

Unapproved Minutes
Gettysburg, South Dakota
August 9, 2012

Pursuant to the due call and notice thereof, the City Council met in regular session on August 9, 2012 at 7:00 PM at the Firehall. Those present Mayor Bill Wuttke, Council members Ron Larson, Fran VanBockel, Pat Everson ,Dawn Nagel and absent Peggy Lehman and Josh Bausch. Also present was Russell Anderson Maint Supervisor, Sharleen Eliason, Finance Officer, Police Patrolman Nick Bratland , and Gayle Kludt from GWBD.

Moved by VanBockel seconded by Larson , motion carried to approve the minutes from July 2 2012.

Moved by Larson seconded by Nagel, motioned carried to pay voucher bills and the following bills to be paid later: Michael Larson-prof fees-190.00, Avera St Lukes-ambulance supplies and proff fees—174.90, Gas N Goodies—7.00, True Value—supplies—342.07, Praxair-ambulance supplies—68.30, Galls—supplies—69.97, In Stitches—20.00, Red River Grain-supplies---320.91, Northwest Pipe Fittings—756.69, Dakota Back up---61.74, Emergency Medical Products—1263.18, Cam Wall—welcome sign 10.50, SD one Call—27.75, Mikes Repair=supplies—batteries—714.38, Physio control-supplies—644.30, SD –Sales Tax—613.46 for a total to be paid in August \$5285.15.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	July Payroll	5,530.00
Finance Office	July Payroll	3,809.97
Police	July Payroll	5,805.94
Streets	July Payroll	5,036.64
Snow Removal	July Payroll	00.00
Garbage	July Payroll	1,071.09
Airport	July Payroll	227.45
Swimming Pool	July Payroll	10,005.14
Parks	July Payroll	558.61
Water	July Payroll	2,458.14
Sewer	July Payroll	2,428.81
Ambulance	July Payroll	88.56
West Nile	July Payroll	00.00
Auditorium	July Payroll	00.00
Total Payroll Expense by Department		37,020.35
NET PAYROLL		29,981.84
BANK OF THE WEST	WITHHOLDING TAXES	3,119.55
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BANK OF THE WEST	SAFETY DEP BOX	20.00
BERINGER FARMS	SPRAYING AIRPORT RUNWAYS	191.80
AFLAC	EMPLOYEE INS.	396.67
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ANIMAL CARE EQUIPMNE	GLOVES	122.76
ANGELA FILLAUS	WATER DEP REFUND	45.35
A TECH(LA QUA LOGICS)	SUPPLIES	65.00
BUILDING SPRINKLE INC.	AUDITORIUM	23,980.00
BUSINESS FORMS & ACC	PAYROLL CKS	114.03
BUTLER MACHINERY CO	FUEL SYSTEM	1,010.38
CAPITOL SPORTS	SUPPLIES	107.50
CAM WAL ELECTRIC	WELCOME SIGN	21.00
CITY OF GETTYSBURG	POSTAGE, STAMPS	43.86
CITY OF GETTYSBURG	WATER DEP FILLAUS	54.65
COLONIAL RESEARCH	SUPPLIES	447.30
COMMUNICATIONS CENTER	POLICE SUPPLIES	290.60
DAKOTACARE	INSURANCE	6,411.11
DAKOTA BACKUP	COMPUTER BACKUP	60.99
DAKOTA RANCH & SUPPLY	SUPPLIES	977.55
DAKOTA FIRE EQUIPMENT	FIRE ESXTINGUISER	202.50
ELIASON, SHARLEEN	SUPPLIES POLICE	200.00
GETTYSBURG DEVELOPMENT CO	TRIPLE B TAX	2,178.55
GALLS INC	POLICE SUPPLIES	604.10
GAS N GOODIES	POLICE SUPPLIES	14.00
GETTYSBURG COLLISION	AMBULANCE SUPPLIES	240.00
GETYSBURG MEMORIAL	RN FEES-AMBULANCE	950.00
HANSEN PLUMBING INC.	SUPPLIES	104.30
HAWKINS	POOL SUPPLIES	3,618.97
HEARTLAND WASTE MGMT	GARBAGE SERVICE	5,158.16
JOHN DEERE FINANCIAL	SUPPLIES	22.34
KNOCK OUT SPECIALTIES	SUPPLIES	154.66
LAMB MOTOR CORP, INC	POLICE SUPPLIES	61.12
LAMBS CHEVOLET & IMP	SUPPLIES	46.67
LEHMAN, PEGGY	CONCESSIONS POOL	349.32
LOGAN ELECTRIC	SUPPLIES	483.01
LOMHEIM REPAIR	MAINT -PICKUP	161.25
MARCO	COPIER	89.22
MID DAKOTA WATER	WATER	13,860.40
MIDWAY PARTS	PARTS	1.71
MN WIRELESS	AIRPORT & FIREHALL	69.00
MONTANA DAKOTA UTILITIES	ELECTRICITY	3,852.70
NEW CREATIONS-	SUPPLIES	601.12
NORTH CENTRAL FARMERS	FUEL	2,251.39
NORTHWEST PIPE FITTINGS	SUPPLIES	1,119.13
NORTHWESTP PIPE FITTINGS	SUPPLIES	1058.59
POTTER COUNTY NEWS	PUBLICATIONS	603.59

