

approved Minutes  
 Gettysburg, South Dakota  
 November 5, 2012

Pursuant to the due call and notice thereof, the City Council met in regular session on November 5, 2012 at 7:00 PM. at the Firehall .Those present Mayor Bill Wuttke, Council members Josh Bausch ,Pat Everson ,Dawn Nagel ,Peggy Lehman and absent Ron Larson and Fran VanBockel. Also present was Russell Anderson Maint Supervisor, Sharleen Eliason, Finance Officer, Police Chief Bill Wainman ,Gayle Kludt from GWBD, Jim Stevens and Larry Madsen.

Moved by Everson seconded by Lehman, motion carried to approve the minutes from October.

Moved by Everson seconded by Lehman, motioned carried to pay the vouchers and the following late vouchers that will be paid later: Logan Electric---\$342.35, Langers---\$3.83 Northwest Pipe---\$164.60 and Holzwarth Sales--\$4,216.00 for a total of \$ 4,726.78.

VOUCHERS PAYABLE

Payroll Expense by Department:

Total Payroll Expense by Department		
Mayor & Council	October Payroll	5,125.00
Finance Office	October Payroll	3,876.39
Police	October Payroll	5,563.60
Streets	October Payroll	2,131.22
Snow Removal	October Payroll	00.00
Garbage	October Payroll	1,100.76
Airport	October Payroll	61.92
Swimming Pool	October Payroll	2,062.00
Parks	October Payroll	2,337.82
Water	October Payroll	2,192.96
Sewer	October Payroll	2,977.45
Ambulance	October Payroll	55.35
West Nile	October Payroll	00.00
Auditorium	October Payroll	00.00
Total Payroll Expense by Department		24,484.47
NET PAYROLL		19,656.08
A&B BUSINESS INC.	SUPPLIES	474.00
A& B BUSINESS INC.	SUPPLIES	104.00
ANDERSON, RUSSELL	SUPPLIES	2,236.35
AFLC	EMPLOYEES INS.	396.67
BANK OF THE WEST	WITHHOLDING TAXES	2,205.31
BANK OF THE WEST	WITHHOLDING TAXES	3,021.31
BETH HAMBURGER	EMT CONVENTION	436.50

CAM WAL ELECTRIC	WELCOME SIGN	10.50
CAMPANION LIFE	LIFE INS.	38.45
DAKOTACARE	INSURANCE	5,529.86
DAKOTA BACKUP	COMPUTER BACKUP	62.79
DAKOTA FARM & RANCH	SUPPLIES	187.87
DAKOTA FARM & RANCH	SUPPLIES	697.44
GALLS INC	POLICE SUPPLIES	74.48
GAYLE KLUDT	EMT CONVENTION	643.70
GAS N GOODIES	POLICE SUPPLIES	7.00
GAS N GOODIES	POLICE CAR WASH	7.00
GETTYSBURG DEVELOPMENT	TRIPLE B TAX	1,004.14
GOLDSMITH & HECK ENGINEER	AIRPORT ENGINEERING	16,071.84
HEARTLAND WASTE MGMT	GARBAGE SERVICE	4,368.79
HD SUPPLY WATERWORKS	SUPPLIES	194.02
INSURANCE BENEFITS	AIRPORT LIABILITY	1,453.00
MARCO INC.	COPIER MAINT	108.59
MID DAKOTA WATER	WATER	12,948.87
MIDWAY PARTS	PARTS	294.14
MN WIRELESS	AIRPORT & FIREHALL	69.00
MONTANA DAKOTA	ELECTRICITY	3,767.92
MONTANA DAKOTA	ELECTRICITY	23.03
MONTANA DAKOTA	ELECTRICITY	9.20
MORRIS INC.	SAND	73.70
MORRIS INC.	SAND	288.85
NEW CREATIONS-	SUPPLIES	318.56
NORIDIAN-MEDICARE	CERTIFICATION	523.00
NORTHERN PLAINS	FUEL	1,552.50
NORTHWEST PIPE FITTINGS	SUPPLIES	1,156.96
POTTER COUNTY NEWS	PUBLICATIONS	411.91
POTTER COUNTY NEWS	PUBLICATIONS	183.23
POTTER COUNTY NEWS	PUBLICATIONS	152.90
PRAXAIR	SUPPLIES	141.24
PRAXAIR	SUPPLIES	125.04
RED RIVER GRAIN	WATER DEP & FERT PLANT	35.18
SCHLACHTER LUMBER INC.	SUPPLIES	15.19
SCHLACHTER LUMBER INC.	SUPPLIES	354.76
SCHLACHTER LUMBER INC.	SUPPLIES	233.94
SD ONE CALL	LOCATES	27.75
SD DEPT OF REVENUE	WATER CKS & WATER FEE	26.00
SD DEPT OF REVENUE	GARBAGE& S POOL TAX	411.87
SD RETIREMENT	RETIREMENT	2,588.73
SD WORKERS COMP	INS	10,614.00
SERVALL	OFFICE RUGS	77.58
STEVE SCHLEY	WATER DEP REFUND	100.00
TRUE VALUE	SUPPLIES	320.41

