

Unapproved Minutes
Gettysburg, South Dakota
February 7, 2012

Pursuant to the due call and notice thereof, the City Council met in regular session on February 6, 2012 at 7:00 PM. Those present Mayor Bill Wuttke, Council members Ron Larson, Pat Everson, Dawn Nagel and absent Peggy Lehman, Fran VanBockel and Josh Bausch. Also present was Russell Anderson, Sharleen Eliason, Gayle Kludt and Paula and Tom Bailey. There being no quorum present the meeting will be postponed until February 7, 2012 with meeting date changed and posted at City Finance Office.

Pursuant to the due call and notice thereof, the City Council met in regular session on February 7, 2012 at 7:00 PM at the City Finance Office. Those present Mayor Bill Wuttke, Council members Ron Larson, Pat Everson, Josh Bausch, Dawn Nagel, and absent Fran VanBockel and Peggy Lehman. Also present was Russell Anderson, Maintenance Supervisor, Sharleen Eliason, Finance Office, Gayle Kludt, Police Chief, and Paula and Tom Bailey.

After the pledge of allegiance was recited, motioned by Nagel seconded by Bausch, motion carried to approve the minutes from December 30 and January 2nd with a correction to the minutes of January 2nd it stated airport conference in Deadwood on March 14th and 15th it should have stated March 14th and 15th. Also in round table discussion it was stated that Council member Everson would like the Finance Officer to check into what we owe and the interest that we would save if we pay it off early. Council member Nagel wanted it stated that the City should check into the **loans** that the City has and the interest that we would save if we pay the loan off early .

Motioned by Everson seconded by Larson motion carried to approve the vouchers payable with the following bills to be paid in February: Cam Wall-welcome sign--\$10.50, Chief Supplies—Police supplies--\$276.47, Dakota Backup-Jan billing--\$56.79, Mike Nehls, Police duty—\$233.60, Servall—Rugs--\$ 23.10, Schlachters—carpet and installation \$6318.48,SD One Call-locates---\$2.22 for a total of \$ 6921.16.

VOUCHERS PAYABLE

Payroll Expense by Department:

| Total Payroll Expense by Department | | |
|-------------------------------------|-----------------|----------|
| Mayor & Council | January Payroll | 5,400.00 |
| Finance Office | January Payroll | 3,887.47 |
| Police | January Payroll | 6,135.64 |
| Streets | January Payroll | 2,966.81 |
| Snow Removal | January Payroll | 1,563.24 |
| Garbage | January Payroll | 203.16 |
| Airport | January Payroll | 382.04 |
| Swimming Pool | January Payroll | 00.00 |
| Parks | January Payroll | 1,286.87 |
| Water | January Payroll | 2,910.08 |
| Sewer | January Payroll | 2,590.51 |

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|-------------------------------------|---------------------|-----------|
| Ambulance | January Payroll | 33.21 |
| West Nile | January Payroll | 00.00 |
| Auditorium | January Payroll | 98.64 |
| Total Payroll Expense by Department | | 27,457.67 |
| NET PAYROLL | | 21,145.89 |
| AFLAC | EMPLOYEE DEDUCTIONS | 482.24 |
| ANDERSON, RUSSELL | SUPPLIES | 92.19 |
| AVERA QUEEN OF PEACE | EMPLOYEE TESTING | 64.90 |
| BANK OF THE WEST | WITHHOLDING TAXES | 3,550.70 |
| BANK OF THE WEST | WITHHOLDING TAXES | 2,412.36 |
| BANYON DATA SYSTEMS | COMPUTER SUPPORT | 965.00 |
| BAUSCH ELECTRIC | LABOR | 891.10 |
| BLIESE MACHINE SHOP | SUPPLIES | 930.62 |
| CAM WALL ELECTRIC | WELCOME | 20.50 |
| CENEX FLEET | FUEL-AMBULANCE | 410.29 |
| CHAMBER OF COMMERCE | DUES | 25.00 |
| CITY OF GETTYSBURG | PETTY CASH | 62.55 |
| CONTROL INDUSTRIES, INC | AIRPORT SUPPLIES | 211.83 |
| DAKOTA BACKUP | BACKUPS | 56.55 |
| DAKOTA FARM & RANCH | SUPPLIES | 1,072.86 |
| DAKOTACARE | INSURANCE | 4,814.62 |
| ELIASON, SHARLEEN | SUPPLIES | 225.55 |
| ELLIOTT COMPANY | SUPPLIES | 167.13 |
| EMERGENCY MED PROD | EMT SUPPLIES | 270.99 |
| FRONT RANGE | SUPPLIES | 65.38 |
| GAS N GOODIES | SUPPLIES | 18.00 |
| GAS N GOODIES | POLICE | 7.00 |
| GAYLE KLUDT | EMT-MILEAGE | 161.00 |
| GETTYSBURG DEVELOPMENT CO | TRIPLE B TAXE | 2,387.30 |
| HEARTLAND WASTE | GARBAGE | 4,931.41 |
| HIGH PLAINS ARTS COUNCIL | DONATION | 500.00 |
| HOLZWARTH SALES & SERVICE | SUPPLIES | 390.00 |
| IN STITCHES | SUPPLIES | 96.50 |
| INTOXIMETERS | POLICE SUPPLIES | 306.45 |
| JANET GOEKE CRONIN | EMT CLASS | 392.08 |
| JEAN SCHMICHAEAL | LABOR | 473.00 |
| JOHN DEERE FINANCIAL | TIRE REPAIR, BLADES | 95.70 |
| LOGAN ELECTRIC | LABOR | 2,321.01 |
| MARK BIEDENFELD | WATER DEP REFUND | 100.00 |
| MARCO INC. | COPIER MAINT | 224.07 |
| MARY CAROL POTTS | LABOR | 473.00 |
| MEDICINE ROCK SR CITIZENS | DONATION | 1000.00 |
| MICHAEL LARSON | LEGAL FEES | 405.00 |
| MID DAKOTA WATER | WATER | 12,551.99 |
| MIDWAY PARTS | PARTS | 195.05 |
| MIKES REPAIR | AMBULANCE SUPLIES | 177.37 |

