

Unapproved Minutes
 Gettysburg, South Dakota
 February 1, 2010

Pursuant to the due call and notice thereof, the City Council met in regular session on February 1, 2010 at 7:00 PM at the City Finance Office. Those present Acting Mayor, Bill Wuttke, and Council members Peggy Lehman, Pat Everson, Phil Nagel, Josh Bausch, and Fran VanBockel Also present was Russell Anderson, Maintenance Supervisor, Sharleen Eliason, Finance Officer, Gene King, Patrolman, Gerry Knox, Larry Madsen, Tyrone Kraft, DJ Fischer, Bill Eliason, Airport Manager, Jen Einrem, Kadrmas Lee & Jackson, Todd Goldsmith, Andy Vandel, Pierre and Mark Wiederrich , Sioux Falls on speakerphone.

Motioned by Nagel seconded by VanBockel, motion carried to approve the minutes from December 7th and December 31st.

Motioned by Everson, seconded by Bausch motion carried to approve the vouchers payable and to pay the following bills that arrived later: Duckwall 168.51, Sharleen Eliason-mileage 60.00, David Tonstad-wages Police—401.00, RIPS Repair-292.72 Schlachters –supplies 176.71 and Bayon Data- utilities support 965.00, for a total of \$2063.94.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	January Payroll	3,677.55
Finance Office	January Payroll	3,423.60
Police	January Payroll	6,249.28
Streets	January Payroll	2,623.09
Snow Removal	January Payroll	3,075.26
Garbage	January Payroll	.00
Airport	January Payroll	130.16
Swimming Pool	January Payroll	00.00
Parks	January Payroll	00.00
Water	January Payroll	2,183.82
Sewer	January Payroll	1,029.57
Ambulance	January Payroll	250.39
West Nile	January Payroll	124.92
Total Payroll Expense by Department		22,767.64
Net Payroll		17,415.65
AFLAC		103.25
BANK OF THE WEST		2,165.25
EMPLOYEE-CANCER		103.25
WITHHOLDING TAXES		2,165.25

BANK OF THE WEST	WITHHOLDING TAXES	2,789.31
BEST BUSINESS	MAINT COPIER & SUPP	187.53
CAM WALL ELECTRIC	WELCOME SIGN	9.75
BLIESE MACHINE SHOP	IRON AND SUPPLIES	84.92
CENEX FLEET FUELING	AMBULANCE FUEL	189.77
DAKOTA FARM & RANCH	SUPPLIES	1,014.04
DENR	GERBER & ANDERSON	30.00
DAKOTACARE	INSURANCE	5,440.25
DIVISION OF AGRICULTURE	GERBER WORKSHOP	40.00
ELIASON,SHAR	W-2 SUPPLIES	52.96
GETTYSBURG DEV CORP	TRIPLE B	2,522.12
HANSEN PLUMBING	MAINT SHOP	1,326.19
HEARTLAND WASTE	GARBAGE	4,003.21
HOLZWARH SALES	SUPPLIES	864.00
KLUDT, GAYLE	EMT I	100.00
MID DAKOTA WATER	WATER	11,414.00
MIDWAY PARTS	PARTS	256.26
MN WIRELESS	WIRELESS	69.00
MONTANA DAKOTA UTILITES	ELECTRICITY	4,664.81
NEW CREATIONS	SUPPLIES	227.87
NORTH CENTRAL	DUES	30.00
NORTHERN PLAINS	FUEL	4,611.59
POTTER COUNTY TREASURE	TAXES	195.50
POTTER COUNTY AUDITOR	NECOG DUES	1,014.00
POTTER COUNTY LIBRARY	DONATION-SCHOOLER	50.00
POTTER COUNTY NEWS	PUBLICATIONS	295.23
SCHLACHTER LUMBER	SUPPLIES	10.99
SCHATZ ELECTRIC	AUDITORIUM	279.34
SD DEPT OF LABOR	FEES	8.80
SD DEPT OF REVENUE	WATER CHECKS	24.00
SD DEPT OF REVENUE	GARBAGE FEES	310.47
SD PEACE OFFICERS ASSOC	DUES	96.89
SD PUBLIC ASSURANCE ALLIANCE	INS-STREET SWEEPER	362.00
SD RETIREMENT	RETIREMENT	2,560.13
SERVALL	FO RUGS	41.94
THE RADAR SHOP	POLICE	78.00
US POSTMASTER	PERMIT	185.00
US POSTMASTER	POST CARDS	166.04
US POSTMASTER	STAMPS	264.00
VENTURE	PHONE	550.27
VERIZONE WIRELESS	CELL PHONES	213.75
TOTAL CHECKS		66,318.08

