

Unapproved Minutes
Gettysburg, South Dakota
June 6, 2011

Pursuant to the due call and notice thereof, the City Council met in regular session on June 6, 2011 at 7:00 PM at the City Finance Office. Those present Mayor Bill Wuttke, Council members, Pat Everson, Josh Bausch, Fran VanBockel Peggy Lehman, Ron Larson and Dawn Nagel. Also present was Russell Anderson, Maintenance Supervisor, Sharleen Eliason, Finance Officer, Gayle Kludt, Chief of Police, Bryan Hause, Molly McRoberts, Michael Larson, City Attorney , Corey Brown, Matt Cronin, Mark Schmidt, Gerald Knox, Rick Simon, Al Vetter, Carrie Tennant, Scott Sheehan ,Kyle Schremp, and Joe Neumayr.

After the pledge of allegiance was recited, Motioned by VanBockel , seconded by Bausch, motion carried to approve the minutes of May 2 and 17th with the correction of the minutes of May 14th to read met in regular session at **8:00pm** not 7:00 PM as stated.

Motioned by Nagel seconded by Everson motion carried to approve the following accounts payable and to approve the following late vouchers that will be paid in June: AFLAC—employee deducted Insurance—279.15, Cam Wall-Welcome sign-\$10.25, Gas N Goodies—13.00, Potter County News publications----478.67, Dakota Backup---93.14, Peggy Lehman-candy---157.38 for a total of \$938.45.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	May Payroll	00.00
Finance Office	May Payroll	3,628.02
Police	May Payroll	6,015.34
Streets	May Payroll	4,727.54
Snow Removal	May Payroll	00.00
Garbage	May Payroll	1186.20
Airport	May Payroll	195.60
Swimming Pool	May Payroll	518.28
Parks	May Payroll	2,101.11
Water	May Payroll	2,007.34
Sewer	May Payroll	1,939.15
Ambulance	May Payroll	146.02
West Nile	May Payroll	00.00
Total Payroll Expense by Department		22,464.60

NET PAYROLL		17,004.73
ADOLPH KIEFER	POOL SUPPLIES	592.13
AFLAC	CANCER INS	103.25
AUNTIE KAKES BAKERY	POLICE SUPPLIES	13.96
AVERA QUEEN OF PEACE	EMPLOYEE TESTING	64.90
BANK OF THE WEST	WITHHOLDING TAXES	2,801.57
BAUSCH ELECTRIC	SEWER	1,444.47
BEST BUSINESS	MAINT COPIER	63.90
BLAINE SCHMIDT	WSI- RECERT	40.00
BSN SPORTS	BASEBALL SUPPLIES	1,304.26
CAM WALL ELECTRIC	WELCOME	10.25
CENEX FLEET	FUEL-AMBULANCE	148.96

