

Unapproved Minutes
Gettysburg, South Dakota
Oct 3, 2011

Pursuant to the due call and notice thereof, the City Council met in regular session on October 3, 2011 at 7:00 PM at the City Finance Office. Those present Mayor Bill Wuttke, Council members, Pat Everson, Josh Bausch, Fran VanBockel, Ron Larson, Dawn Nagel. and absent Peggy Lehman. Also present was Russell Anderson, Maintenance Supervisor, Sharleen Eliason, Finance Officer, Gayle Kludt, Chief of Police, Michael Larson, City Attorney, and Bryan Hause.

After the pledge of allegiance was recited, Motion by VanBockel seconded by Bausch, motion carried to approve the minutes of September 7,2011.

Motion by VanBockel seconded by Nagel motion carried to approve the following accounts payable and to give permission to pay the following accounts in October : Cam Wall-welcome sign—

10.25, Gayle Kludt—log me in-- 69.95, Holzwarth Supplies---270.00, Morris-airport project 159,429.65, Michael Larson-legal—530.00 and True Value- supplies 125.76 for a total of 160,435.61.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	September Payroll	00.00
Finance Office	September Payroll	3,637.40
Police	September Payroll	6,015.34
Streets	September Payroll	3,679.56
Snow Removal	September Payroll	00.00
Garbage	September Payroll	1,196.03
Airport	September Payroll	143.06
Swimming Pool	September Payroll	2,322.25
Parks	September Payroll	238.57
Water	September Payroll	2,689.86
Sewer	September Payroll	4,221.52
Ambulance	September Payroll	2,393.60
West Nile	September Payroll	00.00

Total Payroll Expense by Department 26,537.19

NET PAYROLL		20,687.25
AMERICAN RED CROSS-DENVER	SWIMMING LESSON CARDS	158.00
AUNTIE KAKES BAKERY	SUPPLIES	27.68
AVERA QUEEN OF PEACE	EMPLOYEE TESTING	114.90
BANK OF THE WEST	WITHHOLDING TAXES	2,802.17
BANK OF THE WEST	WHITHOLDING TAXES	2,892.99
BARCO PRODUCTS	SHIPPING	131.50
CAM WALL ELECTRIC	WELCOME SIGN	10.25
CD TREE SERVICE	PROFF SERVICE	1,320.00
CENEX FLEET FUELING	AMBULANCE FUEL	103.79
DAKOTA BACKUP	COMPUTER BACKUPS	75.09
DAKOTA BACKUP	COMPUTER BACKUPS	47.07
DAKOTA FARM & RANCH	SUPPLIES	579.35
DAKOTACARE	INSURANCE	5,071.28