POTTER COUNTY NEWS	PUBLICATIONS	225.30
PRAXAIR	AMBULANCE SUPPLIES	139.25
PUBLIC SAFETY CENTER	POLICE SUPPLIES	55.23
RED RIVER GRAIN	CHEMICALS	965.97
SANITATION PRODUCTS	PARTS	297.54
SCHLACHTER LUMBER	CARPET-POLICE	690.75
SCHLACHTE LUMBER INC.	SUPPLIES	151.68
SD DEPT OF REVENUE	WATER CKS & WATER FEE	26.00
SD DEPT OF REVENUE	SALES TAX GARBAGE	734.90
SERVALL	OFFICE RUGS	77.58
SD RETIREMENT	RETIREMENT	2,844.43
SOVELL, EMILY	LEGAL SERVICES	257.25
THOMSON-WEST	POLICE SUPPLIES	93.50
TRUE VALUE	SUPPLIES	669.93
US POSTMASTER	STAMPS	366.00
US POSTMASTER	WATER BILLS	199.36
VENTURE COMMUNICATIONS	TELEPHONES	624.34
VERIZON WIRELESS	CELL PHONES	122.04
VERIZON WIRELESS	CELL PHONES	136.38
VILAS STORE	SUPPLIES	337.28
VILAS STORE	SUPPLIES	254.14
VILAS PHARMACY	AMBU SUPPLIES	493.06
WUTTKE, BILL	CONCESSIONS	198.25
TOTAL CHECKS		120,119.98

Gayle Kludt-Executive Director of Gettysburg Whitlock Bay Development gave the Council

an update regarding economic development. Gayle stated that board members Matt Cronin and Mark Schatz resigned and Shirley Drew, Cindy Frost, Sarah Larson, Todd Oster and Ryan Persoon as new members of the board. Gayle also presented a State of Net Assets and quarterly reports. Gayle indicated that she is working with the South Dakota Housing Development Authority to develop general housing and community development needs. Gayle is applying for a grant for this housing study that 4 communities will receive. Gayle stated that the next meeting for the GWBDC will be held on August 15. Council member Nagel asked if the meetings are open to the public. Gayle will check with her board members.

There were no bids on the 1963 pumper. Finance Eliason was instructed to place the ad again on the week of August 23rd for the bid opening at the next council meeting on September 3, 2012.

Due to absence of Chief Wainman, City Patrolman Nick Bratland gave the council a Police activity report. Due to concerns from the public Chief Wainman proposed a stop sign at King and Park to slow down traffic. It was decided to patrol this area more for a month and then reevaluate the needs.

Russell Anderson, Maintenance Supervisor gave the council a resignation from Devin Gerber effective 7-0-2012. Motioned by VanBockel, seconded by Everson, motion carried to accept his resignation. Motioned by Larson, seconded by VanBockel, motion carried to hire Bert VanEssen part time seasonal at \$10.00 per hour starting July 23, 2012. The Building Sprinkler Company has been installing the sprinkler system at the auditorium. Russell stated that there are only 7 more manholes to be redone. Street project should start next week.

There was only one fuel bid to present to the Council:

Northern Central Farmers Elevator : unleaded-\$ 3.575 Ethanol--\$ 3.566, and Ruby Field Master--\$ 3.53

Moved by VanBockel, seconded by Nagel to accept bid from North Central, motion carried.

Discussion on permits issued. The City used to list the permits with the legal address and what the permit was for. After checking it was determined that these will just be listed with names and if anyone wants to come to the Finance Office they can see the permit that is on file.

The following building permits were presented to the Council for their approval:

Don & Lila Hericks, David Kruger, Bert VanEssen, Michelle Hawkinson, Judy Brown, Michael Larson, Mike Goebel, and Kerry Larson, Moved by VanBockel, seconded by Larson, motion carried to approval all building permits.

