

Unapproved Minutes
Gettysburg, South Dakota
December 6, 2010

Pursuant to the due call and notice thereof, the City Council met in regular session on December 6, 2010 at 4:30 PM at the City Finance Office. Those present Mayor Gerald Knox, Council members, Pat Everson, Josh Bausch, Fran VanBockel, Bill Wuttke, Peggy Lehman and Nathanael Williams. Also present was Russell Anderson, Maintenance Supervisor, Sharleen Eliason, Finance Officer, Gayle Kludt, Police Chief, Bryan Hause, Craig Smith, Ron Tobin, Tim Ackerman, Molly McRoberts, and Colby Kaup.

After the pledge of allegiance was recited, Council member Williams addressed the Council. He moved to a different ward and therefore has to resign his Council position per South Dakota Codified Law # 9-8-1.1. At this time Council member Williams asked the Finance Office if she needs

his resignation in writing and Eliason stated yes for the files. Council member Williams term was until 04-2014. The Council will have to appoint another member until the next general election which will be held in April 2012. The Council stated that they were very sorry to hear this and they thanked him for his service on the Council. Council member Williams did give a suggestion for his replacement to the Council members. This person has completed NECOG's leadership class and is interested in serving on the Council. Council member Wuttke stated that he heard that in other communities they ask the public if anyone would like to serve, which opens it up to the public. So if anyone from Ward 2 is interested in serving their community please submit a letter of intention to the Council.

Motioned by Wuttke, seconded by Everson to approve November 1, 2010 minutes with no corrections.

Motioned by VanBockel, seconded by Bausch, motion carried to approve the bill from Peggy Lehman for the Finance Office window vinyl letters for 228.00 but to add \$50.00 for labor as Peggy made the letters and installed them also.

Motioned by VanBockel, seconded by Bausch, motion carried to approve the vouchers payable with the following bills to be paid in December: Duckwalls—supplies \$478.59, Morris Equip—supplies \$140.29, Northern Plains—supplies and fuel--\$2004.28, Martins Door-repairs--\$501.03, Peggy Lehman-Supplies 278.00, Montana Dakota-service at airport-\$4130.87, Morris—airport 80,455.05, and Goldsmith & Heck—4,140.87 for a total of \$ 92,128.98.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	November Payroll	.00
Finance Office	November Payroll	3,449.15

Police	November Payroll	5,946.68
Streets	November Payroll	4,857.66
Snow Removal	November Payroll	1,024.67
Garbage	November Payroll	931.82
Airport	November Payroll	130.16
Swimming Pool	November Payroll	00.00
Parks	November Payroll	65.08
Water	November Payroll	2,401.28
Sewer	November Payroll	1,427.48
Ambulance	November Payroll	250.39
West Nile	November Payroll	00.00
Total Payroll Expense by Department		20,484.37
NET PAYROLL		15,523.87
AFLAC	EMPLOYEE	158.45
BANK OF THE WEST	WITHHOLDING TAXES	2,394.92
BANK OF THE WEST	WITHHOLDING TAXES	2,264.29
BANYON	WINFUND SUPPORT	770.00
BEST BUSINESS	COPIER MAINT	28.78
BLIESE MACHINE SHOP	SUPPLIES-PARK	1,065.10
CAM WALL	WELCOME SIGN	10.00
CENEX FLEET	FUEL-AMBULANCE	340.16
COLONIAL RESEARCH	POOL SUPPLIES	657.84
DAKOTA BACKUP	COMPUTER BACKUPS	61.54
DAKOTA FARM & RANCH	SUPPLIES	792.82
DAKOTACARE	INSURANCE	4,911.90
ELIASON, SHARLEEN	MILEAGE	60.00
ELIASON, WILLIAM	AIRPORT MANAGER YR	525.00
FARM PLAN	AMBULANCE REPAIRS	1,433.57
GAS N GOODIES	CAR WASHES	84.69
GAYLE KLUDT	SUPPLIES, WORKSHOP	679.80
GETTYSBURG DEVELOPMENT	TRIPLE B	2,175.48
GOLDSMITH & HECK-MOBRIDGE	SEWER RELINING	10,510.00
GOLDSMITH & HECK ENGINEER	AIRPORT	20,412.48
HAWKINS INC	SUPPLIES	110.12
HAMBURGER, BETH	WORKSHOP	464.00
HEARTLAND WASTE	GARBAGE	4,098.58
HOLZWARTH SALES	SUPPLIES	2,390.81
JOSH BAUSCH	WATER DEP REFUND	100.00
LA QUA (A-TECH)	SEWER RELINING	48,871.45
LAMB MOTOR CO	OIL CHANGE	56.91
LOGAN ELECTRIC	HWY LIGHTS	386.74
LOMHEIM REPAIR	REPAIRS	230.78
MICHAEL LARSON	LEGAL FEES	50.00
MICHAEL LARSON	LEGAL FEES	210.00
MID DAKOTA WATER	WATER	12,548.40
MIDWAY PARTS	PARTS	320.86

