

approved Minutes
 Gettysburg, South Dakota
 November 4, 2009

Pursuant to the due call and notice thereof, the City Council met in regular session on November 4, 2009 at 7:00 PM at the City Finance Office. Those present included Acting Mayor Council President Bill Wuttke, Council members Pat Everson, Phil Nagel, Josh Bausch, Fran VanBockel and absent Peggy Lehman. Also present was Russell Anderson, Maintenance Supervisor, Sharleen Eliason, Finance Officer, Gayle Kludt, Police Chief, Ron Tobin, and Chuck Willey.

Motioned by Bausch, seconded by VanBockel motion carried to approve the minutes from October 5th and October 19 meetings

Motioned by Nagel, seconded by Bausch, motion carried to approve the vouchers.

VOUCHERS PAYABLE

Payroll Expense by Department:

| | | |
|-------------------------------------|-----------------|-----------|
| Total Payroll Expense by Department | | |
| Mayor & Council | October Payroll | 3,569.17 |
| Finance Office | October Payroll | 3,452.70 |
| Police | October Payroll | 6,067.26 |
| Streets | October Payroll | 3,656.68 |
| Snow Removal | October Payroll | 184.00 |
| Garbage | October Payroll | 844.80 |
| Airport | October Payroll | 196.10 |
| Swimming Pool | October Payroll | 00.00 |
| Parks | October Payroll | 516.20 |
| Water | October Payroll | 2,903.80 |
| Sewer | October Payroll | 1,242.56 |
| Ambulance | October Payroll | 138.88 |
| West Nile | October Payroll | 00.00 |
| Total Payroll Expense by Department | | 22,772.15 |

| | | |
|----------------------|--------------------|-----------|
| Net Payroll | | 17,694.21 |
| AFLAC | PAYROLL DEDUCTIONS | 103.25 |
| ANDERSON, RUSSELL | SUPPLIES | 175.90 |
| AVERA QUEEN OF PEACE | EMPLOYEE TESTING | 63.50 |
| BANK OF THE WEST | WITHHOLDING TAXES | 2,125.11 |
| BANK OF THE WEST | WITHHOLDING TAXES | 2,732.11 |
| BAUSCH ELECTRIC | LABOR | 91.95 |
| BEST BUSINESS PROD | MAINT COPIER | 183.03 |

| | | |
|----------------------------|-------------------|-----------|
| BLIESE MACHINE | SUPPLIES | 146.55 |
| CENEX FLEET FUEL | AMBULANCE FUEL | 344.26 |
| COLONIAL RESEARCH | SEWER SUPPLIES | 144.29 |
| DAKOTA FARM & RANCH | SUPPLIES | 537.96 |
| DAKOTA CARE INS | INSURANCE | 5,438.84 |
| DAN SMITH | TREE REMOVAL | 250.00 |
| DUCKWALLS | SUPPLIES | 97.83 |
| ELECTRO INDUSTRIES, INC | FIREHALL SUPPLIES | 43.98 |
| FARM PLAN | SUPPLIES | 859.30 |
| FLEXIBLE PIPE TOOL | SUPPLIES | 394.00 |
| GAS N GOODIES | POLICE SUPP | 41.00 |
| GETTYSBURG DEV CORP | TRIPLE B | 3,512.73 |
| GOLDSMITH & HECK | PROFF FEES | 18,207.50 |
| HEARTLAND GARBAGE | GARBAGE | 4,204.66 |
| HOLZWARATH SALES | FENCE-PARK | 5,567.64 |
| HORTNESS, EUGENE | TREE REMOVAL | 100.00 |
| INSURANCE BENEFITS | AIRPORT LIABILITY | 1,581.00 |
| JOHN BOHNENKAMP | TREE REMOVAL | 250.00 |
| KING, EUGENE | MILEAGE,ROOMS-EMT | 331.75 |
| LAVONNE & MIKE LANDSCAPING | MOVE TREES PARK | 2,000.00 |
| LOGAN ELECTRIC | STREET LIGHT | 315.61 |
| MID DAKOTA WATER | WATER | 11,482.80 |
| MIDWAY PARTS | PARTS | 814.66 |
| MN WIRELESS | WIRELESS | 69.00 |
| NE COUNCIL OF GOVERNMENTS | REGISTRATION | 15.00 |
| MONTANA DAKOTA UTILITES | ELECTRICITY | 3,590.04 |
| NORTHERN PLAINS COOP | FUEL | 1,224.30 |
| ONE CALL SYSTEMS | LOCATES | 15.40 |
| POTTER COUNTY NEWS | PUBLICATION | 311.60 |
| PRAXAIR | OXYGEN | 194.50 |
| SCHATZ ELECTRIC | SUPPLIES | 15.63 |
| SD DEPT OF REVENUE | WATER CHECKS | 24.00 |
| SD DEPT OF REVENUE | GARBAGE FEES | 375.00 |
| SD FEDERAL PROPERTY | MAINT SUPPLIES | 125.00 |
| SD RETIREMENT | RETIREMENT | 2,481.51 |
| SDML WORKERS COMP | WORKERS COMP | 10,568.00 |
| SD DEPT OF LABOR | BENEFITS | 105.60 |
| SERVALL | FO RUGS | 41.94 |
| TRUE VALUE | SUPPLIES | 464.07 |
| US POSTMASTER | POST CARDS | 171.08 |
| VILAS DRUG | SUPPLIES | 17.13 |
| VENTURE | PHONE | 147.14 |
| VENTURE | PHONE | 392.37 |
| VERIZONE WIRELESS | CELL PHONES | 213.16 |
| WILLEY, CHUCK | CONVENTION | 660.94 |
| WWW TIRE SERVICE | TIRES | 172.90 |

