

Unapproved Minutes  
Gettysburg, South Dakota  
October 4, 2010

Pursuant to the due call and notice thereof, the City Council met in regular session on October 4, 2010 at 7:00 PM at the City Finance Office. Those present Mayor Gerald Knox, Council members Bill Wuttke, Pat Everson, Josh Bausch, Nathanael Williams, Fran VanBockel and Peggy Lehman.

Also present was Russell Anderson, Maintenance Supervisor, Sharleen Eliason, Finance Officer, Gayle Kludt, Police Chief, , Bryan Hause, Corey Brown, Molly McRoberts, Michael Larson, Ron Tobin, Tim Ackerman, Linda Todd, Joyce Wickersham, LaDonna Schneider, Marla Lesmeister, Janet Cronin, Kerry Brown, Tammy Nelson, Kim Goebel, Peggy Williams, Craig Smith, Colby Kaup, Kyle Hawkinson, and Gene King.

After the pledge of allegiance was recited, motioned by Wuttke seconded by Everson, motion carried to approve the minutes from September 8 and September 15, 2010.

Motioned by Williams seconded by VanBockel, motion carried to approve the vouchers payable with the following bills to be paid in October: Business Forms-supplies..\$208.01, Cam Wall Electric--\$10.00 Welcome sign electricity, Gas N Goodies—police car washes \$21.00, Hansen Plumbing, Supplies and service call 156.60, Jensen Rock & Sand concrete \$3,788.76, Northwest Pipe, 493.80 supplies, Potter Co News—421.96 publications and True Value—Supplies 340.70 for a total of \$5,440.83.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	September Payroll	00.00
Finance Office	September Payroll	3,546.24
Police	September Payroll	5,946.68
Streets	September Payroll	3,957.57
Snow Removal	September Payroll	00.00
Garbage	September Payroll	643.75
Airport	September Payroll	339.75
Swimming Pool	September Payroll	2,296.00
Parks	September Payroll	1,386.37
Water	September Payroll	2,396.96
Sewer	September Payroll	2,324.51
Ambulance	September Payroll	3,359.90
West Nile	September Payroll	00.00
Total Payroll Expense by Department		26,197.43
NET PAYROLL		20,847.63

BANK OF THE WEST	WITHHOLDING TAXES	2,724.53
BANK OF THE WEST	WITHHOLDING TAXES	2,871.20
BEST BUSINESS	COPIER MAINT	169.86
BLIESE MACHINE SHOP	SUPPLIES-PARK	274.82
BUSINESS FORMS & ACCOUNTING	SUPPLIES	644.42
CENEX FLEET	FUEL-AMBULANCE	133.82
CITY OF GETTYSBURG	PETTY CASH	59.67
DAKOTA FARM & RANCH	SUPPLIES	741.50
DAKOTACARE	INSURANCE	5,226.02
DUCKWALLS	SUPPLIES	128.95
ECONOMIC DEVELOPMENT	3 <sup>RD</sup> QUARTER	6,250.00
ELIASON, SHARLEEN	RECORDS-COURT HOUSE	40.00
FARM PLAN	REPAIR & SUPPLIES	458.35
GAYLE KLUDT	SUPPLIES	69.95
GETTYSBURG COLLISION CENT	LABOR-POLICE	100.00
GETTYSBURG DEVELOPMENT	TRIPLE B	1,722.86
GETTYSBURG MEMORIAL HOSPITAL	PROFF FEES	100.00
HEARTLAND WASTE	GARBAGE	4,233.93
HOUSE OF GLASS	WINDOWS	6,574.05
IN STITCHES	SUPPLIES	401.80
JUDY NAGEL	MILEAGE	60.00
KORMENDYS USED VEHICLES	LABOR & SUPPLIES	338.00
L & O ACRES TRANSPORT	AGRI LIME	14,783.12
MICHAEL LARSON	LEGAL FEES	220.00
MID DAKOTA WATER	WATER	12,715.20
MIDWAY PARTS	PARTS	845.13
MN WIRELESS	WIRELESS	69.00
MONTANA DAKOTA UTILITIES	ELECTRICITY	3,335.26
MORRIS INC.	SUPPLIES	991.80
NEW CREATIONS	SUPPLIES	105.10
NORTHWEST PIPE	SUPPLIES	2,040.85
OAHE PEST	AUDITORIUM	80.00
POTTER CO TREAS	CRACK SEAL-CRT ST	312.51
PRAXAIR	SUPPLIES	176.20
SCHLACHTER LUMBER	SUPPLIES	27.37
SD DEPT OF REVENUE	WATER CKS	24.00
SD DEPT OF REVENUE	SALES TAX	381.56
SD FEDERAL PROPERTY	POLISHER	100.00
SD MUNICIPAL LEAGUE	SUPPLEMENT	10.00
SD PUBLIC ASSURANCE	INSURANCE	27,335.15
SD RETIREMENT	RETIREMENT	2,549.81
SERVALL	FO RUGS	43.62
SOUTH DAKOTA ONE CALL	WATER LOCATES	40.68
SOUTH DAKOTA SOLID WASTE	DUES	60.00
USDA RURAL DEVELOPMENT	PAYMENT	567.00

