

Unapproved Minutes
 Gettysburg, South Dakota
 September 8, 2010

Pursuant to the due call and notice thereof, the City Council met in regular session on September 8, 2010 at 7:00 PM at the City Finance Office. Those present Mayor Gerald Knox, Council members Bill Wuttke, Pat Everson, Josh Bausch, Nathanael Williams, Fran VanBockel and Peggy Lehman.

Also present was Russell Anderson, Maintenance Supervisor, Sharleen Eliason, Finance Officer, Gayle Kludt, Police Chief, Bryan Hause, and Roy Combellick.

Motioned by Wuttke seconded by VanBockel, motion carried to approve the minutes from August 9th and the 27th with this correction noted: It was stated that the RPM building would be demolished by the end of October but it should have stated that the agreement with Bill Hall and Kevin Logan who is purchasing the building will be signed by the end of October.

Motioned by Lehman seconded by Bausch motion carried to approve the vouchers payable.

VOUCHERS PAYABLE

Payroll Expense by Department:		
Total Payroll Expense by Department		
Mayor & Council	August Payroll	00.00
Finance Office	August Payroll	3,546.24
Police	August Payroll	5,946.68
Streets	August Payroll	4,970.09
Snow Removal	August Payroll	00.00
Garbage	August Payroll	898.56
Airport	August Payroll	323.54
Swimming Pool	August Payroll	5,153.33
Parks	August Payroll	949.06
Water	August Payroll	2,801.91
Sewer	August Payroll	1,883.93
Ambulance	August Payroll	112.64
West Nile	August Payroll	28.60
Total Payroll Expense by Department		26,614.58
NET PAYROLL		21,075.57
AFLAC	EMPLOYEE DEDUCTION	158.45
AMERICAN RED CROSS	POOL	96.00
BANK OF THE WEST	WITHHOLDING TAXES	2,851.57
BANYON DATA	COMUTER SUPPORT	770.00
BEST BUSINESS	COPIER MAINT	28.78
BLIESE MACHINE SHOP	SUPPLIES-PARK	166.40

BRETT BAUER	WATER HOOK UP	1,000.00
CAM WALL ELECTRIC	WELCOME SIGN	10.00
CENEX FLEET	FUEL-AMBULANCE	286.47
CAPITAL SPORTS	SUPPLIES	69.86
DAKOTA BACKUP	COMPUTER BACKUPS	78.59
DAKOTA FARM & RANCH	SUPPLIES	1,113.57
DUCKWALLS	SUPPLIES	72.97
FARM PLAN	REPAIR & SUPPLIES	123.69
GAS N GOODIES	CAR WASHES-POLICE	14.00
GETTYSBURG DEVELOPMENT	TRIPLE B	2,261.60
GETTYSBURG MEMORIAL HOSPITAL	PROFF FEES	400.00
GOLDSMITH & HECK ENGINEERING	AIRPORT	43,253.00
HAGEN INSURANCE GROUP	FIRE TRUCK INS.	71.00
HEARTLAND WASTE	GARBAGE	4,075.34
HOLZWARTH SALES	SUPPLIES	862.50
JENSEN ROCK & SAND	CONCRETE	10,474.96
LAMB MOTOR CORP	SUPPLIES	55.66
L & O ACRES TRANSPORT	AGRI LIME	2,276.56
LOGAN ELECTRIC	W FIRE SIREN	822.91
MICHAEL LARSON	LEGAL FEES	170.00
MID DAKOTA WATER	WATER	13,320.80
MIDWAY PARTS	PARTS	407.98
MONTANA DAKOTA UTILITIES	ELECTRICITY	246.54
MONTANA DAKOTA UTILITIES	ELECTRICITY	109.60
MORRIS INC.	SUPPLIES	195.55
NE COUNCIL OF GOVERNMENTS	SEWER PROJECT	7,500.00
MN WIRELESS	WIRELESS	69.00
NEW CREATIONS	SUPPLIES	256.37
NORTHERN PLAINS COOP	FUEL	1,819.36
POTTER COUNTY NEWS	PUBLICATIONS	325.65
PRAXAIR	SUPPLIES	62.12
RED RIVER GRAIN CO	SUPPLIES	44.00
RIPS REPAIR	POLICE REPAIR	222.49
SCHATZ ELECTRIC	LABOR	153.38
SCHLACHTER LUMBER	SUPPLIES	387.94
SD DEPT OF REVENUE	WATER CKS	84.00
SD FEDERAL PROPERTY	TRUCK	5,560.00
SD MUNICIPAL LEAGUE	SDML CONFERENCE	100.00
SD RETIREMENT	RETIREMENT	2,543.49
SERVALL	FO RUGS	43.62
SOUTH DAKOTA ONE CALL	WATER LOCATES	48.59
TAMI ISRAEL	WATER REFUND	100.00
TRUE VALUE	SUPPLIES	179.90
USDA RURAL DEVELOPMENT	PAYMENT	578.00
USDA RURAL DEVELOPMENT	2 MO PAYMENT	1,134.00
US POSTMASTER	POST CARDS	172.20

VILAS	SUPPLIES	27.80
TOTAL CHECKS		128,331.83

Roy Combellick stated to the Council that the curb stop at his father’s residence was dug up and the water turned off as the house will be torn down in the future. He stated that he also wanted to move in a storage container (van) and wanted the rubble site fee schedule for the building that is going to be demolished. Finance Officer Eliason gave the moving permit form to him along with a copy of rubble site fees.