TOTAL CHECKS

101,230.73

At this appointed time Acting Mayor Wuttke opened the public meeting for comments regarding the alcoholic beverage licenses for the year 2010. Hearing no comments motioned by Bausch, seconded by Everson, motion carried to approve the alcoholic beverage licenses for the year 2010.

Ron Tobin appeared before the Council to address concerns regarding his street. Ron stated that he was told last year that Custer Ave would be built up and then it would have Chip and Seal applied on it. But it was not done and he was wondering what the Council has planned for Custer Ave to improve the drainage. Russell, Ron Tobin, Pat Everson and Bill Wuttke will go and look at Custer Ave on Thursday to see what can be done.

Curb stops were discussed at a previous meeting. The Finance Officer was instructed to draft up an ordinance with Emily Sovell and present it to the council at the next meeting.

The Council called different service groups in town regarding servicing the ambulance. Potter County Implement responded with a quote of \$149.00 with John Deere Oil and a quote of \$179.00 with Rotella oil and filter change. This quote is good for 12 months. Motioned by Nagel, seconded by VanBockel motion carried to accept this quote for the Gettysburg Ambulance.

Chuck Willey, Gettysburg EMT showed the plaque that was awarded to the Gettysburg Ambulance Service from Sanford for their service of the year award. They also presented

a check to the Gettysburg Ambulance Service a check in the amount of \$250.00. Acting Mayor Wuttke instructed the Finance Officer to accept this check and issue a check to the Gettysburg EMT's in the amount of \$250.00 for them to use as they wish. Chuck stated that this will be the last year diesel engines will be made and the ambulance service would like a new diesel to replace the 1993 ambulance. Chuck did receive estimates for a new Medtec diesel ambulance in the amount of \$157,000.00 with a down payment of 17,500 and 5 annual payments in the amount of \$ 30,680.98 for a total of \$170,904.90. At this time Acting Mayor Wuttke stated that he did check the mileage and that the 2003 had 32,762 miles and the 1998 had 50,775 miles. He stated that he didn't feel at this time we needed to check into purchasing a new ambulance since we were not having any problems with the old ambulance and that they are really in good shape with no rust and they are in excellent working condition. But that if they wanted to upgrade the equipment such as new electronic cots they could bring a list to the next council meeting.

Chuck stated that right now there are grants for new cots. Chuck and Gayle Kludt will work together on trying for a grant. It was mentioned that we should purchase another grill guard for the other ambulance. Chuck has started another EMI class and there are 5 members from Gettysurg, 1 from Miller and one from Redfield taking the instructions. Motioned by Bausch, seconded by VanBockel, motion carried to have the out of class participants pay \$350.00 for the class. The fee will be waived for members of our

ambulance staff. The finance Officer was instructed to check into our insurance liability for advance (ALS) life support personnel.

