

approved Minutes
 Gettysburg, South Dakota
 May 3, 2010

Pursuant to the due call and notice thereof, the City Council met in regular session on May 3, 2010 at 7:00 PM at the City Finance Office. Those present Acting Mayor, Bill Wuttke, and Council members Pat Everson, Josh Bausch, and Fran VanBockel and Peggy Lehman . Also present was Russell Anderson, Maintenance Supervisor, Sharleen Eliason, Finance Officer, Nathanael Williams, Gayle Kludt, Police Chief, Bryan Hause, and Kelly Stout from RC & D Coordinator from United States Dept of Agriculture.

Acting Mayor Wuttke lead the pledge of Allegiance. Motioned by Bausch seconded by VanBockel, motion carried to approve the minutes from April 5th and 19, 2010.

Motioned by Everson seconded by Lehman motion carried to approve the vouchers payable and to pay the following bills that arrived later: True Value-supplies 306.50, Schlachters—supplies 141.67, Aflac-cancer ins—103.25, Jensen Rock Sand—supplies 1257.75, Thorstenson Trucking-Ag lime for park—1251.33, Emily Sovell-legal fees 50.00, and Northwest Pipe-supplies 269.76 for a total of 3380.26

VOUCHERS PAYABLE

Payroll Expense by Department:		
Total Payroll Expense by Department		
Mayor & Council	April Payroll	4,328.33
Finance Office	April Payroll	3,536.02
Police	April Payroll	6,249.28
Streets	April Payroll	2,836.12
Snow Removal	April Payroll	00.00
Garbage	April Payroll	271.08
Airport	April Payroll	00.00
Swimming Pool	April Payroll	822.92
Parks	April Payroll	3,019.28
Water	April Payroll	1,162.46
Sewer	April Payroll	2,715.42
Ambulance	April Payroll	204.40
West Nile	April Payroll	00
Total Payroll Expense by Department		25,145.31
NET PAYROLL		19,929.48
AVERA QUEEN OF PEACE	EMPLOYEE TESTING	112.50
BANK OF THE WEST	WITHHOLDING TAXES	3,214.18
BAUSCH ELECTRIC	AIRPORT GATES	232.05
BEST BUSINESS	MAINT COPIER & SUPP	28.78

BLIESE MACHINE SHOP	IRON AND SUPPLIES	20.00
BORSZICH, JACQUELINE	ELECTION LABOR	119.00
CENEX FLEET	FUEL-AMBULANCE	262.37
DAKOTA BACKUP	COMPUTER BACKUPS	63.39
DAKOTACARE INS.	EMPLOYEE INS	5,449.94
DAKOTA FARM & RANCH	SUPPLIES	844.78
DUCKWALLS	SUPPLIES	122.73
ELIASON,SHAR	MILEAGE PIERRE	104.00
EMERGENCY MEDICAL PROD	SUPPLIES	27.30
FARM PLAN	TIRE REPAIR	170.38
GETTYSBURG MEMORIAL HOSP	PROFF FEES RN'S	500.00
GOLDSMITH &HECK	AIRPORT ENGINEER	25,594.25
GOLDSMITH &HECK	SEWER-ENGINEER	5,605.00
HAMBURGER, BETH	ELECTON CHAIRPERSON	126.00
HANSEN PLUMBING	SUPPLIES	45.90
GETTYSBURG DEV CORP	TRIPLE B	1,143.99
HEARTLAND WASTE	GARBAGE	4,000.41
KNOX. JERRY	MILEAGE WORKSHOP	60.00
LANGER, JILL	ELECTION WORKER	119.00
LOGAN ELECTRIC	FIREHALL -BATTERY	494.61
MEIERHENRY SARGENT LLP	BOND SERVICES	6,240.00
MID DAKOTA WATER	WATER	12,034.00
MIDWAY PARTS	PARTS	107.13
MN WIRELESS	WIRELESS	69.00
MORRIS, INC	SUPPLIES	1,820.41
NORTHWEST PIPE	SUPPLIES	14,910.09
NEW CREATIONS	SUPPLIES	110.76
ONE CALL	WATER LOCATES	3.39
OFFICE EQUIPMENT CO	FILING CABINENT	667.00
POTTER COUNTY NEWS	PUBLICATIONS	671.00
POTTS TRUCKING	SAND	2,480.00
ROYCE FOLLS RINGER	SUPPLIES	138.89
SAFETY GEAR CORP	SUPPLIES	183.45
SCHATZ ELECTRIC	SUPPLIES	236.16
SD ASS'N OR RURAL WATER	DUES	410.00
SD DEPT OF PUBLIC SAFETY	AMBULANCE LICENSE	12.00
SD MUNICIPAL LEAGUE	HANDBOOK	20.00
SD DEPT OF REVENUE	WATER CHECKS	24.00
SD RETIREMENT	RETIREMENT	2,593.53
SERVALL	FO RUGS	41.94
SHAWN KELLY FOX	POLICE LABOR	245.00
SOIL TECHNOLOGIES,INC	BORINGS-AIRPORT	2,980.00
THE RADAR SHOP	CABLE	93.50
THORSTENSON TRUCKING	AG LIME	6,307.00