MN WIRELESS	WIRELESS	69.00
MONTANA DAKOTA UTILITIES	ELECTRICITY	3,474.26
MORRIS	OMEGA MIX	2,055.46
MORRIS	AIRPORT PROJECT	169,911.72
NEW CREATIONS	SUPPLIES	108.60
NORTHERN PLAINS	GAS & SUPPLIES	4,997.80
POTTER COUNTY NEWS	PUBLICATIONS	346.64
POTTS TRUCKING	SAND	512.00
PHYSIO CONTROL	SUPPLIES	15.75
PRAXAIR	AMBULUANCE SUPPLIES	183.13
RED RIVER GRAIN	SUPPLIES	59.83
REDWOOD BIOTECH	TESTING SUPPLIES	35.00
SAFETY BENEFITS	WORKSHOP	75.00
SCHATZ ELECTRIC	LABOR	75.70
SCHLACHTER LUMBER	SUPPLIES	30.56
SCHLACHTER LUMBER	SUPPLIES	17.72
SD DEPT OF REVENUE	WATER CKS	24.00
SD DEPT OF REVENUE	SALES TAX	299.54
SD FEDERAL SURPLUS	EQUIPMENT	1,700.00
SD RETIREMENT	RETIREMENT	2,566.07
SERVALL	FO RUGS	65.63
SOUTH DAKOTA ONE CALL	WATER LOCATES	27.75
USDA RURAL DEVELOPMENT	PAYMENT	567.00
TRUE VALUE	SUPPLIES	538.34
US POSTMASTER	POST CARDS	168.28
VENTURE COMMUNICATIONS	PHONES	548.37
VERIZON WIRELESS	CELL PHONES	192.18
TOTAL CHECKS		323,364.67

Craig Smith representing Red River Grain gave the Council a revised building permit for for the new chemical warehouse. Red River Grain changed the loading dock to face the North and they will not be using Exene Street for truck traffic. They were also requesting an additional 80 feet of Custer Ave for the trucks to be able to turn around. Craig Smith attorney for Red River Grain stated that it would be a very nice steel building and he didn't see the need for the extra expense for the privacy fence that was requested.

Ron Tobin addressed the Council stating that the privacy fence is needed to help cut down on noise and dust. Also since Ackerman's picture window will be right across the street it would certainly help for privacy reasons and if the fence is not there it will be temping for truckers to cut across and not use the road. Ron Tobin and Tim Ackerman stressed that they want to cooperate but they also want their property rights respected. After a lengthy discussion Council Wuttke made a motion, seconded by Lehman that the building permit of Red River Grain will be approved with the intent of building a privacy fence that is L shaped East-West on Custer 70 to 75 feet and North and South on Exene 30 ft from

Railway South with a short fence at the end for visibility reasons for a total of around 120 ft of privacy fence and then 30 feet of low visibility fence. Wuttke stated that if no fence then Red River Grain ,Tobin,and Ackerman need to get together and bring back proposal to the Council that works for all parties. The notation for the fence was put in writing on the building permit.