Curb Stops was discussed. Emily Sovell had sent to the Council an updated curb stop ordinance. There are still some changes needed so Council members Everson, Nagel, Acting Mayor Wuttke and Anderson will meet and discuss the changes needed

and then draft a new ordinance for approval.

Ordinance 2009-12-13 snow removal was presented for the second reading. Motioned by Nagel, seconded by Bausch, motion carried to approve this and to call for roll call vote of the Council with the following results: Lehman-yea, VanBockel-yea, Nagel-yea, Everson-yea and Bausch-yea- Wuttke –yea, ordinance passes with all yea votes. This ordinance changes the fines for violating the parking during snow removal section of Chapter 12.14 it changes the fines to not less than twenty five dollars for first offense and additional violations can have fines up to fifty dollars which will be paid in addition to any other charges or fees assessed pursuant to this article.

Police report was next. Gayle Kludt was at EMT class so patrol officer Gene King updated the Council. He was off for 120 hrs due to illness so Gayle did have the Police Chief from Selby cover the weekend of January 30 and 31st because she was scheduled for her training in Eagle Butte for EMT I class. Motioned by VanBockel, seconded by Nagel, motion carried to approve the hiring of David Tonstad for a salary of \$300.00 with mileage from Selby (Federal rate) and meals (State rate), He was to work from Friday afternoon until Sunday morning.

Jennifer Einrem, project engineer from Kadrmas Lee & Jackson from Bismarck, Mark Wiederrick from Sioux Falls office of Goldsmith & Heck on speakerphone and Todd Goldsmith from Mobridge were present to address the proposed airport expansion for 2010. Jen showed 3 different proposals and stated that whatever was the best for the Gettysburg airport could be incorporated into the new plan. Motioned by VanBockel, seconded by Nagel, motion carried to have layout 3 with changes of the apron and hangers flipped like the proposal of group 1 which shows a straight taxiway. It was also mentioned that some airplanes need more turnaround space so that will try to be incorporated into the new plans. Jen will redo the plans with the changes and send to the FAA for their review. Todd Goldsmith asked what is the amount of the funds for the airport. Andy Vandel stated that he will check but it should be around 550,000 of discretionary funds.

At this time of 8:30 PM Council member Lehman had to leave for other commitments.

There being no other bid received, motioned by Nagel , seconded by Bausch, motion carried to accept the following fuel bid from Northern Plains Coop: Super unleaded \$2.60 , no lead \$2.64, # 2—\$2.28 and # 1 \$ 2.38.

It was mentioned that the City Finance Officer should call all previous swimming pool personnel and see if they are intending to work the 2010 season. Motioned by Nagel seconded by Everson motion carried to have the Finance Officer call all former swimming pool personnel and to place an ad in the Potter County News if there will be any openings.

It was noted that the City did receive the following YMCA schedules for Aberdeen:

(we will have to call Pierre YMCA and get their dates also)

CPP training : March 7, April 18, May 9, May 19 and May 26th.2010

Lifeguard training: March 26th , March 27th, and March 28th

April 9,10 and 11th. 2010

May 14, 15th and 16th,2010

May 30, 31 and June 1,2010

Water Safety Instructor: Feb 26, 27, 28, 2010

June 4,5 and 6th, 2010

Russell Anderson stated that the sander truck is broke down and as soon as it is repaired they will sand the streets again.