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|---------------------------|----------------|-----------|
| MN WIRELESS | WIRELESS | 35.00 |
| MONTANA DAKOTA UTILITIES | MAIN ST LIGHTS | 4,927.39 |
| NEVES UNIFORMS | SUPPLIES | 33.82 |
| NEW CREATIONS-L SCHNEIDER | SUPPLIES | 365.57 |
| NORTHERN PLAINS COOP | FUEL | 2,755.98 |
| NORTHWEST PIPE | SUPPLIES | 1,734.93 |
| POTTER CO TREAS | NECOG DUES | 871.50 |
| POTTER CO NEWS | PUBLICATIONS | 155.54 |
| POTTER CO NEWS | PUBLICATIONS | 222.09 |
| PRAXAIR | SUPPLIES | 204.35 |
| SCHATZ ELECTRIC | SUPPLIES | 376.95 |
| SCHLACHTER LUMBER | SUPPLIES | 1,235.55 |
| SD ONE CALL SYSTEM | WATER LOCATES | 5.55 |
| SD DEPT OF REVENUE | WATER CKS | 26.00 |
| SD DEPT OF REVENUE | SALES TAX | 336.95 |
| SERVALL | OFFICE RUGS | 23.10 |
| SD RETIREMENT | RETIREMENT | 2,951.00 |
| STEVEN ZUBER | EMT CLASS | 429.07 |
| TRUE VALUE | SUPPLIES | 1,011.69 |
| USDA RURAL DEVELOPMENT | PAYMENT | 567.00 |
| US POSTMASTER | ANNUAL FEE | 190.00 |
| US POSTMASTER | STAMPS | 191.36 |
| VENTURE COMMUNICATIONS | PHONES | 553.49 |
| VERIZON WIRELESS | CELL PHONES | 255.70 |
| VILAS | SUPPLIES | 36.66 |
| VILAS | SUPPLIES | 186.94 |
| TOTAL CHECKS | | 84,827.36 |

At this appointed time a Public meeting was opened regarding the Malt Beverage application for the Firehouse Drive In. Hearing no public comments moved by Bausch, Nagel seconded, motion carried to approve the application.

Gayle Kludt, Chief of Police gave the Council an update on parallel parking for the City. After discussion Ordinance # 2012-2-3 was presented for the first reading. Moved by Nagel, Bausch seconded, motion carried for first reading. The following streets will be designated diagonal parking: Commercial from East to Main- both sides, Logan from Exene to Main-north side only, Main from Blaine to Logan- both sides, Exene from Blaine to Commercial- both sides, Exene from Commercial to Logan-west side, Exene from Commercial to alley-east side, East from Blaine to Commercial-both sides and East from Commercial to the alley-west side only. Gayle Kludt stated that she received complaints regarding the trailer that contains the recycled newspapers. She contacted the Boy Scouts and Tri State will be coming to pick up the papers as the trailer is full. There is a pharmacy drug training for Police in the near future which has a fee of \$100.00. Gayle will check with Nick Bratland about attending. The City received a complaint from a citizen regarding dogs running at large, railroad ties and discarded ashes in alley.