US POSTMASTER	POST CARDS	171.64
US POSTMASTER	STAMPS	264.00
VENTURE COMMUNICATIONS	PHONES	529.48
VERIZON WIRELESS	CELL PHONES	192.55
VILAS	SUPPLIES	18.33
TOTAL CHECKS		122,160.72

Molly McRoberts representing the American Legion asked the Council's permission to grant the Legion Sunday Sales of alcohol for Labor Day 2011 for a wedding that is being planned. According to South Dakota Codified Law 35-4-2.1 local approval of Sunday Sales by on-sale licensees can now be approved by the local governments. Motioned by VanBockel, seconded by Lehman, motion carried to approve the request for Labor Day 2011.

Corey Brown presented a letter addressed to Stephen Hayes, President and Board of Director for Rural Health Care, Inc, with the following 3 main concerns regarding health care issues for Gettysburg:

1. Gettysburg has no representation on Board
2. Communication to the community
3. Adequately staff clinic and recruit new provider

Corey and a large group of concerned citizens would like the Council's support of the letter and the issues for healthcare in the City of Gettysburg. Motioned by VanBockel, seconded by Wuttke, motion carried to have Mayor Knox sign the letter addressing our concerns.

Tim Ackerman received a letter from Craig Smith regarding Red River Grain's plans to expand in his neighborhood and that it would be beneficial to Red River Grain if the trucks could exit on the west side, which would include the road along Ackerman's residence. This is not the designated truck route that has been established according to City Ordinance 2004-9-8 . Ackerman stated that he is in not in favor of changing the Ordinance and it is very difficult with all the truck traffic, dust and noise now let alone opening up more road by his residence.

Ron Tobin also addressed the Council regarding this. Ron stated that most towns are having the grain elevators and chemical buildings built out of residential areas and it seems to him that without zoning in Gettysburg these items are being built right in residential areas and it is very hard with all the noise, dust problems and truck traffic. He was concerned about his property values declining. He stated that the elevators have been excellent in trying to communicate with the truckers and encouraging them to use the truck route but he is questioning the fact on opening up additional streets for the truck route if it is really necessary. Ron Tobin also stated that he wanted to work with all those involved .

Council member Bausch entered the meeting at this time.

Gayle Kludt, Chief of Police stated that Williams, and Everson and she met with Red

River Grain regarding the truck route and thought everyone was in agreement to use the current truck route.

At this time Craig Smith stated that Red River Grain has altered their building plans and it would be beneficial if the trucks could exit on the west side. He stated that he would like a plan that would benefit everyone and to try and work with all parties involved. Motioned by VanBockel, seconded by Williams, motion carried to have Gayle Kludt meet with the City Attorney Michael Larson to go over our truck ordinance and to define what constitutes as thru traffic and then meet with Craig Smith.

