

Unapproved Minutes
Gettysburg, South Dakota
May 7, 2012

Pursuant to the due call and notice thereof, the City Council met in regular session on May 7, 2012 at 7:00 PM. Those present Mayor Bill Wuttke, Council members Ron Larson, Fran VanBockel, Josh Bausch ,Pat Everson ,Dawn Nagel and absent Peggy Lehman. Also present was Russell Anderson Maint Supervisor, Sharleen Eliason, Finance Officer, Police Chief Gayle Kludt, Rick & Imelda Simon, Delton Woodford, Kathleen Nagel and Bobbie Potts.

Moved by Bausch, seconded by Nagel, motion carried to approve the minutes from April.

Moved by VanBockel seconded by Bausch, motioned carried to pay voucher bills and the following bills to be paid later in May: Cam Wal---\$11.00, Potter County News--\$253.14, Avera St Lukes---\$70.00, Gas N. Goodies--\$49.00, Praxair--\$187.39, Red River Grain--\$194.40, Dakota Backup-\$59.13, Northwest Pipe--\$630.08, and One Call-\$17.76 for a total of \$1471.90.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	April Payroll	5,020.00
Finance Office	April Payroll	3,666.06
Police	April Payroll	6,135.64
Streets	April Payroll	3,412.81
Snow Removal	April Payroll	1,039.09
Garbage	April Payroll	411.05
Airport	April Payroll	.00
Swimming Pool	April Payroll	2,994.32
Parks	April Payroll	738.12
Water	April Payroll	3,032.13
Sewer	April Payroll	822.62
Ambulance	April Payroll	177.12
West Nile	April Payroll	00.00
Auditorium	April Payroll	00.00
Total Payroll Expense by Department		27,448.96
NET PAYROLL		20,406.83
A&B BUSINESS, INC	SUPPLIES	289.00
AFLAC	EMPLOYEE DED	482.24
BANK OF THE WEST	WITHHOLDING TAXES	2,369.81
BANK OF THE WEST	WITHHOLDING TAXES	3,242.82
BAUSCH ELECTRIC	LAGOON PROFF FEE	1531.86
BEST WESTERN-RAPID	ANDERSON WORKSHOP	145.98
BLIESE MACHINE SHOP	SUPPLIES	131.35

BURGHARDT RADIO REPAIR INC	SUPPLIES-AIRPORT	49.90
CENEX FLEET	FUEL-AMBULANCE	79.47
CITY OF GETTYSBURG	PETTY CASH	23.59
COMMUNICATIONS CENTER	POLICE	760.00
COLONIAL RESEARCH	SUPPLIES	1403.04
DAKOTACARE	INSURANCE	4,814.62
DAKOTA RANCH & SUPPLY	SUPPLIES	2,081.76
DAKOTA RANCH & SUPPLY	SUPPLIES	1,037.50
DEANS REPAIR	LABOR	109.16
FIRST NATIONAL BANK	SEWER LOAN	8,930.13
GETTYSBURG COLLISION CENTER	POLICE REPAIRS	567.60
GETTYSBURG DEVELOPMENT CO	TRIPLE B TAX	220.85
GAS N GOODIES	POLICE –CAR WASHES	28.00
GOLDSMITH & HECK	AIRPORT ENGINEERING	1,638.58
HANSEN PLUMBING	SUPPLIES	42.75
HOLZWARTH & SALES	SUPPLIES	386.00
HEARTLAND WASTE	GARBAGE	4,930.19
JOHN DEERE FINANCIAL	SUPPLIES	2,801.20
JULIE SCHAUNAMAN	WORKSHOP	75.60
KINETIC LEASING	BACKHOE LEASE 1R	15,579.35
LOGAN ELECTRIC	SUPPLIES	30.10
LOMHEIM REPAIR	SUPPLIES	61.42
MCLEOD’S PRINTING	SUPPLIES	16.78
MARCO INC	COPIER& MAINT	3,218.38
MID DAKOTA WATER	WATER	12,784.05
MIDWAY PARTS	PARTS	268.70
MN WIRELESS	WIRELESS	69.00
MONTANA DAKOTA UTILITIES	LIGHTS	3,672.44
NEW CREATIONS-	SUPPLIES	42.90
NORTHCENTRAL LEASING	PAYLOADER LEASE	34,920.00
NORTHWEST PIPE FITTINGS	SUPPLIES	5,304.74
NORTHWEST PIPE FITTINGS	SUPPLIES	51.24
POTTER COUNTY NEWS	PUBLICATIONS	373.57
PRAXAIR	SUPPLIES AMBULANCE	65.49
SCHLACHTER LUMBER	SUPPLIES	348.50
SD ASS’N RURAL WATER	DUES	420.00
SD DEPT OF PUBLIC SAFETY	LICENSE	12.00
SD DEPT OF REVENUE	WATER CKS	26.00
SD DEPT OF REVENUE	SALES TAX	384.01
SD GOVERNMENT FINANCE	WORKSHOP-FINANCE OFFICE	150.00
SD HUMAN RESOURSE	REGISTRATION	50.00
SD PUBLIC ASSURANCE	INS-BACKHOE	152.00
SD ONE CALL	WATER LOCATES	18.87
SERVALL	OFFICE RUGS	64.84
SD RETIREMENT	RETIREMENT	2,783.30
TRUE VALUE	SUPPLIES	288.68