DIANNE HOUCK	WATER DEP REFUND	100.00
DONNA DAVIS	WATER DEP REFUND	100.00
ECONOMIC DEVELOPMENT	QUARTERLY PAYMENT	7,000.00
ED HERMAN	WATER DEP REFUND	100.00
ELIASON, SHAR	MILEAGE	124.44
FARM PLAN	SUPPLIES	17.01
FIRST NATIONAL BANK	SEWER LOAN	8,930.13
GENZLER, RACHEL	WATER DEP REFUND	100.00
GOLDSMITH & HECK	AIRPORT ENGINEERING	7,603.80
GETTYSBURG DEVELOPMENT	TRIPLE B TAXES	2,152.85
HEARTLAND WASTE	GARBAGE	4,040.93
HOLZWARTH, LOREN	WATER DEP REFUND	100.00
JARED LOWER	WATER DEP REFUND	65.00
JASON NAGEL	WATER DEP REFUND	65.00
JENSEN ROCK & SAND	SUPPLIES	967.40
KOHLMAN, BIERBACH & ANDERSON	REST OF AUDIT	2,356.00
LARRY LONG	WATER DEP REFUND	100.00
LUCE FUNERAL HOME	WATER DEP REFUND	100.00
LUIKENS , MANDY	WATER DEP REFUND	100.00
LUCAS HOFMAN	WATER DEP REFUND	100.00
MARCO INC(BEST BUSINESS)	COPIER MAINT	196.55
MID DAKOTA WATER	WATER	12,761.25
MIDWAY PARTS	PARTS	331.72
MN WIRELESS	WIRELESS	69.00
MONTANA DAK UTILITIES	ELECTRICITY	3,523.20
MONTANA DAK UTILITIES	ELECTRICITY	45.88
MORRIS INC.	ASPHALT	758.25
MORRIS INC.	AIRPORT	150,000.00
NEVES UNIFORMS	SUPPLIES FOR GRANT	1,534.31
NEW CREATIONS	SUPPLIES	243.58
NICK BRATELAND	SUPPLIES	65.83
NORTHWEST PIPE FITTINGS	SUPPLIES	25,096.72
NORTHERN PLAINS COOP	FUEL	3,361.06
POTTER CO NEWS	PUBLICATIONS	561.69
RED RIVER GRAIN	CHEMICALS	458.23
SANDRA SHUTTER	WATER DEP REFUND	100.00
SD WATER AND WASTEWATER	DUES	60.00
SD DEPT OF REVENUE	WATER CKS	294.00
SD DEPT OF REVENUE	GARBAGE & SP	569.01
SCHLACHTER LUMBER	SUPPLIES	37.97
SD RETIREMENT	RETIREMENT	2,638.51
SD MUNICIPAL LEAGUE	ELECTION WORKSHOP	20.00
SD PUBLIC ASSURANCE ALLIANCE	INSURANCE	30,396.90
SERVALL	FO RUGS	46.20
SD ONE CALL # 2	WATER LOCATES	25.53
STORKSON, ELAINE	WATER DEP REFUND	100.00
SUPER 8 MOTEL	WORKSHOP	59.00
US POSTMASTER	POSTAGE	178.64
USDA RURAL DEVELOPMENT	PAYMENT	567.00
VENTURE COMMUNICATIONS	TELEPHONES	531.62
VERIZONE WIRELESS	CELL PHONES	212.72
VILAS	SUPPLIES	75.73

WAGER, JOHN	WATER DEP REFUND	100.00
WESTERN COMMUNICATIONS	SUPPLIES	510.00
TOTAL CHECKS		303,773.98

Gayle Kludt, Chief of Police reported to the Council. Gayle and City Attorney, Michael Larson will be looking at Chapter 10 in our Ordinance book for review and updates. Some vehicles in violation of code enforcement have been removed. The 2006 Chevrolet Impala needs either two or four tires with an alignment. Motioned by Larson, seconded by Bausch motion carried for the Police department to purchase tires and to have the alignment done. Gayle will be going to a training in Pierre in the near future for 2days. Motion by VanBockel, seconded by Bausch, motion carried for approval of this training. The Bullet proof partnership program (Federal Program) will be granting \$700.00 towards the vests they received. Gayle Kludt presented the ride along program policies for the council to review. Motion by Bausch, seconded by Larson to approve these policies.

Russell Anderson stated clean up week is scheduled for Oct 3rd thru the 8th. Russell received two quotes for cleaning the water tower:

Maguire Iron, Inc.\$2800.00 , Diving Services.....\$2395.00

Motioned by Nagel, seconded by VanBockel, motion carried to accept the low quote from Diving Services. Russell showed the Council pictures of a 2001 Sewer Truck that will be traded in the near future. Motion by VanBockel, seconded by Bausch, motion carried to have Russell go look at the truck and to proceed with writing up specs if the truck meets with his approval. Russell has replaced half of the sewer line (the lift station to the lagoon) he did find areas where the ground had shifted.

There being no other fuel bid received motioned by Bausch, seconded by Larson, motion carried to accept the following bid from Northern Plains: unleaded— 3.45 , no lead--\$ 3.55, FM# 2---\$3.34 and # 1 \$3.50.

The Elm tree project is done for this year and a total of 10 trees were removed.

Council member Everson entered the meeting at this time.

The following building permits were presented to the council for their review:

Curt Hamburger – fence— Block 75 Outlot WTLCo Addition to Gettysburg

Russell Anderson- deck-- Lot 24 Crandalls addition

Marlan & Judy Miller- entry way and deck—Lot 10 Block 5 Western addition

Motion by Larson, seconded by VanBockel motion carried to approve the permits.

