

Unapproved Minutes
 Gettysburg, South Dakota
 June 4, 2012

Pursuant to the due call and notice thereof, the City Council met in regular session on June 4, 2012 at 7:00 PM. Those present Mayor Bill Wuttke, Council members Ron Larson, Fran VanBockel, Josh Bausch ,Pat Everson ,Dawn Nagel and Peggy Lehman. Also present was Russell Anderson Maint Supervisor, Sharleen Eliason, Finance Officer, and Police Chief Gayle Kludt,

Moved by Bausch, seconded by Nagel, motion carried to approve the minutes from May7th and May 21st,2012.

Moved by Everson seconded by Lehman, motioned carried to pay voucher bills and the following bills to be paid later: Gas N Goodies—\$104.43, Hawkins—\$68.37, KOLY—\$24.00, Michael Todd—\$767.74, Potter County News—\$383.21, Red River Grain—\$304.27, Schatz Electric—\$2,331.47,Schlachters—\$368.04, True Value—\$856.72, Mark Schmitdt—\$385.40, Judy Simon—\$250.00.SD Dept of Revenue—\$900.00, and City of Gettysburg—\$15.40 for a total of \$ 6,750.05

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	May Payroll	00.00
Finance Office	May Payroll	3,776.76
Police	May Payroll	6,135.64
Streets	May Payroll	5,936.13
Snow Removal	May Payroll	00.00
Garbage	May Payroll	975.31
Airport	May Payroll	589.66
Swimming Pool	May Payroll	1,552.85
Parks	May Payroll	1,457.11
Water	May Payroll	2,298.57
Sewer	May Payroll	1098.01
Ambulance	May Payroll	154.98
West Nile	May Payroll	123.84
Auditorium	May Payroll	00.00
Total Payroll Expense by Department		24,098.86
NET PAYROLL		18,010.23
AFLAC	EMPLOYEE DED	482.24
AFLAC	EMPLOYEE DED-JUNE	482.24
AVERA ST LUKES	CPR CARDS	70.00
ADOLPH KIEFER	POOL SUPPLIES	469.39
AMERICAN RED CROSS	POOL	350.00
ANDERSON, RUSSELL	POOL SUPPLIES	158.30
AUNTIE KAKES BAKERY	POLICE SUPPLIES	16.20

AXSOM, TERRY	WATER DEP REFUND	100.00
BANK OF THE WEST	WITHHOLDING TAXES	2,691.30
BANK OF THE WEST	WITHHOLDING TAXES	2,785.40
BAUSCH ELECTRIC	SUPPLIES	79.05
BEN VANJAARVELD	WATER DEP REFUND	100.00
BLIESE MACHINE SHOP	SUPPLIES	55.60
BRIAN DOHERTY	WATER DEP REFUND	90.65
BRYAN ROCK PRODUCTS	AGGRATE FOR PARK	3223.88
BUTLER MACHINERY CO	SUPPLIES	325.20
CENEX FLEET	FUEL-AMBULANCE	321.43
CAM WAL ELECTRIC	WELCOME SIGN	11.00
MIKE CLARK	WATER DEP REFUND	50.00
COMMUNICATIONS CENTER	POLICE	3,795.68
DAKOTACARE	INSURANCE	4,814.62
DAKOTA BACKUP	COMPUTER BACKUP	58.41
DAKOTA BACKUP	COMPUTER BACKUP APRIL	59.13
DAKOTA RANCH & SUPPLY	SUPPLIES	1,509.17
DAKOTA SUNSET MUSEUM	DONATION	12,000.00
DAKTRONICS	SCOREBOARD PARK	2,845.00
DANE LEMLER	WATER DEP REFUND	93.95
GAS N GOODIES	POLICE CAR WASHES	49.00
GETTYSBURG DEVELOPMENT CO	TRIPLE B TAX	1,686.23
GOLDSMITH & HECK	AIRPORT ENGINEERING	8,538.03
HANSEN PLUMBING	SUPPLIES	300.40
HAWKINS	POOL SUPPLIES	3,713.88
HEARTLAND WASTE MGMT	GARBAGE SERVICE	5,187.92
IN STITCHES	SUPPLIES	405.68
JOHN DEERE FINANCIAL	SUPPLIES	363.98
JOYS GREENHOUSE	SUPPLIES	45.99
KGFX	POLICE	44.00
LEHMAN, PEGGY	SUPPLIES	61.82
LOGAN ELECTRIC	SUPPLIES	30.10
MANDY LEWIS	WATER DEPOSIT	100.00
MID DAKOTA WATER	WATER	13,048.09
MIDWAY PARTS	PARTS	234.14
MN WIRELESS	AIRPORT & FIREHALL	69.00
MONTANA DAKOTA UTILITIES	LIGHTS	3,778.78
MUELLER SYSTEMS	SOFTWARE WATER	500.00
NATHANAEL WILLIAMS	WATER DEP	65.00
NATHAN BLEGEN	MILEAGE -SCOREBOARD	222.00
NEW CREATIONS-	SUPPLIES	200.30
NORTH CENTRAL ELEVATOR	GAS	1,955.21
NORTHERN PLAINS COOP	FUEL	2551.77
NORTHWEST PIPE FITTINGS	CLAMPS	143.89
NORTHWEST PIPE FITTINGS	SUPPLIES	630.08
PEPSIAMERICAS	POOL SUPPLIES	311.31

