

Unapproved Minutes
 Gettysburg, South Dakota
 November 1, 2010

Pursuant to the due call and notice thereof, the City Council met in regular session on November 1, 2010 at 4:30 PM at the City Finance Office. Council President Bill Wuttke in the absence of Mayor Knox conducted the meeting. Those present Council members, Pat Everson, Josh Bausch, Fran VanBockel, Peggy Lehman and absent Nathanael Williams. Also present was Russell Anderson, Maintenance Supervisor, Sharleen Eliason, Finance Officer, Gayle Kludt, Police Chief, Bryan Hause, Corey Brown, Craig Smith, Curt Hamburger, City Patrolman, Don Archer, Ron Tobin, Sandra and Tim Ackerman, Molly McRoberts, Beth Hamburger and Colby Kaup.

After the pledge of allegiance was recited, motioned by Bausch seconded by Lehman, motion carried to approve the minutes from Oct 4th meeting.

Motioned by VanBockel, seconded by Everson, motion carried to approve the vouchers payable with the following bills to be paid in November: Goldsmith & Heck –engineering for sewer relining project--\$10,510.00, Goldsmith & Heck-Engineering for airport 20,412.48, Michael Larson-legal fees--\$210.00, Gayle Kludt-EMT convention and clothing allowance \$579.80, Schlachter Lumber –supplies--\$ 17.72, Farm Service-Ambulance repairs \$1,640.82 and Hawkins-supplies--\$110.12 for a total of \$33,480.94.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	October Payroll	5,885.00
Finance Office	October Payroll	3,428.71
Police	October Payroll	5,946.68
Streets	October Payroll	4,777.97
Snow Removal	October Payroll	377.10
Garbage	October Payroll	464.09
Airport	October Payroll	130.16
Swimming Pool	October Payroll	2,296.00
Parks	October Payroll	623.28
Water	October Payroll	2,343.08
Sewer	October Payroll	2,339.13
Ambulance	October Payroll	245.28
West Nile	October Payroll	00.00
Total Payroll Expense by Department		28,856.48
NET PAYROLL		21,142.72
AFLAC	EMPLOYEE	158.45
AMANDA AUTHIER	WATER REFUND	85.15
AVERA QUEEN OF PEACE	EMPLOYEE TESTING	63.50

BANK OF THE WEST	WITHHOLDING TAXES	2,438.78
BANK OF THE WEST	WITHHOLDING TAXES	3,174.19
BAUSCH ELECTRIC	LABOR	4,140.23
BEST BUSINESS	COPIER MAINT	28.78
BEST WESTERN RAMKOTA	KNOX-WORKSHOP	269.97
BLIESE MACHINE SHOP	SUPPLIES-PARK	159.72
BUSINESS FORMS & ACCOUNTING	SUPPLIES	208.01
CAM WALL	WELCOME SIGN	10.00
CENEX FLEET	FUEL-AMBULANCE	340.21
CITY OF GETTYSBURG	WATER OUTREADS	25.85
DAKOTA FARM & RANCH	SUPPLIES	771.11
DAKOTACARE	INSURANCE	5,202.21
DUCKWALLS	SUPPLIES	97.87
EMERGENCY MEDICAL PRODUCTS	SUPPLIES	469.86
GAS N GOODIES	CAR WASHES	21.00
GAYLE KLUDT	SUPPLIES	44.94
GERALD KNOX	MILEAGE	257.00
GETTYSBURG COLLISION CENT	LABOR-POLICE	50.00
GETTYSBURG DEVELOPMENT	TRIPLE B	2,495.21
HANSEN PLUMBING	LABOR	156.60
HEARTLAND WASTE	GARBAGE	3,974.60
HANSEN PLUMBING	SUPPLIES	342.00
HAWKINS	POOL SUPPLIES	318.47
INSURANCE BENEFITS	AIRPORT LIABILITY	1,498.00
JENSEN ROCK & SAND	SUPPLIES	5,841.22
JENSEN ROCK & SAND	SUPPLIES	3,788.76
KORMENDYS USED VEHICLES	LABOR & SUPPLIES	783.08
LAMB MOTOR CO	OIL CHANGE	49.20
LOGAN ELECTRIC	GRAVEL	8,044.50
MID DAKOTA WATER	WATER	12,884.80
MIDWAY PARTS	PARTS	233.21
MN WIRELESS	WIRELESS	69.00
MONTANA DAKOTA UTILITIES	ELECTRICITY	17.63
MONTANA DAKOTA UTILITIES	ELECTRICITY	3,659.02
NEW CREATIONS	SUPPLIES	122.38
NORTHWEST PIPE	SUPPLIES	493.80
POTTER COUNTY NEWS	PUBLICATIONS	421.96
POTTS TRUCKING	SAND	7,296.00
REDWOOD BIOTECH	TESTING SUPPLIES	35.00
SABRINA JOHNSON	WATER DEP REFUND	89.00
SCHLACHTER LUMBER	SUPPLIES	22.58
SD DEPT OF REVENUE	WATER CKS	24.00
SD DEPT OF REVENUE	SALES TAX	341.92
SD MUNICIPAL LEAGUE	ELECTION WORKSHOP	20.00
SD ML WORKERS COMP	INSURANCE	12,359.00
SD RETIREMENT	RETIREMENT	2,504.47