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ULTIMATE DUCK CLEANING	SUPPLIES	25.00
USDA RURAL DEVELOPMENT	PAYMENT	567.00
US POSTMASTER	WATER BILLS	195.52
VENTURE COMMUNICATIONS	PHONES	544.95
VERIZON WIRELESS	CELL PHONES	255.42
VILAS	AMBULANCE SUPPLIES	452.67
VILAS	SUPPLIES	125.42
TOTAL CHECKS		142,177.45

Ordinance 2012-4-7 Moving Building Permit Ordinance was presented for the second reading. Discussion on adding the following provision from the prior ordinance: the proposed plan to remove all basements or foundations upon which the moved building is situated, including provisions for capping all water and sewer lines. Council member Nagel will do the additions to the ordinance and then we will publish it with the addition. Motioned by Everson, seconded by Larson, motion carried with the following roll call vote: Bausch-[yea, Everson-yea, VanBockel-yea, Nagel-yea ,Larson-yea and absent Lehman.

Moved by Bausch, seconded by Larson to approve Ordinance 2012-4-8 supplementing the budget for auditorium improvements. Roll call vote was: Larson-yea, Nagel-yea, VanBockel-yea, Nagel-yea, Larson-yea and absent Lehman.

Fireworks ordinance 2012-4-9 was presented for the second reading. Moved by Bausch, seconded by Everson, motion carried with the following roll call vote: Bausch-yea, Everson yea, Nagel-yea, Larson-yea and Lehman-absent.

Imelda and Rick Simon gave the council an update regarding the band shell for the City Park. The donations are around \$15,000.00 but at least \$25,000.00 is needed to complete the project. Motioned by Everson, seconded by VanBockel to give the \$10,000.00 that is needed to complete the project. During discussion Russell Anderson stated that it should meet ADA guidelines. Since this cost is not included they will recalculate their expenses and get back to the Council. Since the expenses will be changed Council member Everson and VanBockel want to withdraw their motion. This will be tabled until next month.

Moved by VanBockel, seconded by Bausch, motion carried to adjourn the 104th council.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Bill Wuttke, Mayor

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May 7, 2012

Mayor Wuttke called the first meeting of the 105th Council to order. Oaths of Office and certificates of non election was given to Mayor Wuttke, and Council members: Nagel, Larson, and Bausch. Nominations were opened for the President and Vice President of the Council. Moved by Everson, seconded by Bausch, motion carried to nominate council member VanBockel for Council President. Moved by VanBockel, seconded by Nagel to nominate Council member Lehman for Vice President of the Council, motion carried. Mayor Wuttke then read the list of appointed positions for the following:

Airport Manager: Bill Eliason and DJ Fischer, Assistant Manager
Health Officer: Mark Schmidt
Attorney: Michael Larson
Official Depositories: Bank of the West and Great Western
Newspaper: Potter County News

Mayor Wuttke then read the Council Appointments:

COUNCIL COMMITTEE APPOINTMENTS

AIRPORT: Wuttke and Bausch
ANIMAL CONTROL: Nagel and Larson
PARKS and RECREATION: Everson and Nagel
BUILDING PERMITS: Lehman, and Larson
DRUG POLICY: Lehman and VanBockel
ECONOMIC DEVELOPMENT: Wuttke
FINANCE OFFICE AND MAINT BLDG: Wuttke and Larson
FIRE DEPARTMENT and AUDITORIUM: Wuttke and Bausch
HEALTH and SAFETY: Lehman and Nagel
LAW ENFORCEMENT: Wuttke, VanBockel, and Everson
RUBBLE SITE: Larson and VanBockel
STREETS: Everson, and Bausch
WATER AND WASTEWATER: Everson and Nagel

Moved by Everson, seconded by VanBockel to approve the appointments and committee appointments. Motion carried.

Bobbie Potts and Kathleen Nagel requested funds from the City to complete a roof project for the Dakota Sunset Museum. They have had fund raisers and are still short \$12,000. Moved by Everson, seconded by VanBockel, motion carried to donate funds for their project. First reading Ordinance 2012-5-13 to supplement the budget for community services in the amount of \$12,000.00 was presented. Moved by Bausch seconded by Nagel motion carried to accept this first reading.

The following building permits were presented to the Council for their approval:

Delton Woodford ----Garage---- Lots 1 & 2 Platts addition Block 69

Ken & Lynn Brown -- Business Building -- Lot 2 Block 1 Fairview Addition

S& P Sheldon—airport hanger to be located at City Airport # 8 spot

Delton Woodford was present to answer any questions regarding his permit. Drainage issues was discussed. Moved by VanBockel, Larson seconded, motion carried to approve the permits.

Gayle Kludt gave the council an update regarding the truck by pass. Representatives from the Council will attend a County Commissioners meeting to discuss limits on the truck by pass road for next year. Corey Brown met with Chief Gayle Kludt regarding the driveway to their new business on the Highway. Gayle will send her recommendations to the State regarding this. Vet Clinic will be in mid July. Animal ordinances will be discussed next month. Code enforcement was discussed.

Russell Anderson stated that the pavement project will be started soon. Rubble site fees was discussed. Russell recommended waiving the rubble site fees for white goods, which is for appliances (Freon removed.) Moved by VanBockel seconded by Nagel to waive these fees for the rubble site. Moved by Everson, seconded by VanBockel, motion carried to continue to have the stop sign by the Catholic Church on East Street. The council discussed the project for the sewer pipe that needs to be completed for repairs . Last year the maintenance department replaced the sewer line from the County Road North half way to the lift station. Now the rest needs to be done. Motioned by VanBockel, seconded by Larson motion carried to have Russell Anderson order the necessary materials.

Fuel bids were presented to the Council:

Northern Plains bid: super unleaded-\$3.61 no lead--\$3.71 FM # 2--\$3.51 and # 1 \$3.59

North Central Farmers :Unleaded \$3.535, Ethanol \$3.486 and ruby Field Master \$ 3.53

Moved by VanBockel, seconded by Bausch, motion carried to split the fuel bid with North Central for the gas and Northern Plains for the diesel bid.

Ted Dickey from NECOG sent an email regarding a Community Access Grant that will be available to help with street projects. This only is for projects involving the repair or replacement of local roads such as the road to the elevator, to the school or hospital and in the main business district.

RESOLUTION 2012-2

RESOLUTION OF FINANCIAL COMMITMENT, RESPONSIBILITY FOR ROAD MAINTENANCE, AND SUPPORT FOR PROJECT

WHEREAS, the City of Gettysburg is applying for a Community Access Grant through the South Dakota Department of Transportation (SDDOT) for the City of Gettysburg, and

WHEREAS, the SDDOT requires a 40 percent local match for the construction costs of a project up to a specified amount; and

WHEREAS, the SDDOT required the local government agency to be responsible for the maintenance of improved road; and

WHEREAS, the City of Gettysburg is in full support of this project and grant application;

THEREFORE, BE IT RESOLVED that the City of Gettysburg will provide the local match needed to supplement the SDDOT grant. This match will be 40 percent of the construction costs as shown in the grant application.

