6,367.37
Snow Removal	Sept Payroll	00.00
Garbage	Sept Payroll	1,210.80
Airport	Sept Payroll	208.35
Swimming Pool	Sept Payroll	2,463.75
Parks	Sept Payroll	742.60
Water	Sept Payroll	2,124.84
Sewer	Sept Payroll	780.08
Ambulance	Sept Payroll	4,015.32
West Nile	Sept Payroll	00.00
Total Payroll Expense by Department		27,413.12

Net Payroll		21,810.54
AFLAC	PAYROLL DEDUCTIONS	103.25

ANDERSON,RUSSELL	WORKSHOP	120.01
ANDERSON, RUSSELL	WORKSHOP-GAS	59.02
BANK OF THE WEST	WITHHOLDING TAXES	2,760.22
BANK OF THE WEST	WITHHOLDING TAXES	2,964.71
BUSINESS FORMS	UTILITY BILLS	721.46
BROWN, COREY	SUPPLIES	31.45
CAM WALL –AUG	WELCOME SIGN	9.75
CAM WALL –SEPT	WELCOME SIGN	9.75
CENEX FLEET FUEL	AMBULANCE FUEL	153.51
CITY OF GETTYSBURG	PETTY CASH	52.79
DAKOTA BACKUP	PROFF SERVICE	46.11
DAKOTA BACKUP AUG	PROFF SERVICE	48.33
DAKOTA FARM & RANCH	SUPPLIES	713.37
DAKOTA CARE INS	INSURANCE	5,042.83
DUCKWALLS	SUPPLIES	75.87
ECONOMIC DEVELOPMENT	3 RD QUARTER	6,250.00
EMERGENCY MEDICAL PRODUCT	AMBULANCE SUPP	1,036.07
FARM PLAN	SUPPLIES	683.69
FISCHER, BRIDGET	WATER DEP REFUND	100.00
FROST, DON	TREE REMOVAL	400.00
GAS N GOODIES	POLICE CAR WASHES	7.00
GAS N GOODIES	POLICE CAR WASHES	7.00
GETTYSBURG DEV CORP	TRIPLE B	2,437.46
GETTYSBURG MEMORIAL HOSP	RN FEES AMBULANCE	300.00
GAYLE KLUDT	WORKSHOP	177.00
HANSEN PLUMBING	PROF SUPPLIES	1,151.00
HEARTLAND GARBAGE	GARBAGE	3,991.30
HOLIDAY INN SPEARFISH	WORKSHOP (2)	363.10
HOLZWARTH SALES	SUPPLIES	25.80
IN STITCHES	SUPPLIES	101.72
KRISTEN MACK	WATER DEP REFUND	100.00
LANGERS	SUPPLIES	54.86
LOGAN ELECTRIC	STREET LIGHT	301.74
LOGAN ELECTRIC	SUPPLIES	13.84
LOMHEIM REPAIR	LABOR	225.19
MCCLURE BLENDERS	SUPPLIES	100.00
MICHAEL TODD	SUPPLIES	2,811.49
MID DAKOTA WATER	WATER	12,019.30
MIDWAY PARTS	PARTS	1,533.45
MN WIRELESS	WIRELESS	69.00
MONTANA DAKOTA UTILITES	ELECTRICITY	3,501.82
MONTANA DAKOTA UTILITES	ELECTRICITY	12.00
NEW CREATIONS	SUPPLIES	174.28
NORTHERN PLAINS COOP	FUEL	2,388.34
NORTHERN PLAINS COOP	FUEL	1,527.63
ONE CALL SYSTEMS	LOCATES	5.50

