

Unapproved Minutes
 Gettysburg, South Dakota
 July 5, 2010

Pursuant to the due call and notice thereof, the City Council met in regular session on July 5, 2010 at 7:00 PM at the City Finance Office. Those present Council members Bill Wuttke, Pat Everson, Josh Bausch, Nathanael Williams ,Fran VanBockel and absent Gerald Knox and Peggy Lehman . Also present was Russell Anderson, Maintenance Supervisor, Sharleen Eliason, Finance Officer, Gayle Kludt, Police Chief, , Bryan Hause, Colby Kaup, Kyle Hawkinson, Michael Larson, Shawn Donovan, Duane Quiett and Teresa Kilian.

Council President Wuttke led the pledge of Allegiance.

Motioned by Bausch seconded by Williams, motion carried to approve the minutes from June 7th and June 10,2010

Motioned by Bausch seconded by Everson motion carried to approve the vouchers payable and to pay the following bills in that arrived later: USDA for loan payment of \$567.00 (automatic withdrawal) and to be paid in July: Holzwarth Sales in the following amounts: \$19.20, \$1725.00,\$ 221.20, and 58.88 for a total of 2024.28.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	June Payroll	00.00
Finance Office	June Payroll	3,638.22
Police	June Payroll	6,381.78
Streets	June Payroll	3,367.75
Snow Removal	June Payroll	00.00
Garbage	June Payroll	1494.15
Airport	June Payroll	371.40
Swimming Pool	June Payroll	6,901.39
Parks	June Payroll	2,377.32
Water	June Payroll	1,857.08
Sewer	June Payroll	3,054.30
Ambulance	June Payroll	4,616.22
West Nile	June Payroll	150.15
Total Payroll Expense by Department		34,209.76
NET PAYROLL		27,560.76
ADOLPH KIEFER	POOL SUPPLIES	99.94
ADOLPH KIEFER	POOL& PARK SUPP	760.88
ASPHALT ZIPPER	SUPPLIES	796.50
AVERA QUEEN OF PEACE	TESTING	63.50

AVERA ST LUKES	CPR INSTRUCTORS	20.00
BANK OF THE WEST	WITHHOLDING TAXES	3,445.35
BANK OF THE WEST	WITHHOLDING TAXES	3,948.33
BAUSCH ELECTRIC	AIRPORT –AWOS	534.98
BEST BUSINESS	COPIER MAINT	163.65
BLIESE MACHINE SHOP	SUPPLIES-PARK	516.00
CAPITAL SPORTS	BASEBALL SUPPLIES	251.99
CDW GOVERNMENT	POLICE SUPPLIES	223.14
CENEX FLEET	FUEL-AMBULANCE	490.18
CITY OF GETTYSBURG	PETTY CASH	78.01
DAKOTA BACKUP	COMPUTER BACKUPS	76.89
DAKOTA BACKUP (MAY)	COMPUTER BACKUPS	76.89
DAKOTACARE INS.	EMPLOYEE INS	5,019.93
DAKOTA FARM & RANCH	SUPPLIES	2,784.74
DUCKWALLS	SUPPLIES	207.08
ELIASON,SHAR	MILEAGE MITCHELL	266.99
EVERSON, PAT	BASEBALL SUPPLIES	277.43
ECONOMIC DEVELOPMENT	QUARTERLY PAYMENT	6,250.00
FARM PLAN	REPAIR & SUPPLIES	1,375.09
GAS N GOODIES	CAR WASHES-POLICE	21.00
GAYLE KLUDT	DIGITAL CAMERA	645.95
GETTYSBURG COLLISION CENT	LABOR	938.92
GETTYSBURG DEVELOPMENT	TRIPLE B	2,910.80
GCR TIRE CENTERS	SKIDLOADER TIRES	505.00
GETTYSBURG MEMORIAL HOSP	RN FEES AMBULANCE	525.00
GOLDSMITH AND HECK	SEWER RELINING	8,764.00
HANSEN PLUMBING	SUPPLIES	15.60
HEARTLAND WASTE	GARBAGE	4,045.06
HOLZWARTH SALES	LUMBER	1,213.01
JUDY NAGEL	WORKSHOP	224.28
KING, EUGENE	MEALS	39.00
KORMENDY USED VEHICLES	SUPPLIES	23.33
LANGERS	SUPPLIES	40.16
MICHAEL LARSON	LEGAL	445.00
LAQUA LOGICS (A-TECH)	SEWER RELINING	208,494.60
LAQUA LOGICS (A-TECH)	SEWER RELINING	294,960.75
LOGAN ELECTRIC	LIGHTS	445.04
MID DAKOTA WATER	WATER	12,550.40
MIDWAY PARTS	PARTS	283.73
MIKES REPAIR	MOUNT TIRES	70.00
MONTANA DAKOTA UTILITES	ELECTRICITY	3,794.77
MORRIS INC.	OMEGA MIX	1,823.90
MN WIRELESS	WIRELESS	69.00
NEW CREATIONS	SUPPLIES	501.85
NORTHERN PLAINS COOP	FUEL	2,763.40
NORTHWEST PIPE	SUPPLIES	2,352.86