Gayle Kludt, Chief of Police stated that Curt Hamburger's last day at the City will be on December 28, 2010. She has received 8-9 applications and she asked the Council's permission to do telephone interviews with at least 5 questions to narrow it down to 3 applicants that the Police Committee, Mayor, Curt Hamburger and Chief of Police from Mobridge Mike Nehls can then interview face to face. The council felt this was appropriate.

Gayle will try and set up the interview for around December 20, 2010. Gayle was also inquiring about salary for this position and Council member Wuttke stated that the Police Committee will give a recommendation to the Council along with their selection suggestion. Gayle Kludt also stated that an invoice for the first video system for the vehicles should be coming soon but the training and installation of the system will be sometime in January. There is a 4 wheel drive vehicle in surplus that is only around \$15,000 with 50,000 miles that might be a good replacement vehicle for the Police Department. Gayle will do further checking in the future as it is very helpful to have 4 wheel capabilities for emergencies. The snow route will be discussed again in the Potter County News as there were a lot of vehicles that was in the way for snow removal.

Code enforcement was discussed. There was discussion on one building that the Council thought an agreement was signed to be sold on October 31, 2010 and it has not been demolished yet. Gayle Kludt will do further checking.

Russell Anderson, Maintenance Supervisor asked the Council to purchase a John Deere mower with a 72 deck that is a demo with 39 hours on it for \$11,200.00. Motioned by Everson, seconded by Wuttke motion carried to approve this purchase. The skating rink located in the small park behind the hospital is filled and should be ready soon for ice skating.

There being no other bids received the Council acted upon the bid from Northern Plains Coop in the amounts of: Super unleaded--\$2.77, No lead--\$2.83 # 2---2.66 and # 1 3.16. Motioned by Lehman, seconded by VanBockel, motion carried to accept these bids.

The following building permit was presented to the council for their review:

Josh Bausch home office Lots 1,2 Block 7 Hurleys addn

Motioned by VanBockel seconded by Lehman, motion carried to approve the permit.

The following Demolition permit was presented to the council for their review:

Richard Penrod house S 150ft of Lot 2, all lot 3,4 Block 15 Browers Outlots

Motioned by VanBockel, seconded by Everson motion carried to approve the permit.

An easement was presented to the Council for Craig and Lori Hunnel for the following:

RESOLUTION 2010-9

A regular meeting of the Common Council of the City of Gettysburg, Potter County, South Dakota, was duly called and held in the Council Room, of the City Finance Office, in the City of Gettysburg, Potter County, South Dakota, on Monday the 6th day of December, 2010, and the following Councilmen were present: Bill Wuttke, Peggy Lehman, Fran VanBockel, Pat Everson, and Josh Bausch.

the following Councilmen were absent: none.

Councilman Everson introduced the following Resolution and moved it's adoption:

WHEREAS, Craig M. Hunnel and Lori L. Hunnel, husband and wife, are the owners of the East Forty Feet (E40') of Lot Eleven (11) and all of Lot Twelve (12), Block Eighty (80), Western Town Lot Company's Addition to the City of Gettysburg, Potter County, South Dakota, and

WHEREAS, Sheron R. Archer is purchasing the above described property, and

WHEREAS, the garage and concrete driveway located on the property is encroaching approximately eleven (11') feet, more or less, onto the adjoining city street, namely Broadway Street, running north and south on the east side of said Lot Twelve (12) and there is a concrete driveway leading up to garage, located on the east side of said garage encroaching approximately nine (9') feet, more or less, and

WHEREAS, an easement twenty (20') feet wide, more or less, adjoining the east side of Lot Twelve (12), Block Eighty (80), Western Town Lot Company's Addition to the City of Gettysburg, Potter County, South Dakota, is required to permit the garage and concrete driveways to remain as presently situated on the premises, and

WHEREAS, such an easement will not interfere with the public's right-of-way, on over or across Broadway Street or with the City of Gettysburg use of said Broadway Street;

THEREFORE, Be It Resolved that a permanent easement be granted to Craig M. Hunnel and Lori L. Hunnel, husband and wife, as owners, their successors in interest, to a strip of land twenty (20') feet wide, more or less, adjoining the east

side of Lot Twelve (12), Block Eighty (80), Western Town Lot Company's Addition to the City of Gettysburg, Potter County, South Dakota, as presently platted to permit said encroachments as situated thereon.