POTTER COUNTY NEWS	PUBLICATIONS	253.14
PRAXAIR	SUPPLIES AMBULANCE	187.39
PRAXAIR	SUPPLIES	68.30
RED RIVER GRAIN	SUPPLIES	194.40
RUNNINGS FARM & FLEET	AIRPORT SUPPLIES	329.99
SCHATZ ELECTRIC	PARK	1620.63
SCHLACHTER LUMBER	SUPPLIES	44.34
SD DEPT OF REVENUE	WATER CKS & WATER FEE	626.00
SD DEPT OF REVENUE	SALES TAX	385.12
SD DEPT OF REVENUE	MALT BEV LICENSES	900.00
SD ONE CALL	WATER LOCATES	17.76
SERVALL	OFFICE RUGS	106.86
STANLEY, DERICK	WATER DEP REFUND	100.00
SD RETIREMENT	RETIREMENT	2,971.24
USDA RURAL DEVELOPMENT	PAYMENT	567.00
US POSTMASTER	WATER BILLS	197.44
VENTURE COMMUNICATIONS	PHONES	549.45
VERIZON WIRELESS	CELL PHONES	255.42
VILAS	SUPPLIES	190.67
WAGER, DUSTY	WATER DEP REFUND	100.00
WESTERN COMMUNICATIONS	AMBULANCE SUPPLIES	474.00
WESTPHAL, RAELYN	WATER DEP REFUND	65.00
ZWEBER, JOSH	WATER DEP REFUND	100.00
TOTAL CHECKS		109,588.82

Notice is hereby given that the Common Council in and for the City of Gettysburg, South Dakota, on the 4th of June 2012 met in regular session to consider the following renewal applications for malt beverages licenses to operate within the City of Gettysburg for the 2012 -2013 licensing period, which have been presented to the City Council and filed in the City Finance Office:

The Burg's Gas	800 E Hwy 212, Gettysburg SD	Retailer(On-Off Sale)
Liberty Lanes	107 N. Exene, Gettysburg SD	Retailer (On & Off-sale)
J & B Quick Stop	410 W Garfield,Gettysburg, SD	Retailer (On & Off-sale)
Gas N' Goodies	106 E. Garfield, Gettysburg, SD	Retailer (On & Off-sale)
Vilas	105 East Commercial Gettysburg SD	Retailer (Off-sale)
Firehouse Diner	711 West Garfield Gettysburg SD	Retailer (On & Off Sale)

Moved by Lehman, seconded by Larson, motion carried to approve these licenses.

Gettysburg Fireman sent an application for a one day special permit for malt beverage for the car show being held on June 30, 2012 at the City Park. Moved by Everson, seconded by Nagel to approve the special permit.

Chief of Police Gayle Kludt gave the Council her termination letter effective June 15th, 2012. Gayle has accepted the position of Executive director of Economic Development. The Council thanked Gayle for her dedication and service to the City. Gayle stated that she will be available to teach the Dare Program. Gayle would be willing to help with animal control and be available to cover Police hours if needed as her police certification is still valid for two years. Motioned by Everson, seconded by Bausch, motion carried to accept the resignation. The position was advertised and interviews will be scheduled and a special meeting will be held in June. Council member Bausch and Wuttke will be meeting with the County Commissioners on Thursday morning to discuss the truck route. Vet Clinic will be held July 19th at the Potter County Fairgrounds. Code enforcement was discussed.

Russell stated that the surplus auction brought in approximately 44,000.00. Russell has been checking into prices for repairing the streets. To chip and seal it costs approximately \$2500.00 per block and you have to maintain it every other year. To pave a street it costs approximately \$12,000.00 per block but you have less maintenance upkeep. Council member Nagel inquired when the other streets were paved and Anderson replied back in the 1970's and 1990's. Anderson would like the council to review maps that he will be giving them showing the streets that need attention now and it will be discussed at a special meeting in conjunction with the selection of our Police Chief. Tentative meeting date June 18th. The City is applying for a grant for eleven blocks by the School for next year.

There being only one fuel bid moved by Lehman, Nagel seconded, motion carried to accept the fuel bid from Northern Plains Coop for the following: super unleaded-\$ 3.42, no lead-\$ 3.47, FM# 2--\$ 3.25 and # 1--\$ 3.33.