SERVALL	FO RUGS	43.62
SOUTH DAKOTA ONE CALL	WATER LOCATES	29.97
USDA RURAL DEVELOPMENT	PAYMENT	567.00
TRUE VALUE	SUPPLIES	340.70
US POSTMASTER	POST CARDS	170.80
VENTURE COMMUNICATIONS	PHONES	548.87
VERIZON WIRELESS	CELL PHONES	176.63
TOTAL CHECKS		108,922.55

Craig Smith representing Red River Grain gave the Council a form signed by area producers that they support a building permit for a new chemical warehouse for Red River Grain. At that time both Ackerman’s and Ron Tobin stated that they are not against a new building they are just concerned with the truck traffic and other issues. Craig Smith stated that Red River Grain will follow all state and federal guidelines for the chemical warehouse and he stated that the truck traffic might need the last 75 ft of Exene in order to turn their trucks around. Corey Brown, GWBDC stated that he would like to see the new chemical warehouse built and have a reasonable working solution for all involved. There was discussion regarding a privacy fence on Exene Street which would help with certain issues. Sandy and Tim Ackerman stated they would like the trucks to use the truck route and not use Exene Street which would be directly in front of their home. Council member Wuttke stated that it was discussed previously that Craig Smith should meet with Ackerman’s and Ron Tobin to discuss all issues and then present their findings at a council meeting. Craig Smith stated that Red River Grain just completed the building permit so he did not have time yet to schedule a meeting with Ackerman’s and Tobin. Motioned by Lehman, seconded by VanBockel, motion carried to have the parties involved discuss this together and the City will have a special meeting on September 22 at 7:00 pm to discuss this again.

At 5:15PM Council President Wuttke opened the meeting as a Public Meeting to discuss the alcoholic liquor licenses for 2011. The following applications were presented to the Council:

- * City of Gettysburg/Firehouse Liquors -- 109 N. Main St. Package Off-sale Liquor
- * City of Gettysburg/Firehouse Lounge -- 109 N. Main St. Retailer On-sale Liquor
- * City of Gettysburg/V.F.W. Club -- 113 W. Commercial Retailer On-sale Liquor
- * City of Gettysburg/American Legion Club -- 112 S. Exene St. Retailer On-sale Liquor
- * City of Gettysburg/ J&B-Quick Stop -- Gettysburg, SD Package Off-sale Liquor
- * City of Gettysburg/Gettysburg Country Club -- Gettysburg, SD Retailer On-sale Liquor

There was one question regarding the Firehouse Liquors and Lounge application since they are closed if the Council should grant the licenses. At that time Council President Wuttke and Finance Officer Eliason stated that they had called Department of Revenue and talked to Carol Logan regarding this. She stated that we could approve the licenses and at any time if someone else wanted to open a new business that we could proceed with the

operating agreements and give proper notice and proceed in accordance with the agreements. Motioned by Lehman, seconded by VanBockel, motion carried to approve all liquor licenses for the year 2011.