The Resolution was seconded by Councilman VanBockel, upon roll call vote, the following Councilmen voted "Aye", Everson, Bausch, VanBockel, Lehman, and Wuttke, and the following Councilmen voted "Nay", none.

The following Councilmen were absent or not voting: none.

The Resolution was declared duly adopted.

Dated at the City of Gettysburg, Potter County, South Dakota, the 6th day of December, 2010.

APPROVED:

Gerald Knox, Mayor

ATTEST:

Sharleen Eliason, Finance Officer

Council member Everson will check into a scoreboard for the new little baseball diamond. Northern Plains donated 1500.00 towards this scoreboard and Everson will get it ordered.

There was a meeting for the airport 2011 project validation on November 18th and a 10 year plan for the airport was discussed . Council members Wuttke and Bausch and Mayor Knox, Airport Manager Eliason and D J Fischer, Jon Becker, State, and Mark Wiederich from Goldsmith & Heck met to discuss the plans. The 10 year plan was given to the Council for their approval along with the payments for the Airport Project to be

paid in December:

Morris.....343,715.16
Montana Dakota 4,130.87
Goldsmith & Heck.4,140.87

For a total of 351,986.90.Motioned by Lehman, seconded by Wuttke, motion carried to approve this for the Gettysburg Airport.

Ordinance # 2010-10-13 was presented to the Council for the 1st reading again (Last month it did not pass). This would adjust the sewer rates by increasing them \$5.00 per month.

Below is a list of other area sewer rates and ours are very low and now we will be paying off

loans to SRF and Rural Development in the approximate amount of \$40,000.00 each year and we will not be able to cover our loan amount and the requirements are the funds need to

be from sewer revenue thus the need to increase our rates. The City should be increasing rates a small amount each year as there was a period that we didn't increase rates at all.

With the increase we will be comparative mid range with what other cities charge. We hate to increase rates because with the economy it impacts everyone but we don't have a choice the state dictates to us with rules to follow with the repayment of the loans or grants.

Below is a list of other towns charges for sewer:

SEWER RATES SEPT 22, 2010

CITY NAME	RATE
Faulkton	\$11.00 right now in discussions to raise
Miller	\$15.00 up to 5,000 then add 1.00 per thousand
Redfield	\$3.50 per thousand and sewer reserve \$1.00 per month
Hoven	22.00 per month basic(water is 19.00 plus 2.00 per thousand gallons)
Ethan	\$18.00 now in 2011 will be \$19.00
Willow Lake	\$25.00 per month
Big Stone City	\$19.00 up to 5,000 gal then \$24.50
Selby	\$17.00 per month
Marion	\$12.50 base rate then \$3.80 per thousand so 5,000 equals \$27.70 mo
Britton	\$20.00 per month
Ipswich	\$20.00 per month
Webster	\$23.00 plus surcharge for lagoon of 9.20 mo= \$32.20 month
Onida	\$12.00 residential --restaurants and school 50.00 per month
Willow Lake	\$25.00 per month
White	\$ 15.00 per month
Lebanon	\$17.00 now going to \$22.00
Gettysburg	\$10.00 up to 5,000 then 19.00 over 5,000

Motioned by Wuttke, seconded by Lehman, motion carried (VanBockel-nay) with 4 ayes and one nay it passes for the first reading.

Ordinance # 2010-10-11 this ordinance will increase Triple B tax by \$3500.00

The City has had more revenue than predicted so the budget has to be increased.

Motioned by VanBockel, seconded by Bausch, motion carried to approve this second reading with the following roll call vote: Bausch-yea, Everson-yea, VanBockel-yea Lehman-yea and Wuttke-yea. Ordinances passes.