TRUE VALUE	SUPPLIES	587.66
US POSTMASTER	WATER BILLS	199.04
VENTURE COMMUNICATIONS	TELEPHONE BILLS	485.78
VERIZON WIRELESS	CELL PHONES	259.03
VILAS	SUPPLIES	78.15
VILAS	SUPPLIES	137.65
ZUBER REFRIGERATION	SUPPLIES	8.00
TOTAL CHECKS		97,590.46

At this time the Public meeting for alcoholic licenses was opened to the public for the licenses renewal for 2013. Jim Stevens from Vilas Super Store addressed the council for comments on the liquor off sale transfer that was published in the PC News. Jim Stevens gave the council information regarding the transfer of the off sale license from Joe

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to Vilas Superstore. Mr. Stevens showed pictures of the proposed display footage and discussed the increased sales tax income and he has increased his sales staff due to the proposed change in extended hours. Mr. Stevens plans to be up and running as soon as possible when approved. Moved by Everson, seconded by Bausch motion carried to grant this transfer. This motion had to be declared invalid since the required publication days for this transfer have not been fulfilled and will be discussed at the special meeting on Friday November 9<sup>th</sup>. The rest of the alcoholic licenses for 2013 will be addressed at at the November 9<sup>th</sup> meeting.

Larry Madsen approached the Council regarding having an ice skating rink at the Potter County Fairgrounds. Council members suggested that Mr. Madsen first get approval from the Potter County Commissioners and then we can discuss it.

Gayle Kludt gave her report for the Gettysburg Whitlock Bay Development. Gayle stated that their retreat was very productive and excellent ideas were discussed for the future. GWBD was not selected for the home address grant but will be included in the learning network with workshops and resources. GWBD would like a housing study done for the City of Gettysburg and would like support for this project. The housing study cost would be paid out of the Economic Development Budget. Motioned by Lehman, seconded by Nagel, motion carried for the following resolution:

#### **RESOLUTION 2012-4**

Resolved, that the City of Gettysburg City Council hereby requests that Gayle Kludt, Executive Director for the Gettysburg/ Whitlock Bay Development Corporation, proceed with the housing assessment study and request participation in the Housing Needs Study Program.

\_\_\_\_\_  
William Wuttke, Mayor of Gettysburg

\_\_\_\_\_  
Date

Police Chief Bill Wainman presented his activity log for the month. He presented the

Council a letter of praise from a citizen complementing Officer Bratland for his help in a situation. Ordinance 2012-10-20 Bicycles restrictions on Commercial Avenue was presented to the Council for the first reading. Moved by Baush, seconded by Lehman with, 2 nays 2 yeas this ordinance did not pass. It was suggested to address the safety issue of bicycles, rollerblades, skateboards, on commercial Avenue at the school and in the PC News Cops corner. The police have one code enforcement person that has ignored all letters and procedures. Bill Wainman was asking the Council if they wanted to proceed forward It was suggested to contact our City attorney . On another property Gayle Kludt will check and see if there are any grants through the Historical Society. The School would like to have the Dare program for the 5<sup>th</sup> grade. Gayle Kludt will teach the Dare program for \$ 20.00 per hour up to \$500.00. Moved by Lehman, seconded by Bausch, motion carried to authorize the Dare program. In the future our City police will take the Dare course and then they will also become instructors.

