

Unapproved Minutes
Gettysburg, South Dakota
April 4, 2011

Pursuant to the due call and notice thereof, the City Council met in regular session on April 4, 2011 at 7:00 PM at the City Finance Office. Those present Mayor Bill Wuttke, Council members , Pat Everson, Josh Bausch, Fran VanBockel Peggy Lehman, and Dawn Nagel. Also present was ,Russell Anderson, Maintenance Supervisor, Sharleen Eliason, Finance Officer, Gayle Kludt, Police Chief, Bryan Hause, Molly McRoberts, Bobby Jenner, Brian Haberer, Gerald Knox, Howard and Edith Schwenn, Phil Scheffield, Corp of Engineers, Michael Larson, City Attorney and Matt Cronin.

After the pledge of allegiance was recited, motioned by Nagel seconded by VanBockel, motion carried to approve the minutes from March 7 and March 15 minutes with corrections to the following on March 15 minutes: It was also noted that the renter will be receiving the (ASC payment) **FSA** payment of 237.00. In addition Don Hericks came into the Finance Office on **Friday the 11 of March** and stated that the City should advertise for bids for the hayland at the Civil War site as they no longer will be utilizing it for threshing bees. This property is around 40 acres more or less and there has never been a crop base so there is no (ASC payments) **FSA** payments on this property.

Motioned by Lehman seconded by Bausch motion carried to approve the vouchers payable with the following bills to be paid later in April: True Value....343.18, Schlachters—375.36, AFLAC---103.25, Michael Larson---450.00, Lamb Motor Co.---204.39, Gas N. Goodies —12.00, Logan Electric.---7.02 Best Western—Airport conference—83.00, DJ Fischer 191.00, Communications Center---185.00, Dakota Backup—96.39 for a total of \$ 2040.59.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	March Payroll	00.00
Finance Office	March Payroll	3,711.46
Police	March Payroll	5,712.00
Streets	March Payroll	4,069.88
Snow Removal	March Payroll	975.99
Garbage	March Payroll	99.60
Airport	March Payroll	49.80
Swimming Pool	March Payroll	00.00
Parks	March Payroll	00.00
Water	March Payroll	3,418.66
Sewer	March Payroll	2,123.96
Ambulance	March Payroll	2,767.65
West Nile	March Payroll	00.00
Total Payroll Expense by Department		22,929.00

NET PAYROLL		17,785.49
AL BOHLE	POLICE COVERAGE	237.20
AVERA QUEEN OF PEACE	EMPLOYEE TESTING	179.80
BANK OF THE WEST	WITHHOLDING TAXES	2,374.86
BANK OF THE WEST	WITHHOLDING TAXES	2,699.56
BAUSCH ELECTRIC	EXIT SIGN FO	113.69