Gayle Kludt gave her police report next. Gayle stated that there are about 50-60 cars that are not in compliance with the ordinances. The City ordinance states that if a car is in public view it needs to be in working condition and a current license on it to be in compliance. Gayle did have an article in last week’s Potter County News regarding this ordinance. Gayle stated that she will be contacting owners and working with them to clean up the town. Mayor Knox stated that he did receive some calls regarding this ordinance.

Russell Anderson, Maintenance Supervisor stated that the sewer relining project is completed and A-Tech only has to come back and put patches on two areas. The East Sewer lift station is going to be completely redone in the next two weeks as we just received the last shipment of the parts. The alley behind the Four Seasons Apt building by Beth Joachim’s is breaking up. Russell will take the zipper through there and then repair it. Russell and his crew have been putting cement on the waterway by the school and there has already been improvements noticed in the drainage. The baseball field has been dug up and the Agri lime will be placed in the ball field. Most towns do have this substance (Agri Lime) in their baseball diamonds and it has really improved their drainage issues and has helped reduce sports injuries.

There was no fuel bids submitted for this month. Russell Anderson will call for quotes if fuel is needed for September.

The following building permits were presented to the council for their review:
 Shane Holzwarth deck lot 12, block 30 Brysons Addn
 Motioned by VanBockel, seconded by Williams, motion carried to approve the permit.

The following Moving permit was presented to the council for their review:
 Jack & Linda Axsom garden shed 304 S. Harrison Ave
 Motioned by VanBockel, seconded by Williams, motion carried to approve the permit.
 The following demolition permit was given to the Council by the following:
 Bryan Hause House at 504 South Park
 Motioned by VanBockel, seconded by Williams, motion carried to approve.

Budget ordinance 2010-08-07 was presented to the Council for the second reading. There was discussion on the having more information on the digital police recorders and on the Finance and Mayors desks for the 2011 budget. Before the purchase of these items it will have to be brought to the Council for more discussion and approval. Motioned by Wuttke, seconded by Everson, motion carried to approve the budget ordinance with the following roll call vote taken: Bausch-yea, Everson-yea, Williams-yea, VanBockel-yea, Lehman-yea, and Wuttke-yea. Motion carried also for the following resolution for funds set aside for an ambulance replacement in the future.

RESOLUTION 2010-8

RESOLUTION AUTHORIZING CAPITAL OUTLAY ACCUMULATIONS FOR 2011 APPROPRIATIONS

WHEREAS the governing body of a municipality may by resolution authorize the accumulation of funds for a period longer than one year for specific capital outlay purposes otherwise authorized by law (SDCL Section 9-21-14.1), and

WHEREAS the amount of all accumulations for all purposes may never exceed the amount of \$270,013 which is the greater of ten dollars per thousand dollars of assessed value of all property within the municipality or one hundred twenty-five thousand dollars, and

WHEREAS the resolution shall set forth clearly the purpose of which the funds are to be accumulated, and

WHEREAS the funds to be accumulated shall be expended within sixty months from the date of the resolution, and

WHEREAS should the specific purpose for which the funds are accumulated are deemed no longer necessary, the funds will revert back to the general fund,

BE IT RESOLVED THAT pursuant to the second reading and adoption of Ordinance 2010-08-7 containing the appropriations for the 2011 fiscal year, the City of Gettysburg is establishing the following RESERVED FUND BALANCES:

AMBULANCE DEPARTMENT:
Fund Balance - Reserved for ambulance
10,000.00

TOTAL RESERVED FUNDS FOR 2011 \$ 10,000.00

Dated this 8th day of September, 2010

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Gerald Knox, Mayor

For the budget year of 2011 the parks budget included \$8,000.00 for new improvements of the mini park behind the hospital. It was suggested to have a unisex bathroom at this location and a security light. Russell will gather prices to see if this can be accomplished.

Frisbee golf was discussed. Finance Officer Eliason will call GIA and check to see if they ever received the equipment. Mayor Knox suggested that the Council members on the Park committee should also seek advice from local school kids to see what upgrades the park needs.

The police went to a Homeland Security workshop and at this workshop they suggested that the hangers and gates be numbered in case of an emergency. The price for these 10 signs was around \$ 765.00. This will be discussed Thursday with the airport committee when they come for the pre construction meeting for the airport. Morris was the low bidder for the project and plans on starting next week.

Sewer rates were discussed briefly. We are checking with other towns what their charges are and we have contacted SRF to see what they feel our rates should be to cover our loans. This will be discussed again at a future meeting.

In the past the City has given the swimming pool employees a bonus of \$1.00 per hour if they were employed for the whole season. Motioned by Everson, seconded by VanBockel, motion carried to approve giving a bonus of \$1.00 per hour for total hours worked for the swimming pool employees.

Curb stops was discussed. It was suggested that a committee work on the wording of a new ordinance regarding curb stops. Committee members will be Mayor Knox, Council Members Wuttke, Everson and Bausch and Maintenance Supervisor Russell Anderson.

New finance Office windows are scheduled for next week. We are still trying to have repairs done on the City Finance Office roof.

Motioned by Bausch, seconded by Lehman, motion carried to adjourn into executive session
at 8:35 PM . Council reconvened at 9:05 PM.

Correspondence included a letter from a concerned citizen regarding certain issues and

these suggestions will be placed on a suggestion board at the City Finance Office to be dealt with in the future.

Round table Wuttke stated that there is a need for gravel on Dakota Street. We will have to check into the contract and then bring it up at next month's meeting.

There being no other business to come before the Council. Motioned by VanBockel seconded by Lehman to adjourn at 9:20 PM.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Gerald Knox, Mayor

Published at the approximate cost of \$