POTTER COUNTY NEWS	PUBLICATION	462.87
PRAXAIR	OXYGEN	156.74
RED RIVER GRAIN	SUPPLIES	35.00
RIPS REPAIR	POLICE	34.95
SCHLACHTER LUMBER	SUPPLIES	133.35
SDEMTA CONFERENCE	EMT CONF-KING	125.00
SD DEPT OF REVENUE	WATER CHECKS	24.00
SD DEPT OF REVENUE	GARBAGE FEES	333.77
SD FEDERAL PROPERTY	AMBU SUPPLIES	96.00
SD MUNICIPAL LEAGUE	ELECTION WORKSHOP	15.00
SD PUBLIC ASSURANCE	INS & LIABILITY	26,655.06
SD RETIREMENT	RETIREMENT	2,504.69
SD WATER & WASTEWATER	WORKSHOP	200.00
SD WATER & WASTEWATER	DUES	60.00
SERVALL	FO RUGS	42.58
SLEEP INN	KING-CONF	150.00
SOVELL, EMILY	LEGAL	190.00
THUNDERSTRUCK INC	AMBU SUPPLY	1,095.00
TRUE VALUE	SUPPLIES	163.44
TRUE VALUE	SUPPLIES	101.78
US POSTMASTER	POST CARDS	171.92
VAN DIEST SUPPLY CO	SUPPLIES	693.00
VILAS DRUG	SUPPLIES	11.73
VENTURE	PHONE	517.55
VERIZONE WIRELESS	CELL PHONES	220.03
TOTAL CHECKS		110,786.01

Peggy Seurer is coordinating the POD for Potter County. POD stands for local Points of Dispensing which are designated sites throughout the state that would be set up to quickly dispense emergency pharmaceuticals in case of an emergency. This set up is important in the case of bio terrorism or outbreak of epidemic flu. With this POD setup we can have help within 12 hours. Peggy Seurer has sent up an exercise at the Gettysburg School and will be giving free vaccinations at the school. A consent form has been sent home for parents to sign and this will be on October 13th,2009. Peggy has been working with our Emergency coordinator Cheryl Sautner. An alternative site besides the school is the new Firehall & Rescue Building.

Kirk Hansen, Jeff Goebel and Tom Fairbanks met with the council to discuss the old 1964

LaFrance pumper that the City purchased. It is time to upgrade and the Fireman have an agreement with the City of Gettysburg that one tanker will stay in the City in case it is needed for in town use and they would like to upgrade to a newer pumper. The City of Pierre is in the process of ordering a new pumper and they will have their 1993 for sale for \$75,000.00. Motioned by VanBockel, seconded by Lehman, motion carried to purchase this truck when Pierre receives their new truck. Finance Officer will notify Pierre. They have ordered their truck but we do not know date of arrival for the truck it

could be 6 months up to a year before we can obtain the pumper. The 1993 pumper will come with a generator and at least 15,000.00 worth of equipment.

Last year when we started the Elm Tree project some elm trees were marked for disposal and John Bohnenkamp and Dan Smith did take down their trees. They presented their bills for disposal to Acting Mayor Wuttke . Motioned by Nagel, seconded by Everson, motion carried to issue them a check in the amount of \$250.00 each to help pay for the removal of their trees.

Police Chief Gayle Kludt gave the Council her police report. She will be helping Peggy Seuer with the exercise for POD for parking issues. Gayle has completed NIBERS training and did attend the SD Peace officers training.

Fall clean up will be October 21st thru October 23rd. The City will be hauling tree branches free of charge at this time if properly placed. All tree branches must be placed on the boulevards by Thursday October 22nd. You can haul rubble items free at this time with the exception of concrete, demolition debris, asphalt shingles, tires and agriculture related products. All refrigerators, deep freezers and air conditioners must be tagged before being accepted at the Rubble site. The rubble site will be open Monday thru Friday from 3:00 pm to 7:00 PM and Saturday from 10:00 to 6:00 PM during clean up week. Weather permitting.