Police Kludt called the party involved. Code enforcement regarding the roof on a building on 101 N. Exene was addressed. Penrod will be doing the work in the near future. Chief Kludt will be updating Chapter 9 and Chapter 11 ordinances and then will present them to the Council for review.

Ordinance 2012-1-1 for traffic control was presented for the second reading. This deletes several items in the City Code book that are covered by state statues. Moved by Bausch, Nagel seconded motion carried with roll call vote taken: Bausch-yea, Everson-yea, Nagel-yea, VanBockel and Lehman absent, Larson-yea. Motion carried.

Russell Anderson stated that the State and MDU are working together on obtaining a new street light out by the fairgrounds on Highway 212. The state has given permission for the truck route signs on Highway 212 and they will be putting them up. The lease is due for renewal on the pay loader from Butler and North Central Leasing in the amount of \$34,920.00 (up to 1,000 hrs of use.) for another year through the bid of Grant County of March 2010. Moved by Everson, Nagel seconded motion carried to renew the lease for one year. Rural Water will be having a training session at the Fire Hall on Feb 15th for area towns. Due to new ADA requirements the swimming pool will need to have a swimming pool lift and new ADA steps. Moved by Everson, Bausch seconded motion carried to authorize both.

The following building permit was presented to the Council:

Shawn Bessette Lots 10,11 and 12 Block 13 Schlachters Addition to house
Moved by Nagel, Everson seconded, motion carried to approve.

The following moving permit was presented to the Council:

Shawn Bessette Lots 10,11 and 12 Block 13 Schlachters storage shed
Moved by Bausch, Nagel seconded, motion carried to approve.

Auditorium was discussed. City received a copy of the grant application that the school will be doing on the acoustics and for the stage area. The city will notify the school that no motions have been made at this time and therefore we could not give them a start date for their grant application.

Council member Everson moved that the sewer loan from USDA in the approximate amount of \$148,103.00 should be paid this year, This will save the City \$72,000 in interest as this loan is for 40 years. Moved by Everson, Nagel seconded, motion carried.

City Attorney, Michael Larson has been working on building permits, moving permits and demolition permits. He sent the council copies of Onida, and Sturgis ordinances regarding this. It was mentioned to combine the two into one and then present it to the Council. Everson moved, Bausch seconded, motion carried to have Goldsmith & Heck do new maps that would have Dakota street included. Finance Officer Eliason asked the Council's direction regarding having the code books reprinted and the capability of having the ordinances on line. They would like to wait and re evaluate more ordinances first.

The Finance Office remodeling is now complete except there was a very small flaw in the police carpet and Schlachter's are calling the factory regarding it. Council member Bausch suggested new ceiling tiles for the Finance Office. Moved by Everson, seconded by Larson, motion carried to approve this purchase. The ceiling tiles will be \$ 3.29 each with a rebate of \$2.00 each.

Ambulance recap for the year ending was given to the Council for their review. Ambulance write offs in the amount of\$ 386.79 was presented to the Council. Due to Medicaid-\$359.82 due to small balance \$26.14 and write off due to Medicare \$.83.Moved by Bausch, seconded by Nagel, motion carried to approve.

The City received two bids for fuel. The bids were from Northern Plains coop and from North Central Farmers Elevator (Lebanon).in the amounts of:

Northern Plains bid:

Super unleaded--\$3.30, No lead--\$3.35, # 2---\$3.45 and # 1—\$3.60

North Central Farmers Elevator bid:

unleaded—\$3.265, Ethanol,\$ 3.266,

1 highway--\$3.60 and # 2 Roadmaster--\$ 3.46

Since Northern Plains bid is cheaper for diesel and North Central is cheaper for regular no lead fuel, moved by Nagel seconded by Larson motion carried to accept the bid for diesel through Northern Plains and to accept the no lead quote from North Central if each Manager is agreeable to split the bid otherwise to accept the bid from Northern Plains as we use more diesel fuel. The Finance Officer will call each manager to see if this is acceptable.

The Council was presented the Cash Reconciliation for December.

Moved by Bausch, seconded by Everson, motion carried to adjourn into executive session at 8:18 PM due to personnel reasons according to SDCL 1-25-2, subsection 1 and reconvened at 8:38 PM.

Correspondence included a thank you from Judy Nagel for the bonus received and the refreshing makeover of the Finance Office, a thank you from the SD Community Foundation. In round table discussion Mayor Wuttke suggested that when the band shell is completed at the City park we should have an old time Song Fest celebration with chips and brats for the community.

Moved by Everson, seconded by Nagel , motion carried to adjourn at 8:47 PM.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Bill Wuttke, Mayor

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