

Unapproved Minutes  
Gettysburg, South Dakota  
July 6, 2011

Pursuant to the due call and notice thereof, the City Council met in regular session on July 6, 2011 at 7:00 PM at the City Finance Office. Those present Mayor Bill Wuttke, Council members, Pat Everson, Josh Bausch, Fran VanBockel, Ron Larson and Dawn Nagel. and absent Peggy Lehman. Also present was Russell Anderson, Maintenance Supervisor, Sharleen Eliason, Finance Officer, Gayle Kludt, Chief of Police, Bryan and Jeri Hause, Molly McRoberts, Michael Larson, City Attorney , Kyle Schremp, Joe Neumayr, Joan Powell, Sandy Wager, Rachael Wager, Karen & Jim Doerr, Arthur Quance, and Eugene Nagel.

After the pledge of allegiance was recited, Motioned by Bausch, seconded by Everson, motion carried to approve the minutes of June 6<sup>th</sup>,2011.

Motioned by VanBockel seconded by Bausch motion carried to approve the following accounts payable:

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	June Payroll	00.00
Finance Office	June Payroll	3,648.88
Police	June Payroll	6,015.34
Streets	June Payroll	2,936.09
Snow Removal	June Payroll	00.00
Garbage	June Payroll	1349.84
Airport	June Payroll	320.00
Swimming Pool	June Payroll	6,657.86
Parks	June Payroll	3,530.54
Water	June Payroll	1,893.02
Sewer	June Payroll	2,546.44
Ambulance	June Payroll	5,550.96
West Nile	June Payroll	192.81
Total Payroll Expense by Department		34,641.78

NET PAYROLL		27,669.21
ADOLPH KIEFER	POOL SUPPLIES	77.84
AFLAC	CANCER INS.	482.24
AFLAC	CANCER INS	279.15
ANDERSON, RUSSELL	GAS TO BOX ELDER	68.57
AVERA QUEEN OF PEACE	EMPLOYEE TESTING	229.80
BANK OF THE WEST	WITHHOLDING TAXES	3,268.26
BANK OF THE WEST	WITHHOLDING TAXES	4,078.75
BEST BUSINESS	MAINT COPIER	213.72
BSN SPORTS	BASEBALL SUPPLIES	65.63
BLIESE MACHINE SHOP	SUPPLIES	18.20
BUTLER MACHINERY	SUPPLIES	950.99
CAM WALL ELECTRIC	WELCOME	10.25
CAM WALL ELECTRIC	WELCOME	10.25
CENEX FLEET	FUEL-AMBULANCE	401.95
COLONIAL RESEARCH	SUPPLIES	386.20

CONNIE SOPER	LIFEGUARD-CASSIDY	150.00
DAKOTA BACKUP	COMPUTER BACKUP	93.14
DAKOTA FARM & RANCH	SUPPLIES	3,360.42
DAKOTACARE	INSURANCE	4,860.70
ECONOMIC DEVELOPMENT	QUARTERLY PAYMENT	7,000.00
ELIASON, SHAR	PARK SUPPLIES	294.97
EVERSON, PAT	PARK SUPPLIES	48.94
FAIRBANKS, JOSIE	CPR TRAINING	50.00
FARM PLAN	SUPPLIES	125.00
FARM PLAN	SUPPLIES	166.88
GAS N GOODIES	CAR WASHES	13.00
GAS N GOODIES	FUEL & CAR WASHES	112.61
GAYLE KLUDT	POSTAGE	27.95
GETTYSBURG DEVELOPMENT	TRIPLE B TAXES	1,782.62
HANSEN PLUMBING	SUPPLIES	42.10
HEARTLAND WASTE	GARBAGE	4,091.50
IN STITCHES	S POOL & POLICE SUPP	62.00
KOHLMAN, BIERSBACH & ANDERSON	2 YR AUDIT	10,044.00
KORMENDY'S USED VEHICLES	LABOR	90.00
L & O ACRES	AGRI LIME	1,332.76
LAMB MOTOR	SUPPLIES	176.13
LANGERS	SUPPLIES	91.96
LEHMAN, PEGGY	SUPPLIES	795.62
LEHMAN, PEGGY	SUPPLIES	157.38
LOGAN ELECTRIC	RENTAL OF EQUIP	290.00
MICHAEL LARSON	LEGAL FEES	510.00
MICHAEL TODD	SUPPLIES	883.23
MID DAKOTA WATER	WATER	12,821.25
MIDWAY PARTS	PARTS	323.29
MN WIRELESS	WIRELESS	69.00
MONTANA DAK UTILITIES	ELECTRICITY	3,521.34
MONTANA DAK UTILITIES	ELECTRICITY	339.34
MONTANA DAK UTILITIES	ELECTRICITY	79.15
MORRIS INC	SUPPLIES	1,050.28
MUELLR SYSTEMS	ANNUAL MAINT-METERS	500.00
NEVES UNIFORMS	SUPPLIES	68.82
NEW CREATIONS-	SUPPLIES	360.98
NORTHWEST PIPE	SUPPLIES	35.53
NORTHWEST PIPE	SUPPLIES	979.52
NORTHERN PLAINS COOP	FUEL & TIRES	4,630.04
PENNINGTON COUNTY SHERIFF	PROFF FEES	150.00
POTTER CO NEWS	PUBLICATIONS	478.67
PRAXAIR	AMBULANCE SUPPLIES	67.43
RED RIVER GRAIN	SUPPLIES	372.30
SCHATZ ELECTRIC	PROFF SERVICES	657.49
SCHLACHTER LUMBER	SUPPLIES	235.25
SCHLACHTER LUMBER	SUPPLIES	40.57
SCHMIDT, MARK	LIFEGUARD- JERRID	150.00
SCHOOL TECH	PARK SUPPLIES	287.90
SD FEDERAL PROPERTY AGENCY	TREE SPADE, MISC	3,716.00
SD DEPT OF REVENUE	WATER CKS	48.00
SD DEPT OF REVENUE	GARBAGE	298.13