CHANNING BETE CO	CPR SUPPLIES	338.56
COLONIAL RESEARCH	SUPPLIES	251.15
DAKOTA BACKUP	COMPUTER BACKUP	89.49
DAKOTA ELECTRONICS	LABOR –POLICE CAR	315.00
DAKOTA FARM & RANCH	SUPPLIES	2,079.30
DAKOTACARE	INSURANCE	4,857.88
DEANS REPAIR	POLICE CAR	36.95
ED ROEHR SAFETY PRODUCTS	POLICE SUPPLIES	195.53
FARM PLAN	SUPPLIES	926.74
FAULK COUNTY TREASURE	OVERPAYMENT EMT	250.00
FIRST NATIONAL BANK	SEWER RELINING PAYMENT	8,930.13
GAS N GOODIES	CAR WASHES	109.67
GAYLE KLUDT	REFUND WATER DEP	100.00
GETTYSBURG DEVELOPMENT	TRIPLE B TAXES	1,541.29
HABERER, BRYAN	SONS-CPR RECERT	40.00
HANSEN PLUMBING	SUPPLIES	98.76
HAWKINS INC	POOL SUPPLIES	2,131.44
HEARTLAND WASTE	GARBAGE	4,017.42
HOLZWARTH SALES	PARK SUPPLIES	5,626.69
HOUSE OF GLASS	AUDITORIUM DOORS	482.69
JENSEN ROCK & SAND	CONCRETE	585.00
LOGAN ELECTRIC	GRAVEL	4,092.57
MICHAEL LARSON	LEGAL FEES	290.00
MICHAEL TODD	SIGNS	1,702.76
MID DAKOTA WATER	WATER	13,082.85
MIDWAY PARTS	PARTS	234.26
MN WIRELESS	WIRELESS	69.00
NEVES UNIFORMS	SUPPLIES	163.69
NEW CREATIONS-	SUPPLIES	418.80
NORTHERN LIGHTS	CHRISTMAS DECORATIONS	8,364.00
NORTHWEST PIPE	SUPPLIES	5,340.59
PEPSIAMERICAS	POOL SUPPLIES	362.33
POTTER CO NEWS	PUBLICATIONS	423.53
PRAXAIR	AMBULANCE SUPPLIES	196.72
RED RIVER GRAIN	SUPPLIES	68.83
SCHATZ ELECTRIC	PROFF SERVICES	640.74
SCHLACHTER LUMBER	SUPPLIES	530.05
SD FEDERAL PROPERTY AGENCY	PAVING	5,150.00
SD DEPT OF REVENUE	WATER CKS	168.00
SD DEPT OF REVENUE	OUR SHARE MALT BEV	700.00
SD DEPT OF REVENUE	DRINKING WATER FEE	600.00
SD RETIREMENT	RETIREMENT	2,619.39
TRUE VALUE	SUPPLIES	451.51
SERVALL	FO RUGS	44.42
SD ONE CALL # 2	WATER LOCATES	25.53
US POSTMASTER	POSTAGE	174.00
USDA RURAL DEVELOPMENT	PAYMENT	567.00
VENTURE COMMUNICATIONS	TELEPHONES	545.94
VERIZONE WIRELESS	CELL PHONES	210.04
VILAS PHARMACY	SUPPLIES	60.88
WILLEY, CHARLES	SUPPLIES	241.74
TOTAL CHECKS		104,135.24

At this appointed time the public meeting for the renewal application of malt beverage licenses and one

new application from Vilas was presented to the council for their review:

The Burg's Gas	800 E Hwy 212, Gettysburg SD	Retailer(On-Off Sale)
Liberty Lanes	107 N. Exene, Gettysburg SD	Retailer (On & Off-sale)
J & B Quick Stop	410 W Garfield, Gettysburg, SD	Retailer (On & Off-sale)
Gas N' Goodies	106 E. Garfield, Gettysburg, SD	Retailer (On & Off-sale)

And the following new license:

Vilas	105 East Commercial GettysburgSD	Retailer (Off-sale)
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Motioned by VanBockel, seconded by Larson, motion carried to approve the malt beverage applications.

At this appointed time the public meeting for the transfer of the Firehouse Liquors and Firehouse from Don Archer to Joe Neumayr was opened to the public for comments. Motioned by Bausch, seconded by Lehman, motion carried to approve Joe Neumayr's transfer of off- sale license for the Firehouse Liquor and to approve the transfer of the on-off sale to Firehouse Family Restaurant.

Joe Neumayr discussed the package liquor license with the Council. Joe Neumayr presented the reasons why he felt the city should dissolve the 5% fee on all liquor purchases. Joe felt in order to be comparative with prices and keep business in town the 5% fee should be waived. This fee did bring in revenues of approximately \$64,005.15 from 2006 to 2010. Joe Neumayr stated that he would

operate the business competitively and aggressively and by selling more volume it would increase sales

tax revenue and triple B Revenue. Motioned by Everson, seconded by Nagel, motion carried to postpone this until next month.

Air Kraft Spraying built a new 100 x100 hanger at the airport. They would like a 20 year lease instead of a 10 year lease. Motioned by VanBockel, seconded by Bausch, motion carried to approve this and to send them a new contract.

Alan Vetter and Rick Simon on behalf of the band shell for the City Park need about \$5,000.00 in funds to complete the project. They have contribution pledges from different organizations but still need monies to complete the project this year. Funds are needed only for the supplies and in kind labor will be used. It was discussed that there should be fund raisers done for this project. Motioned by Everson, seconded by VanBockel, motion carried to pledge the needed \$5,000.00 in funds.