BENJAMIN LORD	WATER DEP REFUND	100.00
BLIESE MACHINE SHOP	SUPPLIES	345.55
BRITTANY HUNTER	WATER DEPOSIT	84.05
BUSINESS FORMS & ACCT	SUPPLIES	97.15
CAM WALL ELECTRIC	WELCOME	10.25
CENEX FLEET	FUEL-AMBULANCE	86.23
CITY OF GETTTYSBURG	WATER OUTREADS	15.95
CITY OF GETTYSBURG	PETTY CASH	46.13
CUSTOM MICRO INC.	2 RADIO LICENSES	180.00
DAKOTA BACKUP	BACKUPS	83.19
DAKOTA FARM & RANCH	SUPPLIES	1,157.47
DAKOTACARE	INSURANCE	4,834.29
ECONOMIC DEVELOPMENT	TRIPLE B	7,000.00
ELIASON, SHARLEEN	SUPPLIES	115.08
FARM PLAN	REPAIR & SUPPLIES	541.17
GETTYSBURG COLLISION CENTER	SUPPLIES	195.00
GETTYSBURG DEVELOPMENT	TRIPLE B TAXES	1,075.66
GETTYSBURG MEMORIAL HOSP	RN FEES-AMBU	100.00
GOLDSMITH & HECK ENGINEER	AIRPORT	8,688.77
HANSEN PLUMBING	SUPPLIES	11.26
HEARTLAND WASTE	GARBAGE	3,931.72
IN STITCHES	SUPPLIES	219.51
KASSANDRA HUBBARD	POLICE COVERAGE	223.94
LOGAN ELECTRIC	SIREN, GRAVEL	17,218.70
MICHAEL NEHLS	POLICE COVERAGE	474.40
MICHAEL NEHLS	POLICE COVERAGE	236.60
MCLEODS PRINTING	SUPPLIES	42.43
MID DAKOTA WATER	WATER	12,698.85
MIDWAY PARTS	PARTS	433.79
MN WIRELESS	WIRELESS	69.00
MONTANA DAKOTA UTILITIES	ELECTRICITY	4,806.20
NEW CREATIONS-L SCHNEIDER	SUPPLIES	95.13
NORTHERN PLAINS COOP	FUEL	4,101.39
OAHE YOUTH CENTER	SUMMER REC	5,500.00
POTTER CO NEWS	PUBLICATIONS	173.11
PRAXAIR	SUPPLIES	60.90
PRAXAIR	SUPPLIES	67.43
SD DEPT OF REVENUE	SALES TAX	293.82
SD DEPT OF REVENUE	WATER CKS	48.00
SD MUNICIPAL LEAGUE	DISTRICT 7 MEETING	95.00
SD MUNICIPAL LEAGUE	DISTRICT 7-ANDERSON	19.00
SD RETIREMENT	RETIREMENT	2,586.76
SERVALL	FO RUGS	44.02
USDA RURAL DEVELOPMENT	PAYMENT	567.00
US POSTMASTER	STAMPS	264.00
US POSTMASTER	WATER BILLS	164.92
WATCHGUARD VIDEO	2 ND VIDEO SYSTEM	5,020.00
WATCHGUARD VIDEO	POLICE VIDEO SYSTEM	4,825.00
VENTURE COMMUNICATIONS	PHONES	550.41
VERIZON WIRELESS	CELL PHONES	195.36
VILAS PHARMACY	SUPPLIES AMB	633.79
TOTAL CHECKS		113,817.98

Finance Officer Eliason gave the Oath of Office to Mayor Bill Wuttke on March 21, 2011 with witnesses of Corey Brown and Deputy Finance Officer Judy Nagel to comply with qualifying rules of appointments.

Council received Leon Beitelspacher's resignation for the rubble site. Leon will still help with snow removal. Motioned by Lehman, seconded by VanBockel to accept his resignation for the rubble site.

At this appointed time the public meeting for the wine license for Vilas was opened for public comments. Hearing no comments Motioned by VanBockel, seconded by Lehman, motion carried to approve the wine license. A contract for the wine license will be on file at the City Finance Office with the same liability amount as the other city owned licenses.

Phil Scheffield ,Corp of Engineers addressed the council regarding the acreage that they have adjacent to the city rubble site. The Corp of Engineers has no further need for the tower that they own on this property. Motioned by VanBockel, seconded by Bausch, motion carried that the City would be interested in this property with or without the tower. Mr Scheffield stated that the Corp will be discussing this with the City in the near future.

Nicholas Bratland ,Gettysburg Police Department graduated from the SD Law Enforcement training Academy in Pierre on Friday March 25, 2011. Nicholas will now be on duty full time for the Gettysburg Police Department. Gayle Kludt, Chief of Police will be attending the Chief's Conference in Deadwood in the near future. Gettysburg will again be participating with the program of disposal of outdated prescription drugs. Ron Tobin discussed traffic control issues for Red River Grain with Gayle Kludt. Gayle presented a proposal to the Council regarding having a stop sign for north and south traffic for Exene and Custer (with removal of yield sign), Stop sign for North bound traffic at Exene and Railway and a stop sign for eastbound traffic on Railway and East St. Motioned by VanBockel, seconded by Everson, motion carried to approve the placement of these stop signs. There was an accident that damaged a yield sign by Holly and Ellsworth and an individual will be making restitution for this sign. The video camera system was installed on one of the vehicles and the other vehicle is scheduled for the new equipment in the near future.

