

Unapproved Minutes
Gettysburg, South Dakota
July 2, 2012

Pursuant to the due call and notice thereof, the City Council met in regular session on July 2, 2012 at 7:00 PM. Those present Mayor Bill Wuttke, Council members Ron Larson, Fran VanBockel, Josh Bausch ,Pat Everson ,Dawn Nagel and Peggy Lehman. Also present was Russell Anderson Maint Supervisor, Sharleen Eliason, Finance Officer, Police Chief Bill Wainman ,Gayle Kludt from GWBD and Janet Goeke Cronin.

Moved by Bausch, seconded by Larson, motion carried to approve the minutes from June 4th and June 21, 2012.

Moved by Everson seconded by VanBockel, motioned carried to pay voucher bills and the following bills to be paid later: Schlachter Lumber----supplies--\$151.68, Vilas----\$ 377.28, Beringer Farms ---spraying by taxiways at airport--\$191.80, Northwest Pipe Fittings---supplies--\$1058.59, Hansen Plumbing—supplies---\$104.30 and Potter County News—publications--\$603.59 for a total of \$ 2447.24

VOUCHERS PAYABLE

Payroll Expense by Department:

| | | |
|-------------------------------------|-----------------------|------------|
| Total Payroll Expense by Department | | |
| Mayor & Council | June Payroll | 00.00 |
| Finance Office | June Payroll | 3,732.48 |
| Police | June Payroll | 4,979.46 |
| Streets | June Payroll | 4,069.20 |
| Snow Removal | June Payroll | 00.00 |
| Garbage | June Payroll | 1100.76 |
| Airport | June Payroll | 521.43 |
| Swimming Pool | June Payroll | 7,927.73 |
| Parks | June Payroll | 1,167.16 |
| Water | June Payroll | 1,804.96 |
| Sewer | June Payroll | 3711.59 |
| Ambulance | June Payroll | 2073.30 |
| West Nile | June Payroll | 00.00 |
| Auditorium | June Payroll | 00.00 |
| Total Payroll Expense by Department | | 31,088.007 |
| NET PAYROLL | | 24,872.79 |
| AVERA ST LUKES | PROFF FEES | 2,005.00 |
| BANK OF THE WEST | WITHHOLDING TAXES | 3,132.39 |
| BANK OF THE WEST | FEES | 10.00 |
| B & R BAUER INC. | SUPPLIES | 110.00 |
| BAUSCH ELECTRIC | PARK SCOREBOARD | 461.82 |
| BLIESE MACHINE SHOP | SUPPLIES | 73.40 |
| BSN SPORTS | SUPPLIES FOR SOFTBALL | 315.93 |

| | | |
|---------------------------|------------------------|------------|
| CAPITOL SPORTS | SUPPLIES | 567.75 |
| CENEX FLEET | FUEL-AMBULANCE | 213.60 |
| CAM WAL ELECTRIC | WELCOME SIGN | 10.50 |
| CROSSROADS | F OF SCHOOL | 216.00 |
| DAKOTACARE | INSURANCE | 4,241.89 |
| DAKOTA BACKUP | COMPUTER BACKUP | 60.15 |
| DAKOTA RANCH & SUPPLY | SUPPLIES | 886.75 |
| DEANS REPAIR | POLICE CAR SUPPLIES | 304.43 |
| ECONOMIC DEVELOPMENT | STIPEND | 7,000.00 |
| ED WAGER | FIREHALL PROFF FEES | 927.50 |
| FIRST NATIONAL BANK | SEWER LOAN | 8,930.13 |
| GAYLE KLUDT | SUPPLIES | 305.00 |
| GETTYSBURG DEVELOPMENT CO | TRIPLE B TAX | 2,058.15 |
| GOLDSMITH & HECK | AIRPORT ENGINEERING | 2,613.32 |
| HAWKINS | POOL SUPPLIES | 402.44 |
| HEARTLAND WASTE MGMT | GARBAGE SERVICE | 5,225.90 |
| JOHN DEERE FINANCIAL | SUPPLIES | 145.66 |
| LOGAN ELECTRIC | SUPPLIES | 420.92 |
| MID DAKOTA WATER | WATER | 13,444.97 |
| MIDWAY PARTS | PARTS | 219.16 |
| MN WIRELESS | AIRPORT & FIREHALL | 69.00 |
| NEW CREATIONS- | SUPPLIES | 22.62 |
| NORTHERN PLAINS COOP | FUEL | 3,152.00 |
| NORTHWEST PIPE FITTINGS | SUPPLIES | 1,466.97 |
| SCHLACHTER LUMBER | SUPPLIES | 27.20 |
| SD DEPT OF REVENUE | WATER CKS & WATER FEE | 26.00 |
| SD FEDERAL PROPERTY | SUPPLIES | 124.00 |
| SD ONE CALL | WATER LOCATES | 24.42 |
| SERVALL | OFFICE RUGS | 74.61 |
| SD RETIREMENT | RETIREMENT | 2,517.53 |
| US POSTMASTER | WATER BILLS | 199.04 |
| USDA RURAL DEVELOPMENT | PAYMENT | 567.00 |
| USDA RURAL DEVELOPMENT | SEWER LOAN(PD IN FULL) | 147,225.91 |
| USDA RURAL DEVELOPMENT | FIREHALL LOAN | 25,122.00 |
| TOTAL CHECKS | | 259,793.85 |

Accounts payable for the first meeting of June was \$200,461.71 and now \$259,793.85 for a total for the month of \$460,255.56.