Corey Brown, GWBD executive director and Mark Schmidt presented the audited copy of the GWBD Corporation audited financial statements from 2009 and 2010 to the City Council. They also requested funding for 2012 of the Triple B funds and stipend of \$28,000.00

Kyle Schrempp applied for a building permit for a privacy fence and it was approved 8-9-2010. The fence might be on the right of way of City property. Michael Larson suggested to Kyle Schrempp that an easement could be granted from the City .Kyle needs to have the appropriate papers drawn up and presented at the next meeting.

Gayle Kludt, Scott Sheehan and Kerry Tennant inquired about the sewer backup in their properties. Gayle Kludt and Scott Sheehan are connected to the same sewer line and they need to separate their own personal lines. When Russell Anderson, Maintenance Supervisor was digging into the street on Commercial and Harrison for their sewer project he discovered an 18 x 18 by 4 ½ ft cavity

under the concrete of the street. Gayle Kludt, Scott Sheehan and Kerry Tennant's liability claims were faxed to our insurance and an adjuster will be contacting them .

Russell Anderson stated that the cleanup project was successful. The concrete project for Platte will be starting tomorrow with the drain to be installed first. Council member Everson would like the trees moved from the Civil War Site to the parks. There is a tree spade for sale at Surplus for \$3250.00. Motioned by VanBockel, seconded by Everson, motion carried to approve this purchase. Mayor Wuttke stated that Penrod contacted him regarding the project and felt that they could do the concrete project. It was discussed that then the City would have to hire an engineer and then bid out the project. Died for lack of a motion.

The following building permits were presented to the Council for their review:

Alfred & Judy Nagel—deck & remove and replace sidewalk Lots 8 & 9 Platt's addn Block 67

Donn Quiett-deck and fence—Lot 8 WTLCo addn Block 75

Motioned by Everson , seconded by Lehman, motion carried to approve permits.

The following Demolition Permits was presented to the Council:

Linda Johnson—house—304 S Exene-Lot 5 Block 69 Platts addn

Joe Neumayr-building –Lots 5& 6 Block 23 Western Town Lot Company Additon

Motioned by VanBockel seconded by Larson, motion carried to approve these Demolition permits.

Michael Larson called Municipal League regarding the annexation study for Potter County Implement. There are eight requirements for annexation. They suggested an engineer or planning district could help with the study. Michael will check and get back to the council.

Gayle Kludt, Police Chief presented an agreement with Potter County regarding the 24-7 PPB program. Approval was given for this agreement. Ordinance violations regarding mowing was discussed. Council felt that some lawns need to have timely notices sent before the grass is too high causing the threat of west Nile complications. Due to complaints of trucks going excessive speeds on the four lane it will be monitored.

Jake Brake Ordinances from other towns was given to the Council to review. Motioned by Bausch, seconded by Everson, (nay-Nagel, nay-VanBockel) motion carried to start the process and Bausch will help write the ordinance and present it at next council meeting

Fuel bids were presented to the Council for the month of June:

Northern Plains: super unleaded— 3.70 , no lead—3.80 , FM#2—3.44 and # 1—3.66

Motioned by Lehman, seconded by Larson motion carried, to accept the bid.

New Creations allows the City to use their water for Loitwood Park. In the past the City has given 2-3 months at no charge for the usage. It was suggested that each year it should be brought to the Council's attention or for the City to install water in the Loitwood Park. Motioned by Larson, seconded by Nagel motion carried to give 2 months credit to New Creations in exchange for the water usage.

Water tapping fees was discussed. It was felt that the charge we receive now does not cover the expenses. Ordinance # 2011-6-4 was presented for the first reading. This changes the tapping fees from \$100.00 to \$200.00. Motioned by Lehman, seconded by Everson (nay-VanBockel) motion carried.

Sewer tapping fees was discussed. It needs to be raised in fees to cover the cost. Ordinance 2011-6-5 was presented. This changes the fees from 100.00 to \$200.00. Motioned by Lehman, seconded

by Everson, (VanBockel-nay) motion carried.