Russell Anderson, Maintenance Supervisor stated there is a drainage problem on Platte and it has damaged the street. He would like to install concrete for two blocks from Platte to Lincoln. The approximate cost would be around \$45,000.00 for material. He would also like to concrete half a block on Exene St. by the Gettysburg School. This would be the area from the four- way stop sign to the school driveway as there have been some issues with the soft spots there. Council Member VanBockel asked about resurfacing 5 blocks of Custer Avenue. This was tabled for now. The maintenance crew will be installing a bathhouse at the little park by the hospital this spring.

The following building permits were presented to the Council for their review:

Angela Freidel-	Lots 6,7 & 8 Block 1 Maltaverne Addn	chain link fence
Ryder Lemler	Lots 7,8 & 9 Block 7 Hurley's addn	garage

Motioned by VanBockel, seconded by Bausch, motion carried to approve permits.

The following Moving Permit was presented to the Council:

Mike Rausch 603 East Lincoln (Bob Lundquist lot) pre built modular home
Motioned by Bausch, seconded by Everson, motion carried to approve this moving permit.

The following demolition permit was presented to the Council for their review:

Josh Bausch lot 12 Block 26 Bryson's addition store debris caused by a fire

Motioned by Everson, seconded by Nagel, motion carried (Bausch-abstained).

Howard and Edith Schwenn addressed the council regarding their driveway and the ditch in front of their property on Garfield Ave. As soon as the weather cooperates the maintenance crew will replace the gravel and fill in the ditch that has started to settle. This occurred because sewer lines were repaired and a new culvert was installed last fall. The city acknowledged that they are responsible and will do the repairs in the near future.

Civil war site hayland bid and the airport hay bid was next on the agenda with the following bids opened: Beringer Farms --airport bid 525.00 civil war site bid 1080.00
Gary McCloud airport bid 505.00 civil war site bid 1000.00

Motioned by Lehman, seconded by VanBockel, motion carried that Beringer Farms was the highest bidder and was accepted by the Council.

Fuel bids were presented to the Council for the month of April:

Northern Plains: super unleaded—3.69, no lead-- 3.79, FM#2-- 3.64 and # 1-- 3.76

NC Farmers Elevator Ethanol-----3.526 no lead --3.575 # 2 Premium Road Master \$3.59

Motioned by Lehman, seconded by VanBockel, motion carried to accept the low bid from North Central Elevator.

The Gettysburg Cemetery committee contacted Mayor Wuttke wondering if the City could assist in the spraying of weeds at the Gettysburg Cemetery. It was discussed that there are two cemeteries and we would want to treat each fairly. Discussion to do the spraying died for lack of motion.

Curb stop ordinance # 2011-3-3 was presented to the council for the second reading. This ordinance changes the ownership of the curb stops from the homeowner responsibility to the City's effective May 1st 2011 with the exception of those curb stops that we have notified the owners to fix previously. Roll call vote was taken: Lehman-yea, VanBockel-yea, Nagel-yea, Everson-yea and Bausch-yea, motion carried.

Ambulance write offs were presented to the council for their review. Due to small balance \$36.14 and to United collections for acct #800417 in the amount of \$ 773.92 for a total of \$ 810.16. Motioned by Lehman, seconded by Nagel, motion carried to approve these write offs.

Swimming pool applications have a deadline of April 15th. The swimming pool committee will meet and discuss the pool applications and give their recommendations to the Council.

The City has funds for new Christmas decorations in this year's budget. Council members Lehman, Nagel and a representative from the Maintenance Department will look at brochures and make their recommendations to the Council at a future meeting.