Russell Anderson, maintenance supervisor gave the Council an update on all the projects that the City crew has been working on. Council member Everson suggested having a furnace in the shop area. Council member Nagel stated he knew of a furnace and he will get together with Russell to check into it. Russell stated that City Engineer Goldsmith sent all his reports to Pierre and we are waiting to hear from them before advertising for bids for the sewer relining project. Council member Bausch stated that he had an individual asking about fire hydrants regarding the flushing and checking them to see if they work properly. Also Council member Bausch asked if the maint department could fill some potholes with cold mix. The relining of manholes was discussed and tabled for now.

Finance Officer Eliason asked for the Council's permission to apply for a tree grant. Motioned by VanBockel, seconded by Everson to have Eliason work with Corey Brown on the tree grant.

There being no other bid received, motioned by Bausch, seconded by Lehman, motion carried to accept the following fuel bid from Northern Plains Coop: Super Unleaded-\$2.38 no lead---\$ 2.44, # 2—2.18 and # 1---2.25.

The following building permits were presented to the Council:

Leota Ryman fence W50' Lot 29, E1/2 Lot 30 Block 9 Houcks replat
Rena Robbennolt storage building W 67' Lot 1 Bloc 4 Burdicks Addn
Peggy & Bruce Williams garage Lot 1 Bloc 1 Jones Addition
Motioned by VanBockel, seconded by Everson, motion carried to approve permits.

The following moving permits were presented to the Council for their approval:

Phillip Druen 16 x 80 Mobil Home 708 East Lincoln
Donna Davis garage 815 E Highway 212
Motioned by VanBockel, seconded by Bausch motion carried to approve permits.

It was previously mentioned to have the ambulance on a service contract. This was tabled and will be discussed later. Motioned by Nagel, seconded by Bausch motion carried to allow a write off in the amount of \$107.90 for an ambulance write-off. Chuck Willey would like to offer an EMT I course for this area. Chuck will check out into prices for the class and inform the council what the charge should be for out of town participants. A new ambulance will be on display at the FireHall & Rescue Station on October 20th. The City has been putting funds aside each year for a new ambulance and in the future would like to check into a new ambulance.

Airport contract for engineering has been advertised in the PCN and letters have been sent for inquires for engineering. All firms are to have their intentions known by Oct 14th if they are interested and after hearing from them interviews will be set up on Oct 19th. There is a airport conference in Bismarck October 26th.

A transient merchant application was received from McClure Blenders and presented to the Mayor for signature.

Ordinance 2009-10-10 was presented to the Council for their review. Council member Wuttke stated that most cities changed in 1999 from appointive positions to only the airport manager, health officer and City attorney being appointed positions. Motioned by Lehman, seconded by Nagel, motion carried to approve this first reading.

Sewer rates were tabled until we can obtain information on the loan costs for the sewer relining project. The Finance Officer did receive some information on rates for 5000 gallons of water and sewer charges from other communities and this was given to the Council. Mayor Elect and Council President Wuttke stated that the Gettysburg Laundromat might be closing. There was some discussion regarding having Economic Development also aware of the situation because it was felt that Gettysburg does need this service.

Motioned by Lehman, seconded by VanBockel, motion carried to have Finance Officer Eliason attend the election school in Aberdeen on November 6, 2009

Cash reconciliation for August was given to the Council for their review.

The City of Gettysburg was notified that they received a grant in the amount of \$207,500 for a Community Block Grant for the sewer relining project.

The City received notice from Dakota Care that their rates would be increasing by 8.40%. Motioned by Bausch, seconded by Lehman, motion carried to accept Dakota Care increase and to sign our yearly contract with Dakota Care for November 1st 2009 thru October 2010 year.

Correspondence included a thank you for the bonus received for lifeguard from Jessica Simon. NECOG meeting in Aberdeen on November 18th please let Finance Officer know.
if you plan on attending.

In Round table discussion it was discussed that the wind sock light is burned out at the helipad and needs to be replaced.

There being no further business before the council motioned by Lehman, seconded by Bausch motion carried to adjourn at 8:45 PM.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Bill Wuttke, Acting Mayor and Council President

Published once at the total approximate cost of \$