Police report was next. Gayle Kludt stated that she has been working on the Ordinances regarding vehicles that are non operating. Gayle Kludt stated to the Council that they have a case that was recorded with an old system and they have a private citizen trying to convert

the 8mm tape to a CD. She asked the Councils permission to purchase a digital recording system for at least one of the vehicles now with the next system out of next year's budget. The approximate cost would be around 7500.00 and this also includes training and the installation. Motioned by VanBockel, seconded by Lehman, motion carried for approval to purchase one of these units this year. Gayle Kludt, Chief of Police also stated that we hired Curt Hamburger as a temp full time status and it is supposed to be renewed every 90 days. Motioned by Everson, seconded by VanBockel, motion carried to renew this status for Curt Hamburger. With the election for Sheriff coming it was suggested that in case Curt Hamburger wins Gayle should be ready to advertise for a full time city patrol man and to have interviews scheduled so we can be ready by January 1st.

Motioned by VanBockel, seconded by Bausch, motion carried to approve having Gayle advertise the position and scheduling interviews. Gayle also asked for permission to attend two trainings that are coming to Pierre. A veterans refresher course and a course on death investigations . Motioned by Lehman, seconded by VanBockel motion carried to approve the training. In the policy book we are only allowed to carry over half of our vacation time. Due to Curt Hamburger leaving Gayle will be carrying over more than the allowable. Motioned by Everson, seconded by Bausch to allow Gayle Kludt for this year to carry over more vacation then what is indicated in the policy book due to unusual circumstances.

Russell Anderson, Maintenance supervisor stated that the fall cleanup was successful. Russell Anderson needed sand for the park ball diamond the following quotes were given to him: Potts trucking--\$12.00 per ton, Logan's--\$12.50 per ton and Hansen's \$13.30 per ton. Potts trucking was the low quote. In the surplus bulletin there was a snow plow blade for 800.00 and a snow removal unit for 900.00. Motioned by Everson, seconded by VanBockel, motion carried to approve these purchases. Russell Anderson stated that LaQua Logics (A-tech) was here on Saturday the 30th of October to finish the sewer relining project. There was a couple of blocks that needed to be rechecked.

There being no other bids received the Council acted upon the bid from Northern Plains Coop in the amounts of: Super unleaded--\$2.72, No lead--\$2.78, # 2---2.62 and # 1 2.82. Motioned by Bausch, seconded by Lehman, motion carried to accept these bids.

At this time Beth Hamburger asked permission of the Council to discuss the purchase of an Automated Defrib Machine. The Gettysburg EMT's received a grant of \$16,000.00 from the Maas Foundation for this equipment but the cost is now \$20,000.00. Beth Hamburger proposed to the Council if the City was willing to pay \$2,000.00 the EMT's

will also pay \$2,000.00. Motioned by VanBockel, seconded by Lehman, motion carried for approval.

The following building permits were presented to the council for their review:

Red River Grain new chemical building Block 56, Western Town Lot Co Addn
Sheron Archer fence Lot 15 Block 28 Bryson's Addition

Motioned by VanBockel seconded by Lehman, motion carried to approve the permit of Archer but to table the application from Red River Grain for more discussion.

The following Demolition permits was presented to the council for their review:

CHS-Northern Plains--- garage & building Block 81 Western Town Lot Addition
Land & Marine Inc-Fort Pierre to take down former Sexauer Grain Elevator
located at Lots 12 thru 15 of Warehouse lots Western Town Lot Company Addn

Motioned by Bausch, seconded by VanBockel, motion carried to approve the permits.

Finance Officer Eliason presented new forms for the building permits, demolition permits and moving permits. It just states on the form that these forms must be presented to the Council and that the Council's meetings are usually the first Monday of the month. Ordinances will be redone by the committee members at a later date. Council stated to replace the old forms with the new because it should state on the form that it needs to be presented at a council meeting.