ONE CALL	WATER LOCATES	10.17
OPEN DOOR CONSULTING	STAFF DEVELOPMENT	375.00
PEPSIAMERICAS	POOL SUPPLIES	346.32
POTTER COUNTY NEWS	PUBLICATIONS	537.96
PRAXAIR	SUPPLIES	62.12
RAMADA-MITCHELL	FO SCHOOL	165.90
RED RIVER GRAIN CO	SUPPLIES	285.75
SCHATZ ELECTRIC	FIRE HALL	99.74
SCHLACHTER LUMBER	SUPPLIES	37.56
SD DEPT OF REVENUE	WATER DUES& CKS	648.00
SD DEPT OF REVENUE	GARBAGE TAX	315.65
SD RETIREMENT	RETIREMENT	2,690.43
SERVALL	FO RUGS	42.78
SOPERS	SUPPLIES	24.50
SOVELL, EMILY	LEGAL	598.08
STRYKER	AMBU SUPPLIES	186.87
TAMARA ELLCEY	WATER DEP REFUND	62.95
TITAN ACCESS ACCT	SUPPLIES	111.24
TRUE VALUE	SUPPLIES	364.29
ULTIMATE DUCK CLEANING	AUDITORIUM	425.00
UNITED INDUSTRIES	POOL SUPPLIES	1,160.43
US POSTMASTER	POST CARDS	171.08
WAGER, ED	J WAGER LIFEGUARD	150.00
VENTURE COMMUNICATIONS	PHONES	603.72
VERIZON WIRELESS	CELL PHONES	193.39
WUTTKE, BILL	CANDY POOL	100.17
WUTTKE, BILL	CANDY POOL	208.36
TOTAL CHECKS		613,732.12

Duane Quiett presented to the council a request to start the process to vacate part of a street on Custer Avenue. The proposed part to be vacated is described as follows:

The North twenty-five feet (N25') of that portion of Custer Avenue running east and West between lot one (1) Block Thirteen (13) and Elm Street and Lot seven (7) Block (12) and the vacated portion of Elm Street, all in Original Town to the City of Gettysburg approximately 192.20 feet, terminating on the west at the east boundary of Lot 18-B, Bartels Addition and terminating on the east by the west boundary of Block 11, Original Town to the City of Gettysburg.

There are no utilities that are affected. There will be notices placed in the PCNs with a notice of hearing also published. Motioned by VanBockel, seconded by Everson to start the process, motion carried.

Coby Kaup and Kyle Hawkinson was present to discuss the closing of an alley and the new building that Red River Grain has proposed to the City Council. They are proposing

to close the alley located by Lots 1,2,3,4,4,6,7,8,9,10,11 and 12 block 56 Western Town Lot Company's Addition to the City of Gettysburg. Kyle Hawkinson stated that he has letters from Venture and MDU stating that they are in agreement with closing the alley and Red River Grain will pay for moving the existing utilities to a different site. They also asked the Council to review the truck route ordinance and load limits. Acting Mayor Wuttke at this time designated Council member Everson, Council member Bausch, Russell Anderson , Gayle Kludt to meet with Kyle and discuss this and bring it back to the full Council at the next meeting with their suggestions.

Motioned by Bausch, seconded by VanBockel, motion carried to adjourn into executive session at 7:15 Pm to discuss personnel and legal issues.

Council reconvened at 8:28 PM.

Police Chief Gayle Kludt gave the council her police report. Gayle stated that she purchased a digital camera, evidence lockers and a small refrigerator with a Homeland Security Grant funds. Gayle presented the Council a letter from Gene King stating that he did not pass his firearms qualifications and therefore the state pulled his law enforcement certification so he regretfully cannot work for the City as a policeman and his last day will be July 15, 2010. Motioned by VanBockel, and seconded by Bausch , motion carried to regretfully accept his resignation and Gene King has returned all equipment and uniforms that were given to him.

Police Chief Kludt recommended Curt Hamburger to work as a temp full time for a period of 90 days with the option of extending this another 90 days per personnel policy book. Motioned by VanBockel, seconded by Williams motion carried to hire Curt Hamburger temporary full time at a salary of \$14.50 per hour and he will be starting on July 21,2010. Gayle Kludt asked the Council's approval to hire relief help for a couple of days before Curt Hamburger starts his employment. Motioned by VanBockel seconded by Bausch motion carried to approve this and to delegate Gayle to find the relief help. Gene King had gone to a workshop on airport security and was going to put up signs designating each gate with a number and hangers with numbers in case of an emergency. Gayle will meet with Bill Eliason and DJ Fischer regarding this and continue with this project.

Ordinance 2010-5-3 was presented to the Council for the second reading. This is an ordinance regarding golf carts on City Streets. This ordinance defines golf carts regulations

on the City Streets. Motioned by VanBockel seconded by Williams with a roll call vote taken: VanBockel-yea, Williams-yea, Everson-nay , Bausch-nay-Wuttke-yea, with 3 yeas and 2 nays results. With 6 council members we need 4 votes, so this will be tabled and brought up again at next meeting.