Police Chief Gayle Kludt gave the Council her police report. Gayle stated that they would be attending one day workshops in the near future. Gayle wrote two grants. She asked for evidence lockers, digital camera and blood pressure monitors from a 2009 Homeland Security grant. Gayle has written a Byrne-Jag grant for the Justice System and Selby has now indicated that they are also interested in this program. She presented the Council quotes regarding a Ford Escape 4X 4 vehicle. The State bid for a Ford Escape XLS is \$20,648.00. Gayle received a quote from Lamb's for a Ford Escape XLT in the amount of \$24,669.00. For a difference of \$ 4,021.00 but considering resale value in the future motioned by Everson, seconded by Nagel motion carried to purchase the Ford Escape XLT in the amount of \$24,669.00 from Lambs. Ordinance 2009-10-11 to release the funds set aside in reserve for a police vehicle was motioned by Everson, seconded by Nagel, motion carried to approve this as first reading. Motioned by Bausch, seconded by Van Bockel, motion carried to approve outfitting the new vehicle with the striping, safety cage, wiring and other essentials that it will need.

Russell Anderson, maintenance supervisor stated that the clean up week was a success even with all the rain. Russell stated that we should be able to advertise for bids for the sewer relining project soon and would like permission from the council to proceed as soon as we get the okay from the state. Motioned by VanBockel, seconded by Nagel motion carried to approve the advertisement of bids. There is a need for another softball t-ball diamond. There is the southwest corner of the big park that is not being used and it is available and it would not cost much to put a ball diamond here. Motioned by Nagel seconded by VanBockel motion carried to put another softball diamond in this area. Russell stated that the old lift station has been having problems and we should consider it to be rebuilt in the near future.

There being no other bid received, motioned by Bausch, seconded by Nagel, motion carried to accept the following fuel bid from Northern Plains Coop: Super Unleaded-\$2.64 no lead---\$ 2.69, # 2—2.43 and # 1--2.68.

Todd Goldsmith presented his engineering contract for professional services to the Council for the sewer-relining project. Motioned by Bausch, seconded by VanBockel motion carried to approve this contract.

The following building permits were presented to the Council:

John Lake Lots 1-4 Block 4 Browers Addn deck
Beryl Clark E 35' of Lot 11 all of Lot 12 Block 65 Western Town Lot Co garage
Motioned by Everson, seconded by Bausch, motion carried to approve the building permits.

The new form for the Gettysburg Ambulance was discussed. The signature form will be typed and sent to Emily Sovell for approval.

An email from Mark Wiederrich, Goldsmith & Heck was given to the Council for their review. It outlines a summary of the Gettysburg Airport Scope of services. It consisted of the following goals for the airport:

- complete detailed field surveying for apron expansion and taxiway rehabilitation.(2009)
- submittal of Grant pre-application work
- draft up base mapping for the apron/hanger/taxiway area
- develop apron expansion layout options
- present apron area development layouts to City, SDDOT and FAA

and the rest of the timelines was for 2010 and is on file at the Finance Office.

Ordinance 2009-10-10 was presented to the Council for second reading.. Motioned by VanBockel, seconded by Bausch, motion carried to approve this second reading with the following roll call vote: Bausch-yea, Everson-yea, Nagel-yea, VanBockel-yea , Lehman absent and Wuttke-yea. motion carried.

Sewer rates were tabled until we can obtain information on the loan costs for the sewer relining project.

There is an Energy Grant available through NECOG. The suggestions were to update the Finance Office windows and door, energy efficient lights, and the possibility of a separate heating and cooling unit for the Police Department. Finance Officer Eliason will contact Ted Dickey with these suggestions for the grant.

Cash reconciliation for Sept 2009 was given to the Council for their review along with quarterly reports.

It has been at least five years since the Finance Office has replaced their computers. B& L computers did a quote for two new computers and monitors in the approximate cost of \$2389.00. Motioned by VanBockel, seconded by Nagel, motion carried to approve this quote.

The Council was given the Gettysburg Whitlock Bay Development C. a quarterly report. Motioned by Everson, seconded by Bausch, motion carried to approve this report. Acting Mayor Wuttke stated that a 501-3 C would be beneficial to the City and was asking the Council their input into this and it will be discussed at another Council meeting.

Motioned by VanBockel, seconded by Bausch, motion carried to have Council member Everson on the bank signature card in case Wuttke is not available.

In Round table discussion it was discussed that the new stop and yield signs that were placed in town was appreciated. Bausch will contact the Boy Scouts regarding the bicycles that are in storage.

There being no further business before the council motioned by Everson, seconded by Nagel motion carried to adjourn at 9:30 PM.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Bill Wuttke, Acting Mayor and Council President

Published once at the total approximate cost of \$