In July the liquor laws changed to include the selling of alcohol on Memorial Day and Sunday Sales that no longer have the stipulation of certain requirements based on food sales.

Ordinance 2010-10- 12 was presented to the Council for the second reading. Motioned by VanBockel, seconded by Bausch, motion carried to approve this second reading with the

following roll call vote: Wuttke-yea, Lehman-yea, VanBockel-yea, Everson-yea and Bausch yea ,motion carried to approve this ordinance supplement.

In 2011 a two year audit is needed. Letter of intent was sent by Kohlman, Bierschbach & Anderson for 2 a two year audit not to exceed 10,400 unless it is a A-133 then it will not exceed \$12,400.00 also they will be doing the annual report which usually is around 800-1000.00 cost. Motioned by VanBockel, seconded by Bausch motion carried to approve this proposal for the audits.

NECOG agreement for 2011 was presented to the Council for approval. NECOG helps the City obtain grants. Motioned by Bausch, seconded by VanBockel, motion carried to approve this contract agreement.

An agreement by the American Heart Association (Hemsley grant) was presented to the council. This is a grant for the AED's that the ambulance needs. The agreement states that the City of Gettysburg will receive \$22,419.50 for the AED's and then another \$720.00 for 5 years of data package from a cell phone provider service. Ordinance # 2010-11-15 is a supplemental appropriation for this. Motioned by VanBockel, seconded by Baush, motion carried to approve this for first reading.

Finance officer Eliason also stated that the City needs a policy for ambulance billing when more than one person is transported at the same time in one ambulance. Medicare rules state that the provider can charge for one person 100% of loading fees and 100% mileage, then if 2 people are transported then 75% and 50% of the mileage and if a third person is transported then 60% of loading fee and 1/3 of the mileage fee. Motioned by VanBockel, seconded by Lehman , motion carried to adapt this same policy for all multiple transports.

The firemen were inquiring if they could have the old AED's when the ambulance receives the new ones. Council member Lehman stated that maybe the firemen should obtain new equipment because we can no longer buy batteries for the old AED's and she felt that they should learn on a current piece of equipment instead of equipment that is outdated and that the City should not surplus or give away the old AED's for liability reasons .

Senator Corey Brown will be having a Bush grant meeting at the Gettysburg Fire Hall and Rescue building Wednesday December 8, 2010 from 7:00PM to 9:00 PM. This is put on by the Extension Service .

Ordinance # 2010-11-16 was presented to the Council for their review. This is a supplement to the budget for ambulance equipment for the other AED that the EMT's are purchasing. The Maas foundation donated 16,000.00 for this equipment and the EMT's are donating 2,000.00 for this equipment and the City will also pay 2,000.00 to obtain this equipment. This is a first reading, motioned by Lehman, seconded by VanBockel motion carried to approve this supplement.

The swimming pool personnel received a bonus in the summer and Council member

Everson motioned, seconded by VanBockel, motion carried to approve a bonus for employees over 1 year of service to receive \$500.00 for full time and \$250.00 bonus for part time employees. Salary increases were discussed and it will be discussed again at the next meeting which will be held on December 30th at 12:00 for year end business. There will be a small ad to be put in the paper regarding having all accounts payable to be turned in to the City by December 29th for payment.

Vendor fees were researched. Council member Bausch stated that he had a vendor state that they would have come to Gettysburg but thought the vendor fees of \$25.00 per day were too high. Motioned by VanBockel, seconded by Bausch, motion carried to change the vendor fees to zero but each vendor still needs to fill out paperwork for the City and the Police will verify that they are of good standing and have a Sales Tax license.

Committee reports: curb stops, building permits, Demolition reports, street signs, PCI
No reports at this time. But the council felt the building permits and demolition reports are done but the moving permit needs to address one issue for a change and presented at the next meeting. Street signs were ordered and should be arriving soon.

No correspondence or round table reports by the Council.

There being no other business to come before the Council motioned by VanBockel seconded by Wuttke motion carried to adjourn at 9:44 PM.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Gerald Knox, Mayor

Published at the approximate cost of \$