Gene King appeared before the Council. Gene King resigned his position with the Gettysburg Police Force on July 1, 2010 after being informed by the DCI instructor that his certification was being pulled by the State for failing to qualify with his firearms. He stated that when he went to the State Fair he was informed at one of the Law enforcement booths that his certification was not pulled and that it is still in effect until December 31, 2010. Gene felt that he was not supported by Chief Gayle Kludt by sending him to an unfamiliar shooting range and a new instructor that he was not familiar with. Gene was under the impression that Chief Kludt called and confirmed that his license was pulled. He felt he did the honorable thing and resigned due to the fact that he thought his license was pulled by DCI. At this time he stated that he has checked with attorneys and is planning on suing the City for \$75,000.00. Motioned by VanBockel, seconded by Lehman at this time to go into executive session due to legal issues at 8:15 PM.

Council reconvened at 9:35PM. Police Chief Gayle Kludt presented her police report to the Council. Curt Hamburger has been checking with the school in regards to crosswalks and has sent his proposal to the Gettysburg School Board for consideration. Gayle stated that the shotguns and racks have been mounted in the vehicles and in April 2011 we can apply for the grant for the bullet proof vests. There is training for Chief Kludt in the near future that she would like to attend. Motioned by Williams, seconded by Bausch, motion carried to approve the Veteran Training refresher course. Gayle stated that Council members Wuttke and Council member Everson will help her with the Police Policy manual that needs revising.

Code enforcement has been working on vehicles that are not in compliance with our City Ordinances. Two non working vehicles have been removed, 6 are now currently licensed, 8 are scheduled to be removed and one has been turned over to the City for removal. The police staff shall be helping to check to see if everyone is in compliance with building permits and demolition permits. The City has been having issues regarding citizens not obtaining building permits and demolition permits and a notice shall be placed in the Potter County News that there will be fines imposed in the future.

The East Sewer lift station remodeling was started today and should take 3 days to complete. Per policy a 4 % merit increase will be given to Greg Gerber on his anniversary date of Oct 21, 2010 for being employed with the City for eight years. Motioned by VanBockel, seconded by Williams, motion carried to approve this increase. Council Member

Bausch asked that gravel be put in alleys. Anderson stated that he has not received the loads of gravel yet from Logan's . Motioned by Wuttke, seconded by Everson, motion carried for the City of Gettysburg to honor the agreement with Matt Cronin to gravel Dakota Street. There are several street signs that are missing or have been turned and not correct. Gayle Kludt stated that due to an incorrect sign an ambulance call was delayed and due to safety issues this needs to be corrected. Council members Everson and Williams will do some checking and we will notify Anderson what they find. Clean up week is scheduled for October 18 thru 23<sup>rd</sup> with curb side pickup and free rubble site except tires, asphalt shingles, demolition debris and ag related items. Refrigerators and air conditioners must have the Freon removed and be tagged.

There being no other bids received the Council acted upon the bid from Northern Plains Coop in the amounts of: Super unleaded--\$2.78, No lead--\$2.82, # 2---2.66 and # 1 2.82. Motioned by Wuttke, seconded by Bausch, motion carried to accept these bids.

The following building permits were presented to the council for their review:

Sacred Heart Church—Parish Hall & Church Lobby & parking lot Lots 1-13 Block  
58 Western Town Lot Company Addn

Larry Poeppel Storage shed Lots 9-12 N. Bryson Street

William Fischer Garage & Addition S 35' Lot 4 N ½ Lot 5 Block 85 Western  
Town Lot Company Addition

Bob Goebel Addition

Motioned by Wuttke seconded by VanBockel, motion carried to approve the permits.

The following Moving permit was presented to the council for their review:

Don Archer garage to 104 South Park Ave

Motioned by VanBockel, seconded by Bausch, motion carried to approve the permit.

Red River Grain started demolition on September 28<sup>th</sup> without a permit. They were taken a permit and given verbal instructions by the Council to continue since it would have been dangerous to leave it partially demolished until the council meeting 6 days later. But it will be reinforced that in the future all demolition permits must be at a Council meeting to be approved or face violations in fines.