THEREFORE, BE IT ALSO RESOLVED that the City of Gettysburg will be responsible for maintenance of the improved road; and

THEREFORE, BE IT ALSO RESOLVED that the City of Gettysburg expresses their full support and cooperation to the road improvement project and the SDDOT CAG application.

Dated this 7th day of May, 2012.

Bill Wuttke, Mayor

ATTEST:

Sharleen Eliason, Finance Officer
(SEAL)

Moved by Larson, seconded by Nagel, motion carried to apply for this grant to repair and replace some streets by the school for the year 2013.

A surplus list of police equipment, office equipment and maintenance equipment was given to the council for review. Moved by Bausch, seconded by Nagel to approve the surplus list and to join the surplus auction with the County that is being held May 26th. The police list will be donated to the Potter County Sheriff's office. The following is the surplus list:
Finance Office—1 steel desk L-shaped –light green, 1 large dark green steel desk, 1 small credenza, 1 small roll of blue commercial carpet. Police Dept- 1 Federal Signal Switch box, Galls switch box, Galls street Thunder Siren Box, Signal siren box and two tomar light bars. Maintenance Dept-2003 Case 580 Super M. Backhoe, 1983 Chev Flat Bed (was old ambulance), 2001 Snapper E-2 Rider mower and 12 foot one way snow plow.

The Daktronics scoreboard that was purchased in 2002 for 2100.00 needs a new control. Council member Everson checked and the cost would be around \$825.00. Rather than spend that much on the old scoreboard Council member Everson checked with area businesses of Northern Plains Coop and Potter County Implement. They would be willing to donate monies towards the scoreboard. Moved by VanBockel, seconded

by Bausch to order the new scoreboard from Daktronics.

Ambulance write offs were presented to the Council in the amount of \$ 1310.20. Write off due to VA --\$6.91 and to United collection Agency for two accounts in the amount of \$1303.38. Moved by Nagel, seconded by Larson, motion carried to approve. Discussion regarding a Utah Medicaid recipient. Finance Office will check on legalities and present their findings at the next council meeting.

Snow removal ordinance was tabled for review.

Council member Bausch contacted Midwest Alarm for a quote for the auditorium for a new fire alarm system. The quote is for \$4,550.00, tabled till later.

Ordinance 2012-5-11 was presented for the first reading to supplement the budget to transfer from reserved streets to general operating cash. Moved by Everson, seconded by Nagel motion carried to approve.

Airport supplement budget Ordinance 2012-5-12 was presented for the first reading Moved by Bausch, seconded by Larson motion carried to approve. Airport signs was also discussed and approved to order the signs for the runway at an approximate cost of #3154.00. A project of rejuvenating the airport runway was discussed. This project will also use the entitlement funds for fiscal year 2012 and our share will be \$ 2,350.00.

February expenses had an error in Triple B funds. The account was in error due to a date error. The expenses for February changed from \$ 75,991.39 to \$ 78,169.91. Moved by Everson, seconded by VanBockel, motion carried to approve changes.

Human Resource and Finance Officers School will be in Huron starting on June 12th at 1:00 PM and ending on June 15, 2012. Finance Officer Eliason asked the councils permission to advertise that the office will be closed for training from June 12th thru the 15th . Moved by Van Bockel, seconded by Bausch motion carried.

Moved by Everson seconded VanBockel to have the opening day for the swimming pool be May 24th and to have free swimming that day. Moved by VanBockel and seconded by Bausch motion carried, to have the swimming fees stay the same: Family \$75.00 and single pass \$ 35.00.

Moved by Everson, seconded by VanBockel, to hire Tricia Dutenhofer as co manager of the swimming pool at a starting salary of \$ 10.50 per hour.

Quarterly totals and Cash Balances were given to the Council for their review. Council was reminded to turn in their budget requests by June 15th to the Finance Officer for the budget year of 2013.

In round table discussion Council member Bausch will call and get on the agenda for the

next County Commissions meeting. Council member Nagel presented copies of an email sent to her about drainage on City streets from Larry Madsen.

Moved by VanBockel, seconded by Bausch motion carried to adjourn at 9:42PM.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Bill Wuttke, Mayor

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