Russell Anderson was notified that the auditorium doors needed repairs. House of Glass did send a quote to replace all four pivots on a pair of the doors in the amount of \$ 482.69. Motioned by Lehman, seconded by VanBockel, motion carried to approve this quote. It was mentioned that the lights have been left on several times a notice will be placed on the inside door to remind everyone to turn on the lights when leaving. There was a discussion regarding workers comp for the Oahe Youth Center that it might be needed for all the summer recreation employees. It was noted that we should invite Shawn Donovan to the next meeting to discuss these issues.

Finance Officer Eliason asked the council's permission for Judy Nagel to attend the Human Resource

School on June 7 and for the Finance Officer Eliason and Deputy Nagel to attend the Finance Officer's school June 8, 9 and 10th in Pierre. Motioned by Lehman, seconded by VanBockel motion carried to approve these workshops.

Matt Cronin, Potter County Implement gave the Council a brief history of Potter County Implement. Matt also discussed the agreement regarding the easement for the previous Industrial Site that his father Dan Cronin and Rod Burwell and the Council agreed upon in August 1996. This corrective

right of way agreement was a permanent easement to allow the City the right to cross their property to place sewer lines in to the Industrial Site property. For this easement consideration, the City of Gettysburg may not and will not annex into the City limits of Gettysburg the PCI property for a period of 15 years from the date of the signing of this instrument. It also stated that the Potter County Implement shall have the right, at their own expense, to connect to the sewer main as constructed by the City. Matt Cronin also distributed to the Council a Sales Tax Agriculture Equipment and Services brochure outlining the tax rates and the exemption rules for agricultural products. Matt Cronin stated that they have annexed the Sunset Addition and R& D Addition into the Gettysburg City limits at a considerable cost to them for the expansion of lots into the City. So he stated that he is not against economic development and they have always supported Gettysburg. Potter County Implement employs around 45 employees which most of those employees live in Gettysburg have homes which help the tax base and they purchase local supplies from merchants which helps the bottom line for the City of Gettysburg.

Matt Cronin gave the following reasons why he felt it would not be a benefit to be annexed in to the City limits:

1. additional sales tax would only apply to the sales of lawn mowers, clothing, toys, cleaners and possibly some tires for cars or items not agriculture related.
2. neither the school or county is impacted in funding
3. Customers would be charged the sales tax so this would be passed on to the customer.
4. Tax laws for exemption status for ag related items could be possibly changed which would result in a major impact to Potter County Implement.

Motioned by VanBockel, seconded by Lehman to table the discussion of annexation of Potter County Implement to a future meeting as there was a lot of information to review. Another council member stated that the Council has to review the information carefully because this decision might affect future developments in this area or affect other businesses.

Motioned by Everson, seconded by Lehman at 9:01PM to go into executive session to discuss rubble site applications and EMT issues.

Council reconvened at 9:30 PM. Motioned by VanBockel, seconded by Nagel, motion carried to change the EMT wages effective April 1, 2011 to \$15.00 per hour and to discontinue the call schedule and payment for call.

Peggy Lehman left the meeting at this time.

Motioned by Bausch, seconded by VanBockel, motion carried to hire Randy Larson to work seasonal hours- part time for the rubble site at \$10.00 per hour.

It was decided at this time since Lehman had to leave the meeting that the City would wait to appoint a council member for Ward 2 until the next meeting. Motioned by Bausch, seconded by

VanBockel, motion carried to table this. It will be published in the Potter County News that if anyone is interested in being on the Council from Ward 2 that it will be discussed at next month's meeting.

In round table discussion Council member VanBockel asked about the East sewer lift station if a alarm was ordered to alert the staff if there was problems . Council member Bausch stated it was ordered. Council Bausch stated that he would like the City to check into the price of fees for licenses for off- sale and liquor licenses. Since the state sets the wine licenses at \$ 500.00 we should research into our fees to see what other cities charge to be comparable. Council member Bausch also stated that he still wants the City to check into having new City maps, and to updating the municipal code books.

There being no further business to appear before the council, motioned by Bausch, seconded by Nagel , motion carried to adjourn at 9:40 PM.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Bill Wuttke, Mayor

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