The agreement from the SDDOT for the Airport Project E 3-46-0017-07-2010 was presented to the Council for their review. The Summary of Project Costs was estimated at a cost of total construction at \$621,900.46, total engineering costs of \$165,800.84 total project cost at \$787,701.05. With the Federal share being 95% of the costs, state share 3% and local share 2%. So the approximate cost for the City of Gettysburg will be around \$15,754.02 of this project. This project is to construct apron expansion, construct new hanger taxiway and widen Runway end 31 turnaround. Motioned by Lehman, seconded by Bausch, motion carried to approve this contract and to authorize the Mayor or Council President Wutte to sign all documents needed.

Curt Hamburger, City Patrolman asked the Council's permission for the Crosswalk by the School. The school has approved the crosswalk and just need help with the painting of the crosswalk. Motioned by VanBockel, seconded by Everson motion carried to approve the cost of the paint and to have our personnel paint the crosswalks.

Ordinance # 2010-8-10 was presented to the Council for the 2nd reading. This takes monies out of reserve for the Finance Office windows. Motioned by Bausch, seconded by VanBockel, motion carried to approve this with the following roll call vote taken: Lehman-yea, VanBockel-yea, Williams-absent, Everson-yea, Bausch-yea and Wuttke-yea. Ordinance 2010-8-10 approved.

Ordinance # 2010-10-13 was presented to the Council for the 1st reading. This would adjust the sewer rates by increasing them \$5.00 per month. Last month the Finance

Officer presented a listing of area sewer rates and ours are very low and now we will be paying off loans to SRF and Rural Development in the approximate amount of \$40,000.00 each year and we will not be able to cover our loan amount and the requirements are the funds need to be from sewer revenue thus the need to increase our rates. Motioned by Lehman, seconded by Bausch, with the following results: Lehman-yea, VanBockel-nay, Williams (absent), Everson-nay, Bausch-yea and Wuttke-yea. With 3 yeas and 2 nays ordinance reading did not pass. It was suggested that the Council needs more time to review and to bring it up at the next meeting for consideration.

Ordinance # 2010-10-11 this ordinance will increase Triple B tax by \$3500.00
The City has had more revenue than predicted so the budget has to be increased.
Motioned by VanBockel, seconded by Bausch, motion carried to approve this first reading.

In July the liquor laws changed to include the selling of alcohol on Memorial Day and Sunday Sales that no longer have the stipulation of certain requirements based on food sales.

Ordinance 2010-10- 12 was presented to the Council for the first reading. Motioned by Lehman, seconded by Everson, motion carried to approve this first reading.

Dakota Care insurance was discussed at last month's meeting but no motion was made. Motioned by Lehman, seconded by VanBockel, motion carried to approve the year's contract for DakotaCare Ins.

Lane Goldsmith brought the contracts for the sewer relining project. Change order No 3F was presented to the council. This changes the project cost by \$524.00 due to an increase in estimated quantities. Motioned by VanBockel, seconded by Bausch, motion carried to approve this change order. The Certificate of Substantial completion was presented to the Council. The project is now complete since LaQua came on October 30th and completed everything on the checklist. Contractor's application for payment 4-F was presented to the council to authorize payment of \$48, 871.45 to LaQua Logics (A-Tech). This will pay them in full for the project. Motioned by VanBockel, seconded by Bausch, motion carried to approve this payment and to authorize the Council President Wuttke to sign all the documents.

Committee reports: curb stops, building permits, Demolition reports, street signs, PCI
No reports at this time. The street signs that are missing have been ordered and will be put up as soon as possible.

In round table discussions Council member Bausch stated that we should check with other towns and see what they charge for vendor fees as ours are \$25.00 per day and some vendors felt that we are quite expensive.

There being no other business to come before the Council motioned by Everson, seconded by Lehman motion carried to adjourn at 6:18 PM. Council members Lehman and VanBockel and Finance Officer Eliason stayed in case the public had any more comments
on

the liquor applications hearing none they left at 7:32 PM.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Bill Wuttke, Council President

Published at the approximate cost of \$