The following demolition permit was presented to the council for their review:

CHS Inc. dba Northern Plains—Garage building-East 1.2 except west 3ft Block 81

Western Town Lot Addition

Motioned by Larson, seconded by Nagel motion carried to approve the permit.

The City received a check in the amount of \$3,465.39 from Claims Associates for the lightning damage for the City Park ball diamond lights.

In order to have the auditorium in compliance with ADA Ciavarell design did a study to see what needs to be done. At this time the estimate is not finished and they will send it for the next council meeting. Mayor Bill Wuttke stated if it is a significant cost to do this he will then ask for the public's opinion on what should be done. The committee members of Bausch and Wuttke will meet regarding the survey and report back.

The city received an estimate from RDP construction regarding the curb and gutter in front of Bank West. The bid includes removing and replacing the bad curb for a quote of \$1,279.00. Motioned by Everson, seconded by VanBockel to assume this cost, nay-Bausch, Larson and Nagel, motion did not pass.

Ordinance # 2011-9-11 redistricting of the Wards was presented to the Council for the second reading.

Motioned by VanBockel, seconded by Bausch, to accept this ordinance and to have a roll call vote: Larson-yea, VanBockel-yea, Lehman-absent, Nagel-yea, Everson-yea and Bausch yea, motion carried.

Ordinance # 2011-9-12 was presented for the second reading to supplement the airport Motioned by Bausch, seconded by Larson motion carried to approve this second reading with the following roll call

vote: Bausch-yea, Everson-yea, Nagel-yea, VanBockel-yea, Lehman-absent and Larson-yea. Motion carried.

Ordinance # 2011-9-13 was presented to the Council. This is an ordinance regarding sump pumps. Motioned by Nagel, seconded by VanBockel, motion carried to table this ordinance for more clarification.

Ordinance # 2011-9-14 was next for the first reading. This supplements the sewer department for replacing sewer pipe from the lift station to the lagoon. Motion by VanBockel, seconded by Larson, motion carried to accept this first reading.

Ordinance # 2011-9-15 was presented for the first reading. This ordinance changes the alcoholic license fees to the state rates starting January 1, 2011. Motioned by Everson, seconded by Bausch, motion carried (VanBockel-nay) to accept this first reading.

Ordinance # 2011-9-16 was presented for the first reading to supplement the budget for the concreting of Platte street. Motion by VanBockel, seconded by Nagel, motion carried to accept this as a first reading.

Michael Larson, City Attorney presented the council the completed Annexation Study for the Potter County Implement property. Motion by Bausch, seconded by Nagel, motion carried to accept this report and to continue with the annexation process.

Finance Officer Eliason presented the Council the increase for Dakota Care Ins. The increase is 11% for the next year. Motioned by Bausch, seconded by Everson, motion carried to accept the increase and to continue with Dakota Care Insurance for our employees.

It was suggested to have the Council review snow removal ordinances for the next meeting. At this time the Finance Officer asked for suggestions for two more ordinances and the ordinances involving streets (parking & sidewalks) will be handed out for review.

Motioned by Bausch, seconded by Everson, motion carried to go into executive session for personnel reasons according to SDCL 1-25-2 subsection 1 at 8:51 PM. Council reconvened at 10:45 PM.

A transient license for Big Sky Distributing (Kirby Vacuum cleaners) was given for the council to review and to have on file (this was just presented to the F office Monday morning so too late to be on the agenda so this is just for informational purposes.)

In round table discussion Mayor Wuttke asked the Council's permission for Tricia Duttenhofer to plant tulip bulbs in the airport and swimming pool area by the signage, permission was granted. VanBockel stated that she had a complaint regarding snow removal and one resident was stating that his water seemed harder than usual .VanBockel will discuss these issues with Russell Anderson. VanBockel also stated that an old farm hand tractor would be useful at the rubble site.

There being no further business to appear before the council, motion by VanBockel seconded by Bausch , motion carried to adjourn at 10:56 PM.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Bill Wuttke, Mayor

Published at the approximate cost of \$