US POSTMASTER POST CARDS 168.84
TOTAL CHECKS 120,957.13

Elm tree disease was discussed. Last year the City paid to have several diseased trees removed and we have had inquires if the City was again going to sponsor this project. Motioned by Everson, seconded by VanBockel, motion carried to continue this project. We will visit with Don Frost and Larry Madsen regarding this elm tree project to see if they will again help.

There being no other old business motioned by VanBockel, seconded by Lehman, motion carried to adjourn the 102nd Council.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Bill Wuttke, President of Council
and Acting Mayor

Published at the approximate cost of \$

Unapproved Minutes
Gettysburg, South Dakota
May 3, 2010

President of the Council Bill Wuttke called the first meeting of the 103rd Council to order. Oath of Office was given to Ward 1 Council members Fran VanBockel, Peggy Lehman, Ward 2 Council members Bill Wuttke and Nathanael Williams, and Ward 3 Council Members Pat Everson and Josh Bausch. Mayor Jerry Knox is out of town due to illness and will be sworn in when he returns to Gettysburg. Nominations were opened for the President and Vice President of the Council. Motioned by Everson, seconded by

VanBockel

motion carried to nominate Bill Wuttke as Council President. Motioned by Bausch, seconded by Lehman, motion carried to nominate Pat Everson as Council Vice President.

Motioned by Bausch, seconded by VanBockel motion carried to approve the following

Appointments:

Appointments:

City Attorney---Michael and Sarah Larson

Health Officer—Mark Schmidt

Airport Manager—Bill Eliason

Asst Airport Mgr—DJ Fischer

Official Newspaper—Potter County News

Official Depository—Bank of the West and Great Western

Department Heads:

Sharleen Eliason—Finance Officer
Gayle Kludt-----Chief Of Police
Russell Anderson—Maint supervisor and Building permit Official

Committee Departments:

Airport—Wuttke and Bausch
Animal Control—VanBockel and Bausch
Parks & Recreation—Everson and Bausch
Building Permits:Williams, Knox and VanBockel
Drug Policy: Lehman & VanBockel
Economic Development: Knox
Finance Office and Maint Building:Knox and Wuttke
Fire Department and Auditorium: Wuttke and Lehman
Health & Safety: Lehman and VanBockel
Law Enforcement: Wuttke, Knox and Everson
Rubble Site: Wuttke and Williams
Streets: Everson, Williams and Knox
Water & Wastewater: Everson and Williams

Motioned by Bausch, seconded by VanBockel, motion carried to approve all of the above and it was discussed that the attorney fees should be negotiated by Council member Wuttke.

Kelly Stout from North Central Resource Conservation & Development met with the Council. Kelly stated that since we are a paid dues member that there are resources that are available to the City. NCRC& D is a Federal funded program for local communities to assess problems and to achieve the goals for their community. They do have a nonprofit status with a 501-3C so if anyone needs grants they are willing to help. It was stated that we shall contact Dakota Cruisers

Car Club to see if they still need help with the grant for the band shell in the City Park. Kelly Stouts telephone number is 605-765-1818 extension 128.

Chief of Police, Gayle Kludt, gave the council an update on the Justice System. The City did receive the state grant in the amount of \$5,000.00. Gayle stated that she needs to program a computer with XP pro. There is training that she would like to send Patrolman Gene King it is a two day seminar in Pierre that deals with Mental Health issues. Motioned by VanBockel seconded by Williams for permission for the training for Gene King. Duckwalls have donated the candy for the buckle up seat belt program.

An ordinance regarding golf carts was presented to the Council for their review. Motioned by Everson, seconded by VanBockel , motion carried to table this for now.

Load limits on City streets was discussed. Gayle Kludt stated that she read Ordinance 2004-9-7 regarding load limits and she feels it needs to be redone. Committee members on the streets and Russell Anderson will get together and discuss options and bring it

back to next month's meeting for more discussion.

The Police have been working on code enforcement. They have been contacting those that are not in compliance.

The Police have 2 old PVTs, typewriter and the 2005 Chevrolet police car that needs to be declared as surplus. Motioned by VanBockel, seconded by Lehman, motion carried to declare the above as surplus and we will be checking into a surplus sale in the future.