The Finance Officer stated that the City was notified from DENR that the \$624,000 State Revolving Fund loan for the sewer project was awarded but due to not getting the bidding documents to them by deadline date the principal forgiveness of 13.2% was not awarded. The bidding documents needed to be in Pierre by Dec 21,2009 and Todd Goldsmith stated actually he was there at the DENR delivering other documents that day. After receiving the letter Goldsmith & Heck and the Finance Officer called DENR and they will be awarding a different grant for the sewer project that will cover all but around \$5000.00 of the original forgiveness grant and we will be filling out the new forms sometime in March. It would be a Water Quality Grant and the Water Quality Board's next scheduled meeting is March 25 and 26th, 2010.

Before leaving the meeting Council member Lehman gave Acting Mayor Wuttke a note regarding sending 3 EMT's to CPR instructors school on March 18th. Motioned by VanBockel, seconded by Bausch, motion carried to approve sending 3 EMT's to instructors school. Mileage, meals and rooms will be paid according to state rate for meals and federal rate for mileage.

Ambulance write offs was presented to the Council for their review. Due to Medicare was 25.73 due to exceeds mileage fee and 70.00 due to Defib and ambu bag. Also due to Medicaid 234.30 for a total of \$330.03. Motioned by VanBockel, seconded by Nagel, motion carried to approve these write offs.

The City was notified that they were approved for the grant for the Ambulance for the electric cot. SDML workers comp will assist the City in the purchase of a new electric cot from Strykers. The grant was a 60—40% grant. The total for the Cot was \$13,728.00 List price and the City will owe \$8,280.48 for their share. The City really appreciates the grant from SDML. Motioned by Nagel, seconded by VanBockel, motion carried to have Acting Mayor Wuttke sign the document and send it back to Strykers for approval of the grant and that the City will honor the payment of 8,280.48.

The Finance Officer stated that she has published the Vacancy notice in the PCN on January 21st and January 28,2010. The petitions could be started on January 29th and need to be returned by the 26th of February 2010. The vacancies are as follows:

Mayor (all wards) for a two year term
Alderman from Ward 1 for a four (4) year term (Fran VanBockel)
Alderman from Ward 1 for a two (2) year term (Peggy Lehman)
Alderman from Ward 2 for a four (4) year term (Philip Nagel)
Alderman from Ward 3 for a four (4) year term (Pat Everson)
Alderman from Ward 3 for a two (2) year term (Josh Bausch)

Motioned by Nagel, seconded by Bausch, motion carried (VanBockel-abstained) to give the Councils support to the Municipal League regarding the additional penny of Sales Tax. This is just a letter of support and if passed by the legislature would require a vote of the public before implementing it. It has several guidelines that would need to be followed and if approved by the legislature would become a local option. The conditions so far is that the City could implement this tax only for a capital expenditure and a time line would have to be specified but it does have to be passed first by the legislature.

Government Days will be Feb 2, 2010 and the American Legion stated that all City officials and employees could join Government days at 12:00 noon at the Legion.

The Finance Office has an SD MEDIX workshop in Pierre on Feb 2, 2010. This was approved prior for January but had to be rescheduled due to a snow storm.

Correspondence included a thank you from John Schooler's family for the donation to the library and a thank you from Judy Nagel for the bonus that she received. Airport Conference is in Deadwood on March 31st,2010.

In round table discussion it was mentioned that the Acting Mayor, Council members and all employees of the City wanted to express a special thank you to Mike Pruitt for all his hard work and hours for keeping the City of Gettysburg in power. He did an outstanding job and a thank you card to him will be sent. Council member VanBockel stated that she received a thank you for getting a larger dumpster container at the City shop for public use.

Motioned by Nagel, seconded by VanBockel, motion carried to adjourn at 8:50 PM.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Bill Wuttke, President of Council
and Acting Mayor