Russell Anderson, Maintenance Supervisor stated that the sewer relining project is about 50% done. The surplus auction will be the 13th of August. Russell asked that 3 -500 propane tanks and a grasshopper mower be declared as surplus. Motioned by VanBockel seconded by Everson, motion carried to declare these items as surplus. Russell stated that the old sewer lift station needs repairing and the cost could be anywhere from five thousand

to fifteen thousand and he won't know until he checks with pricing of the items needed. Motioned by Williams, seconded by Everson, motion carried that repairs are needed and should be done. There was a sewer backup in a residence. It was discovered that three homes are hooked up to the same sewer line then go to the main. This was done years ago but will have to be redone in case of future problems. The problem surfaced when A-Tech was doing the sewer relining project but it shouldn't have been affected because they were redoing lines that was at least 28 feet away. When doing checking into the backup because it was clear water Russell noticed that a neighbor was running a sump pump into the City Sewer system as this is illegal they were called and notified that they will have to change this and that they should also contact their liability company because this was causing the backup into their neighbors basement.

There being no other bids received the Council acted upon the bid from Northern Plains Coop in the amounts of : Super unleaded \$ 2.63, no lead \$ 2.70, # 2--\$2.40 and # 1 \$ 2:45. Motioned by Bausch, seconded by Williams, motion carried to accept this bid.

Russell Anderson stated that Rural Water will be having a training session on sewer relining here at the Firehall on July 21st with several area towns attending.

The City received notification from Mid Dakota that there will be a 5% increase on January 2011 and the city will have to review their water and sewer rates. It was stated that we should be raising our rates gradually each year.

Payment # 2 for the sewer relining project was presented to the Council and the paperwork that needed to be signed for the grants. The Amount of LaQua Logics (A-tech) was in the amount of 294,960.75. Motioned by Williams seconded by Bausch motion carried to approve this payment schedule and to authorize Bill Wuttke to sign the necessary paperwork and then to send the completed documents to NECOG

The following building permits were presented to the council for their review:

Larry Poeppel	grain bin	Lot 9-12 Block 11 North Bryson St
Don Quiett	deck and garage	Lot 8 block 75 WTCO addn
Red River Grain	chemical & office	412 NEast St.

Motioned by VanBockel, seconded by Everson, motion carried to approve.

The following moving permits were presented to the Council for their review:

Don Quiett	Manufactured home & shed	Lot 8 Block 75 WTCO addn
Howard Schwenn	storage building	Bloc 3 Lot 4 Browsers addn

Ordinance 2010-5-4 was presented to the Council for the second reading. This supplements the budget for the monies for the used fire truck that the City is purchasing. Motioned by VanBockel, seconded by Bausch, motion carried with the following roll call vote: Bausch-yea, Everson-yea, Williams-yea, VanBockel-yea and Wuttke-yea (Lehman-absent).

Ordinance # 2010-6-5 debt service for Sewer relining was presented for the second reading.

Motioned by Bausch, seconded by Everson motion carried with the following roll call vote: VanBockel-yea, Williams-yea, Everson-yea, Bausch-yea, Wuttke-yea (Lehman-absent).

The following write off for ambulance-mileage exceeding limit was presented to the Council for approval. Motioned by VanBockel, seconded by Williams, motion carried to approve this write off.

Welcome to Gettysburg signs were discussed and we will wait till after the Chamber meets to see what they have decided.

At the June meeting the Council discussed redoing the windows and roof at the City Finance building. Motioned by Everson, seconded by VanBockel, motion carried to have House of Glass replace the windows and door for approximately \$6,574.05. The roof was tabled until we can receive a quote from DJ Fischer.

The next Council meeting date was discussed and it will be August 9th.

Finance Officer Eliason stated that she needs Budget Wish Sheets for 2011.

Council member Everson received notice that the City of Gettysburg was awarded a grant from Twins Community Fund in the amount of \$5,000.00. This 2010 Twins Fields for Kids grant funds are to be used specifically for the renovation project for the softball field in the City Park. It is a matching grant and the City of Gettysburg is proud to accept this grant as this will help put on the Agri lime that is needed for the soft ball diamond. At this time Bryan Hause stated that he would donate \$10,000.00 for this project that the agri lime is needed and he enjoys watching all the games and is willing to donate for this project to be accomplished. Motioned by Everson, seconded by Bausch, motion carried to start the process of obtaining bids for this project.

Elm trees that are diseased will be cut down by Frost there is a current list at the Finance Office compiled by Larry Madsen.

In round table discussions the liquor licenses was discussed. Council member Everson wanted to again thank Bryan Hause for his generous donation for the softball diamond.

There being no other business to come before the Council. Motioned by Bausch seconded by VanBockel to adjourn at 9:30 PM.

ATTEST:

Sharleen Eliason, Finance Officer

WITNESS:

Bill Wuttke, Council President

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