The following moving permits were presented to the Council: Wanda and Dan Adams (Gene Horn),Kerry & Cathy Larson and Don & Lila Hericks. Moved by Everson, seconded by Nagel motion carried to approve these permits.

Demolition permits by David Kruger and Don & Lila Hericks were presented to the Council Moved by Larson, seconded by Nagel, motion carried to approve these permits.

The City received a proposal from Larry Madsen regarding tree care. Motioned by Everson seconded by Nagel to hire Larry Madsen for a fee of \$200.00 to represent the City for the examination and marking of trees in Gettysburg for removal. The City has participated in the fight of American Elm Trees for the past two years and Larry has been approached about other species of trees. The City will only be responsible for taking down American Elm Trees but Larry Madsen will be able to be consulted regarding other species and diseases.

Moved by Nagel, seconded by Everson, motion carried to close the swimming pool for the season on August 17th. Moved by Everson, seconded by VanBockel, motion carried to hire Samatha Wager lifeguard at \$12.00 per hour . Bonus will be discussed at the next meeting.

Resolution 2012-3 was presented to the Council. This resolution is in support of the Land

and Water Conservation Fund Grant for equipment and a covered shelter for the Little Angels Park. The total of the project will be around \$46,393.65. Moved by Everson, seconded by VanBockel, motion carried to approve this grant application. All present voted aye (Lehman and Bausch-absent).

Ordinance 2012-8-16 was presented for the second reading. This transfer the monies received from selling surplus property to pay off the balance of the Street Sweeper. Moved by Everson, seconded by VanBockel to approve this second reading with the following roll call vote taken; Larson-aye, Everson-aye, VanBockel-aye, Nagel aye (Bausch and Lehman absent) motion carried to approve this ordinance.

Ambulance write offs were presented to the Council in the amount of \$1574.72 Due to bankruptcy--\$ 808.00 and due to Medicaid \$766.72.

Transfer of alcoholic beverage License from Firehouse Family restaurant to Fireside Diner. Paula Bailey stated that they still plan on remodeling the former Firehouse for the Liquor store and that will be completed in the future. But due to limited help available they wanted the alcoholic pourable drink license to transfer to their enlarged Firehouse Diner. Moved by VanBockel, Larson seconded motion carried to approve the transfer.

Vet Day Clinic at the Fairgrounds was held on July 19th. The City had 58 animal registrations done by Selby Vet Dr. Frusher. All dogs and cats should be registered with the City according to ordinance. It helps to locate missing pets and gives valuable immunizations records if needed to law enforcement. Dr Frusher's practice was purchased by Oahe Vet Clinic from Mobridge and they will transfer all records to them.

The City Finance Office received a complaint regarding the Fire Siren being activated in the early morning hours. In the past the sirens were not activated after 10 pm till 7:00 am. After having some issues with the pagers it was determined to have the sirens blow at all times. This was tabled for more information and public input.

Moved by VanBockel, seconded Everson, motion carried to have a special meeting for budget purposes on August 27th at 7:00 PM at the Firehall.

Quarterly totals and Cash Reconciliation was given to the Council for their review.

Venture Vision informed the Council that a price change to the digital television lineups is being implemented starting in September 2012.

South Dakota Public Assurance gave the Council their recommendations for insurance increase in values. Moved by Everson, seconded by VanBockel motion carried to increase the values with the exception of airport gates by \$209.00 and the Restroom at Little Angels park for \$92.00. The rest of the increase will be in the amount of \$250.00 was approved.

Moved by VanBockel, Nagel seconded, motion carried to authorize the Finance Officer to pay bills up to \$5000.00 if needed before a council meeting. This will cover utility bills that need to be paid for by a certain date so they are not paid late and bills that we could receive a discount if paid by a certain date. The vouchers will still have to be reviewed and signed by the dept head and Mayor Wuttke will also have to co sign the checks so there will be checks and balances for these funds before they are issued.

Moved by Everson ,seconded by Nagel to adjourn into executive session at 8:35 PM. due to personnel per SDCL 1-25-2 subsection 1. Council reconvened at 8:55 PM.

During round table Council member Nagel distributed a working paper Ordinance for building and demolition permits that will be discussed at the next meeting.

Moved by Nagel seconded by VanBockel , motion carried to adjourn at 9:00PM.

ATTEST:

WITNESS:

Sharleen Eliason, Finance Officer

Bill Wuttke, Mayor

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