Grace Bible Church would like to put crushed rock in the alley between King Ave and E Lincoln Ave known as Fisk Ct. (by Mert Mellang's). Motioned by Bausch, seconded by VanBockel, motion carried to approve this.

Ambulance write offs were given to the Council. Due to HIPPA rules they are represented as # 1, #2 and #3. These are balances that the City has tried to collect and Judy Nagel, Deputy would like these balances sent to United Collections. Motioned by Lehman, seconded by Bausch, motion carried to approve these being sent to United collection agency for a total of # 1--\$1,348.69, # 2, \$ 379.17 and # 3 \$ 485.40 for a total of \$2213.26

Steven Zuber has met all the qualifications to be a certified EMT. Application of employment was given to the Council for approval. Motioned by Bausch, seconded by Larson, motion carried to approve the application of Zuber.

Staff coverage for EMT's for ambulance calls was discussed. Council member Bausch stated there are recalls for the ambulance and wanted the Council's direction. We are to see if Lambs can do recalls if not have Chuck Willey take the ambulance to Pierre for the recalls.

Chuck Willey turned in a bill for teaching the EMT class for \$3,000.00. The total revenue for the class was \$2196.00 and the cost \$4,935.47. This is a loss of \$2,739.47. Chuck stated he can apply for a grant of \$1000.00 to help cover the shortage. Motioned by Bausch, seconded by Larson, motion carried to authorize payment to Chuck in the amount of \$3,000.00 but in the future the Council should have a signed contract for the instructor and each person taking the course should be charged an appropriate fee to cover all expenses. The City will forgo the fees to those that will provide EMT coverage for one year of service.

Stop signs instead of yield signs was discussed for the truck route.

Instead of cutting down the trees that are covering the stop signs and replacing with bushes it was mentioned to put a 4-way stop sign in the middle of the intersection just for the summer when the trees are leafed out. This would be just for Commercial-EastSt-Main-East Street and Commercial Ave. This is done in Onida for events that are happening for informational purposes and is at the intersection. Motioned by VanBockel, seconded by Nagel, (nag-Everson-nay-Bausch) motion carried.

A celebration in the parks will be held on July 2nd. The event planned includes free swimming, Frisbee golf tournament, free Frisbees, lunch, and a ball game. We are asking any business, community members and organizations to assist in providing a fun filled day by donating money for food and prizes and volunteers to help run the planned activities. We are asking community members to participate in name the park contest (for the park behind the hospital) and community members can drop off their name suggestions to the City Finance office by June 20th. If anyone would like to be involved with the planning or helping please contact the Finance Office or call Council member Lehman. There will be a meeting on June 20th at 6:30 PM at the finance office to make plans for the event. Council member Lehman will be in charge of the event.

A one day permit for Malt Beverage for the Car show being held at the City Park on June 25th was presented to the council for approval. Motioned by Bausch, seconded by Nagel, motion carried to grant this permit.

Second reading of Ordinance # 2011-4-5 was presented for review. This supplements the budget by \$10,000.00 from reserves for the repair of the finance office roof. Motioned by Bausch, seconded

by Lehman, motion carried with the following roll call vote: Larson-yea, Lehman,-yea, VanBockel yea, Nagel-yea, Everson-yea and Bausch-yea.

Auditors from Kohlman,Biersbach & Anderson finished up their 2 yr audit on June 4th and the Council will receive the report at the July meeting.

The auditorium was briefly discussed. Two members of the Council will do a walk thru and then they will call the Fire Marshall. In the past because of some issues they only wanted the bathrooms down stairs to be utilized.

Motioned by Bausch, seconded by Larson, motion carried to adjourn into executive session for personnel issues. Council reconvened at 10:38 PM.

Correspondence included the Elected officials workshop being held July 14th in Pierre. In round table Council member Bausch suggested that we have on hand a list of all vacated alleys , Council member Nagel stated that she had an inquiry on bird control in the City.

There being no further business to appear before the council, motioned by Bausch, seconded by VanBockel , motion carried to adjourn at 10:54 PM.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Bill Wuttke, Mayor

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