The following demolition permit was given to the Council by the following:

Red River Grain Houses Lot 6,7,8,9.& 10 Block 56 Western Town Lot Company Addn  
Motioned by Williams, seconded by VanBockel, motion carried to approve.

PCI Committee report was briefly discussed. It was tabled until next month.

The Agri Lime has been placed in the baseball diamond in the City Park. It was suggested to have a unisex bathroom at the little mini park by the Hospital. Russell and Bausch are checking into the cost. There is need for another concession stand at the baseball area by the swimming pool. Council Member Everson stated that Bill Lehman's FFA could build the concession stand if

the City would provide the supplies.

The Airport project for expanding the turn around and create more taxiways is under way. The City Airport will be closed from October 4<sup>th</sup> to October 8<sup>th</sup>. Council member Bausch is checking into the price for the key pad locks for the airport pilot's lounge.

Gettysburg Airport Project – Concrete Apron Expansion, Taxi lane Construction, Turnaround Widening & Hanger Taxilane Repairs. Change Order # 1 was presented to the Council This is a decrease in the contract price in the amount of \$ 73,444.19 due to changes in the base material and to taxi lane repairs and include this in the statewide airport pavement maint project next year.

Due to the hippa rules for privacy. The committee members and Council President did review the write off due to Charity in the amount of \$318.34 for ambulance. Motioned by Lehman, seconded by Bausch, motion carried to approve ( VanBockel-abstained) the write off.

Sewer rates were briefly discussed. Finance Officer Eliason stated that we will have loans in the amount of around \$40,000.00 per year to pay for the sewer relining project. The City did obtain a State Revolving Fund Loan and we have to have sufficient income to pay our loans from the sewer funds or they can call in our loan and we would have to obtain different funding. Our loan was in the amount of \$624,000.00. Here is the result of the survey:

SEWER RATES SEPT 22, 2010

CITY NAME	RATE
Faulkton	\$11.00 right now in discussions to raise
Miller	\$15.00 up to 5,000 then add 1.00 per thousand
Redfield	\$3.50 per thousand and sewer reserve \$1.00 per month
Hoven	22.00 per month basic(water is 19.00 plus 2.00 per thousand gallons)
Ethan	\$18.00 now in 2011 will be \$19.00
Willow Lake	\$25.00 per month
Big Stone City	\$19.00 up to 5,000 gal then \$24.50
Selby	\$17.00 per month
Marion	\$12.50 base rate then \$3.80 per thousand so 5,000 equals \$27.70 mo
Britton	\$20.00 per month
Ipswich	\$20.00 per month
Webster	\$23.00 plus surcharge for lagoon of 9.20 mo= \$32.20 month
Onida	\$12.00 residential --restaurants and school 50.00 per month
Willow Lake	\$25.00 per month
White	\$ 15.00 per month
Lebanon	\$17.00 now going to \$22.00
Gettysburg	\$10.00 up to 5,000 then 19.00 over 5,000

Sewer rates will be discussed again in the future.  
Curb stop committee will be on the agenda for next month.

Finance windows have been installed now we need to have the vinyl lettering installed. The Finance Officer checked with New Creations and the lettering would cost around \$1085.70. Council member Lehman stated that she does have a machine that does this and she will check into it. It was suggested by our insurance audit to have a lighted exit sign placed at the front door. During our insurance audit they suggested that the Finance office door should have an illuminated Exit sign, Josh Bausch will check into prices,

Ordinance # 2010-8-10 was presented to the council. This ordinance supplements the budget in the amount of \$6600.00 for the purchase of the Finance Office windows. The monies will be taken out of the reserved account for the building-repair reserved fund. Motioned by VanBockel, seconded by Bausch motion carried to approve this first reading.

In round table Council member Lehman and VanBockel asked that gravel be placed in pot holes in some areas.

There being no other business before the council motioned by Wuttke, seconded by Bausch, motion carried to adjourn at 10:45 PM.

ATTEST:

WITNESS:

\_\_\_\_\_  
Sharleen Eliason, Finance Officer

\_\_\_\_\_  
Gerald Knox, Mayor

Published at the approximate cost of \$