SD MUNICIPAL LEAGUE	WORKSHOP	40.00
SD RETIREMENT	RETIREMENT	2,677.63
SERVALL	FO RUGS	66.63
SD ONE CALL # 2	WATER LOCATES	18.87
SOVELL, EMILY	LEGAL FEES	30.00
TRUE VALUE	SUPPLIES	471.52
USDA RURAL DEVELOPMENT	LOAN	25,122.00
US POSTMASTER	POSTAGE	175.74
USDA RURAL DEVELOPMENT	PAYMENT	567.00
VAN DIEST SUPPLY	SUPPLIES	988.50
VENTURE COMMUNICATIONS	TELEPHONES	639.11
VERIZONE WIRELESS	CELL PHONES	215.11
VILAS PHARMACY	SUPPLIES	130.57
WEATHERALL ROOFING	FINANCE OFFICE	9,950.00
WESTERN COMMUNICATION	LABOR	138.00
TOTAL CHECKS		147,374.88

Karen and Jim Doerr were present to ask the Council if they could either have the ditch lowered or the road raised by their home. Council agreed to have Russell Anderson check into this.

Joe Neumayr inquired if the Council would forgo the 5% markup for his off sale products at last month's meeting. Joe stated that in a standalone liquor store you don't have the privilege to make up the % markup on other items and you still need to be competitive on your liquor prices.

After discussion Council member Bausch motioned to leave the markup at 5%.

Motion died for lack of a second. Council member Nagel motioned to drop the 5% markup on off Sale liquor and wines effective August 1, 2011. Council member Larson, seconded the motion, (Bausch-nay, Everson-nay, VanBockel-nay-Lehman-absent, Larson-yea, Nagel-yea motion did not pass. Motioned by Everson, seconded by VanBockel to change the markup from 5% to 2.5% for off sale and wines .Motion did not pass Everson-yea, Larson-nay, Bausch-nay, VanBockel-yea, Nagel-nay. Motioned by Bausch, seconded by Larson, motion carried to table this until next month's meeting.

Joan Powell was present at the meeting to present a moving permit. Due to the flooding in Pierre she is relocating her office. Motioned by VanBockel, seconded by Nagel to approve the moving permit. Joan Powell also requested the City's help to restore her lot on Broadway Avenue. According to Joan there were huge piles on snow placed on her lot during snow removal . Joan felt all the melting

snow placed there caused it to settle and now makes it very difficult to mow. Joan will bring in dirt to place on the lot if the City will till the lot. Russell stated that the City did not place snow in Joan's lot. Bausch motioned to not spend taxpayer's money on tilling the lot, motion died for lack of a second. Council member Nagel stated that the City did extend courtesy by mowing the lot without billing. Motioned by VanBockel seconded by Nagel to table this till next month's meeting so the Council can evaluate the lot.