Russell Anderson gave the Council an update regarding the band shelter. It has been started by the City Crew. There was discussion regarding a snow fence for Dakota Street. Russell Anderson stated that alley utility easements are recorded at the Court House but for setbacks a City usually has zoning to cover these issues. He asked the Council's direction regarding the ice skating rink. He was directed to have the ice skating rink at the Little Angel's Park and if the County agrees with the ice rink at the Fairgrounds we can also help with that rink.

The following fuel bids were presented to the Council:

**N Central:** unleaded-\$3.32.7 and Ruby Field Master \$ 3.63 and # 1 premium \$ 3.89  
**Northern Plains :** super unleaded-\$ 3.40, no lead--\$ 3.45, FM# 2--\$ 3.55 and # 1--\$ 3.81  
Moved by Nagel, seconded by Bausch, motion carried to split the bids.

The following building permits were presented to the Council for their approval:

Ryder Lemler fence Lots 7,8,9 Block 7 Hurleys Addition  
David Strietzel change roof pitch S100 Ft of the N 150 Lot 2 Block 1 Burdick addn  
Ethan David Burdman fence West 40' Lot 3 E 35 ft Lot 4 Block 76 Western Town Lot  
Moved by Lehman, Nagel seconded, motion carried to approve permits.

The welcome to Gettysburg flags were damaged. There were two different colors of orange flags sent to the City and the lighter orange flags seemed to be a different fabric. There were four flags damaged-one by wind the rest the fabric did not hold up. Northern Lights Display was contacted and they will be sending four new flags.

Federal Emergency Management Local Mitigation Plan was presented to the Council. Moved by Bausch, seconded by Everson motion carried for the Mayor to sign this agreement and formal adoption of the Multi-jurisdiction Hazard Mitigation Plan with Potter County.

Ambulance write offs were presented to the Council. Due to workmens Comp--\$ 103.69 and due to self pay ( can't locate) \$775.22. For a total of \$878.91. Moved by Lehman,

seconded by Nagel motion carried to approve.

Ordinance #2012-9-19 was presented to the Council for the second reading. MDU previous agreement for their lease ends December 31,2012. A new 20 year lease granting MDU the franchise, granting to it the right to construct, maintain and operate a distribution system to distribute natural or manufactured gas for public and private use in the City of Gettysburg. Moved by Bausch, seconded by Nagel motion carried with the following roll call vote: Lehman-yea, Nagel-yea, Everson-yea and Bausch-yea ( Larson and VanBockel absent).

The auditorium sprinkler system, fire alarms, and new back exit are completed. They do have to have a inspection testing of the alarms. They discovered that two telephone lines are needed and will be installed then they can do their testing. Dean Marske will inspect and report to the fire marshal before the basement can be used for activities. There was some discussion on cleaning up after this construction project. Council member Bausch will contact the contractors involved.

Airport hanger leases were discussed, the past contract was issued for five years. The airport hay bid in the past was for a two year period. Moved by Bausch, Everson seconded motion carried to change the airport hanger leases to a ten year contract and the hay bid to a three year period.

The snow removal ordinance will be discussed at the next meeting November 9<sup>th</sup>.

Dakota Care no longer covers the bill for the life insurance for our City employees. Moved by Everson, Lehman, seconded motion carried to continue paying the life insurance premium according to our policy book. The premium will be around \$38.00 per month.

A transient merchant license for Countryside Meats was presented and signed by the Mayor. A copy of their sales tax license is on file.

Quarterly totals and Cash balances were given to the Council.

Correspondence was a thank you from the Lehman Family for the Flowers and a thank you to the City for providing such a nice park facility.

In round table discussion Council member Nagel stated that she has an open door policy and if anyone has any concerns she will be available to listen.

Moved to adjourn by Bausch, Everson seconded, motion carried at 9:15PM.

ATTEST:

WITNESS:

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Sharleen Eliason, Finance Officer

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Bill Wuttke, Mayor

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