Bill Wainman, Chief of Police was given the oath of Office. Bill Wainman had previously committed to helping out at Sturgis during the rally before accepting the position here. He asked the Council for approval if the schedule could accommodate it. Moved by VanBockel, Bausch seconded, motion carried to allow this.

Code enforcement was discussed. There were two complaints on unkempt property.
Council

discussed generating a list of all properties that are not in compliance with code enforcement.

An ad shall be placed in the future in the Potter County News informing the public that code enforcement laws should be reviewed by everyone so they can be in compliance and to help clean up Gettysburg.

The following building permit was presented to the Council for their approval:

Emmanuel Lutheran Church-- Double garage- Lots 7,8,9,10 11 &12 Block 1 Schlachters

The following demolition permit was presented to the Council for their review:

Emmanuel Lutheran Church—single garage-Lots7 thru 12 Block 1 Schlachters Addition
Moved by Lehman, VanBockel seconded, motion carried to approve both permits.

Russell Anderson, maintenance supervisor stated that there are trees at the park that need to be trimmed due to dead branches. Russell Anderson, maintenance supervisor stated that there was an unfortunate situation at the swimming pool. A swimmer pulled out some caulk causing a one inch gap that drained the water in the pool. We had to shut down the pool, drain it and repair it. Due to scheduling difficulties for **July 5th,6th and 7th the pool hours will be from 1:00 PM to 5:30 PM** (just the afternoon session) and moved by Lehman, seconded by VanBockel to hire Bethany Blegen, Jada Hawkinson and Josie Fairbanks to help cover these days at the pool at \$12.00 per hour (with no bonus involved) motion carried. A city map that was completed by Goldsmith was presented to the council for discussion. There were some questions regarding the map. Russell will check. The council voted previously to asphalt streets this year and **Jensen Rock and Sand** said that they would honor the quote given previously for **\$ 118.00 per ton**. It will cost approximately \$399,902.00.

The following fuel bids were presented to the Council:

Northern Plains : super unleaded-\$ 3.42,no lead--\$ 3.47, FM# 2--\$ 3.27 and # 1--\$ 3.33

N Central: unleaded-\$3.33, Ethanol: \$3.286 and Ruby Field Master \$ 3.26

Moved by Lehman, seconded by Bausch, to accept low bid from North Central, motion carried.

Joe Neumayr sent a letter to the Council members regarding the off sale license that he has for Fireside Liquors. He has been remodeling the Fireside Diner and will again start on completing the off sale liquor store so the license will become active.

Ambulance write offs were presented to the Council in the amount of \$392.00 due to BC of \$40.00 and bankruptcy in the amount of \$352.00. Moved by Lehman, VanBockel seconded motion carried to approve. Estelle Wainman submitted her application for employment as an EMT. Moved by VanBockel, seconded by Bausch motion carried to approve her employment and to be paid according to the EMT rules at \$15.00 per hr when transporting patients.

Ordinance # 2012-6-14 was presented for the second reading. This supplements the budget for the street asphalt project. Moved by Bausch, Nagel seconded motion carried with the following roll call vote taken: Bausch-yea, Nagel-yea, Everson-yea, VanBockel-yea,

Lehman-yea and Larson-yea, motion carried.

Ordinance # 2012-7-15 was presented for the first reading. This supplements the surplus monies received to pay off the street sweeper. Moved by Bausch, Nagel seconded motion carried for this first reading.

Mayor Wuttke stated that the Fire Dept has a 1963 American Pumper truck that needs to be declared surplus. Moved by Lehman, seconded by VanBockel, motion carried to declare this as surplus. Moved by Bausch, seconded by Larson, motion carried to advertise it in the Potter County News by sealed bids to be in the office by August 3rd for our meeting on August 5th. This Fire truck does not meet regulations to be used as fire truck.

Mid Dakota sent a letter to the City informing them that as of January 1, 2013 they will be increasing rates. The approximate cost to the city will be approximately \$5200.00 per year. The last rate increase they imposed we did not increase our rates and the Council indicated there will be no new rate increase at this time.

Gayle Kludt, Chief Executive Officer for the Gettysburg Whitlock Bay Development Corporation stated that she will be having Joe Fiala from the Governors Economic Development, come to Gettysburg for the Rotary meeting and to tour Northern Plains Coop. Gayle also discussed the NECOG meeting that she attended. She stated that there is
a

Land and Water Conservation grant that will be available for outdoor recreation facilities.

NECOG representative was discussed. It was decided that when the Finance Officer knows the date of the NECOG meeting she will contact council members and if one of them cannot attend then the Finance Officer shall.

The city is checking into the Land and Water Conservation grant and will have the resolution for this at the next meeting. Parks committee will meet with Russell and decide what they would like to do for this grant.

Correspondence included a thank you from the Museum for the donation for the roof.

In round table it was discussed that Heartland Garbage needs to be contacted regarding driving down the middle of the new streets and not the edge of the new street where it could cause damage. And to ask them if they would slow down due to complaints.

Moved by Lehman, seconded by Nagel, motion carried to adjourn at 8:15PM.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Bill Wuttke, Mayor

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