The following Moving Permits were presented to the Council:

Bill Hinckley (owner) & Joan Powell(applicant) 2004 Lee Park Model Cabin East 88' lot 1  
Block 19 Brysons Addn

Zach Milliken Mobile home S ½ of Lot 6 all lot 7 Block 88 WTLCO addn

Vernie Yecha & Sherri Drew (Dr D Yecha-applicant)

Mobile home E 15' lot 7 all lot 8 Block 64 Platts Addn

Motioned by VanBockel, seconded by Nagel to approve all moving permits.

Eugene Nagel , Rachel Wager, and Sandy Wager had sewer back up in their basements. Russell stated that with the power outage it did cause some problems. Russell went and started the pumps manually and they were just catching up when the power came back on .Russell and Mayor Wuttke noticed that as soon as the power came back on the sewer levels increased dramatically. It was felt that residents are running sump pumps into the sewer system instead of running the hoses outside and overloading our sewer system. Michael Larson will research sump pump ordinances and present some samples to the council. Russell will check into the size of the line out to the lagoon and when replaced will increase the size if possible.

Michael Larson presented the following resolution for the easement of Kyle Schrempp' fence.

### **Resolution 2011-1**

WHEREAS, Kyle Schrempp is the owner of Lots Three (3) and Four (4), Block Eighty-Six (86), Western Town Lot Company's Addition to the City of Gettysburg, Potter County, South Dakota; and

WHEREAS, the fence located on the property is encroaching approximately sixteen feet four inches (16'4"), more or less, onto the adjoining city street, namely Division Street, running east and west on the south side of said Lot Four (4), and

WHEREAS, an easement sixteen feet four inches (16'4") feet wide, more or less, adjoining the south side of Lot Four (4), Block Eighty-Six (86), Western Town Lot Company's Addition to the City of Gettysburg, Potter County, South Dakota, is required to permit the fence to remain as presently situated on the premises, and

WHEREAS, such an easement will not interfere with the public's right-of-way, on over or across Division Street or with the City of Gettysburg use of said Division Street;

THEREFORE, Be It Resolved that a permanent easement be granted to Kyle Schrempp, as owner, and his successors in interest, to a strip of land sixteen feet four inches (16'4"), more or less, adjoining the south side of Lot Four (4), Block Eighty-Six (86), Western Town Lot Company's Addition to the City of Gettysburg, Potter County, South Dakota, as presently platted to permit said encroachments as situated thereon.

ATTEST:

WITNESS:

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Sharleen Eliason, Finance Officer

Bill Wuttke, Mayor

Motioned by VanBockel, seconded by Bausch, motion carried (Lehman-absent) to approve the easement.

Russell Anderson, Maintenance Supervisor stated that they will be doing concrete work on Platte Street soon. He is going to schedule smoke testing done on the sewers by Rural Water. Russell also stressed to everyone to have back valves so you don't have any sewer backups.

Gayle Kludt, Chief of Police stated that Crazy days will be held August 13<sup>th</sup>. The Chamber has requested to block off ( 2)—one half blocks in order to have inflatable toys and a 3x3 basketball game.

(Exene-Commercial South to alley and Commercial to East St Mid block).

They also requested the use of the City lot by the library for the dunk tank. Permission was granted. Gayle sent out 5 registered letters for Code Enforcement. Gayle Kludt applied for officers vests grant and she has been approved for two vests with a matching share cost of \$700.00. Motioned by VanBockel, seconded by Bausch, motion carried to approve the grant with the Dept of Justice. Gayle Kludt also stressed that they receive code red by text and she would like permission to add text ability to the police phones. Motioned by Bausch, seconded by Everson motion carried to approve texting for the Police. Motioned by VanBockel, seconded by Nagel, motion carried to approve a 2 day training for Gayle in Pierre in the near future.

Vet clinic for Pets is scheduled for July 12<sup>th</sup> at the Fairgrounds.

Jake Brakes was discussed. At this time it was felt that it is not an issue to have an ordinance addressing this.

The following building permits were presented to the Council for their review:

Deryk Drew fence W ½ Lot 4 and E 42 ½ Ft of Lot 5, less a plot of land 30ft  
east & West by 35 ft N&S lot 5 Block 66 Platts addn  
John Tanner- covered deck—Lots 1,2,3 Block 12 Western Addn  
Terri Siebrasse fence Lot 7 and w ½ lot 8 Block 6 Schlachters addn

Motioned by VanBockel, seconded Larson motion carried to approve the permits.