The following building permits were presented to the Council for their approval:

Schutterle Trust— fence-West 100" of Lots 1,2 & 3 all Lots 4& 5 Block 4 Hurley's

Eugene Nagel— Patio or deck—Lots 10,11,12 Block 7 Western Addition

Moved by Everson, seconded by Nagel, motion carried to approve the permits.

A letter from Schutterle was read by the Council members concerning deer problems. Chief of Police Kludt will check with Game Fish and Parks concerning this.

Mike Goebels building permit for a fence at Lot 3 R& D Addition was approved by the building permit committee. Moved by Lehman, seconded by Bausch, motion carried to approve this permit.

Moving permit from Vaughn Larson was presented to the council for their approval. Moving garage (by J&B's) to Lots 1 and 4 west 40 ft vacated Prospect Avenue Block 2 Fairview Addition. Moved by Bausch, seconded by Nagel, motion carried.

The following demolition permit was presented to the Council for their review:

Ronald V. Larson—house and garage-Lots 20, 21, Block 9 Original Town Lot

Moved by Everson, Nagel seconded, motion carried to approve. (Larson-abstained).

VanBockel entered the meeting at 7:45PM.

Swimming pool fees for the Red Cross affiliation for swimming lessons have increased

from \$158.00 per year to \$350.00 per year. Swimming pool lessons were previously \$10.00 and there have been no increases for a number of years. Moved by Lehman, Nagel seconded motion carried to increase fees to \$15.00 for swimming lessons per session.

Jerrid Schmidt and Jessika Simon have completed their WSI in Aberdeen. They tried to take the schooling in Pierre but the classes were cancelled twice. In lieu of scheduling conflicts it was determined to pay the schooling and motel this year due to conflicts with the Pierre scheduling. Moved by Everson, seconded by Lehman, motion carried to pay an increase of fifty cents per hour to Jerrid Schmidt and Jessika Simon effective June 1, 2012. Council member Nagel asked for a different refrigerator for the pool, Russell check into it.

There have been complaints that some trees need to be trimmed in the alleys. MDU's contracted tree trimmer is in town now and he came to the Finance Office to inquire if the City wanted to hire him to do some trimming. Moved by Bausch, seconded by Nagel, motion carried to have Russell Anderson check with Frost first to see if he is available to trim trees for Maintenance and utility service for these alleys or if the Maint could do the work then Russell should schedule this.

Ambulance write offs were presented to the Council in the amount of \$376.43 due to VA. Discussion regarding a Utah Medicaid recipient. Moved by Lehman, seconded by VanBockel motion carried to write off \$429.72 from a Utah claim so total write offs is \$806.15.

Every summer we use water for Loitwood Park for watering the flowers. Moved by Lehman, seconded by Bausch, motion carried to give New Creations credit for 2 months water and water consumed for 2 months (not sewer and approximately \$41.00).

Ordinance 2012-5-11 was presented for the second reading to supplement the budget to transfer from reserved streets to general operating cash. Moved by Bausch, seconded by Larson motion carried to approve. Roll Call vote taken: Everson-yea, Bausch-yea Lehman-yea, VanBockel-yea, Nagel-yea and Larson-yea motion carried.

Airport supplement budget Ordinance 2012-5-12 was presented for the second reading Moved by Lehman, seconded by Bausch, motion carried to approve. With the following roll call vote : Larson-yea, Nagel-yea, VanBockel-yea, Lehman-yea, Bausch-yea and Everson-yea motion carried.

Ordinance 2012-5-13 to supplement the Museum Roof was presented for the second reading. Moved by VanBockel, Nagel seconded with the following roll call vote: Everson-yea, Bausch-yea, Lehman-yea, VanBockel-yea, Nagel -yea and Larson-yea motion carried.

Finance Officer Eliason reminded everyone to turn their budget requests in to her by the middle of June.

Discussion regarding having a police contract, Michael Larson will be contacted.

Economic Development audited Financial Statements were given to the City to place on file for the years ended December 31,2011 and 2010.

Gettysburg Fire Department year end financials for Dec 2011 was given to the Council.

South Dakota Department of Agriculture inspected the trees in the park. They suggested that we spray the cedar trees with carbaryl or permethrin in early June for cedar bark beetles. There were a couple of trees that the maint department cut down and they did an application of spray.

Correspondence included the Spirit of SD award. This will be discussed again later

Moved by Bausch, Lehman seconded motion carried to adjourn into executive session at 8:15pm to discuss personnel according to SDCL subsection 1-25-2.

Council reconvened at 8:45PM

Finance officer Eliason was instructed to set up police chief interviews for the near future and then a special meeting will be held to hire a new Police Chief.

In round table it was mentioned that the sign at Loitwood Park needs to be resealed. At the park the Frisbee golf cage (south by the swimming pool) needs to be moved. two more signs by the little ball field are needed and it will be requested from the County .

Moved by Bausch, seconded by Nagel, motion carried to adjourn at 8:52PM.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Bill Wuttke, Mayor

Published at the approximate cost of \$