Russell Anderson, maintenance supervisor updated the council regarding the sewer relining project. There will be a change order # 2 that will have more feet of sewer relining that needs to be done along with 2 more manholes that will need to be done. Clean up week is coming. The new change order will be coming soon from Todd Goldsmith, engineer.

There being no other bids received the Council acted upon the bid from Northern Plains Coop in the amounts of : Super unleaded \$2.94, no lead \$ 3.05, # 2-- 2.75 and # 1---\$2.81. Motioned by Bausch, seconded by Lehman, motion carried to accept the fuel bid.

Steve Smith sent a copy of a letter that he received from the State. The following resolution needs to be signed by the City of Gettysburg in order to participate in the Potter County signing project. This will be a 100% federally funded project that will upgrade all the regulatory signs within Gettysburg. If SDDOT funding changes between now and when this signing project is let, the project could become 90% federal funds with a 10% match from Gettysburg. The signing project will be planned for year 2017. The local entity will have the sole obligation and responsibility for all maintenance of the project. Motioned by VanBockel, seconded by Williams, motion carried to approve the following resolution:

RESOLUTION 2010-4

WHEREAS, THE CITY OF GETTYSBURG desires the construction and improvement of the road and or bridge as hereinafter described:

LOCATION, LENGTH, STRUCTURE NUMBER:

City Wide project to be included with the Potter County Signing Project

TYPE OF CONSTRUCTION:

Traffic control Signing

Major Collector Route Number

AND WHEREAS, City of Gettysburg is obligated and hereby agrees to provide proper maintenance as required by the Federal Highway Act as amended and supplemented thereto for the project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with State and Federal requirements.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the "Secondary Road Plan" and the State's Standard Specifications for Roads and Bridges." the project described.

Estimated cost of Project including Engineering	\$ 30,000.00
STP funds	n/a
Local funds (if needed to meet construction year	n/a

Proposed Year of Construction: 2017

Vote of Commissions/Council : Yes 6 NO 0

Dated at Gettysburg, South Dakota this 3rd day of May 2010.

ATTEST:

City Finance Officer

Bill Wuttke, Council President

Norine Pearson gave the City of Gettysburg 15,000.00 to be used for a baseball program and supplies. The City did install irrigation in the park for the ball field to be irrigated and this year have installed a new diamond with Agri Lime ,new fence and bleachers. Motioned by Everson, seconded by VanBockel, motion carried to declare that the obligations have been met and to declare that the CD that was put in restricted funds for baseball have been met and to just leave the CD in place for parks but with the restriction of baseball off of the CD and to have it just in restricted funds for parks. In the motion it was also suggested to have a dedication plaque placed at the new ball diamond park in her honor with a ceremony for this in June. The new ball diamond will be called the **Pearson-Duman Diamond** in her honor and memory.

A Quarterly review of ambulance outstanding was given to the Council. Deputy Nagel has done an excellent job of collecting and billing accounts. Write offs due to workmen's comp allowable was presented to the Council in the amount of \$176.78 motioned by VanBockel, seconded by Lehman, motion carried to approve the write offs. Council member Lehman said that DJ Fischer, Laurie Robbennolt and Kathleen Schlachter are now certified CPR instructors. Beth Hamburger was notified that we were turned down for the grant that she applied for in behalf of the ambulance.

There was vandalism in the City Auditorium. The City police were alerted on April 18, 2010 The police are investigating the incident and the City's insurance was notified. The damage has been estimated at \$2,000.00.

Swimming pool opening date was discussed and will be discussed at a later date due to all the cold weather now. Motioned by Lehman, seconded by VanBockel, motion carried to approve the purchase of one swimming suit and one t-shirt for all swimming pool employees.

Quarterly recap totals with Cash Balance was presented to the Council by the Finance Officer. There is a South Dakota Retirement System meeting in Pierre on the 20th and the Finance Officer Eliason would like to attend. Motioned by VanBockel, seconded by Bausch, motion carried to approve this workshop.

Gettysburg Fire Department also gave to the City their year-end financial report and a current roster listing for the Fire Department.

Motioned by VanBockel, seconded by Lehman, motion carried to adjourn into executive session
due to personnel at 8:35 PM.

Council reconvened at 9:15 PM. Motioned by VanBockel, seconded by Lehman, motion carried
to have motivational speaker Charlotte Hanley present a seminar at Gettysburg at a date and time to be decided later. Deene Dayton , Department of Legislative Audit was contacted and stated that Community Service monies could be used for this and to invite the County Commissioners and all employees of the County in conjunction with the City Council and City employees to the seminar.

Correspondence included a letter from Ron Tobin discussing grain bins in his neighborhood. There being no other business for the council motioned by Lehman, seconded by Bausch, motion carried to adjourn at 9:20Pm.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Bill Wuttke, Council President

Published at the approximate cost of \$