Ruth Starks telephoned Mayor Wuttke regarding a tree that was hit by lightning. The City will not cut down trees (on private property unless due to Elm Tree disease) but will help with hauling it to the Rubble site if needed.

Fuel bids were presented to the Council for the month of July:

Northern Plains: super unleaded— 3.50 , no lead—3.60 , FM#2—3.40 and # 1—3.55  
North Central Farmers Elevator-- 3.475 Ethanol 3.426 # 2 3.39

Motioned by VanBockel seconded by Bausch motion carried, to accept the bid from North Central.

Mayor Wuttke stated that the Fire Truck that the City purchased needs to have the tank either repaired or replaced. Ordinance 2011-7-9- to transfer funds from General to Fire Dept for the repairs needed in the amount of \$5,000.00. Motioned by VanBockel, seconded by Bausch motion carried to have this first reading.

The Council expressed appreciation to Council member Lehman for all her hard work for the Fun in the Parks, and to everyone that donated money, supplies, or that helped to make this day a success. The City estimated serving lunch to around 200 and the City has received several compliments on the fun day.

City received notice that Mid Dakota Water will be increasing their fees to the City on Jan 1, 2012.

Federal mileage rates increased from .51 to 55.5 effective July 1, 2011.

Finance Officer Eliason discussed the audit findings with the Council. There were three comments that will be published regarding the audit and are as follows:

1. Street sweeper lease-was expensed for each year of the lease due to wording of the lease all the purchase amount should have been expensed in 2010 therefore exceeding the expense amount for that department.
2. The City received grant monies for the airport and checks were issued with these funds should have waited for the meeting for approval.
3. Special funds were transferred by ordinance to general fund and then spent out of general funds. Auditors stated that the ordinance supplement should have been under special funds and then expensed out.

Michael Larson stated that he had been in contact with Eric Sanger from NECOG regarding a study for annexation for PCI. Motioned by VanBockel, seconded by Everson, motion carried to have NECOG do the study.

DOT sent a pavement Maintenance Entitlement transfer form for Mayor Wuttke to sign. The airport maintenance project will cost approximately \$24,000.00 with the city's cost share of \$400.00. Motioned by Bausch, seconded by Larson, motion carried to approve this agreement.

Airport Farm agreement contract will expire in August of this year. Motioned by Bausch, seconded by Everson, motion carried to advertise in the Potter County News and to open bids at the Council meeting in August.

Ordinance # 2011-6-6 Water tapping fees changed to \$200.00 was presented to the Council for the second reading with the following results: Larson-yea, Lehman-absent, VanBockel-nay, Nagel-nay, Everson-yea and Bausch yea- This ordinance will be published and then in effect in 20 days.

Sewer tapping fees Ordinance # 2011-6-7 was presented for the second reading with the following results: Bausch-yea, Everson-yea, Nagel-nay, VanBockel-nay, Lehman-absent and Larson-yea This will also change the sewer tapping fees for new services to \$200.00 effective 20 days after publication.

Ordinance # 2011-7-8 to transfer from the General fund for the Band shell was presented to the Council. Motioned by VanBockel, seconded by Larson, motion carried to approve this first reading. Before the placement of the band shell it will have to be approved by the Council.

Motioned by Bausch seconded by Nagel, motion carried to adjourn into executive session at 10:00PM due to personnel according to SDCL 1-25-2 and subsection 1. Council reconvened at 10:45 PM. Motioned by Bausch, seconded by Everson, motion carried to hire Tricia Dutenhoeffer to do seasonal cleaning ( if needed 15 hrs per week) at 10.00 per hour.

Motioned by VanBockel, seconded by Bausch, motion carried to give Deputy Finance Officer Nagel her 4 yr merit anniversary raise from \$10.43 to \$10.85 per hour (according to policy book 4%) effective July 17, 2011.

Motioned by VanBockel, seconded by Bausch, motion carried to have Council member Nagel and Council member Larson attend the Elected Officials workshop July 14th and to have Finance Officer Eliason as a substitute if they cannot attend.

Correspondence included a letter from Bert VanEssen regarding the trees at the Civil War Site.

In Round table it was mentioned that there is an issue with parking at the small baseball diamond on Mannston street. It was suggested that people should utilize the parking at the swimming pool when attending the games.

There being no further business to appear before the council, motioned by VanBockel seconded by Everson , motion carried to adjourn at 11:03 PM.

ATTEST:

WITNESS:

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Sharleen Eliason, Finance Officer

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Bill Wuttke, Mayor

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